

APPROVED



## Living School

### Minutes

#### Living School Governance Committee Meeting

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**Date and Time**

Tuesday November 19, 2019 at 6:00 PM

**Location**

Living School, 6003 Bullard Ave., New Orleans, LA 70128

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All are welcome at Living School Board Meetings. Translation is available with 24 hours notice. Public comment is welcome on any item on the agenda. Members of the public wishing to comment, may raise their hand and be recognized by the Board or Committee Chair to speak for up to 2 minutes per person, per agenda item. On any matter up for a vote, public comment must be heard prior to taking the Board's vote. For members of the public wishing to address the Board for longer than 2 minutes on any given agenda item, please give the Board Chair at least 24 hours notice to be added to the agenda.

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**Committee Members Present**

I. King-Robins, T. Millard

**Committee Members Absent**

D. Lister

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

I. King-Robins called a meeting of the Governance Committee Committee of Living School to order on Tuesday Nov 19, 2019 at 6:05 PM.

### **C. Approve Minutes**

T. Millard made a motion to approve minutes from the Governance Committee Meeting on 08-20-19 Governance Committee Meeting on 08-20-19.

I. King-Robins seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

R. Brown	Absent
T. Millard	Aye
S. Pasternak	Absent
D. Lister	Absent
I. King-Robins	Aye

## **II. Governance**

### **A. Review Committee Goals from June 2019 Retreat**

Tris will schedule a call between Governance and Richard to talk more about donor cultivation events.

### **B. Treasurer search & other recruitment needs (Goal 1)**

#### **Treasurer Candidates**

We received 4 resumes from LAPCS for potential treasurer candidates. We believe Traci Simon (resume attached) will be a strong candidate for the role. We propose that she be an Advisory Board member for 3 months and be voted onto the Board as Treasurer in February 2020.

The recommendation is to invite Traci to participate as an Advisory Board member 3 months starting in December. Also, connect Traci and Joe to talk about Living School.

Our Family Council has voted that they would like 2 parent representatives: the Chair of the Family Council (Britany Holmes Nick) and an independent Parent Board Member who is not part of Family Council leadership (Nakeisha Kyle was elected to this role).

The recommendation is to vote Brittany Holmes Nick on the board tonight

### **C. Implement & improve Board development plan (Goal 2)**

- Task 2.1: Improve Board participation, effectiveness, independence, & consistency  
Discussing tonight

Next Steps:

1. Review the Board on Track Members Report (in the "Reports" tab)
2. Plan to recognize strong performers & follow-up with those who are struggling
  - Create a calendar of events (Family Council, classroom observations, etc) (India)
  - Create a best practices document that highlights what board engagement looks like. (Example: committee meeting phone call to discuss agenda, school visit per semester, etc...) (Tris)
  - Call Jo (India)
3. Review Onboarding plan and Board Calendar.
  - We need to talk about the plan/terms for leadership position (Vice Chair/Chair)
  - India's sabbatical
4. Identify key levers and delegate tasks accordingly to support participation, effectiveness, independence, & consistency

- Task 2.2: Raise funds for Board development & refreshments Discussing tonight

Next steps:

1. Plan ask for monthly meal stipend ask

**D. Improve communications (Goal 3)**

The committee didn't talk about this topic due to time.

**III. Closing Items**

**A. Adjourn Meeting**

T. Millard made a motion to adjourn the meeting.

I. King-Robins seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

R. Brown Absent

I. King-Robins Aye

S. Pasternak Absent

T. Millard Aye

D. Lister Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:08 PM.

Respectfully Submitted,

I. King-Robins