



Living School

Living School Governance Committee Meeting

Date and Time

Tuesday November 19, 2019 at 6:00 PM CST

Location

Living School, 6003 Bullard Ave., New Orleans, LA 70128

All are welcome at Living School Board Meetings. Translation is available with 24 hours notice. Public comment is welcome on any item on the agenda. Members of the public wishing to comment, may raise their hand and be recognized by the Board or Committee Chair to speak for up to 2 minutes per person, per agenda item. On any matter up for a vote, public comment must be heard prior to taking the Board's vote. For members of the public wishing to address the Board for longer than 2 minutes on any given agenda item, please give the Board Chair at least 24 hours notice to be added to the agenda.

Agenda

I. Opening Items

Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order
- C.** Approve Minutes

Approve minutes for Governance Committee Meeting on August 20, 2019

II. Governance

Governance

A. Review Committee Goals from June 2019 Retreat

Goal 1: Clarify Board recruitment & composition strategy

- Task 1.1: Meet with Richard about donor cultivation events . **Discussing later**
- Task 1.2: Create list of Board needs . **Discussing tonight**
- Task 1.3: Create list of community members to cultivate . **Discussing tonight**
- Task 1.4: Host board cultivation events **Discussing later**

Goal 2: Implement & improve Board development plan

- Task 2.1: Improve Board participation, effectiveness, independence, & consistency **Discussing tonight**
- Task 2.2: Raise funds for Board development & refreshments **Discussing tonight**

Goal 3: Improve communications

- Task 3.1: Utilize Board Members with large social media followings to increase communication across lines of difference **Discussing later**
- Task 3.2: Create an emergency communication plan **Discussing tonight**

B. Treasurer search & other recruitment needs (Goal 1)

2 Treasurer Candidates

We received 4 resumes from LAPCS for potential treasurer candidates. We believe Traci Simon (resume attached) will be a strong candidate for the role. We propose that she be an Advisory Board member for 3 months and be voted onto the Board as Treasurer in February 2020.

2 Family Board Members

Per OPSB Policy, charter boards shall have a parent representative. The parent or legal guardian requirement may also be satisfied by a recent graduate (within the past 5 years) or the parent/guardian of a recent graduate (within the past 3 years) of a school in Orleans Parish operated by that governing board. Boards have 90 business days from their first day to elect the parent member.

Our Family Council has voted that they would like 2 parent representatives: the Chair of the Family Council (Britany HolmesNick) and an independent Parent Board Member who is not part of Family Council leadership (Nakeisha Kyle was elected to this role).

Guiding Questions

- What long-term gaps or needs do we want to begin recruiting for now?
- Do we think consolidating committees will improve the effectiveness and functionality of the Board? Proposal:

- Academics, Culture, & CEO Evaluation
- Finance, Facilities, Development, & Recruitment
- Governance

C. Implement & improve Board development plan (Goal 2)

Goal 2: Implement & improve Board development plan

- Task 2.1: Improve Board participation, effectiveness, independence, & consistency **Discussing tonight**

Next Steps:

1. Review the Board on Track Members Report (in the "Reports" tab)
2. Plan to recognize strong performers & follow-up with those who are struggling
3. Review [Onboarding](#) plan and Board [Calendar](#).
4. Identify key levers and delegate tasks accordingly to support participation, effectiveness, independence, & consistency

- Task 2.2: Raise funds for Board development & refreshments **Discussing tonight**

Next steps:

1. Plan ask for monthly meal stipend ask

D. Improve communications (Goal 3)

Goal 3: Improve communications

- Task 3.1: Utilize Board Members with large social media followings to increase communication across lines of difference **Discussing later**

- Task 3.2: Create an emergency communication plan **Discussing tonight**

Next Steps:

1. Discuss emergency situations that merit a Board communications plan
2. Identify and delegate sub-tasks

III. Closing Items

A. Adjourn Meeting