Element Education

Governing Board Meeting

Published on August 25, 2026 at 9:27 AM PDT

Date and Time

Friday August 28, 2026 at 12:00 PM PDT

Location

Element Education
Administrative Offices
1441 Montiel Road #145
Escondido, CA 92026

The Governing Board (“Board”) will assemble in person at 1441 Montiel Road, Ste 145, Escondido, CA 92026. Employees of Element Education who will be presenting and anyone wishing to speak during public comment may do so in person or via the MS Teams platform by clicking on the link provided below.

Members of the public who wish to comment during the Board meeting may complete the Public Comment Speaker Card. In general, individual speakers are permitted three minutes to address the Board on each agenda or non-agenda item. The Board will limit the total time for public input on each item to 15 minutes per side (approve/deny) of the topic. In exceptional circumstances, the Board President may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be made equitably to allow for a diversity of viewpoints. The President may also stipulate that speakers not repeat arguments already made by other speakers to allow for broader range of input.

Digital Sign- In Sheet

Join the Meeting: Use this Link to log on.

1441 Montiel Road #145
Escondido, CA 92026

PURPOSE

The purpose of Element Education, Inc. (EEI) is to develop and operate charter schools which create avenues for “new instruction, new management, and new governance in public schools.” The organization operates from a place of Servant Leadership in supporting the elements of personalized learning.

VISION

The vision of EEI is to create model programs for deep and meaningful learning and attract and develop innovative and effective educators who instill the mindset and skills for developing agency in, and ownership of, life-long learning.

MISSION

The mission of its schools and programs is to promote a culture of mastery, autonomy, and purpose for all stakeholders through personalized learning plans developed with insight and experience of learning styles, appropriate resources, and learning networks for success in work, life, and citizenship.

Agenda

		Purpose	Presenter
I.	**Opening Items**		
A.	Call the Meeting to Order		
B.	Record Attendance		
C.	Pledge of Allegiance		
D.	Approve Agenda	Vote	Terri Novacek
II.	**Recognitions and Presentations**		
A.	Recognitions		

- Ellie Sangster, Administrative Specialist-Student Records and Services-Niki Sestina
- Tanya Lake, DCS Educational Facilitator - Tamara Campbell
- Barbar Rohrer, Governing Board Member - Terri Novacek

B.	School Presentation-Community Montessori	FYI	Earl Otte

		Purpose	Presenter
C.	School Presentation-Dimensions Collaborative School	FYI	Tamara Campbell
D.	Student Recognition	FYI	Tamara Campbell

Dimensions Collaborative School (DCS) Students-Angelina (Grade 8) and Belinda Gomez (Grade 6)

III. Communications- Agenda and Non-Agneda Items

To participate in the "Public Comment" portion of our meeting, you may use the Speaker Card. As you are writing your comment, please keep in mind that the three-minute time limit still applies to all comments, even if they are being read by someone else.

A.	Public	FYI	
B.	Members of the Board	FYI	

IV. Approval of Consent Items

Items listed in this section are considered routine and are acted on by the Board in one motion. It is understood that the Executive Director recommends approval of all Consent Items. Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

A.	Approval of the Regular Board Meeting Minutes on July 24, 2026	Vote	Terri Novacek
B.	Approval of the Special Board Meetings Minutes on August 6, 2026	Vote	Terri Novacek
C.	Approval of Check Run for July 2026.	Vote	Terri Novacek

V. Information Item-Chief Business Officer Report

A.	Financial Position of Schools	FYI	Doug Miller
B.	Technology Report	FYI	Doug Miller

VI. Information Item-Director of Human Resources Report

A.	Employment Activity	FYI	Kiran Sihota
B.	Professional Learning Activity (external)	FYI	Kiran Sihota

		Purpose	Presenter
VII.	**Information Item-Chief Operations Officer Report**		
A.	Facilities Update	FYI	Roland Yung
B.	Resource Management	FYI	Roland Yung
VIII.	**Executive Director Report**		
A.	Authorizer Relations	FYI	Terri Novacek
B.	Professional Learning – Annual Kick-off	FYI	Terri Novacek
IX.	**Action Item(s) for Element Education**		
A.	Consideration of Revised Ramp Card Authorized Position Titles and Limits	Vote	Terri Novacek
B.	Consideration of Amended Conflict of Interest Code and Adoption of Resolution	Vote	Terri Novacek
C.	Consideration of Revised Fiscal Operations Policy	Vote	Terri Novacek
X.	**Action Items for Community Montessori**		
A.	Consideration of iReady Renewal Quote.	Vote	Terri Novacek
XI.	**Action Item(s) for Dimensions Collaborative School**		
A.	Consideration of iReady Renewal Quote	Vote	Terri Novacek
B.	Consideration of iXL Renewal Quote.	Vote	Terri Novacek

XII. Future Agenda Items

Items for next Agenda (Future Agenda items are not considered on the agenda and Board Members will not be able to discuss per the Brown Act)

XIII. Next Meeting

September 25, 2026
Administrative Offices
1441 Montiel Road #145

Purpose Presenter

Escondido, CA 92026
11:30 AM Closed Meeting
12:00 PM Public Meeting

XIV. Closing Items

A. Adjourn Meeting

Brown Act Compliance
This agenda was posted in accordance with the requirements of the Ralph M. Brown Act and California Government Code Section 54954.2.

Disability Access
In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact Element Education, Inc. at least 48 hours before the meeting so that reasonable arrangements can be made to ensure accessibility. Contact Susan Michaels at 760-703-9997 or smichaels@myelement.org if you should need any special accommodations.

Agenda Materials
Copies of the agenda and supporting materials are available for public review at the Administrative Office located at 1441 Montiel Road, Suite 143, Escondido, CA 92026, and may also be available on the organization's website. Contact Susan Michaels at smichaels@myelement.org.

Coversheet

School Presentation-Community Montessori

Section: II. Recognitions and Presentations
Item: B. School Presentation-Community Montessori
Purpose: FYI
Submitted by: Earl Otte
Related Material: CM School Report-August 2026.pdf

COMMUNITY MONTESSORI
Roots in the Community. Wings for the World.

August 2026

Current Projects	• Staff worked hard to get Learning Centers ready to receive students – first day of LC classes was 8/24 • Staff are working on aligning their personal goals with the Organization and Team goals, completing their assigned vector trainings, holding their first regional meetings, and creating their own Self Determined Learning goals to share with their students. • Preparing for Charter Renewal meeting on 9/9 • Middle school team are working on an animal husbandry unit to help students prepare for the arrival of pygmy goats • Under Adam Nolan's guidance, Upper Elementary are revamping PE standards in Transparent Classroom to more accurately align with lessons given
Learning Center	**Events**
Carlsbad	8/14: First Homeschool Day 8/17-21: Homeschool Week 8/24: First Day of Class On-Site 8/27: Fire Drill 9/7: Labor Day No Classes 9/15: Vision & Hearing Screening 9/17: Fire Drill 9/22 Lockdown Drill 9/30-10/1: Half Day Conferences
Mary Lane	8/14: First Homeschool Day 8/17-8/21: Homeschool Week 8/18: CM Mary Lane Back to School Night - 5:00 pm - 6:00 pm 8/24: First Day of On-site Classes 8/25: Fire Drill 9/7: Labor Day (No Learning Center Classes) 9/11: Parent Club - Welcome Introduction to Parent Club (With RM & ASO) - 8:30 am - 9:00 am 9/15: Fire Drill 9/21: Vision & Hearing Screening 9/22: Lockdown Drill 9/30-10/1: Mary Lane Student/Parent/EF Conferences - 11:45am Dismissal
Oak Hill	8/14: First day of school (homeschool week) 8/14: Parent Work Day 8/24: First day of learning center classes 8/25: Fire Drill 9/1: Back to School Night 5-6pm 9/15: Fire Drill 9/22: Lockdown Drill 9/30-10/1: 11:30 Dismissal for Conferences

Poway	8/14 Homeschool week begins 8/24 First Day on Campus 8/27 Fire Drill 9/15 Fire Drill 9/15 Back to School Night 5-6pm 9/24 Lockdown Drill 9/30-10/1 Half Day for Conferences
Santee	8/17 Homeschool Week begins 8/24 First day on Campus 8/26 Fire Drill 9/3 Back to school afternoon 3:00-3:30 9/14 Music starts for Primary & Lower El 9/15 Spanish starts for Upper El 9/16 Fire Drill 9/23 Lock Down Drill 9/28 TK First full day on campus 9/30 Early Dismissal 11:45 am for student conferences
Announcements	

