

APPROVED



Living School

Minutes

Development & Recruitment Committee Meeting

Date and Time

Tuesday August 20, 2019 at 6:00 PM

Location

Living School, 6003 Bullard Ave., New Orleans, LA 70128

All are welcome at Living School Board Meetings. Translation is available with 24 hours notice. Public comment is welcome on any item on the agenda. Members of the public wishing to comment, may raise their hand and be recognized by the Board or Committee Chair to speak for up to 2 minutes per person, per agenda item. On any matter up for a vote, public comment must be heard prior to taking the Board's vote. For members of the public wishing to address the Board for longer than 2 minutes on any given agenda item, please give the Board Chair at least 24 hours notice to be added to the agenda.

Committee Members Present

M. Davis, R. Ashmore, S. Porges (remote)

Committee Members Absent

A. Klinghoffer, D. Lister, J. Ojo

Guests Present

J. Daschbach

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

R. Ashmore called a meeting of the Development & Recruitment Committee of Living School to order on Tuesday Aug 20, 2019 at 6:00 PM.

C. Approve Minutes

S. Porges made a motion to approve minutes from the Development Committee Meeting on 04-16-19 Development Committee Meeting on 04-16-19.

M. Davis seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Development Committee

A. Review Committee Goals from June 2019 Board Retreat

B. Goal 1: Recruit 80 students for each class

Richard indicated that we do not need to do any more recruiting for this class. Later (perhaps in December) we will take up the issue of recruiting for next year's class.

C. Goal 2: Raise \$150K (+\$10K for every student under 80 that we enroll)

Bottom line: Need to raise \$25,000 to cover needs for current budget, if we draw on both the Line of Credit and the No Interest Loan for a total of \$190,000. Thus if raise \$215,000 we will not need to borrow money. If we raise over \$215,000 we can add programs that are already planned but not yet funded.

Grants: Three pending grants request funds for General Operations and a Career Technician. There are in addition three grants in preparation that focus on Trades for All. Individual donors: S. Porges has identified three people that may be able to help with our entrepreneurship initiative. M. Lister will be in touch with two local philanthropists.

The committee addressed the issue of stewardship. In addition to the current newsletter sent about once every other month, the committee suggests that major donors be sent a gift (e.g., something built by the students) plus a handwritten note of thanks, perhaps by a student. The committee also requests that Stefin and Joe send the committee the spreadsheet summarizing the Alon Shaya fundraiser. The committee chair R. Ashmore requests from Stefin and Joe that the committee have someone at our meetings to take minutes.

D. Committee Recruitment

S. Porges briefly noted that it would help us a lot if we were to add people to the committee, either as members or as advisers. R. Ashmore reported that Stefin is in contact with Kieta Mutepfa who may join us.

III. Closing Items

A. Adjourn Meeting

M. Davis made a motion to adjourn the meeting.

S. Porges seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

R. Ashmore