

APPROVED



Living School

Minutes

Board Meeting & OPSB Training

Date and Time

Tuesday June 25, 2019 at 6:00 PM

Location

Living School, 6003 Bullard Ave., New Orleans, LA 70128

All are welcome at Living School Board Meetings. Translation is available with 24 hours notice. Public comment is welcome on any item on the agenda. Members of the public wishing to comment, may raise their hand and be recognized by the Board Chair to speak for up to 2 minutes per person, per agenda item. On any matter up for a vote, public comment must be heard prior to taking the Board's vote. For members of the public wishing to address the Board for longer than 2 minutes on any given agenda item, please give the Board Chair at least 24 hours notice to be added to the agenda.

Directors Present

D. Lister, D. Mitchell, I. King-Robins, J. Wagner-Romero, M. Davis, M. Hash, M. Lehnerr, P. Roussel, R. Ashmore, T. Millard

Directors Absent

A. Herrera, I. Bamgbàlà Arèsà, J. Ojo

Directors who arrived after the meeting opened

M. Hash

Guests Present

S. Pasternak

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Lister called a meeting of the board of directors of Living School to order on Tuesday Jun 25, 2019 at 6:01 PM.

C. Approve Minutes from previous Board Meeting

M. Davis made a motion to approve minutes from the Annual Board Retreat on 05-19-19 Annual Board Retreat on 05-19-19.

R. Ashmore seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Other Business

A. CEO Monthly Report

M. Hash arrived.

CEO delivered update on enrollment, recruitment, staffing, facilities, and upcoming events.

B. Director of Data & Finance Report

CEO delivered update on fiscal standing and outlook.

C. Approve Binding of Line of Credit with ASI Federal Credit Union

R. Ashmore made a motion to authorize Living School to establish a \$125,000 line of credit with ASI Federal Credit Union. The Director of Finance is authorized to execute loan documents on behalf of the organization.

M. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

S Pasternak clarified that this will only be used in case of contingency/emergency and the Board will be notified whenever we draw on it.

T. Millard asked to clarify what was guaranteeing the loan and how we would handle situations where we might be at risk of defaulting upon it. We are not providing collateral aside from the guarantee of state funds funding our operations for the years in our Charter Agreement with OPSB. Directors' personal assets are not tied to our organizational borrowing as dictated by our Articles of Incorporation, Bylaws, and as covered by our Directors & Officers insurance.

D. Approve Binding of Loan from the Louisiana Department of Education

T. Millard made a motion to approve Living School to establish a \$100,000 loan from the Louisiana Department of Education. The Director of Finance is authorized to execute loan documents on behalf of the organization.

R. Ashmore seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve CEO's 2018-19 Offer Letter

R. Ashmore made a motion to approve the CEO 2019-20 Offer Letter.

M. Lehnherr seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Non-Discrimination Policy Amendment

I. King-Robins made a motion to approve Amendment I to the Non-Discrimination Policy.

J. Wagner-Romero seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Adopt Home Language Survey

M. Davis made a motion to adopt the Home Language Survey.

P. Roussel seconded the motion.

The board **VOTED** unanimously to approve the motion.

CEO clarified that this tool is best practice as an initial screener to identify students who may be eligible for English Learner supports that we've already been using in our Enrollment Packet and is required by OPSB for our Board to adopt.

III. New section

A. OPSB Board Training

Dr. Kelli Peterson and Danalyn Hypolite from OPSB delivered the mandated annual Board and Board Chair trainings along with the new Board Member training.

IV. Closing Items

A. Review 2018-19 Board Meeting Calendar

Next meeting is to be held Tue 8/20/19. Committees to meet from 6 - 7 and Board to meet from 7:15 - 8:30.

B. Adjourn Meeting

M. Davis made a motion to adjourn the meeting.

J. Wagner-Romero seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
D. Lister