Coversheet

School Presentation-Dimensions Collaborative School

Section: II. Recognitions and Presentations
Item: C. School Presentation-Dimensions Collaborative School
Purpose: FYI
Submitted by: Tamara Campbell
Related Material: DCS School Report -August 2026.pdf

DIMENSIONS COLLABORATIVE
Shaping the Future, One Student at a Time

August 2026

DCS Month At-A-Glance	**Week of 8/3** – Kick Off Week: All staff participated in Structured Literacy (SL) & School Pathways Training and Parent/Guardian meetings began. **Week of 8/10** – Parent/Guardian meeting week and all Independent Study Contracts completed. **Week of 8/17** – DCS in person SLTraining and team building to establish 2026-27 One DCS Goal (Student-Centered and a Parent Goal). **Week of 8/24** – North/South Open Houses; Midway site visit SDCOE; North County's Safety Training is on Monday, 8/24; South County's Safety Training Wednesday, 8/26. **Additional Highlights:** Park Days to Kick Off the Year: 8/14, 8/17, and 8/19 (more details below). Staff are preparing for Learning Centers to open on 8/31/2026. Construction at Midway location on target for opening 8/31/2026. Staff aligning personal goals with the Organization and DCS Goal, completing vector training courses, attending first One DCS meeting and regional meetings. Preparing for Charter Renewal meeting on 9/9 Surf Class is to be added in September! 5 days in the Fall/5 days in the Spring! Welcome New Staff: Mary Jean (ASO)/Neil (IA)/Joseph (TA) Current Enrollment: 545/8 Pending New Enrollments
Important Dates	8/25 - **South County Open House - Tuesday, August 25th 10:00 am – 12:00 pm** Mission Valley Learning Center: 4646 Mission Gorge Pl., San Diego, 92120 8/27 - **North County Open House - Thursday, August 27th: North County Open House** Midway Learning Center: 1140 N. Midway Dr., Escondido, 92027 8/31 - First Day of Classes at Learning Centers (In-Person/Virtual) 9/7 - Labor Day - No School 11/10 - Picture Day - Save the Date
Midway (TK-5) Learning Center	8/31 – Classes Begin
Montiel (6-12) Learning Center	8/31 – Classes Begin

Mission Valley (TK-12) Learning Center	8/31 – Classes Begin
Virtual Learning Center	8/31 – Classes Begin
Community Engagement	Survey to go out to parents/guardians to collect input on events being planned. Calendar of events being developed for first semester and will go out the week of 8/24. **(Elisa Hillard)** During the first week of school, DCS hosted three regional Back-to-School Park Days to provide students and families with opportunities to connect, build relationships, and engage with the broader school community. Locations and student participation: Santee: 40 students Bonita: 54 students San Marcos: 44 students **Total students served: 138** This year's theme, "Navigate Your Adventure," encouraged families to explore a variety of activity zones designed to support student choice, independence, creativity, and community building. Students connected with their interests and strengths, met peers, and strengthened their sense of belonging within the DCS community while enjoying meaningful time outdoors. Hosting events in multiple regions of the county helped increase accessibility for families and provided opportunities for students to engage with one another and the larger DCS community. **We extend our appreciation to Board Member Terry Breckenridge for joining North County families at the San Marcos Park Day and helping welcome students and families.** **Thanks to Elisa and EF/Staff that contributed to the successful Park Days!**
High School Program Update	**Upcoming Activities** PSAT/NMSQT--October/Mission Valley Learning Center - exact date TBD via College Board. FBLA Southern Section OAT Day - Student Officers Training and Leadership Conference - Orange Coast College 8/29. FBLA Southern Section Adviser Quarterly Training – 10/16 & 10/19 at Yorba Linda High School. CAWEE Conference and 5-year Recertification for Work Permits – 10/8 – 10/9 in Los Angeles.

Parent Education	**Wednesday Webinars for Parents** Began 8/12 – How to enroll in classes in Pathways! Survey to go out to parents on what School/Academic/Behavioral/Social-Emotional training topics they need. Calendar of events to be established for sign-ups.
Student Support Services	Implementation Plan for Structured Literacy Across DCS PLC UFLI Elementary Implementation team will be meeting weekly. Supporting Homeless/Unaccompanied Youth.
Ed Tech	• New laptops to expand access for a variety of programs. We are grateful and excited about these new devices that will be faster and host a wider array of software asked for by students for design and creation of tech projects (such as 3D design), art projects (such as animation) and music projects (digital music creation). • We also were privileged to order 2 new 3D printers this year and 3 new digital video cameras for animation. • New project this year is our own TechLab Kits, the first of which is rolling out LP1, available for order at a much lower cost than commercially available crates we have been using, with curriculum guides crafted in the input of our own staff • Emphasis for the year on accessibility so all learners are supported • Emphasis on staff education that technology is integral and not a separate content area any longer in our world.
Resources	Curriculum Orders/Chromebooks are being expedited by date submitted.

Thank you to DCS staff, students, and parents/guardians

for a great start to the 2026-27 School Year!!!!

Lets Go Dragons!!!!

Coversheet

Approval of the Regular Board Meeting Minutes on July 24, 2026

Section: IV. Approval of Consent Items
Item: A. Approval of the Regular Board Meeting Minutes on July 24, 2026
Purpose: Vote
Submitted by: Terri Novacek
Related Material: 2026_07_24_board_meeting_minutes (1).pdf

BACKGROUND:

In accordance with the Brown Act, minutes are recorded at every Board meeting. The minutes are typed and presented to the Board at the following meeting for review and approval.

The meeting minutes for the July 24, 2026, Board Meeting are provided here for Board review.

RECOMMENDATION:

Approve the July 24, 2026, Board Meeting Minutes.

DRAFT

Element Education

Minutes

Governing Board Meeting

Date and Time
Friday July 24, 2026 at 11:30 AM

Location
1441 Montiel Road #145
Escondido, CA 92026

Directors Present
A. Hopps, B. Rohrer, C. Nunley, L. Cavazos, S. Subramanya, T. Breckenridge

Directors Absent
None

Directors who arrived after the meeting opened
S. Subramanya

Guests Present
S. Michaels, T. Novacek

I. Opening Items

A. Call the Meeting to Order

C. Nunley called a meeting of the board of directors of Element Education to order on Friday Jul 24, 2026 at 11:32 AM.

B.

Record Attendance

S. Subramanya arrived at 11:38 AM.

C. Public Comment on Closed Session Item

There were no public comments on the closed session item.

D. Recess to Closed Session

Board recessed to Closed Session at 11:33 a.m.

II. Closed Session

A. Review of Comprehensive Safety Plan

The Governing Board convened in closed session to review facility threats and safety.

III. Public Session

A. Call to Order and Establishment of Quorom

The Regular Meeting was called to order at 12:04 p.m., and a quorum was established.

B. Pledge of Allegiance

Board Member Nunley led the Pledge of Allegiance.

C. Approval of Agenda

B. Rohrer made a motion to approve the Agenda.
T. Breckenridge seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Breckenridge	Aye
A. Hopps	Aye
L. Cavazos	Aye
C. Nunley	Aye
B. Rohrer	Aye
S. Subramanya	Aye

D. Disclosure of Board Actions Taken in Closed Session, pursuant to Government Code §54957.1.

Board Member Nunley reported there was no action taken during Closed Session.

IV. Recognitions and Presentations

A. Staff Recognition:

Ms. Novacek introduced Tamara Campbell, Director of Dimensions Collaborative School, to the Board.

V. Communications- Agenda and Non-Agneda Items

A. Public

Stephanie Cheung spoke regarding shade at the Carlsbad Learning Center.

B. Members of the Board

No comments from members of the Board.

VI. Approval of Consent Items

A. Approval of the Regular Board Meeting Minutes on June 26, 2026.

B. Rohrer made a motion to approve the minutes from Governing Board Meeting on 06-26-26.
L. Cavazos seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Cavazos	Aye
A. Hopps	Aye
B. Rohrer	Aye
T. Breckenridge	Aye
C. Nunley	Aye
S. Subramanya	Aye

B. Approval of Check Run for June 2026.

B. Rohrer made a motion to approve the Check Run for June 2026.
L. Cavazos seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Hopps	Aye
C. Nunley	Aye
L. Cavazos	Aye
S. Subramanya	Aye
B. Rohrer	Aye
T. Breckenridge	Aye

VII. Information Item-Chief Business Officer Report

A. Financial Position of Schools

Mr. Miller shared current financial information for Community Montessori and

Dimensions Collaborative School.

