



Living School

Q4 Board Meeting

Date and Time

Sunday June 24, 2018 at 4:00 PM CDT

Location

<https://zoom.us/j/738211128>

Agenda

I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve Minutes from March 25 2018

II. Charter App Committee

Charter App Committee

- A. Discuss Compensation Framework

Review [Compensation Framework](#) options [research behind the options](#) to help Charter App committee project decisions for FY 19-20 and beyond.

B. Review Charter Timeline

Review [OPSB's Fall RFA Timeline](#)

High level overview of feedback and revision work

Need to schedule a special prep meeting for interview attendees (Board officers, Charter App committee members, CEO & DFO) in late September for the capacity interview in early October

III. Finance & Facilities Committee

Finance & Facilities Committee

A. Approve FY 2018-19 Budget

B. Review Facilities Search Info

Reference [Facilities Planning Document](#)

IV. CEO Support & Evaluation

CEO Support & Evaluation

A. Employment Contracts Overview

1) Review [CEO Contract](#) (signed 5/31/18 by W. Lister & S. Pasternak)

2) Review [FTE](#), [PTE](#), & [Intern](#) Contracts (so far hired 1 FTE, 4 PTEs, & 2 Interns)

B. Review Employee Handbook & Decision-Making Structure

1) Review draft [Employee Handbook](#)

2) Review draft Decision-Making Flow Chart

V. Governance

Governance

A. Scheduling regular quarterly meetings

Proposal to schedule Quarterly Board Meetings on the 4th Sunday of the final month of each Quarter (Q1: September, Q2: December, Q3: March, Q4: June)

B. Reaffirming norms about attendance & participation

Email & text response rate

Full Board Meeting attendance & material review

Committee attendance & participation

C. Updates about Governance from LAPCS

VI. Development Committee

Development Committee

A. Overview kick-off of Living School Launch Campaign

- 1) Review [Living School Launch Campaign](#) and the progress made so far
- 2) Discuss marketing materials like business cards & postcards that folks can request to use for solicitation

B. Overview of Grant Applications

VII. Other Business

A. Remove Deja Smith from the Board

B. Elect Alfredo Herrera Treasurer

VIII. Closing Items

A. Adjourn Meeting