



## Living School

### Minutes

#### Living School Board Meeting

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**Date and Time**

Tuesday July 13, 2021 at 7:00 PM

**Location**

Living School Board meetings will be occurring on Zoom until further notice.

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All are welcome at Living School Board Meetings. Translation is available with 24 hours notice.

Public comment is welcome on any item on the agenda. At the end of each agenda item, there will be a time for public comment. Members of the public wishing to comment on any agenda item, may raise their hand at this designated time and be recognized by the Chair to speak for up to 2 minutes per person, per agenda item. On any matter up for a vote, public comment must be heard prior to taking the Board's vote.

For members of the public wishing to address the Board for longer than 2 minutes on any given agenda item, please give the Chair at least 24 hours notice to be added to the agenda. We will strive to accommodate longer items but cannot guarantee room on a given meeting's agenda.

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**Directors Present**

A. Odiduro (remote), B. Holmes-Nick (remote), D. Mitchell (remote), K. Mutepfa (remote), M. Lehnher (remote), N. Kyle (remote), R. Ashmore (remote)

**Directors Absent**

D. Lister, M. Davis, P. Roussel, T. Simon

**Guests Present**

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A. Medley (remote), S. Pasternak (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

D. Mitchell called a meeting of the board of directors of Living School to order on Tuesday Jul 13, 2021 at 7:08 PM.

### **C. Approve Minutes from previous Board Meeting**

N. Kyle made a motion to approve the minutes from Living School Annual Board Retreat on 06-05-21.

B. Holmes-Nick seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Governance & Evaluation Committee**

### **A. Set FY22 Goals & Committee Description**

### **B. CEO Report**

Danneka encouraged us to follow up with Staff to better understand low scores in our lowest domains (for example the Hiring Process).

### **C. Board Membership Updates**

### **D. 2020-21 CEO Evaluation**

### **E. Approve 2021-22 Staff Handbook**

Danneka suggested we consult an HR professional and/or our legal counsel to ensure that the new PTO policy is legal and sustainable. How can we create clear, fair criteria to approve or deny PTO in a non-discriminatory matter.

Britany suggested keeping the PTO language specific (e.g. 10 days) and adding language about schedule accommodations for staff members with extenuating circumstances.

Alexina agrees that a limit is wise to avoid both claims of discrimination as well as instances of abuse.

Nakeisha recommended utilizing a school-wide pool of additional hours that can be allocated first-come-first-serve on an as-needed basis.

We will update the policies around PTO & attendance policies.

### **III. Academic & Culture Committee**

#### **A. Set FY22 Goals & Committee Description**

#### **B. Approve Updated Calendar**

B. Holmes-Nick made a motion to approve the updated 2021-22 Calendar.

M. Lehnherr seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. Approve 2021-22 Community Handbook**

N. Kyle made a motion to approve the 2021-22 Community Handbook.

R. Ashmore seconded the motion.

We will add language about the requirement for Family Contributions

The board **VOTED** unanimously to approve the motion.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:34 PM.

Respectfully Submitted,

D. Mitchell