B. Technology Report

Mr. Miller reported on recent technology projects and updates.

VIII. Information Item-Director of Human Resources Report

A. Employment Activity

Ms. Sihota reviewed her written report on recent hires and current openings.

B. Professional Learning Activity (external)

Ms. Sihota reviewed her written report on employees who engaged in formal professional learning since the last board meeting.

IX. Information Item-Chief Operations Officer Report

A. Facilities Update

Mr. Yung reported on the status of recent facility improvements.

B. Resource Management

Mr. Yung shared a report on resource management projects and improvements.

X. Executive Director Report

A. Authorizer Relations

Ms. Novacek reported that the charter renewal petitions for Community Montessori and Dimensions Collaborative School, including a material revision for Dimensions Collaborative School, were submitted to the San Diego County Office of Education by the required deadline. Receipt of the submissions was confirmed.

XI. Board Governance

A. Approval of the Annual Governing Board Reorganization, Including Election of Board Officers.

B. Rohrer made a motion to nominate Board Member Nunley for the office of President.
T. Breckenridge seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
C. Nunley	Aye
L. Cavazos	Aye
T. Breckenridge	Aye
B. Rohrer	Aye

Roll Call

S. Subramanya	Aye
A. Hopps	Aye

A. Hopps made a motion to to nominate Board Member Breckenridge for the office of Vice President.

B. Rohrer seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

B. Rohrer	Aye
A. Hopps	Aye
T. Breckenridge	Aye
S. Subramanya	Aye
L. Cavazos	Aye
C. Nunley	Aye

B. Rohrer made a motion to to nominate Board Member Subramanya for the office of Clerk.

A. Hopps seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

C. Nunley	Aye
T. Breckenridge	Aye
L. Cavazos	Aye
S. Subramanya	Aye
B. Rohrer	Aye
A. Hopps	Aye

XII. Action Item(s) for Element Education

A. Approval of Revised Policies: Independent Study and Paid Time Off.

T. Breckenridge made a motion to approve Revised Policies: Independent Study and Paid Time Off.

S. Subramanya seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

B. Rohrer	Aye
A. Hopps	Aye
C. Nunley	Aye
L. Cavazos	Aye
S. Subramanya	Aye
T. Breckenridge	Aye

B. Approval of Executive Director Goals for Fall 2026.

A. Hopps made a motion to Approve the Executive Director Goals for Fall 2026.

B. Rohrer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Breckenridge	Aye
L. Cavazos	Aye
S. Subramanya	Aye
A. Hopps	Aye
C. Nunley	Aye
B. Rohrer	Aye

C. Approval of Lenovo Staff Laptop Purchase.

S. Subramanya made a motion to Approve the Lenovo Staff Laptop Purchase.
A. Hopps seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Nunley	Aye
T. Breckenridge	Aye
L. Cavazos	Aye
A. Hopps	Aye
B. Rohrer	Aye
S. Subramanya	Aye

XIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:00 PM.

Respectfully Submitted,
C. Nunley
C. Nunley made a motion to adjourn meeting.
B. Rohrer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Nunley	Aye
S. Subramanya	Aye
B. Rohrer	Aye
T. Breckenridge	Aye
L. Cavazos	Aye
A. Hopps	Aye

Coversheet

Approval of the Special Board Meetings Minutes on August 6, 2026

Section: IV. Approval of Consent Items
Item: B. Approval of the Special Board Meetings Minutes on August 6, 2026
Purpose: Vote
Submitted by: Terri Novacek
Related Material: 2026_08_06_board_meeting_minutes (2).pdf

BACKGROUND:

In accordance with the Brown Act, minutes are recorded at every Board meeting. The minutes are typed and presented to the Board at the following meeting for review and approval.

RECOMMENDATION:

The meeting minutes for the August 6, 2026, Special Board Meeting are provided here for Board review.

DRAFT

Element Education

Minutes

Special Governing Board Meeting

Date and Time
Thursday August 6, 2026 at 12:30 PM

Location
1441 Montiel Road #145
Escondido, CA 92026

Directors Present
A. Hopps, B. Rohrer, L. Cavazos, T. Breckenridge

Directors Absent
C. Nunley, S. Subramanya

Guests Present
S. Michaels, T. Novacek

I. Opening Items

A. Call the Meeting to Order

T. Breckenridge called a meeting of the board of directors of Element Education to order on Thursday Aug 6, 2026 at 12:30 PM.

B. Record Attendance

C. Pledge of Allegiance

Board Member Cavazos lead the Pledge of Allegiance.

D. Public Comment

There were no public comments.

E. Approval of Agenda

A. Hopps made a motion to approve the agenda.
B. Rohrer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Rohrer	Aye
S. Subramanya	Absent
L. Cavazos	Aye
C. Nunley	Absent
T. Breckenridge	Aye
A. Hopps	Aye

II. Action Items

A. Approval of Contract with Molinar Construction

B. Rohrer made a motion to approve the Contract with Molinar Construction.
L. Cavazos seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Rohrer	Aye
L. Cavazos	Aye
C. Nunley	Absent
T. Breckenridge	Aye
S. Subramanya	Absent
A. Hopps	Aye

III. Closing Items

A. Adjourn Meeting

A. Hopps made a motion to adjourn the meeting.
L. Cavazos seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Rohrer	Aye
T. Breckenridge	Aye
A. Hopps	Aye
C. Nunley	Absent

Roll Call

S. Subramanya Absent

L. Cavazos Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:37 PM.

Respectfully Submitted,
T. Breckenridge

Coversheet

Approval of Check Run for July 2026.

Section: IV. Approval of Consent Items
Item: C. Approval of Check Run for July 2026.
Purpose: Vote
Submitted by: Doug Miller
Related Material: July 2026 Check Run.pdf

BACKGROUND:

The Chief Business Officer provides a report on the status of the organization’s finances monthly.

Enclosed is the July 2026 check run for Board review.

RECOMMENDATION:

Approve the July 2026 check run.

ESP-CA
EdTec Network : Element Education, Inc.
AP Bill Payments
July 1, 2026 - July 31, 2026
A listing of bill payments

