



Living School

Living School Board Meeting

Date and Time

Tue Sep 27, 2022 at 7:00 PM CDT

Location

Living School, 6003 Bullard Ave, Suite 16, New Orleans, LA 70128

All are welcome at Living School Board Meetings. Translation is available with 24 hours notice.

Public comment is welcome on any item on the agenda. At the end of each agenda item, there will be a time for public comment. Members of the public wishing to comment on any agenda item, may raise their hand at this designated time and be recognized by the Chair to speak for up to 2 minutes per person, per agenda item. On any matter up for a vote, public comment must be heard prior to taking the Board's vote.

For members of the public wishing to address the Board for longer than 2 minutes on any given agenda item, please give the Chair at least 24 hours notice to be added to the agenda. We will strive to accommodate longer items but cannot guarantee room on a given meeting's agenda.

Agenda

I. Opening Items

Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

II. Voting Items

- A. Approve Board Meeting Agenda
- B. Approve Board Meeting Minutes
Approve minutes for Living School Board Meeting on August 23, 2022
- C. Elect Leslie Haas to the Board of Directors
- D. Hire Luther Speight & Co. as FY23 Auditors
- E. Proposal to use Signal App for Board text communications
Refer to [Signal.org](https://signal.org)
- F. Approve Mutual Aid Resolution
Refer to our [Post-Ida Mutual Aid Tracker](#)

In the aftermath of Hurricane Ida, Living School received approximately \$40k in donations and paid out a similar amount in mutual aid, though most of the mutual aid went through Stefin's personal accounts because of the need to distribute funds quickly through CashApp or Venmo. Prior to approving this \$40k reimbursement, the auditor suggests the Board take the following steps:

1. Review the attached accounting and resolve any questions
2. Adopt a resolution stating the Board's awareness and approval of Living School's mutual aid work (draft language below)
3. Accept Stefin's letter of assurance that he did not benefit from said transactions
4. Process Stefin's reimbursement like a normal reimbursement once the Board approves

Updated Draft Resolution

Whereas, Hurricane Ida caused great hardship in the lives of many in the Living School community that was beyond their capacity to plan for or respond to;

Whereas, it was incumbent on Living School to ease that hardship and facilitate a return to normalcy as soon and as best as possible;

Whereas, in the aftermath of Hurricane Ida, Living School received approximately \$40,000 in donations to be used provide mutual aid and assistance to impacted members of the Living School community;

Whereas, the timing of those donations did not always match the timing of the Living Schools need to assist its community:

Whereas, Living School did not have the administrative accounts in place to facilitate the dispersal of mutual in a timely manner; and

Whereas, to meet those needs it was necessary to run most of that mutual aid through the personal accounts of Living School Director Stefin Pasternak with the expectation that those payments would be reimbursed

Therefore be it Resolved, that the Board of Directors of Living School, hereby acknowledge and approve that in response to Hurricane Ida (a federally-declared disaster), our staff mobilized Mutual Aid for our students & staff in need. This aid was primarily cash paid directly to staff & families through CashApp to support costs of evacuation, emergency shelter, relocation, repairs, and other critical needs. While Living School received generous private donations to support these costs, the urgency of the situation led our School Director, Stefin Pasternak, to use his personal account to distribute aid as quickly as possible; and

Further resolved that, subject to the availability of funds, that Living School promptly reimburse Stefin Pasternak for all properly distributed and documented mutual aid as detailed in the accompanying spreadsheet.

III. Executive Session

Pursuant to La. R.S. 42:17, Executive Session Matters include: Discussion of investigation into alleged misconduct.

A. Discussion about CEO Performance Concerns

Refer to [CEO Eval Survey](#) & [CEO Eval Data](#) (76 responses) and see images of Q3 & Q4 summaries attached.

IV. CEO Board Report

A. CEO Report

Refer to [CEO Report](#) & [Data Dashboard](#)

V. Board Committee Reports

A. Governance & Evaluation Committee

See [Gov & Eval Committee Description](#)

FY23 Goals:

1. Regularly use board data & an annual Board Assessment to improve Board effectiveness (monthly & Assessment by 6/30/23)
2. Complete CEO Evaluation Process (6/1/23)
3. Manage Board election cycle to maintain expertise, diversity, and a talent pipeline on the Board including strong parent representation

B. Finance & Development Committee Report

See Finance Report through August 2022 attached

See [Fin & Dev Committee Description](#)

22-23 Goals:

1. GOAL 1: Monitor Organizational Sustainability
2. GOAL 2: Ensure Audit & Financial Compliance
3. GOAL 3: Establish Fundraising Target for Future Facility Expansion or Development and Oversee Development of the Plan

C. Academic & Culture Committee Report

See FY22 [Academic & Culture Committee Description](#)

Draft FY23 Goals:

1. By the end of the 22-23 school year, 85% of students achieve college acceptance
2. By the end of the 22-23 school year, 90% of students achieve technical certification upon graduation (45% Advanced / 45% Basic)
3. By the end of the 22-23 school year, 100% of students achieve habits of a healthy life (currently self-reporting progress toward key habits; discussion around what data points counselors are looking for)
4. By the end of the 22-23 school year, Living School staff members will demonstrate X amount of growth as evidenced by the Staff Development rubric and at least 90% retention rate of staff members.
5. By the end of the 22-23 school year, Living School will meet the charter renewal requirements to receive renewal approval from the authorizing body, OPSB.

VI. Closing Items

A. Adjourn Meeting

Next meeting: Tue 10/25/22