



Living School

Living School Annual Board Retreat

Date and Time

Tuesday June 28, 2022 at 6:00 PM CDT

Location

Living School, 6003 Bullard Ave., Suite 16, New Orleans, LA 70128

All are welcome at Living School Board Meetings. Translation is available with 24 hours notice.

Public comment is welcome on any item on the agenda. At the end of each agenda item, there will be a time for public comment. Members of the public wishing to comment on any agenda item, may raise their hand at this designated time and be recognized by the Chair to speak for up to 2 minutes per person, per agenda item. On any matter up for a vote, public comment must be heard prior to taking the Board's vote.

For members of the public wishing to address the Board for longer than 2 minutes on any given agenda item, please give the Chair at least 24 hours notice to be added to the agenda. We will strive to accommodate longer items but cannot guarantee room on a given meeting's agenda.

Agenda

I. Opening Items

Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

- C.** Approve Minutes from previous Board Meeting
Approve minutes for Living School Board Meeting on May 10, 2022
- D.** Approve Finance & Development Committee Minutes
Approve minutes for Living School Finance & Development Committee on May 10, 2022
- E.** Approve Academic & Culture Committee minutes
Approve minutes for Living School Academics & Culture Committee Meeting on May 10, 2022
- F.** Approve Governance & Evaluation Committee Meeting
Approve minutes for Living School Governance & Evaluation Committee Meeting on May 3, 2022

II. Governance & Evaluation Committee

- A.** Review FY22 Goals & Committee Description

See [Committee Description](#)

FY22 Goals:

1. Regularly use "OnTrack Score" Report & Board Assessment to improve Board effectiveness (monthly & Assessment by 6/30/22)
2. Complete CEO Evaluation Process (6/1/22)
3. Manage Board election cycle to maintain expertise, diversity, and a talent pipeline on the Board including strong parent representation

- B.** 22-23 Org Chart

Stefin has promoted our Director of Student Life, Caren Green, and our Director of Communications & Operations, Delise Hampton, to become School Co-Directors! Their leadership has been invaluable since year 1 and we're thrilled to see the school run by two native New Orleanians who graduated from NOLA Public Schools!

- C.** 2022-23 CEO Offer Letter

21-22 CEO Evaluation is ongoing and will be presented in July 2022.

- D.** Approve 2022-23 Staff Handbook

Reflects updates from the Systems Team to clarify & simplify policies, particularly around Staff accountability.

- E.** Finalize 22-23 Board Calendar

In-person meetings required again. Proposed to meet the 4th Tuesday of every month at Living School or a more central location. Committees @ 6 PM, Board @ 7 PM.

Dinners to be provided, Board Members asked to contribute \$100 (or \$50 - \$150 sliding scale) annually to the meal fund.

III. Academic & Culture Committee

A. Review FY22 Goals & Committee Description

See FY22 [Committee Description](#)

FY22 GOALS:

1. By the end of the 21-22 school year, Living School students will demonstrate academic and cultural growth such that they are on track to achieve all three graduate outcomes (college acceptance, certification and habits of a healthy life) as evidenced in monthly Data Dashboard reviews and at least a 95% student retention rate.
2. By the end of the 21-22 school year, Living School staff members will demonstrate X amount of growth as evidenced by the Staff Development rubric and at least 90% retention rate of staff members.
3. By the end of the 21-22 school year, Living School will meet the charter renewal requirements to receive renewal approval from the authorizing body, OPSB.

B. Approve 2022-23 Pupil Progression Plan

This is the same PPP we approved in January 2022, we are required to adopt it annually.

C. Approve 2022-23 Community Handbook

Represents edits from the Systems Team in discussion with other stakeholders primarily to clarify and simplify policies. Graphics on pp. 5 - 6 to be updated.

IV. Finance & Development Committee

A. Review FY 22 Goals & Committee Description

See [Committee Description](#)

FY22 Goals:

1. GOAL 1: Monitor Organizational Sustainability
2. GOAL 2: Ensure Audit & Financial Compliance

3. GOAL 3: Establish Fundraising Target for Future Facility Expansion or Development and
Oversee Development of the Plan

B. Review FY23 Budget

To be approved July 2022 after public notice posted.

C. April & May 2022 Financials

V. Board Retreat

A. DEI Training, Update, & Framing w/ Krystal Allen

See <https://www.kallenconsulting.org/> for references.

B. State of Education in Bulbancha / New Orleans

Refer to:

- [Living School's Story of Education in Bulbancha](#)

From 2012-2022 and beyond

- Organizing Origins
- Putting the ideas on paper
- The mission & vision
- Living School stakeholders pitch
- Classroom & community experience building
- Our first investments, pilots, & pop-ups
- Chartering & foundation building
- First 3 years of operation!

C. Strategic Planning

Refer to: [2022-23 Playbook](#)

D. To-Dos for Homework

1. [LA Board of Ethics Annual Training](#)
2. Board on Track Annual Board Assessment

VI. Closing Items

A. Adjourn Meeting

Next Board Meeting scheduled for Tue 7/26: Committees at 6 PM & Board at 7 PM