Date	Check Number	Company Name	Memo	Paid
7/10/2026	112391	Goettsch, Carson (E)	Final Check	$1,504.18
7/10/2026	112392	Amazon Capital Services	A1EJCAJXOWH87N	$4,242.06
7/10/2026	112393	Beyond Vision Center Optometry	06/26/26	$180.00
7/10/2026	112394	Board On Track, Inc.	2024-28691	$7,280.00
7/10/2026	112395	Caster Family Trust	23148	$533.64
7/10/2026	112396	City of Escondido - Accounts Receivable	CI-004057	$4,616.16
7/10/2026	112397	Corodata Records Management, Inc.	016540	$229.43
7/10/2026	112398	Eagle Software	REN-12108	$5,010.40
7/10/2026	112399	EdTec Inc.	CINV-00016987	$879.75
7/10/2026	112400	Escondido Disposal Inc.	06/30/26 - 53-ED 177875	$323.39
7/10/2026	112401	Firehawk Corporation	E260603340	$400.00
7/10/2026	112402	FordPro	INV47549915	$60.00
7/10/2026	112403	GoTo Communications Inc.	IN7105547275	$929.07
7/10/2026	112404	Hofman Planning & Engineering	2335	$2,556.88
7/10/2026	112405	Isolved Benefit Services	I155160412	$95.10
7/10/2026	112406	Knight Security & Fire Systems	245718	$352.00
7/10/2026	112407	Lloyd Pest Control	9303402	$131.00
7/10/2026	112408	Marsh & McLennan Agency LLC	Element Education, Inc.	$26,631.22
7/10/2026	112409	Montessori Outlet	Customer# C000016	$374.60
7/10/2026	112410	Online Purchasing Systems	2727	$20,659.61
7/10/2026	112411	Philadelphia Insurance Companies	82248170	$4,632.00
7/10/2026	112412	Pitney Bowes	8000-9090-0131-7531	$507.00
7/10/2026	112413	Pitney Bowes - 0015453985	0015453985	$246.59
7/10/2026	112414	Revvia Marketing	1070	$3,169.71
7/10/2026	112415	San Diego County Office of Education	7126-04	$161,315.00
7/10/2026	112416	School Pathways LLC	INV-140-10291	$283.55
7/10/2026	112417	Schools First Plan Admin LLC	07/03/2026 403B	$16,511.86
7/10/2026	112418	Terry Breckenridge	June 2026	$120.00
7/10/2026	112419	Transparent Classroom	131925	$190.93
7/10/2026	112420	Trygstad, Schwab & Trygstad	06/30/2026	$10,000.00
7/10/2026	112421	Waste Management of El Cajon - San Diego	Account 131-0192896-1584-1	$329.10
7/10/2026	112422	Xerox - Business Solutions	IN5435244	$4,108.03
7/10/2026	112423	Young, Minney & Corr, LLP	23355	$255.00
7/14/2026	112424	Ayala, Carolina	Final Check	$58.01
7/17/2026	112425	AED Professionals	115016 pt 2	$17,904.46
7/17/2026	112426	Amazon Capital Services	A1EJCAJXOWH87N	$680.62
7/17/2026	112427	AT&T - 9391084658	000025487591	$32.14
7/17/2026	112428	Beyond Vision Center Optometry	07/07/26	$120.00
7/17/2026	112429	BrainPOP LLC	US637550	$4,585.19
7/17/2026	112430	Charter Schools Development Center	26365	$6,850.00
7/17/2026	112431	Cintas Corporation #055	06/30/2026	$644.41
7/17/2026	112432	Cox Communications San Diego - Ste 143	001 3410 110240101	$403.20
7/17/2026	112433	Docusign Inc.	111100703058	$37,024.96
7/17/2026	112434	EdTec Inc.	Annual service invoice	$12,792.00
7/17/2026	112435	First Congregational Church of Escondido	June 2026 Utilities	$379.31
7/17/2026	112436	First Student	FA26-00005959	$3,940.00
7/17/2026	112437	Instant Imprints	54885	$295.04
7/17/2026	112438	Isolved Benefit Services	I155212661	$330.75
7/17/2026	112439	Menchaca, Jesse D	26-0714	$1,970.00
7/17/2026	112440	MetLife - Group Benefits	KM05985459 0001	$9,109.92
7/17/2026	112441	ParentSquare Inc.	2024-32122	$3,548.67
7/17/2026	112442	Reliance Standard Life Insurance Company - Vision	07/01/26-07/31/26	$906.51
7/17/2026	112443	San Diego Gas & Electric - D.O. (143)	0018-9130-2276-8	$3,528.12
7/17/2026	112444	San Diego Gas & Electric - Mary Lane	0024-0907-3947-1	$761.23
7/17/2026	112445	San Diego Gas & Electric - MV (103B)	2100-0085-7674-8	$91.74
7/17/2026	112446	San Diego Gas & Electric - MV (Pl 101)	2100-0085-9450-1	$77.83
7/17/2026	112447	San Diego Gas & Electric - Oak Hill	0068-6309-2224-6	$1,129.51
7/17/2026	112448	San Diego Gas & Electric - Suite 145	0003-6390-8776-6	$475.50
7/17/2026	112449	San Diego Gas & Electric- MV (Pl 103C)	0030-4805-3026-3	$129.89
7/17/2026	112450	San Diego Gas & Electric- MV (Pl B)	0031-8696-4020-2	$424.42
7/17/2026	112451	School Pathways LLC	INV-140-10444	$77,675.88
7/17/2026	112452	SELF	INV-00002630	$47,367.75
7/17/2026	112453	Singapore Math Inc.	S447047	$9,237.67
7/17/2026	112454	Softchoice Corporation	97188303	$32.27
7/17/2026	112455	West Coast Design & Consulting, Inc.	1311	$7,936.50
7/17/2026	112456	Nguyen, Lam	Final Check	$113.88
7/21/2026	112457	Vasave, Yuliana	Final check	$112.85
7/21/2026	112458	Leanos, Samantha	Final Check	$76.08
7/24/2026	112459	AED Professionals	116859	$819.00
7/24/2026	112460	Amazon Capital Services	A1EJCAJXOWH87N	$600.66
7/24/2026	112461	Ascension Lutheran Church	August 2026	$7,425.00
7/24/2026	112462	BBD Properties, LLC	August 2026	$36,805.44
7/24/2026	112463	BG Consolidated	August 2026 - #145	$21,070.78
7/24/2026	112464	Caster Family Enterprises, Inc.	August 2026	$9,526.46
7/24/2026	112465	Caster Family Trust	23494	$15,400.40
7/24/2026	112466	City Of Carlsbad- Utility	05012465-00	$374.93
7/24/2026	112467	City of Escondido - Utility Billing	05/19/26-06/17/26	$437.42
7/24/2026	112468	CubeSmart- Escondido	5003064655	$519.00
7/24/2026	112469	Document Tracking Services	9202604	$1,005.00
7/24/2026	112470	EM Benefits	08/01/26-08/31/26	$120.00
7/24/2026	112471	Gradisnean, Inc.	August 2026	$15,181.05

ESP-CA
EdTec Network : Element Education, Inc.
AP Bill Payments
July 1, 2026 - July 31, 2026
A listing of bill payments

Date	Check Number	Company Name	Memo	Paid
7/24/2026	112472	Home Depot Credit Services	6/16/26-06/30/26	$1,307.73
7/24/2026	112473	Kaiser Foundation Health Plan	8791120686	$73,429.19
7/24/2026	112474	Lloyd Pest Control	9322449	$110.00
7/24/2026	112475	MaintainX Inc.	37C04634-0030	$600.00
7/24/2026	112476	Marsh & McLennan Agency LLC	Element Education, Inc.	$122,578.89
7/24/2026	112477	Office Depot, Inc.	475589136001	$127.50
7/24/2026	112478	Pacifica Innovative Contracting Services dba Molinar Construction	26-012-001	$112,379.57
7/24/2026	112479	Padre Dam M.W.D	Acct. 053494-23307550	$1,220.07
7/24/2026	112480	Procopio, Cory, Hargreaves & Savitch LLP	979410	$10,246.50
7/24/2026	112481	Reliance Standard Life Insurance Company	08/01/26-08/31/26	$3,183.91
7/24/2026	112482	Revvia Marketing	1075	$3,500.00
7/24/2026	112483	Roggeman, Alexis	07/22 & 23/2026	$102.08
7/24/2026	112484	San Diego County Office of Education	099-054223	$708.67
7/24/2026	112485	San Diego Family Magazine	Customer ID 1573	$1,100.00
7/24/2026	112486	San Diego Gas & Electric - Santee	3565 358 888 1	$711.19
7/24/2026	112487	Scholastic Book Fairs - 10	W6075563BF	$3,538.62
7/24/2026	112488	Schools First Plan Admin LLC	07/20/2026 403B	$16,061.94
7/24/2026	112489	Shred-it	8014852025	$145.38
7/24/2026	112490	Stanley, Anthony	Estimate 207	$9,900.00
7/24/2026	112491	Xerox Corporation - D.O.	42394105	$1,985.21
7/28/2026	112492	Spence, Joshua	Final Check	$503.13
7/31/2026	112493	1st Choice Backflow	13514	$65.00
7/31/2026	112494	Amazon Capital Services	A1EJCAJXOWH87N	$362.48
7/31/2026	112495	AT&T - 9391084563	9391084563; Santee	$32.14
7/31/2026	112496	AT&T - 9391084564	9391084564; Poway	$32.14
7/31/2026	112497	AT&T - 9391084565	9391084565; Mary Lane	$39.57
7/31/2026	112498	AT&T - 9391084566	9391084566; Poway	$37.39
7/31/2026	112499	Beyond Vision Center Optometry	06/19/26	$360.00
7/31/2026	112500	City of Escondido - Utility Billing	07/25/26-08/24/26 (water charge)	$344.75
7/31/2026	112501	Cox Communications - Midway	001 3410 074203702	$661.70
7/31/2026	112502	EDCO Waste & Recycling Service	07/31/26 - 25-5A 043413	$296.28
7/31/2026	112503	Escondido Disposal Inc.	07/31/26 - 53-ED 184837	$345.17
7/31/2026	112504	Hopps, Adam	Live Scan Reimbursement	$76.00
7/31/2026	112505	Lloyd Pest Control	9333311	$131.00
7/31/2026	112506	MDP Catering & Events, Inc.	E49187 / E48112	$4,967.28
7/31/2026	112507	Office Depot, Inc.	473860548001	$148.29
7/31/2026	112508	Rohrer, Barbara	June 2026	$120.00
7/31/2026	112509	San Diego County Office of Education	099-054282	$2,328.38
7/31/2026	112510	San Diego Gas & Electric- Carlsbad	8461 085 798 9	$775.90
7/31/2026	112511	San Diego State University	1860	$33.00
7/31/2026	112512	Scenario Learning LLC	INV148163	$2,960.00
7/31/2026	112513	Softchoice Corporation	91881736	$23,392.69
7/31/2026	112514	Subramanya, Suhas	June 2026	$120.00
7/31/2026	112515	U.S. Bank	71526	$599.98
7/31/2026	112516	Playa, Arturo	150777 - Cleaning CM	$595.00
7/31/2026	112517	Marina Village Conference Center	8S	$1,500.00
				$1,042,452.43

