



## Living School

### CEO Support & Evaluation Committee Meeting

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#### **Date and Time**

Tuesday August 20, 2019 at 6:00 PM CDT

#### **Location**

Living School, 6003 Bullard Ave., New Orleans, LA 70128

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All are welcome at Living School Board Meetings. Translation is available with 24 hours notice. Public comment is welcome on any item on the agenda. Members of the public wishing to comment, may raise their hand and be recognized by the Board or Committee Chair to speak for up to 2 minutes per person, per agenda item. On any matter up for a vote, public comment must be heard prior to taking the Board's vote. For members of the public wishing to address the Board for longer than 2 minutes on any given agenda item, please give the Board Chair at least 24 hours notice to be added to the agenda.

Agenda

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#### **Agenda**

##### **I. Opening Items**

Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order
- C.** Approve Minutes

Approve minutes for CEO Support & Evaluation Committee Meeting on April 17, 2019

## II. CEO Support & Evaluation

### CEO Support & Evaluation

#### A. Review Committee Goals from June 2019 Retreat

GOAL 1: Conduct a comprehensive & effective end-of-the-year CEO evaluation

- Task 1.1: Conduct baseline CEO evaluation (8/30/19) . **Discussing tonight**
- Task 1.2: Develop a way to incorporate student & family feedback into the CEO evaluation (4/1/20) . **Discussing later**
- Task 1.3: Conduct Year 1 CEO evaluation (6/30/20) . **Discussing later**

GOAL 2: Steward effective climate & culture

- Task 2.1: Establish a system for collating and distributing the data and information from each committee (9/30/19) . **Discussing tonight**

#### B. GOAL 1: Conduct a comprehensive & effective end-of-the-year CEO evaluation

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- Task 1.1: Conduct baseline CEO evaluation (8/30/19) . **Discussing tonight**
- Next steps:
1. Review FY18-19 Evaluation Tracker
  2. Coordinate responsibility for each next step
- Task 1.2: Develop a way to incorporate student & family feedback into the CEO evaluation (4/1/20) . **Discussing later**
  - Task 1.3: Conduct Year 1 CEO evaluation (6/30/20) . **Discussing later**

#### C. GOAL 2: Steward effective climate & culture

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- Task 2.1: Establish a system for collating and distributing the data and information from each committee (9/30/19) . **Discussing tonight**
- Next steps:
1. Review Monthly Board Update email format and propose distribution system

#### D. Emergency & Succession Planning

New Schools for New Orleans recommends that Boards come up with emergency & succession plans for CEOs. Some of the things we will want to plan for:

- CEO extended illness or incapacitation
- CEO suspension or termination
- CEO ineffectiveness

Today we'll set goals and delegate tasks around these plans for this committee.

**E.** Review documents for Board approval at tonight's meeting

Refer to:

- [Policy Manual](#)

- [Staff Handbook](#) (revisions per general counsel's review)

### **III. Closing Items**

**A.** Adjourn Meeting