

APPROVED



Living School

Minutes

Monthly Finance & Operations Committee Meeting

Date and Time

Monday April 16, 2018 at 5:00 PM

Location

<https://zoom.us/j/738211128>

Committee Members Present

M. Hash (remote), T. Millard (remote)

Committee Members Absent

A. Herrera, D. Lister, D. Smith

Guests Present

L. Santos, S. Pasternak

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

T. Millard called a meeting of the Finance & Development Committee Committee of Living School to order on Monday Apr 16, 2018 at 5:00 PM.

C. Approve Minutes

T. Millard made a motion to approve minutes from the Monthly Facilities Committee Meeting on 02-19-18 Monthly Facilities Committee Meeting on 02-19-18.

M. Hash seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Facilities Committee

A. Budget & Finance Overview

B. March 2018 Reconciliation

C. Updates on Facilities Research & Planning

Stefin will:

- Continue to push for property research in L9 & NOLA East
 - Beau Box
- Confirm zoning of St. Stephens & St. James Major w/ realtor
- Look for realtor w/ more knowledge of L9 & NOLA East

Mark will:

- Start outlining schedules for temporary facility (Ys 2019 - 2022)
- Start outlining schedules for long-term facility (Ys 2023+)

D. Finalize OKRs

T. Millard made a motion to Adopt the following OKRs: 1) Build a financially viable organization a) Establish appropriate controls & procedures for financial management (Write draft language & begin implementing) b) Writing clear annual operating budgets to help establish development needs 2) Securing a temporary facility for Living School to Launch in a) Draft short and long term schedules to outline our needs & process b) Work with realtors and a variety of community partners to identify strong potential sites.

M. Hash seconded the motion.

The committee **VOTED** unanimously to approve the motion.

III. Closing Items

A. Adjourn Meeting

T. Millard made a motion to adjourn the meeting.

M. Hash seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

T. Millard