Coversheet

Financial Position of Schools

Section: V. Information Item-Chief Business Officer Report
Item: A. Financial Position of Schools
Purpose: FYI
Submitted by: Doug Miller
Related Material: CM Board Presentation 08-28-26 (July) - FINAL.pdf
DCS Board Presentation 08-28-26 (July) - FINAL.pdf

BACKGROUND:

The Chief Business Officer provides a report on the status of the organization’s finances monthly. Enclosed are the following financial reports for Board review:

- Community Montessori July 2026
- Dimensions Collaborative School July 2026

August 28, 2026

Community Montessori

July 2026 Financials

Contents

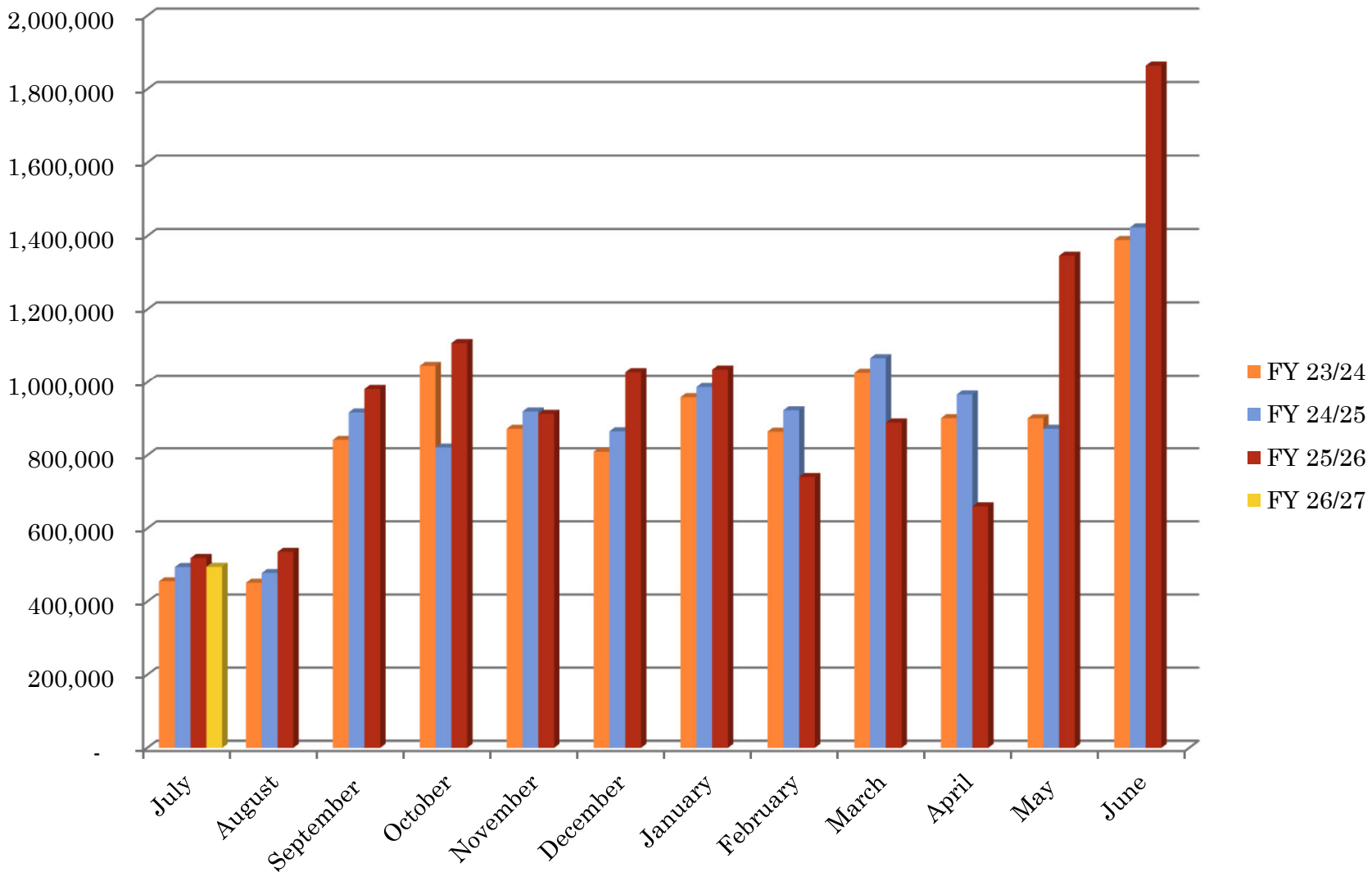
- FY 26-27 July Financials

FY 26-27 FINANCIALS

- REVENUE
- Revenue was $4,641 more than forecasted

  - $0 – General Block Grant
    - On budget
  - $3,722 – Other State Income
    - Special education revenue was higher than projected for the month
      - Allocation was a little higher than expected
  - $0 – Federal Income
    - On budget
  - $919 – Local Income
    - Interest revenue was higher than projected for the month

