

APPROVED



## Living School

# Minutes

## Governance Committee Meeting

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### **Date and Time**

Thursday March 7, 2019 at 6:15 PM

### **Location**

Living School, 6003 Bullard Ave, Ste 16, New Orleans, LA 70128

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### **Committee Members Present**

D. Lister, I. King-Robins, T. Millard

### **Committee Members Absent**

*None*

### **Guests Present**

S. Pasternak

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

I. King-Robins called a meeting of the Governance Committee Committee of Living School to order on Thursday Mar 7, 2019 at 6:20 PM.

### **C. Approve Minutes**

T. Millard made a motion to approve minutes from the Governance Committee Meeting on 12-18-18 Governance Committee Meeting on 12-18-18.

I. King-Robins seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Governance

### A. Review Committee OKRs

New OKRS:

Updating bylaws (3/25/19)

Approve board calendar from 2019-2020 (3/25/19)

### B. Review Board Performance & Composition Data

We need to be sure to share this at the next board meeting.

### C. Governance Policy

Annual board meeting calendar will be posted on the Living School website.

24hr notice will be posted on LS's door the day before the meeting.

Bylaw revisions regarding public comment: For agenda item that will be voted upon, between the board's discussion and the vote, the board will open the floor for public comment. Request up to \_\_\_ minutes 24 hours in advanced. Any person at the meeting that wants to give public comment without notice will have two minutes.

In the future, clarify who is on top of educational policy. This could be the governance's lead info.

### D. Board Onboarding and Training

No board development will occur during the March calendar. These items will be moved to the May board retreat- the item it replaces will go to June.

### E. Bylaw Review + Amendment Process

Revised Bylaws will be up for review next week and will be voted on at the next board meeting.

### F. Board Assessment Review

India and Stefin will check out the trends and report out.

### G. Looking Ahead

Stefin will make a calendar that shows board/committee meetings.

- 8 board meetings per year, taking the summers off (1)
- 6 committee meetings per year for (1)

### III. Closing Items

#### A. Adjourn Meeting

D. Lister made a motion to adjourn the meeting.

T. Millard seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:17 PM.

Respectfully Submitted,

I. King-Robins