

APPROVED



## Living School

### Minutes

#### Academic & Culture Committee Meeting

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**Date and Time**

Thursday March 7, 2019 at 3:30 PM

**Location**

<https://zoom.us/j/738211128>

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**Committee Members Present**

J. Kanter (remote), M. Lehnherr (remote)

**Committee Members Absent**

D. Lister, F. Olajide, J. Wagner-Romero, N. Mock

**Guests Present**

S. Pasternak (remote)

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

M. Lehnherr called a meeting of the Academics & Culture Committee Committee of Living School to order on Thursday Mar 7, 2019 at 3:38 PM.

**C. Approve Minutes**

## II. Charter App Committee

### A. Review Committee OKRs

### B. Goal 2: Review Job Descriptions, Development Plan, & Hiring Process

Move Scheduling & Credit Mapping from DSL to CEO  
Change Director of Operations to Director of HR & Operations (DHO)  
Change Director of Finance to Director of Data & Finance (DDF)  
Move Test Coordinator to DDF  
Add Communications to DHO  
Move RTI/MTSS & SST Coordination to DSL

### C. Goal 1: Updates on Metrics Planning

We will discuss this at the next Committee Meeting in April

### D. Check in about reading OPSB Charter Accountability Framework

Board Members will review this and prepare to present to the Board at the 3/25 Board Meeting

## III. Closing Items

### A. Check in about standing meeting day/time

Move meetings to 5:30 - 6:30 to allow people to get to the East on time.

### B. Adjourn Meeting

J. Kanter made a motion to adjourn the meeting.

M. Lehnherr seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:30 PM.

Respectfully Submitted,  
M. Lehnherr