

APPROVED



## Element Education

# Minutes

## Governing Board Meeting

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### **Date and Time**

Friday February 27, 2026 at 11:30 AM

### **Location**

1441 Montiel Road #145  
Escondido, CA

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### **Directors Present**

B. Rohrer, C. Nunley, L. Cavazos, S. Subramanya (remote), T. Breckenridge

### **Directors Absent**

A. Schaner

### **Guests Present**

S. Michaels, T. Novacek

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## **I. Opening Items**

### **A. Call the Meeting to Order**

C. Nunley called a meeting of the board of directors of Element Education to order on Friday Feb 27, 2026 at 11:34 AM.

**B. Record Attendance**

**C. Public Comment on Closed Session item**

No comments from the public.

**D. Adjourn to Closed Session**

Board adjourned to Closed Session at 11:34.

**II. Closed Session**

**A. Review of Comprehensive Safety Plan**

B. Rohrer made a motion to approve the confidential section of the Comprehensive Safety Plan.

S. Subramanya seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

T. Breckenridge	Aye
A. Schaner	Absent
S. Subramanya	Aye
B. Rohrer	Aye
C. Nunley	Aye
L. Cavazos	Aye

**III. Public Session**

**A. Call to Order and Establishment of Quorum**

The Regular Meeting was called to order at 12:03 p.m., and a quorum was established.

**B. Pledge of Allegiance**

Board member Nunley led the Pledge of Allegiance.

**C. Approval of Agenda**

T. Breckenridge made a motion to approve the agenda.

B. Rohrer seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Subramanya	Aye
C. Nunley	Aye
A. Schaner	Absent
L. Cavazos	Aye
B. Rohrer	Aye

**Roll Call**

T. Breckenridge Aye

**D. Disclosure of Board actions from Closed Session, pursuant to Government Code 54957.**

Board Member Nunley reported that the Board unanimously approved the confidential section of the Comprehensive Safety Plan.

**IV. Recognitions and Presentations**

**A. Staff Recognition**

Mr. Johnson recognized staff members Carly Haynes, Education Specialist, and Becky Neumann, DCS Regional Manager, for their dedication and hard work.

**B. School Presentation-Community Montessori**

Mr. Otte presented updates and activities within CM.

**C. Advisory Council Report-Community Montessori**

Ms. Nelson, Educational Facilitator, shared the CM Advisory Council Report with the Governing Board.

**D. School Presentation-Dimensions Collaborative School**

Mr. Johnson presented updates and activities within DCS.

**E. Advisory Council Report-Dimensions Collaborative School**

Mr. Johnson shared the DCS Advisory Council Report with the Governing Board.

**V. Communications- Agenda and Non-Agenda Items**

**A. Public**

No comments from the public.

**B. Members of the Board**

Governing Board Member Breckenridge reported that she recently toured the Oak Hill Learning Center and expressed appreciation for the visit, noting that the staff was exceptional.

**VI. Approval of Consent Items**

**A. Approval of Regular Board Meeting Minutes on January 30, 2026.**

T. Breckenridge made a motion to approve the minutes from Governing Board Meeting on 01-30-26.

B. Rohrer seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Subramanya Aye

B. Rohrer Aye

T. Breckenridge Aye

A. Schaner Absent

C. Nunley Aye

L. Cavazos Aye

**B. Approval of Check Run for January 2026.**

T. Breckenridge made a motion to approve Check Run for January 2026.

B. Rohrer seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Schaner Absent

C. Nunley Aye

T. Breckenridge Aye

S. Subramanya Aye

B. Rohrer Aye

L. Cavazos Aye

**VII. Information Item-Chief Business Officer Report**

**A. Financial Position of Schools**

Mr. Miller presented current financial information for Community Montessori and Dimensions Collaborative School.

**B. Technology Report**

Mr. Miller reported on recent technology projects and updates.

**VIII. Information Item-Director of Human Resources Report**

**A. Employment Activity**

Ms. Sihota reviewed her written report on recent hires and current openings.

**B. Professional Learning Activity (external)**

Ms. Sihota reviewed her written report on employees who engaged in formal professional learning since the last board meeting.

## IX. Information Item-Chief Operations Officer Report

### A. Facilities Update

Mr. Yung reported on the status of recent facility improvements.

### B. Resource Management

Mr. Yung shared a report on resource management projects and improvements.

## X. Executive Director Report

### A. Parent Education Program

Ms. Novacek shared that the Parent Education Program portal is near completion.

## XI. Discussion Items

### A. 2026-2027 Element Education Calendar

Ms. Novacek shared a draft of the 25-26 Element Education calendar with the Board.

### B. 2027-2028 Key Dates

Ms. Novacek shared a draft of the 26-27 Element Education Key Dates with the Board.

## XII. Action Items-Element Education

### A. Approval of Agreement with Silva & Silva

L. Cavazos made a motion to approve agreement with Silva and Silva.

B. Rohrer seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

S. Subramanya Aye

C. Nunley Aye

T. Breckenridge Aye

A. Schaner Absent

B. Rohrer Aye

L. Cavazos Aye

### B. Approval of the Comprehensive Safety Plan

S. Subramanya made a motion to approve the Comprehensive Safety Plan.

T. Breckenridge seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Schaner Absent  
S. Subramanya Aye  
L. Cavazos Aye  
B. Rohrer Aye  
T. Breckenridge Aye  
C. Nunley Aye

**C. Approval of Response to Immigration Enforcement Policy**

L. Cavazos made a motion to approve Response to Immigration Enforcement Policy.  
T. Breckenridge seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

T. Breckenridge Aye  
L. Cavazos Aye  
C. Nunley Aye  
B. Rohrer Aye  
S. Subramanya Aye  
A. Schaner Absent

**XIII. Future Agenda Items**

**A. Upcoming Agenda Items**

26-27 Calendar  
27-28 Key Dates  
Student Services SPED Report

**XIV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:49 PM.

Respectfully Submitted,  
C. Nunley

**XV. Next Meeting**

**A. Next Meeting**

March 27, 2026  
Element Education  
1441 Montiel Road #145  
Escondido, CA 92026

11:30 a.m. Closed Meeting

12:00 p.m. Public Meeting