

APPROVED



Living School

Minutes

Monthly Governance Committee Meeting

Date and Time

Friday April 27, 2018 at 4:15 PM

Location

<https://zoom.us/j/738211128>

Committee Members Present

I. King-Robins (remote)

Committee Members Absent

D. Lister, N. GATES, T. Glover

Guests Present

S. Pasternak (remote)

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

I. King-Robins called a meeting of the Governance Committee Committee of Living School to order on Friday Apr 27, 2018 at 4:15 PM.

C. Approve Minutes

II. Governance

A. Review Committee Purpose & Charge

- Assess current skills & gaps of Board membership to best guide recruitment
- Orient new Directors & coordinate Board training on relevant & strategic topics
- Scheduling meetings & driving & tracking turn-out

B. Set OKRs

Not enough members to vote, but we will propose:

OBJECTIVE

Develop a well-governed organization

KEY RESULTS

- 1) Get everyone to complete skills & demographics surveys
- 2) Develop criteria for Board composition and candidates
- 3) Create phone tree to follow up w/ Board members about action items (surveys & doodle poll)
- 4) Develop our New Member Handbook & Training procedures
- 5) Identify & plan for strategic development opportunities

C. Set meeting times

We will send out a doodle poll and create a phone-tree to follow-up with individual board members to ensure 100% participation.

III. Closing Items

A. Adjourn Meeting

I. King-Robins made a motion to adjourn the meeting.

S. Pasternak seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:15 PM.

Respectfully Submitted,

I. King-Robins