APPROVED

Element Education

Minutes

Governing Board Meeting

Date and Time
Friday April 24, 2026 at 11:30 AM

Location
1441 Montiel Road #145
Escondido, CA 92026

Directors Present
B. Rohrer, C. Nunley, L. Cavazos, S. Subramanya, T. Breckenridge

Directors Absent
A. Schaner

Guests Present
S. Michaels, T. Novacek

I. Opening Items

A. Call the Meeting to Order

C. Nunley called a meeting of the board of directors of Element Education to order on Friday Apr 24, 2026 at 11:31 AM.

B. Record Attendance

Board member Subramanya arrived at 11:40 a.m.

C.

Public Comment on Closed Session item

No comments from the public.

D. Recess to Closed Session

Board recessed to Closed Session at 11:33 a.m.

II. Public Session

A. Call to Order and Establishment of Quorom

The Regular Meeting was called to order at 12:03 p.m., and a quorum was established.

B. Pledge of Allegiance

Board member Cavazos led the Pledge of Allegiance.

C. Approval of Agenda

B. Rohrer made a motion to approve the agenda.
T. Breckenridge seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Schaner	Absent
T. Breckenridge	Aye
S. Subramanya	Aye
C. Nunley	Aye
L. Cavazos	Aye
B. Rohrer	Aye

D. Disclosure of Board Actions Taken in Closed Session, pursuant to Government Code §54957.1.

No action was taken during closed session.

III. Recognitions and Presentations

A. Staff Recognition

Ms. Novacek recognized **Allison Inocencio**, Educational Facilitator at Dimensions Collaborative School; **Cerrah Vondesaar**, Student Support Manager at Dimensions Collaborative School; and **Tanya Lake**, Educational Facilitator and Ed Tech Manager at Dimensions Collaborative School, for hosting multiple sessions at the Spring Forward Virtual Event.

B. School Presentation-Community Montessori

Mr. Otte presented updates and activities within CM.

C. Student Recognition

Brady Pluth, Community Montessori student, shared his Eagle Scout Project presentation with the Board.

D. School Presentation-Dimensions Collaborative School

Mr. Johnson presented updates and activities within DCS.

IV. Communications- Agenda and Non-Agneda Items

A. Public

No comments from the public.

B. Members of the Board

Ms. Novacek shared DCS School Director Paul Johnson will be shifting to the role of Assessment and Accountability Manager and Dimensions will be seeking a new School Director.

V. Approval of Consent Items

A. Approval of the Regular Board Meeting Minutes on March 27, 2026.

B. Rohrer made a motion to approve the minutes from Governing Board Meeting on 03-27-26.
S. Subramanya seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Breckenridge	Aye
S. Subramanya	Aye
C. Nunley	Aye
L. Cavazos	Aye
B. Rohrer	Aye
A. Schaner	Absent

B. Approval of the Special Board Meeting Minutes on April 10, 2026.

B. Rohrer made a motion to approve the minutes from Governing Board Special Meeting on 04-10-26.
S. Subramanya seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Nunley	Aye
T. Breckenridge	Aye
A. Schaner	Absent

Roll Call

L. Cavazos	Aye
B. Rohrer	Aye
S. Subramanya	Aye

C. Approval of Check Run for March 2026.

B. Rohrer made a motion to approve the Check Run for March 2026.
S. Subramanya seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Rohrer	Aye
L. Cavazos	Aye
A. Schaner	Absent
C. Nunley	Aye
S. Subramanya	Aye
T. Breckenridge	Aye

VI. Information Item-Chief Business Officer Report

A. Financial Position of Schools

Mr. Miller presented current financial information for Community Montessori and Dimensions Collaborative School.

B. Technology Report

Mr. Miller reported on recent technology projects and updates.

VII. Information Item-Director of Human Resources Report

A. Employment Activity

Ms. Sihota reviewed her written report on recent hires and current openings.

B. Professional Learning Activity (external)

Ms. Sihota reviewed her written report on employees who engaged in formal professional learning since the last board meeting.

VIII. Information Item-Chief Operations Officer Report

A. Facilities Update

Mr. Yung reported on the status of recent facility improvements.

B. Resource Management

Mr. Yung shared a report on resource management projects and improvements.

IX. Executive Director Report

A. Authorizer Relations

Ms. Novacek shared the Letters of Good Standing from SELPA and noted that staff are looking forward to the SDCOE site visit scheduled for May 7th.

X. Action Item(s) for Element Education

A. Approval of Updated Independent Study Policy

B. Rohrer made a motion to approve the Updated Independent Study Policy.
L. Cavazos seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Nunley	Aye
S. Subramanya	Aye
L. Cavazos	Aye
T. Breckenridge	Aye
B. Rohrer	Aye
A. Schaner	Absent

XI. Action Items(s) for Community Montessori

A. Approval of the Community Montessori Declaration of Need

S. Subramanya made a motion to approve the Community Montessori Declaration of Need form.
L. Cavazos seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Cavazos	Aye
T. Breckenridge	Aye
C. Nunley	Aye
S. Subramanya	Aye
B. Rohrer	Aye
A. Schaner	Absent

B. Approval of Contract with Molinar Construction

S. Subramanya made a motion to approve the Contract with Molinar Construction.
B. Rohrer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Schaner	Absent

Roll Call

L. Cavazos	Aye
S. Subramanya	Aye
B. Rohrer	Aye
C. Nunley	Aye
T. Breckenridge	Aye

XII. Action Item(s) for Dimensions Collaborative School

A. Approval of Child Development Course Descriptions: Child Development 2 AB and Child Development Capstone Project

T. Breckenridge made a motion to approve the Child Development Course Descriptions: Child Development 2 AB and Child Development Capstone Project.
B. Rohrer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Subramanya	Aye
C. Nunley	Aye
B. Rohrer	Aye
T. Breckenridge	Aye
A. Schaner	Absent
L. Cavazos	Aye

B. Approval of Spanish 4 AB Course Description

B. Rohrer made a motion to approve the Spanish 4 AB Course Description.
L. Cavazos seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Rohrer	Aye
L. Cavazos	Aye
S. Subramanya	Aye
C. Nunley	Aye
T. Breckenridge	Aye
A. Schaner	Absent

C. Approval of the Dimensions Collaborative School Declaration of Need

S. Subramanya made a motion to approve the Dimensions Collaborative School Declaration of Need.
T. Breckenridge seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Rohrer	Aye
S. Subramanya	Aye

Roll Call

C. Nunley	Aye
T. Breckenridge	Aye
A. Schaner	Absent
L. Cavazos	Aye

XIII. Future Agenda Items

A. Future Agenda Items

- Advisory Council Report
- Draft Budget
- LCAP Hearings
- Annual Meeting Elections

XIV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:11 PM.

Respectfully Submitted,
C. Nunley
L. Cavazos made a motion to adjourn meeting.
T. Breckenridge seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Cavazos	Aye
A. Schaner	Absent
T. Breckenridge	Aye
C. Nunley	Aye
S. Subramanya	Aye
B. Rohrer	Aye

XV. Next Meeting

A. Next Board Meeting

May 22, 2026
Administrative Offices
11:30 a.m. Closed Session
12:00 p.m. Public Session
1441 Montiel Road #145

Escondido, CA 92026