



## Living School

### Board Meeting & OPSB Training

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#### **Date and Time**

Tuesday June 25, 2019 at 6:00 PM CDT

#### **Location**

Living School, 6003 Bullard Ave., New Orleans, LA 70128

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All are welcome at Living School Board Meetings. Translation is available with 24 hours notice. Public comment is welcome on any item on the agenda. Members of the public wishing to comment, may raise their hand and be recognized by the Board Chair to speak for up to 2 minutes per person, per agenda item. On any matter up for a vote, public comment must be heard prior to taking the Board's vote. For members of the public wishing to address the Board for longer than 2 minutes on any given agenda item, please give the Board Chair at least 24 hours notice to be added to the agenda.

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#### **Agenda**

##### **I. Opening Items**

Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order
- C.** Approve Minutes from previous Board Meeting

Approve minutes for Annual Board Retreat on May 19, 2019

## II. Other Business

### A. CEO Monthly Report

See [CEO Report](#)

### B. Director of Data & Finance Report

### C. Approve Binding of Line of Credit with ASI Federal Credit Union

Approve CEO to bind a Line of Credit with ASI Federal Credit Union with the below terms to be drawn for emergency purposes only:

- Maximum loan: \$125,000
- Draw period: Open
- Repayment period: Open
- Interest: Assume 6%

Approve CEO and/or Director of Data & Finance as signatory on line of credit.

Debt service is built into our FY20 (interest only) & 21 (interest & principal) budgets as if we'll draw the whole amount.

### D. Approve Binding of Loan from the Louisiana Department of Education

Approve CEO to bind an interest-free Loan with the Louisiana Department of Education with the below terms to be drawn to cover the deficit in our FY20 budget:

- Maximum loan: \$100,000
- Draw period: 12 months
- Repayment period: 36 months following (1/3 deducted from our MFP payments at end of FY20, FY21, FY22)
- Interest-Free

Debt service is built into our FY21 (interest & principal) budgets as if we'll draw the whole amount.

### E. Approve CEO's 2018-19 Offer Letter

Refer to [S Pasternak CEO 2018-19 Offer Letter](#)

### F. Non-Discrimination Policy Amendment

Refer to [Non-Discrimination Policy](#)

Amendment I adds required language for our School Nutrition Program. Language to be added:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339.

Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at :[http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html),

and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992.

Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.

**G. Adopt Home Language Survey**

Adopt the Home Language Survey as part of our [Enrollment Packet](#).

**III. New section**

**A. OPSB Board Training**

**IV. Closing Items**

**A. Review 2018-19 Board Meeting Calendar**

Would be great to have Board join us for New Student Orientation on Wed 7/10 from 6 - 8 PM to introduce y'all to the Community.

**B. Adjourn Meeting**