CM Revenue Year Over Year

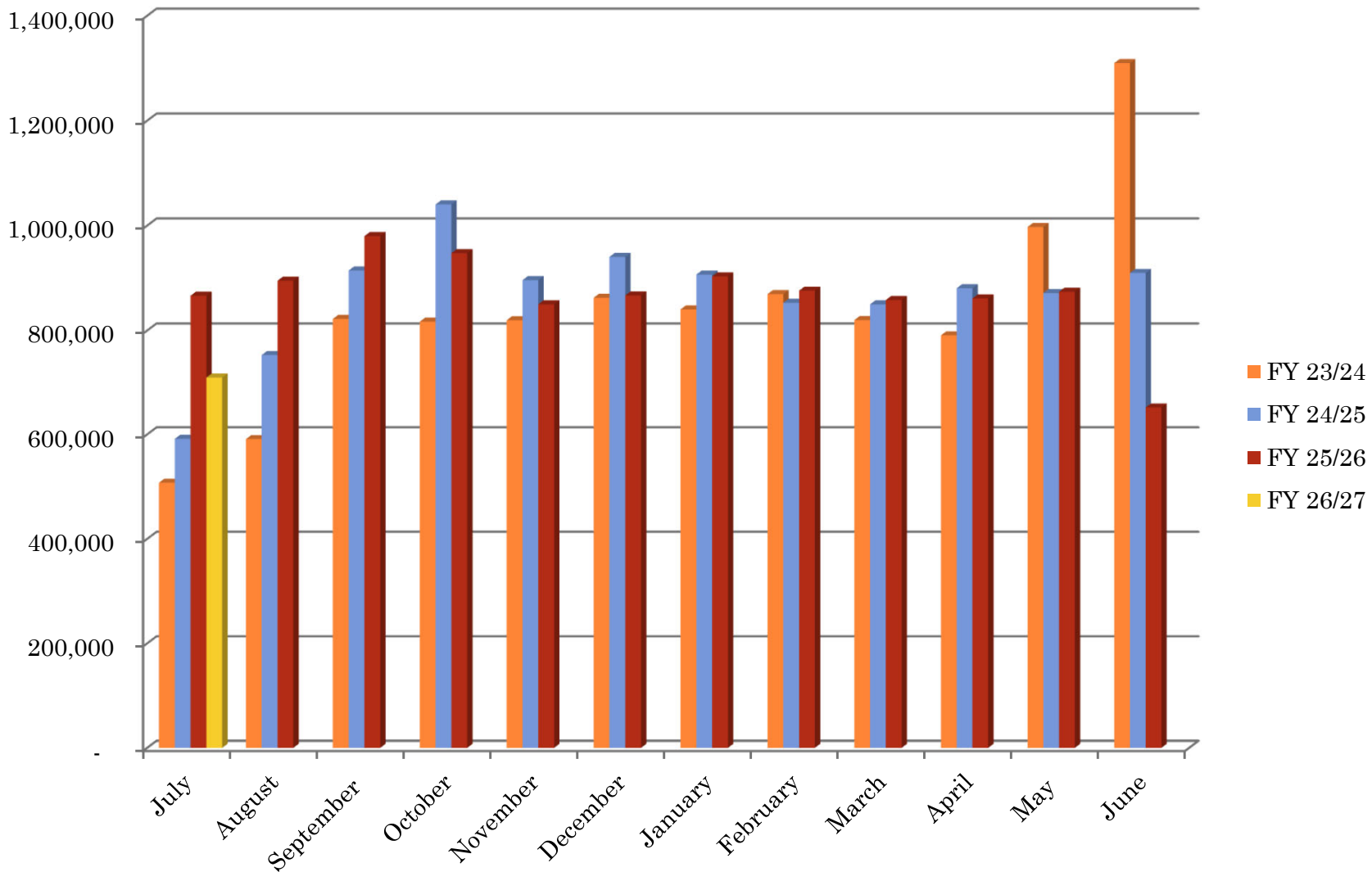


Community Montessori

FY 26-27 Financials

- EXPENSES
- Expenditures were $33,214 less than forecasted
  - $5,306 – Certificated Employees
    - EF salaries and stipends were higher than projected for the month
      - Summer hours
      - Stipends
  - $380 – Classified Employees
    - On budget
  - $4,040 – Employee Benefits
    - Health and welfare costs were lower than projected for the month
      - Credits for employees who have left employment
  - $9,397 – Books and Supplies
    - Noncapitalized expenditures were higher than projected for the month
      - AED's were backordered and were delivered in July
  - $20,456 – Services and Other Operating Expenses
    - Travel and conference higher than projected for the month
      - Unanticipated travel to Sacramento
    - Professional and consulting fees higher than projected for the month
      - West Coast Design and City of Escondido for Oak Hill barn project
  - $64,713 – Capital Expenditures
    - On budget

CM Expenditures Year Over Year



Community Montessori

Powered by BoardOnTrack

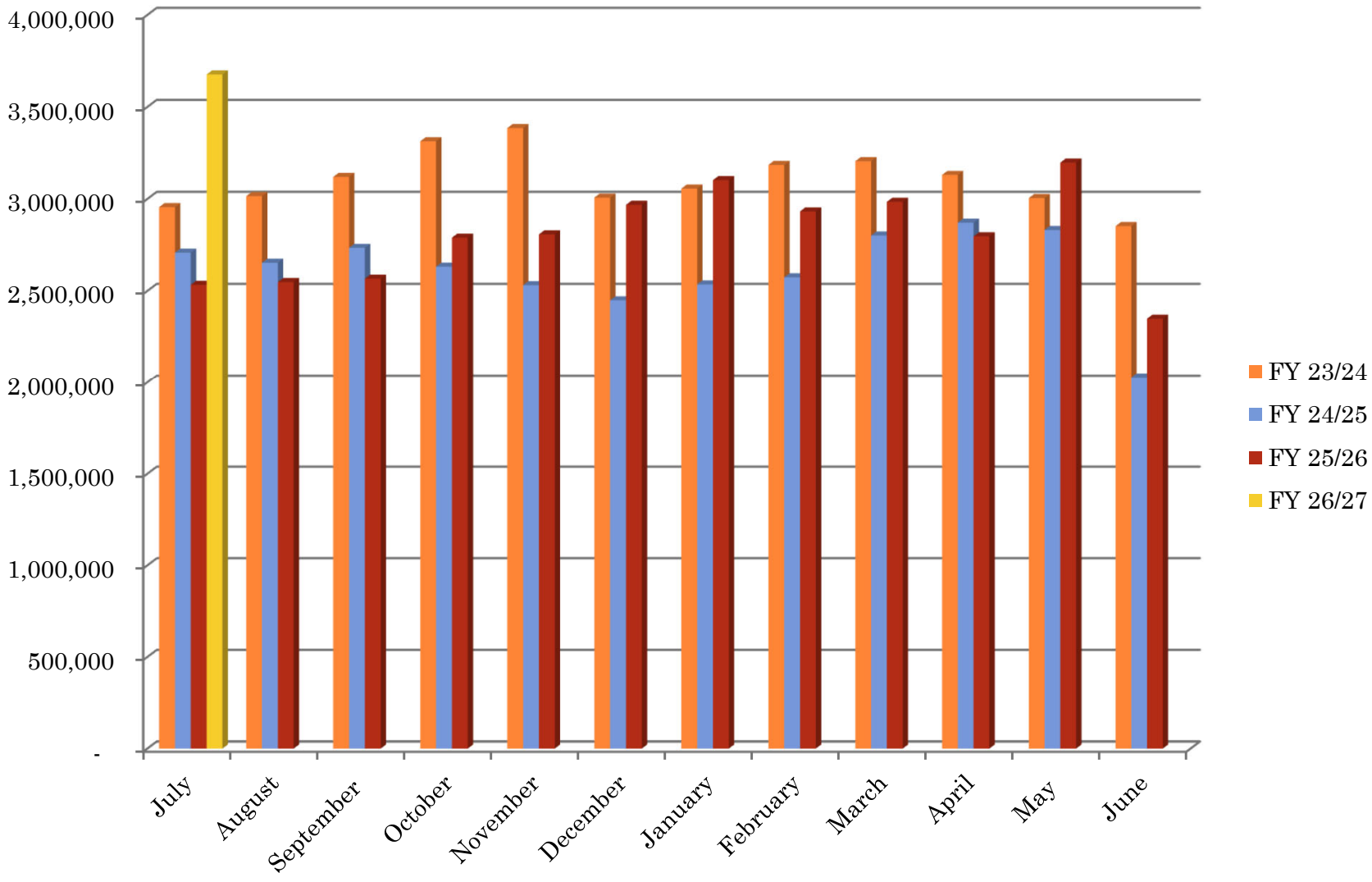
Fiscal Year Financial Update

- **We are currently 8 percent through the fiscal year**
  - Certificated Salaries are at 01 percent of total budget
  - Classified Salaries are at 03 percent of total budget
  - Employee Benefits are at 07 percent of total budget
  - Books and Supplies are at 10 percent of total budget
  - Services and Other Operating Expenses are at 18 percent of total budget
  - Capital Expenditures are at 14 percent of budget
  - Total Expenses are at 06 percent of total budget

Cash Forecast

- CM started off July 2026 with $2,346,817 in cash
  - CM received $1,330,635 more in cash than they spent in the month of July
  - CM ended the month of July 2026 with $3,677,452 in cash
    - $1,740,452 of which is reserved for economic uncertainties
    - $1,000,000 of which is reserved future building purchases, replacements and or modernizations
    - $937,108 of which has no designations. This represents undesignated cash reserves of 8% *(9% or $69,000 whichever is greater – minimum)*

CM Cash Year Over Year



Community Montessori

Community Montessori As of July 31, 2026	July Actuals	July Budget	Variance	YTD Actuals	YTD Budget	Budget
REVENUE						
General Block Grant	427,800	427,800	-	427,800	427,800	9,894,909
Other State Income	51,671	47,949	3,722	51,671	47,949	2,349,087
Federal Income	-	-	-	-	-	158,357
Local Revenue	15,627	14,708	919	15,627	14,708	276,000
Total Revenue	**$ 495,098**	**$ 490,457**	**$ 4,641**	**$ 495,098**	**$ 490,457**	**$ 12,678,353**
EXPENSES						
Certificated Employees	26,849	21,543	(5,306)	26,849	21,543	3,919,764
Classified Employees	69,485	69,105	(380)	69,485	69,105	2,242,367
Employee Benefits	117,917	121,957	4,040	117,917	121,957	1,726,354
Books and Supplies	59,378	49,981	(9,397)	59,378	49,981	574,000
Services and Other Operating Expenses	388,738	368,282	(20,456)	388,738	368,282	2,149,565
Capital Outlay/Depreciation	47,212	111,925	64,713	47,212	111,925	330,000
Total Expenditure	**$ 709,579**	**$ 742,793**	**$ 33,214**	**$ 709,579**	**$ 742,793**	**$ 10,942,050**
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -	$ -	$ -
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	$ (214,480)	$ (252,336)	$ (28,573)	$ (214,480)	$ (252,336)	$ 1,736,303
Fund Balance, Beginning of Period	$ 7,411,725	$ 7,411,725		$ 7,411,725	$ 7,411,725	$ 7,411,725
Fund Balance, End of year	**$ 7,197,245**	**$ 7,159,389**		**$ 7,197,245**	**$ 7,159,389**	**$ 9,148,028**

