



Living School

Living School Board Meeting

Date and Time

Tue Aug 23, 2022 at 7:00 PM CDT

Location

Living School, 6003 Bullard Ave, Suite 16, New Orleans, LA 70128

All are welcome at Living School Board Meetings. Translation is available with 24 hours notice.

Public comment is welcome on any item on the agenda. At the end of each agenda item, there will be a time for public comment. Members of the public wishing to comment on any agenda item, may raise their hand at this designated time and be recognized by the Chair to speak for up to 2 minutes per person, per agenda item. On any matter up for a vote, public comment must be heard prior to taking the Board's vote.

For members of the public wishing to address the Board for longer than 2 minutes on any given agenda item, please give the Chair at least 24 hours notice to be added to the agenda. We will strive to accommodate longer items but cannot guarantee room on a given meeting's agenda.

Agenda

I. Opening Items

Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Approve Minutes from previous Board Meeting

Approve minutes for Living School Annual Board Retreat on June 28, 2022

II. Governance & Evaluation Committee

A. Set FY23 Goals & Committee Description

See [Committee Description](#)

FY23 Goals:

1. Regularly use board data & an annual Board Assessment to improve Board effectiveness (monthly & Assessment by 6/30/23)
2. Complete CEO Evaluation Process (6/1/23)
3. Manage Board election cycle to maintain expertise, diversity, and a talent pipeline on the Board including strong parent representation

B. CEO Report

Refer to [CEO Report](#) & [Data Dashboard](#)

- Senior Class Update
- 22-23 Updates

C. Update on HR Practices & Investigation Findings

D. Proposal to use Signal App for Board text communications

III. Finance & Development Committee

A. Set FY23 Goals & Committee Description

See [Committee Description](#)

FY22 Goals:

1. GOAL 1: Monitor Organizational Sustainability
2. GOAL 2: Ensure Audit & Financial Compliance
3. GOAL 3: Establish Fundraising Target for Future Facility Expansion or Development and Oversee Development of the Plan

B. Finance Dashboard & Report

- Review FY22 EOY reports with Mike Dunn from DFS.

C. Approve FY23 Budget

Refer to [DRAFT 2022-23 Budget](#)

D. Approve Mutual Aid Resolution

Refer to our [Post-Ida Mutual Aid Tracker](#)

In the aftermath of Hurricane Ida, Living School received approximately \$40k in donations and paid out a similar amount in mutual aid, though most of the mutual aid went through Stefin's personal accounts because of the need to distribute funds quickly through CashApp or Venmo. Prior to approving this \$40k reimbursement, the auditor suggests the Board take the following steps:

1. Review the attached accounting and resolve any questions
2. Adopt a resolution stating the Board's awareness and approval of Living School's mutual aid work (draft language below)
3. Accept Stefin's letter of assurance that he did not benefit from said transactions
4. Process Stefin's reimbursement like a normal reimbursement once the Board approves

Updated Draft Resolution

We, the Board of Living School, hereby acknowledge & approve that in response to Hurricane Ida (a federally-declared disaster), our staff mobilized Mutual Aid for our students & staff in need. This aid was primarily cash paid directly to staff & families through CashApp to support costs of evacuation, emergency shelter, relocation, repairs, and other critical needs. While Living School received generous private donations to support these costs, the urgency of the situation led our School Director, Stefin Pasternak, to use his personal account to distribute aid as quickly as possible, necessitating a large reimbursement transaction accounted for in the accompanying spreadsheet.

E. Resolution to add Caren Green & Delise Hampton, Co-Directors, as signatories on our bank accounts

IV. Academic & Culture Committee

A. Set FY23 Goals & Committee Description

See FY22 [Committee Description](#)

FY22 GOALS:

1. By the end of the 21-22 school year, Living School students will demonstrate academic and cultural growth such that they are on track to achieve all three graduate outcomes (college acceptance, certification and habits of a healthy life) as evidenced in monthly Data Dashboard reviews and at least a 95% student retention rate.
2. By the end of the 21-22 school year, Living School staff members will demonstrate X amount of growth as evidenced by the Staff Development rubric and at least 90% retention rate of staff members.
3. By the end of the 21-22 school year, Living School will meet the charter renewal requirements to receive renewal approval from the authorizing body, OPSB.

B. Committee Report

Senior Class Updates & Renewal Site Visit preparations

V. Closing Items

A. Adjourn Meeting

Next meeting: Tue 9/27/22