APPROVED

Element Education

Minutes

Governing Board Meeting

Date and Time
Friday July 24, 2026 at 11:30 AM

Location
1441 Montiel Road #145
Escondido, CA 92026

Directors Present
A. Hopps, B. Rohrer, C. Nunley, L. Cavazos, S. Subramanya, T. Breckenridge

Directors Absent
None

Directors who arrived after the meeting opened
S. Subramanya

Guests Present
S. Michaels, T. Novacek

I. Opening Items

A. Call the Meeting to Order

C. Nunley called a meeting of the board of directors of Element Education to order on Friday Jul 24, 2026 at 11:32 AM.

B.

Record Attendance

S. Subramanya arrived at 11:38 AM.

C. Public Comment on Closed Session Item

There were no public comments on the closed session item.

D. Recess to Closed Session

Board recessed to Closed Session at 11:33 a.m.

II. Closed Session

A. Review of Comprehensive Safety Plan

The Governing Board convened in closed session to review facility threats and safety.

III. Public Session

A. Call to Order and Establishment of Quorom

The Regular Meeting was called to order at 12:04 p.m., and a quorum was established.

B. Pledge of Allegiance

Board Member Nunley led the Pledge of Allegiance.

C. Approval of Agenda

B. Rohrer made a motion to approve the Agenda.
T. Breckenridge seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Nunley	Aye
S. Subramanya	Aye
T. Breckenridge	Aye
A. Hopps	Aye
B. Rohrer	Aye
L. Cavazos	Aye

D. Disclosure of Board Actions Taken in Closed Session, pursuant to Government Code §54957.1.

Board Member Nunley reported there was no action taken during Closed Session.

IV. Recognitions and Presentations

A. Staff Recognition:

Ms. Novacek introduced Tamara Campbell, Director of Dimensions Collaborative School, to the Board.

V. Communications- Agenda and Non-Agneda Items

A. Public

Stephanie Cheung spoke regarding shade at the Carlsbad Learning Center.

B. Members of the Board

No comments from members of the Board.

VI. Approval of Consent Items

A. Approval of the Regular Board Meeting Minutes on June 26, 2026.

B. Rohrer made a motion to approve the minutes from Governing Board Meeting on 06-26-26.
L. Cavazos seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
B. Rohrer	Aye
T. Breckenridge	Aye
L. Cavazos	Aye
S. Subramanya	Aye
C. Nunley	Aye
A. Hopps	Aye

B. Approval of Check Run for June 2026.

B. Rohrer made a motion to approve the Check Run for June 2026.
L. Cavazos seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
A. Hopps	Aye
B. Rohrer	Aye
T. Breckenridge	Aye
S. Subramanya	Aye
C. Nunley	Aye
L. Cavazos	Aye

VII. Information Item-Chief Business Officer Report

A. Financial Position of Schools

Mr. Miller shared current financial information for Community Montessori and

Dimensions Collaborative School.

B. Technology Report

Mr. Miller reported on recent technology projects and updates.

VIII. Information Item-Director of Human Resources Report

A. Employment Activity

Ms. Sihota reviewed her written report on recent hires and current openings.

B. Professional Learning Activity (external)

Ms. Sihota reviewed her written report on employees who engaged in formal professional learning since the last board meeting.

IX. Information Item-Chief Operations Officer Report

A. Facilities Update

Mr. Yung reported on the status of recent facility improvements.

B. Resource Management

Mr. Yung shared a report on resource management projects and improvements.

X. Executive Director Report

A. Authorizer Relations

Ms. Novacek reported that the charter renewal petitions for Community Montessori and Dimensions Collaborative School, including a material revision for Dimensions Collaborative School, were submitted to the San Diego County Office of Education by the required deadline. Receipt of the submissions was confirmed.

XI. Board Governance

A. Approval of the Annual Governing Board Reorganization, Including Election of Board Officers.

B. Rohrer made a motion to nominate Board Member Nunley for the office of President.
T. Breckenridge seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
B. Rohrer	Aye
S. Subramanya	Aye
A. Hopps	Aye
C. Nunley	Aye

Roll Call

L. Cavazos	Aye
T. Breckenridge	Aye

A. Hopps made a motion to to nominate Board Member Breckenridge for the office of Vice President.

B. Rohrer seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Hopps	Aye
L. Cavazos	Aye
T. Breckenridge	Aye
B. Rohrer	Aye
C. Nunley	Aye
S. Subramanya	Aye

B. Rohrer made a motion to to nominate Board Member Subramanya for the office of Clerk.

A. Hopps seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Hopps	Aye
L. Cavazos	Aye
S. Subramanya	Aye
T. Breckenridge	Aye
B. Rohrer	Aye
C. Nunley	Aye

XII. Action Item(s) for Element Education

A. Approval of Revised Policies: Independent Study and Paid Time Off.

T. Breckenridge made a motion to approve Revised Policies: Independent Study and Paid Time Off.

S. Subramanya seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. Breckenridge	Aye
A. Hopps	Aye
C. Nunley	Aye
L. Cavazos	Aye
B. Rohrer	Aye
S. Subramanya	Aye

B. Approval of Executive Director Goals for Fall 2026.

A. Hopps made a motion to Approve the Executive Director Goals for Fall 2026.

B. Rohrer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Subramanya	Aye
B. Rohrer	Aye
L. Cavazos	Aye
A. Hopps	Aye
C. Nunley	Aye
T. Breckenridge	Aye

C. Approval of Lenovo Staff Laptop Purchase.

S. Subramanya made a motion to Approve the Lenovo Staff Laptop Purchase.
A. Hopps seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Subramanya	Aye
C. Nunley	Aye
B. Rohrer	Aye
T. Breckenridge	Aye
L. Cavazos	Aye
A. Hopps	Aye

XIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:00 PM.

Respectfully Submitted,
C. Nunley
C. Nunley made a motion to adjourn meeting.
B. Rohrer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Subramanya	Aye
A. Hopps	Aye
B. Rohrer	Aye
L. Cavazos	Aye
C. Nunley	Aye
T. Breckenridge	Aye