APPROVED

Element Education

Minutes

Governing Board Meeting

Date and Time
Friday September 25, 2026 at 12:00 PM

Location
1441 Montiel Road
#145
Escondido, CA 92026

Directors Present
A. Hopps, B. Rohrer, S. Subramanya, T. Breckenridge

Directors Absent
C. Nunley, L. Cavazos

Guests Present
S. Michaels, T. Novacek

I. Opening Items

A. Call the Meeting to Order

T. Breckenridge called a meeting of the board of directors of Element Education to order on Friday Sep 25, 2026 at 12:00 PM.

B. Record Attendance

C.

Pledge of Allegiance

Board Member Hopps led the Pledge of Allegiance.

D. Approve Agenda

A. Hopps made a motion to approve the agenda with following amendments: Add Discussion Item IX B. Board Training.
B. Rohrer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
T. Breckenridge	Aye
L. Cavazos	Absent
S. Subramanya	Aye
C. Nunley	Absent
B. Rohrer	Aye
A. Hopps	Aye

II. Recognitions and Presentations

A. Recognitions

Ms. Novacek recognized Tori Ades for her recent work on the Charter Renewal Petition and presentation.

Ms. Campbell recognized Danielle Stubbs for her dedication and commitment to supporting students and families.

B. School Presentation-Community Montessori

Mr. Otte presented updates and activities within CM.

C. School Presentation-Dimensions Collaborative School

Ms. Campell presented updates and activities within DCS.

D. Student Services Presentation

Ms. Sestina shared Student Services presentation with the Board.

III. Communications- Agenda and Non-Agneda Items

A. Public

A DCS parent shared public comment concerning the services and support provided to her child.

B. Members of the Board

Board Member Hopps shared personal experience with Student Services and expressed appreciation and recognized the quality of support provided to students.

IV. Approval of Consent Items

A. Approval of the August 28, 2026, Special Board Meeting Minutes.

B. Rohrer made a motion to approve the minutes from Governing Board Special Meeting on 08-28-26.
S. Subramanya seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Breckenridge	Aye
L. Cavazos	Absent
A. Hopps	Aye
C. Nunley	Absent
B. Rohrer	Aye
S. Subramanya	Aye

B. Approval of the August 28, 2026, Regular Board Meeting Minutes.

B. Rohrer made a motion to approve the minutes from Governing Board Meeting on 08-28-26.
S. Subramanya seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Breckenridge	Aye
L. Cavazos	Absent
A. Hopps	Aye
C. Nunley	Absent
S. Subramanya	Aye
B. Rohrer	Aye

C. Approval of Check Run for August 2026.

B. Rohrer made a motion to approve the Check Run for August 2026.
S. Subramanya seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Subramanya	Aye
L. Cavazos	Absent
B. Rohrer	Aye
C. Nunley	Absent
T. Breckenridge	Aye
A. Hopps	Aye

V. Information Item-Chief Business Officer Report

A. Financial Position of Schools

Mr. Miller presented current financial information for Community Montessori and Dimensions Collaborative School.

B. Technology Report

Mr. Miller reported on recent technology projects and updates.

VI. Information Item-Director of Human Resources Report

A. Employment Activity

Ms. Sihota reviewed her written report on recent hires and current openings.

B. Professional Learning Activity (external)

Ms. Sihota reviewed her written report on employees who engaged in formal professional learning since the last board meeting.

VII. Information Item-Chief Operations Officer Report

A. Facilities Update

Mr. Yung reported on the status of recent facility improvements.

B. Resource Management

Mr. Yung shared a report on resource management projects and improvements.

VIII. Executive Director Report

A. Authorizer Relations

Ms. Novacek shared that staff is preparing presentations for both schools for the second Charter Renewal public hearings scheduled for October 14 at 6:00 p.m.

IX. Discussion

A. Draft of Artificial Intelligence (AI) Policy

Ms. Novacek shared draft of AI policy with the Board.

B. Board Training Dates

Ms. Novacek shared that the Board will participate in training covering governing board code of conduct. The training will take place prior to the October 23 regular Board meeting and will be held as a special meeting.

X. Action Item(s) for Element Education

A. Approval of Revised Policies

- Criminal Background Clearance Clean
- Criminal Background Clearance Red Lined.
- Student Behavior Policy Clean
- Student Behavior Policy Red Lined
- Transitional Kindergarten Policy
- Transitional Kindergarten - Red Lined

S. Subramanya made a motion to approve Revised Policies.
B. Rohrer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
C. Nunley	Absent
A. Hopps	Aye
B. Rohrer	Aye
T. Breckenridge	Aye
S. Subramanya	Aye
L. Cavazos	Absent

XI. Action Items for Community Montessori

A. Approval of FY25-26 Unaudited Actuals.

S. Subramanya made a motion to approve FY25-26 Unaudited Actuals.
B. Rohrer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
A. Hopps	Aye
S. Subramanya	Aye
T. Breckenridge	Aye
C. Nunley	Absent
B. Rohrer	Aye
L. Cavazos	Absent

XII. Action Item(s) for Dimensions Collaborative School

A. Approval of FY25-26 Unaudited Actuals.

S. Subramanya made a motion to approve FY25-26 Unaudited Actuals.

A. Hopps seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Breckenridge	Aye
A. Hopps	Aye
B. Rohrer	Aye
C. Nunley	Absent
L. Cavazos	Absent
S. Subramanya	Aye

B. Approval of the Revised DCS Health Course Description

B. Rohrer made a motion to approve the Revised DCS Health Course Description.
A. Hopps seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Nunley	Absent
L. Cavazos	Absent
T. Breckenridge	Aye
B. Rohrer	Aye
A. Hopps	Aye
S. Subramanya	Aye

C. Approval of Revised Personal Finance Course Description

A. Hopps made a motion to approve the Revised Personal Finance Course Description.
S. Subramanya seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Hopps	Aye
L. Cavazos	Absent
B. Rohrer	Aye
C. Nunley	Absent
T. Breckenridge	Aye
S. Subramanya	Aye

XIII. Future Agenda Items

A. Agenda Items for 10.26.26 Governing Board Meeting.

- Student Performance Report
- Advisory Council Report
- Board Training

XIV. Closing Items

A. Adjourn Meeting

A. Hopps made a motion to adjourn meeting.
B. Rohrer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Nunley	Absent
S. Subramanya	Aye
B. Rohrer	Aye
L. Cavazos	Absent
T. Breckenridge	Aye
A. Hopps	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:19 PM.

Respectfully Submitted,
T. Breckenridge