



Living School

Living School Annual Board Retreat

Date and Time

Saturday June 5, 2021 at 9:00 AM CDT

Location

Zoom (all meetings virtual until further notice)

All are welcome at Living School Board Meetings. Translation is available with 24 hours notice.

Public comment is welcome on any item on the agenda. At the end of each agenda item, there will be a time for public comment. Members of the public wishing to comment on any agenda item, may raise their hand at this designated time and be recognized by the Chair to speak for up to 2 minutes per person, per agenda item. On any matter up for a vote, public comment must be heard prior to taking the Board's vote.

For members of the public wishing to address the Board for longer than 2 minutes on any given agenda item, please give the Chair at least 24 hours notice to be added to the agenda. We will strive to accommodate longer items but cannot guarantee room on a given meeting's agenda.

Agenda

	Purpose	Presenter	Time
I. Opening Items			9:00 AM
Opening Items			
A. Record Attendance and Guests		Stefin Pasternak	
B. Call the Meeting to Order		Danneka Mitchell	

	Purpose	Presenter	Time
C. Approve Minutes from previous Board Meeting	Approve Minutes	Danneka Mitchell	3 m
Approve minutes for Living School Board Meeting on May 18, 2021			
D. Approve Finance & Development Committee Minutes	Approve Minutes	Traci Simon	3 m
Approve minutes for Living School Finance & Development Committee on May 18, 2021			
E. Approve old Academic & Culture Committee minutes	Approve Minutes	Mandi Lehnherr	3 m
Approve minutes for Living School Academics & Culture Committee Meeting on October 20, 2020			
F. Approve Academic & Culture Committee Meeting	Approve Minutes	Mandi Lehnherr	3 m
Approve minutes for Living School Academics & Culture Committee Meeting on May 18, 2021			
II. Governance & Evaluation Committee			9:12 AM
A. Review FY21 Goals & Committee Description	FYI	Danneka Mitchell	2 m
See Committee Description			
GOAL 1: Regularly use "OnTrack Score" Report to improve Board effectiveness (monthly)			
GOAL 2: Complete CEO Evaluation Process (6/1/21)			
GOAL 3: Manage Board election cycle			
B. Elect Kieta Mutepfa to her 1st 3-year term as a Board Member	Vote	Danneka Mitchell	3 m
C. 2020-21 CEO Evaluation	Discuss	Pepper Roussel	5 m
D. 2021-22 CEO Offer Letter	Vote	Danneka Mitchell	5 m
III. Academic & Culture Committee			9:27 AM
A. Review FY21 Goals & Committee Description	FYI	Mandi Lehnherr	2 m
See Committee Description			

	Purpose	Presenter	Time
<p>GOAL 1: By the end of the 20-21 school year, 100% of Living School students have demonstrated growth as evidenced by monthly reviews of academic and cultural data and subsequent action plans.</p> <p>GOAL 2: By the end of the 20-21 school year, 100% of Living School staff have demonstrated growth on the Staff Development rubric and 90% of Living School are returning for the 21-22 school year.</p>			
B.	Approve 2021-22 Academic Calendar Approved by Staff Council	Vote Mandi Lehnherr	5 m
C.	Approve 2021-22 Pupil Progression Plan Added: Accelerated Learning Policy (in collaboration with consultant Anthony Marino from Travis Hill) Amended: Grading policy in alignment with LDE policy	Vote Mandi Lehnherr	5 m

IV. Finance & Development Committee 9:39 AM

A.	Review FY 21 Goals & Committee Description See Committee Description	FYI Traci Simon	2 m
<p>GOAL 1: Monitor Organizational Sustainability GOAL 2: Ensure Audit & Financial Compliance GOAL 3: Board Financial Training GOAL 4: Facilities Planning & Capital Campaign</p>			
B.	Approve FY22 Budget Seeking preliminary approval. Will publicize the budget for the requisite 10 days before the July meeting for final approval.	Vote Traci Simon	5 m
C.	Approve Lease Renewal & Amendments Seeking to approve the attached 1st amendment to our Signed Lease with the addition of the following clause to Section 14: "Lessor represents and warrants he has the legal right and authority to enter into the lease for these purposes."	Vote Traci Simon	5 m

V. Board Retreat 9:51 AM

A.	Race & Equity Story Circle Framing	FYI Stefin Pasternak	10 m
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	Purpose	Presenter	Time
<p>B. State of Public Schools in Bulbancha / New Orleans</p> <p>Refer to:</p> <ul style="list-style-type: none"> • Living School's Story of Education in Bulbancha • Cowen Institute Reports • New Orleans Equity Index Reports 	Discuss	Stefin Pasternak	30 m
<p>C. Living School's Story</p> <p>From 2012-2021 and beyond</p> <ul style="list-style-type: none"> • Organizing Origins • Putting the ideas on paper • Classroom & community experience building • Our first investments, pilots, & pop-ups • Chartering & foundation building • First two years of operation <p>Unpacking:</p> <ul style="list-style-type: none"> • The mission & vision • Living School stakeholders pitch 	Discuss	Stefin Pasternak	45 m
<p>D. Strategic Planning</p> <p>Refer to:</p> <ul style="list-style-type: none"> • 2021-22 Playbook • DRAFT CEO Succession Plan 	Discuss	Danneka Mitchell	65 m
<p>E. Board Structure & Practice</p> <p>Refer to:</p> <ul style="list-style-type: none"> • Official Documents folder (Bylaws, Articles of Incorporation, etc.) • Board Role Descriptions folder (role & committee descriptions) 	Discuss	Stefin Pasternak	30 m
<p>F. To-Dos</p> <ol style="list-style-type: none"> 1. LA Board of Ethics Annual Training 2. Board on Track Annual Board Assessment 	Discuss	Stefin Pasternak	60 m

Purpose

Presenter

Time

VI. Closing Items

1:51 PM

A. Adjourn Meeting

Vote

Danneka Mitchell

Next Board Meeting scheduled for Tue 7/13: Committees at 6:30 PM & Board at 7:30 PM