Community Montessori As of July 31, 2026	July Actuals	July Budget	YTD Actuals	YTD Budget	Budget
REVENUE					
8012 - Education Protection Account	-	-	-	-	159,802
8011 - Charter School General Purpose Aid	427,800	427,800	427,800	427,800	8,293,398
8096 - In Lieu of Property Taxes	-	-	-	-	1,441,709
8592 - Charter Schools Categorical Block Grant	-	-	-	-	-
General Block Grant	**$ 427,800**	**$ 427,800**	**$ 427,800**	**$ 427,800**	**$ 9,894,909**
8297 - Prior Year Revenue not Accrued	-	-	-	-	-
8310 - Implementation Grant	-	-	-	-	-
8311 - Other State Apportionments	51,671	47,949	51,671	47,949	1,036,360
8319 - Other State Apportionments - Prior Years	-	-	-	-	-
8520 - State School Lunch	-	-	-	-	149,022
8550 - Mandated Cost Reimbursement	-	-	-	-	16,416
8560 - State Lottery Revenue	-	-	-	-	217,600
8590 - All Other State Revenue	-	-	-	-	929,689
Other State Income	**$ 51,671**	**$ 47,949**	**$ 51,671**	**$ 47,949**	**$ 2,349,087**
8182 - Special Education Reimbursement	-	-	-	-	116,000
8220 - Federal School Lunch	-	-	-	-	42,357
8297 - Prior Year Federal - Not Accrued	-	-	-	-	-
8290 - Other Federal Revenue	-	-	-	-	-
Federal Income	**$ -**	**$ -**	**$ -**	**$ -**	**$ 158,357**
8639 - Sales	-	-	-	-	140,000
8650 - Leases and Rentals	-	-	-	-	-
8660 - Interest	15,627	14,708	15,627	14,708	77,500
8699 - All Other Local Revenue	-	-	-	-	-
8701 - Student Fees	-	-	-	-	3,500
8781 - All Other Transfers From Districts or Charter Schools	-	-	-	-	-
8797 - All Other Financing Sources	-	-	-	-	-
8803 - Fundraising	-	-	-	-	55,000
8999 - Uncategorized Revenue	-	-	-	-	-
Local Revenue	**$ 15,627**	**$ 14,708**	**$ 15,627**	**$ 14,708**	**$ 276,000**
Total Revenue	**$ 495,098**	**$ 490,457**	**$ 495,098**	**$ 490,457**	**$ 12,678,353**
EXPENSES					
1100 - Teachers Salaries	2,084	-	2,084	-	3,326,346
1101 - Teacher Stipends	3,600	-	3,600	-	20,000
1200 - Certified Pupil Support Salaries	-	-	-	-	70,613
1300 - Certificated Supervisors and Administrators Salaries	21,165	21,543	21,165	21,543	502,805
Certificated Employees	**$ 26,849**	**$ 21,543**	**$ 26,849**	**$ 21,543**	**$ 3,919,764**
2100 - Instructional Aide Salaries	64	-	64	-	819,119
2101 -Club E Hourly	-	-	-	-	-
2200 - Classified Support Salaries	3,364	283	3,364	283	366,969
2201 -Club E Salary	-	-	-	-	-
2300 - Classified Supervisors and Administrators Salaries	35,145	35,140	35,145	35,140	433,263
2400 - Clerical, Technical and Office Staff Salaries	25,701	24,796	25,701	24,796	520,230
2900 - Classified Other Salaries	-	-	-	-	-
2930 - Maintenance and Grounds	5,211	8,886	5,211	8,886	102,786
Classified Employees	**$ 69,485**	**$ 69,105**	**$ 69,485**	**$ 69,105**	**$ 2,242,367**
3101 - CalSTRS	7,292	4,115	7,292	4,115	748,675
3202 - 403B/457/401A Employer Contribution	7,366	6,374	7,366	6,374	109,775
3301 - OASDI/Medicare- Certificated Postions	390	401	390	401	56,844
3302 - OASDI/Medicare- Classified Postions	5,266	5,311	5,266	5,311	163,257
3401 - Health & Welfare Benefits, Certificated Positions	61,478	65,176	61,478	65,176	344,816
3402 - Health & Welfare Benefits, Classified Positions	35,474	39,783	35,474	39,783	234,619
3501 - SUI- Certificated Positions	-	-	-	-	8,265

Community Montessori As of July 31, 2026	July Actuals	July Budget	YTD Actuals	YTD Budget	Budget
3502 - SUI- Classified Postions	17	12	17	12	10,304
3601 - Workers Comp - Certificated	178	227	178	227	31,871
3602 - Workers Comp - Classified	456	558	456	558	17,928
Employee Benefits	**$ 117,917**	**$ 121,957**	**$ 117,917**	**$ 121,957**	**$ 1,726,354**
4100 - Approved Textbooks and Core Curricula Materials	11,607	12,508	11,607	12,508	40,000
4205- Subscriptions	458	403	458	403	5,500
4300 - Materials and Supplies	-	-	-	-	-
4320 - Educational Software	24,466	15,216	24,466	15,216	65,000
4325 - Instructional Materials	44	6,474	44	6,474	50,000
4330 - Supplies	4,495	6,094	4,495	6,094	120,000
4352 - Staff Meetings	3,133	3,786	3,133	3,786	20,000
4353 - Testing Materials	-	-	-	-	10,000
4355 - EU Consumable	-	-	-	-	-
4360 - Marketing and Student Recruitment	398	500	398	500	10,000
4400 - Noncapitalized Expenditures	11,047	-	11,047	-	15,000
4420 - Computers	-	-	-	-	-
4423 - Instructional Technology	-	-	-	-	18,500
4433 - Administrative Technology	3,730	5,000	3,730	5,000	75,000
4700 - Food	-	-	-	-	145,000
Books and Supplies	**$ 59,378**	**$ 49,981**	**59,378**	**$ 49,981**	**$ 574,000**
5103 - Learning Center Instructor	-	-	-	-	40,000
5104 - Shredding	86	88	86	88	1,200
5105 - Educational Units (EU's)		-	-	-	-
5115 - Tutoring Services (Non-EU)		-	-	-	-
5125 - Student Memberships		-	-	-	-
5200 - Travel and Conferences	2,333	1,169	2,333	1,169	25,000
5300 - Dues and Memberships	-	-	-	-	250
5305- Dues and Memberships Professional	4,596	4,596	4,596	4,596	25,000
5400 - Insurance	117,978	115,478	117,978	115,478	99,584
5500 - Operations and Housekeeping	-	181	-	181	15,000
5510 - Electricty	1,405	1,551	1,405	1,551	90,000
5515 - Janitoral Services/Gardening	648	58	648	58	20,000
5520 - Alarm Services	246	242	246	242	12,500
5525 - Trash	971	452	971	452	15,000
5530 - Water	828	1,384	828	1,384	32,000
5600 - Rentals, Leases and Repairs	-	-	-	-	-
5605 - Equipment Lease	1,378	1,209	1,378	1,209	12,500
5610 - Facility Leases	129,365	116,765	129,365	116,765	829,517
5615 - Repairs and Maintenance Building	4,365	2,500	4,365	2,500	40,000
5617 - Equipment Maintenance Contracts & License Fees	103,210	100,936	103,210	100,936	160,000
5618 - Repair & Maintenance - Auto	-	-	-	-	3,000
5800 - Professional/Consulting Services	10,740	7,363	10,740	7,363	130,000
5804 - Board Reimbursement	-	-	-	-	3,960
5805 - Administrative Fee	-	-	-	-	-
5808 - Property Tax	-	-	-	-	1,605
5809 - Banking Fees	110	-	110	-	1,500
5843 - Interest Expense	3,579	3,309	3,579	3,309	38,000
5824 - District Oversight Fees	-	-	-	-	98,949
5830 - Fieldtrips	-	-	-	-	175,000
5839 - Fundraising	-	-	-	-	12,500
5845 - Legal Fees	-	-	-	-	40,000
5851 - Marketing and Student Recruitment	-	-	-	-	10,000
5860 - Printing and Delivery	-	81	-	81	10,000
5863 - Professional Development	525	3,951	525	3,951	65,000
5869 - Special Education Services	-	-	-	-	75,000
5887 - IT Consultants	-	-	-	-	-

