

APPROVED



Living School

Minutes

Finance & Facilities Committee Meeting

Date and Time

Monday May 21, 2018 at 5:00 PM

Location

<https://zoom.us/j/738211128>

Committee Members Present

M. Hash (remote), T. Millard (remote)

Committee Members Absent

A. Herrera, D. Lister, D. Smith

Guests Present

S. Pasternak (remote)

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

T. Millard called a meeting of the Finance & Development Committee Committee of Living School to order on Monday May 21, 2018 at 5:05 PM.

C. Approve Minutes

T. Millard made a motion to approve minutes from the Monthly Finance & Operations Committee Meeting on 04-16-18 Monthly Finance & Operations Committee Meeting on 04-16-18.

M. Hash seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Facilities Committee

A. April 2018 Reconciliation

Actuals look appropriate upon review

B. Updates on Facilities Research & Planning

St. Rose de Lima property is in great shape but the schedule may not suit our needs for launch but could be a good short-term office location.

We'll compare to 1 or 2 other co-working spaces to ensure the cost is appropriate. Mark will touch base with The Shop and Propellor for their price points.

13801 Old Gentilly Road (Stefin will follow up with Eugene), Milne Recreation Center (Mark will follow up with Andrea), and St. James Major (Stefin will follow up with Paul)

C. FY 2018-19 Budget Review

Tris, Alfredo, & Stefin will work on draft next Thu 5/31 from 5 - 6 PM.

D. Review Google Drive reorganization

III. Closing Items

A. Adjourn Meeting

M. Hash made a motion to adjourn the meeting.

T. Millard seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:56 PM.

Respectfully Submitted,

T. Millard