



Living School

Living School Board Meeting

Date and Time

Tuesday February 18, 2020 at 7:15 PM CST

Location

Living School, 6003 Bullard Ave., New Orleans, LA 70128

All are welcome at Living School Board Meetings. Translation is available with 24 hours notice.

Public comment is welcome on any item on the agenda. At the end of each agenda item, there will be a time for public comment. Members of the public wishing to comment on any agenda item, may raise their hand at this designated time and be recognized by the Chair to speak for up to 2 minutes per person, per agenda item. On any matter up for a vote, public comment must be heard prior to taking the Board's vote.

For members of the public wishing to address the Board for longer than 2 minutes on any given agenda item, please give the Chair at least 24 hours notice to be added to the agenda. We will strive to accommodate longer items but cannot guarantee room on a given meeting's agenda.

Agenda

I. Opening Items

Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Approve Minutes from previous Board Meeting

Approve minutes for Living School Board Meeting on January 21, 2020

II. Academic, Culture, & Evaluation Committee

A. Committee FY20 Goals

GOAL 1: Conduct a comprehensive & effective end-of-the-year CEO evaluation

~~-Task 1.1: Conduct baseline CEO evaluation (8/30/19).~~

- Task 1.2: Develop a way to incorporate student & family feedback into the CEO evaluation (4/1/20).

- Task 1.3: Conduct Year 1 CEO evaluation (6/30/20).

GOAL 2: Develop annual evaluation tools, processes, and metrics for academics & culture

~~-Task 2.1: Develop Academic & Culture dashboard to track data at monthly meetings (8/31/19).~~

- Task 2.2: Align Graduate Profile, Staff Development Rubric, & Academic/Culture dashboard to the mission (10/31/19).

B. CEO Report

Refer to [CEO Report](#)

C. 2020-21 Calendar Draft

III. Finance & Development Committee

A. Committee FY20 Goals

GOAL 1: Monitor Organizational Sustainability

~~-Task 1.1: Develop protocol for using monthly dashboard (8/31/19).~~

- Task 1.2: Conduct annual audit (6/30/20).

- Task 1.3: Monitor FY20 Budget and revise as needed (6/30/20).

GOAL 2: Plan for expansion

- Task 2.1: Build variations in our financial model for different future circumstances.

- Task 2.2: Build facilities plans and decision making timeline for future circumstances.

Goal 3: Recruit students for each class

~~-Task 1.1: Recruit 80 students for Class of 2023 (10/1/19)~~

- Task 1.2: Recruit 80 students for Class of 2024 (6/30/20)

B. Finance Dashboard & Report

C. Spring 2020 Renovations Draft

D. 50/50 Raffle

E. GiveNOLA Day Pledges

GiveNOLA Day is Tue 5/5.

Our suggested goals:

Event Goal: \$10,000, from 50 donations (last year we earned \$1,295 from 12 donations)

Early Giving Goal: \$2,500 from 12 Board Member donations (these are private goals, and we did not have any early gifts last year)

Peer-to-peer Goals: \$1,000 from 5 donations (these are private goals and we have not had any donations via peer-to-peer pages)

IV. Governance Committee

A. Committee FY20 Goals

Goal 1: Clarify Board recruitment & composition strategy

- Task 1.1: Meet with Richard about donor cultivation events.

- Task 1.2: Create list of Board needs.

- Task 1.3: Create list of community members to cultivate.

- Task 1.4: Host board cultivation events.

Goal 2: Implement & improve Board development plan

- Task 2.1: Improve Board participation, effectiveness, independence, & consistency.

- Task 2.2: Raise funds for Board development & refreshments.

Goal 3: Improve communications

- Task 3.1: Utilize Board Members with large social media followings to increase communication across lines of difference.

- Task 3.2: Create an emergency communication plan.

B. Elect Traci Simon to the Board

C. Elect Traci Simon Board Treasurer

V. Closing Items

A. Adjourn Meeting