



Living School

Living School Annual Board Retreat

Date and Time

Saturday June 10, 2023 at 10:00 AM CDT

Location

Maroon, 1206 St. Charles Ave., New Orleans, LA 70130

All are welcome at Living School Board Meetings. Translation is available with 24 hours notice.

Public comment is welcome on any item on the agenda. At the end of each agenda item, there will be a time for public comment. Members of the public wishing to comment on any agenda item, may raise their hand at this designated time and be recognized by the Chair to speak for up to 2 minutes per person, per agenda item. On any matter up for a vote, public comment must be heard prior to taking the Board's vote.

For members of the public wishing to address the Board for longer than 2 minutes on any given agenda item, please give the Chair at least 24 hours notice to be added to the agenda. We will strive to accommodate longer items but cannot guarantee room on a given meeting's agenda.

Agenda

	Purpose	Presenter	Time
I. Opening Items			10:00 AM
Opening Items			
A. Record Attendance and Guests		Stefin Pasternak	
B. Call the Meeting to Order		Kieta Mutepfa	10 m

	Purpose	Presenter	Time	
Welcome from Maroon Founder, Jade Brown Russell				
Welcome & Retreat Introduction from Board Chair, Kieta Mutepfa				
C.	Approve Minutes from previous Board Meeting	Approve Minutes	Kieta Mutepfa	3 m
Approve minutes for Living School Board Meeting on April 25, 2023				
D.	Approve Finance & Development Committee Minutes	Approve Minutes	Kieta Mutepfa	3 m
Approve minutes for Living School Finance & Development Committee on April 25, 2023				
E.	Approve Academic & Culture Committee minutes	Approve Minutes	Mandi Lehnherr	3 m
Approve minutes for Living School Academics & Culture Committee Meeting on April 25, 2023				
F.	Elect new Parent Board Members	Vote	Kieta Mutepfa	5 m
<ol style="list-style-type: none"> 1. Connie Smith, mother of rising 10th grader Caleb 2. Danielle Smith, mother of rising 11th grader Kyla 				
G.	Elect new Board Officers	Vote	Kieta Mutepfa	10 m
<ol style="list-style-type: none"> 1. Vice Chair 2. Secretary 3. Treasurer 				
H.	Recognize Board Members ending their terms		Kieta Mutepfa	5 m
<ol style="list-style-type: none"> 1. Traci Simon 2. Britany Holmes 3. Nakeisha Kyle 				
II.	Board Retreat			10:39 AM
A.	Living School's Story	Discuss	Stefin Pasternak	25 m
Refer to:				

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • Living School's Story of Education in Bulbancha 			
B. Board & Systems Team Personal Stories <ol style="list-style-type: none"> 1. Who I am <ul style="list-style-type: none"> ◦ Parents, family, ancestors, cultures, lands ◦ Brief bio 2. My values <ul style="list-style-type: none"> ◦ Religious/spiritual, cultural, personal 3. How I work <ul style="list-style-type: none"> ◦ I feel seen when ◦ I feel heard when ◦ I feel affirmed when ◦ It's difficult for me to 4. Why I show up for this work <ul style="list-style-type: none"> ◦ What I hope for Living School students ◦ What I hope for Living School teachers ◦ What I hope for Living School staff ◦ I would love for Living School to 	Discuss	Kieta Mutepfa	55 m
C. 2022-23 Accomplishments & Opportunities for Growth Refer to CEO Board Report	Discuss	Stefin Pasternak	25 m
D. Strategic Planning Refer to: 2023-24 Playbook Preview Draft 2023-24 Budget (attached)	Discuss	Kieta Mutepfa	55 m
E. Review CEO Evaluation, Job Description, Accountability Plan & 23-24 Offer Letter <ul style="list-style-type: none"> • Refer to CEO Job Description • CEO Evaluation Summary (2022-23 Q2 - Q4 Staff Development Rubric, attached) • DRAFT 2023-24 CEO Offer Letter (attached) 	Discuss	Kieta Mutepfa	15 m
F. Approve 2023-24 Calendar & Board Calendar See 23-24 Calendar	Vote	Kieta Mutepfa	5 m

	Purpose	Presenter	Time
Proposed for the Board to meet on the 2nd Tuesday of each month (with no meetings in October, December, or February):			

1. Tue 7/11/23
2. Tue 8/8/23
3. Tue 9/12/23
4. Tue 11/14/23
5. Tue 1/16/24
6. Tue 3/12/24
7. Tue 4/9/24
8. Tue 5/14/24
9. Sat 6/1/24 - Board Retreat

G.	To-Dos for Homework	Discuss	Stefin Pasternak	20 m
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1. [LA Board of Ethics Annual Training](#)
2. Board on Track Annual Board Assessment (Check your email and log into Board on Track)

III.	Closing Items			1:59 PM
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A.	Adjourn Meeting	FYI	Kieta Mutepfa	
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