



## Living School

### Living School Board Meeting

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#### **Date and Time**

Tuesday December 17, 2019 at 7:15 PM CST

#### **Location**

Living School, 6003 Bullard Ave., New Orleans, LA 70128

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All are welcome at Living School Board Meetings. Translation is available with 24 hours notice. Public comment is welcome on any item on the agenda. Members of the public wishing to comment, may raise their hand and be recognized by the Board Chair to speak for up to 2 minutes per person, per agenda item. On any matter up for a vote, public comment must be heard prior to taking the Board's vote. For members of the public wishing to address the Board for longer than 2 minutes on any given agenda item, please give the Board Chair at least 24 hours notice to be added to the agenda.

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#### **Agenda**

##### **I. Opening Items**

Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order
- C.** Approve Minutes from previous Board Meeting

Approve minutes for Living School Board Meeting on November 19, 2019

## II. Academic, Culture, & Evaluation Committee

### A. Committee FY20 Goals

GOAL 1: Conduct a comprehensive & effective end-of-the-year CEO evaluation

- Task 1.1: Conduct baseline CEO evaluation (8/30/19).
- Task 1.2: Develop a way to incorporate student & family feedback into the CEO evaluation (4/1/20).
- Task 1.3: Conduct Year 1 CEO evaluation (6/30/20).

GOAL 2: Develop annual evaluation tools, processes, and metrics for academics & culture

- Task 2.1: Develop Academic & Culture dashboard to track data at monthly meetings (8/31/19).
- Task 2.2: Align Graduate Profile, Staff Development Rubric, & Academic/Culture dashboard to the mission (10/31/19).

### B. CEO Report

Refer to [CEO Report](#)

## III. Finance & Development Committee

### A. Committee FY20 Goals

GOAL 1: Monitor Organizational Sustainability

- Task 1.1: Develop protocol for using monthly dashboard (8/31/19).
- Task 1.2: Conduct annual audit (6/30/20).
- Task 1.3: Monitor FY20 Budget and revise as needed (6/30/20).

GOAL 2: Plan for expansion

- Task 2.1: Build variations in our financial model for different future circumstances.
- Task 2.2: Build facilities plans and decision making timeline for future circumstances.

Goal 3: Recruit students for each class

- ~~Task 1.1: Recruit 80 students for Class of 2023 (10/1/19)~~
- Task 1.2: Recruit 80 students for Class of 2024 (6/30/20)

### B. Finance Dashboard & Report

## IV. Governance Committee

### A. Committee FY20 Goals

Goal 1: Clarify Board recruitment & composition strategy

- Task 1.1: Meet with Richard about donor cultivation events.

- Task 1.2: Create list of Board needs.
- Task 1.3: Create list of community members to cultivate.
- Task 1.4: Host board cultivation events.

Goal 2: Implement & improve Board development plan

- Task 2.1: Improve Board participation, effectiveness, independence, & consistency.
- Task 2.2: Raise funds for Board development & refreshments.

Goal 3: Improve communications

- Task 3.1: Utilize Board Members with large social media followings to increase communication across lines of difference.
- Task 3.2: Create an emergency communication plan.

**B. Board Officer Succession**

Dr. Lister 2nd term as Chair and India's 2nd term as Vice-Chair come to a close on 1/22/20.

India will be on sabbatical anticipating the arrival of her first child starting February 2020 and her first 3-year term is over June 2020.

**C. Plans to continue improving Board engagement, effectiveness, & independence**

**V. Closing Items**

**A. Adjourn Meeting**