Community Montessori As of July 31, 2026	July Actuals	July Budget	YTD Actuals	YTD Budget	Budget
5905 - Cell Service	2,175	1,785	2,175	1,785	22,500
5910 - Internet	3,397	4,131	3,397	4,131	30,000
5915 - Postage	156	138	156	138	2,500
5920 - Telephone	649	915	649	915	12,500
Services and Other Operating Expenses	**$ 388,738**	**$ 368,282**	**388,738**	**$ 368,282**	**$ 2,149,565**
6000 - Capital Outlay	47,212	111,925	47,212	111,925	150,000
6900 - Depreciation	-	-	-	-	$ 180,000
Capital Outlay	**$ 47,212**	**$ 111,925**	**$ 47,212**	**$ 111,925**	**$ 330,000**
Total Expenditure	**$ 709,579**	**$ 742,793**	**$ 709,579**	**$ 742,793**	**$ 10,942,050**
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -	$ -
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	$ (214,480)	$ (252,336)	$ (214,480)	$ (252,336)	$ 1,736,303
Fund Balance, Beginning of year	$ 7,411,725	$ 7,411,725	$ 7,411,725	$ 7,411,725	$ 7,411,725
Fund Balance, End of Period	**$ 7,197,245**	**$ 7,159,389**	**$ 7,197,245**	**$ 7,159,389**	**$ 9,148,028**

Community Montessori
As of July 31, 2026

	2026/2027 Actual & Forecast											
	Jul Actual	Aug Forecast	Sep Forecast	Oct Forecast	Nov Forecast	Dec Forecast	Jan Forecast	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast
Beginning Cash	**2,346,817**	**3,677,452**	**3,669,838**	**3,708,174**	**4,274,674**	**4,320,707**	**4,503,729**	**4,716,772**	**4,661,828**	**4,758,511**	**4,628,918**	**5,073,995**
Revenue												
General Block Grant	427,800	427,800	891,989	852,608	852,608	891,988	852,608	618,696	660,144	618,696	1,160,393	1,547,839
Federal Income	-	-	-	-	6,867	13,672	-	6,286	4,254	-	12,765	114,513
Other State Income	51,671	123,840	86,601	586,809	100,430	107,352	240,456	218,984	263,436	99,785	224,486	248,959
Local Revenues	15,627	13,933	44,730	41,186	6,895	55,831	10,730	32,084	25,784	17,636	9,621	2,862
Total Revenue	**495,098**	**565,573**	**1,023,320**	**1,480,603**	**966,800**	**1,068,843**	**1,103,794**	**876,050**	**953,618**	**736,117**	**1,407,265**	**1,914,173**
Expenses												
Compensation & Benefits	214,251	667,619	784,908	725,896	675,788	713,970	713,491	670,344	716,104	712,339	693,064	594,783
Books & Supplies	59,378	58,879	28,431	82,158	37,251	32,230	23,247	26,157	24,820	34,925	46,644	51,682
Services & Other Operating Expenses	388,738	182,749	188,652	167,763	162,426	137,816	155,650	199,609	136,792	131,050	151,179	222,930
Capital Outlay	47,212	38,075	-	-	-	-	-	-	-	-	-	180,000
Total Expenses	**709,579**	**947,322**	**1,001,991**	**975,817**	**875,465**	**884,016**	**892,388**	**896,110**	**877,716**	**878,314**	**890,887**	**1,049,395**
Operating Cash Inflow (Outflow)	**(214,480)**	**(381,749)**	**21,329**	**504,786**	**91,335**	**184,827**	**211,406**	**(20,060)**	**75,902**	**(142,197)**	**516,378**	**864,778**
Accounts Receivable	1,581,145	127,933	-	69,926	-	-	-	-	-	-	-	-
Other Current Assets	194,483	-	-	-	-	-	-	-	-	-	(13,766)	-
Accounts Payable	(26)	444	(23)	14	(37)	(938)	930	(377)	(1,384)	32	(41)	-
Fixed Asset	-	-	-	-	-	-	-	-	-	-	-	-
Other Current Liabilities	(216,562)	259,027	30,346	5,272	(31,852)	12,720	14,216	(20,949)	36,146	26,226	(43,667)	-
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-
Long Term Liabilities	(13,924)	(13,268)	(13,316)	(13,497)	(13,412)	(13,588)	(13,509)	(13,558)	(13,980)	(13,655)	(13,828)	(12,850)
Ending Cash	**3,677,452**	**3,669,838**	**3,708,174**	**4,274,674**	**4,320,707**	**4,503,729**	**4,716,772**	**4,661,828**	**4,758,511**	**4,628,918**	**5,073,995**	**5,925,923**

Cycle: FY2025-2026; Fund Class: <All>; Fund Columns: <All Funds>,62; Account Code Expression: ([Fund] = '62') ; Balance Date: 07/31/2026; Detail: No

Description	Total
9110-7638 - Cash In Treasury	$ 2,231,658.01
9124-4000 - Cash In Bank - Wells Fargo Petty Cash	$ 128.09
9124-4018 - Cash In Bank - Wells Fargo Operating	$ 1,445,666.24
9126-3366 - Cash In Bank - US Bank	$ -
9124-3994 - Cash In Bank - Wells Fargo Sweep	$ -
9191 - Due to / from - Dehesa	$ -
9219- AR Special Education (Fed)	$ 127,987.00
9226- AR Child Nutrition (Fed)	$ -
9230- AR State Aid	$ -
9232- AR Property Tax	$ 10,845.00
9233- AR Lottery	$ 55,966.60
9239- Special Education	$ -
9240- AR - State Aid	$ -
9246- AR Special Education (State)	$ -
9253- AR - ASAP	$ -
9260- Miscellaneous	$ -
9330 - Prepaid Expenditures	$ -
9340 - Other Current Assets	$ -
9410 - Land	$ 2,100,000.00
9420 - Improvement of Site	$ 595,461.80
9425 - Accumulated Depreciation - Site	$ (184,597.92)
9430 - Buildings	$ 3,458,976.30
9436 - Accumulated Depreciation - Building Improvements	$ (1,469,239.41)
9440 - Equipment	$ 232,301.22
9445 - Accumulated Depreciation- Equipment	$ (135,832.17)
9360 - Other Assets Deposits	$ 35,758.02
9371 - Right of Use Asset Operating	$ 4,517,739.00
9372 - Right of Use Asset Operating Accumulated Depreciatior	$ (1,596,628.00)
Subtotal of Account Group: Assets	**$ 11,426,189.78**
9500 - Accounts Payable	$ 11,736.25
9501- Accrued Accounts Payable	$ -
9512- District PY Property Tax Adjustment	$ -
9514 - AP Other	$ -
9515 - AP Payroll Processing	$ 534.57
9515 - Credit Card Summary	$ (43,368.88)
9515 - CCSB-Ramp	$ 53,401.42
9520 - Met Legal	$ -
9522 - Group Life Insurance	$ -
9523 - Voluntary Benefits	$ -
9525 - FSA	$ 3,681.07
9526 - Cobra	$ -
9540 - Payroll Taxes Liability	$ 14,233.62
9555 - STRS Liability	$ 11,754.82
9570 - Wages Payable	$ 31,672.07
9572 - Accrued PTO/Vacation	$ 135,783.11
9580 - 403B	$ 9,495.07
9585 - Training	$ -
9622 - Due to (From) DCS	$ -
9640 - Current Loans (ASAP)	$ -
9641 - Right of Use Operating Liability	$ 3,027,882.00
9655 - Deferred Rent	$ -
9669 - Wells Fargo Mortgage	$ 981,892.56
APSB - AP Balancing	$ (9,753.00)
Subtotal of Account Type: Liability	**$ 4,228,944.68**
9760 - Fund Balance	$ 7,411,725.48
Net Increase/Decrease	$ (214,480.38)
Subtotal of Account Type: Fund Balance/Retained Earnings	**$ 7,197,245.10**
Subtotal of Account Group: Liabilities/Fund Balance	**$ 11,426,189.78**

August 28, 2026

Dimensions Collaborative School

July 2026 Financials

Contents

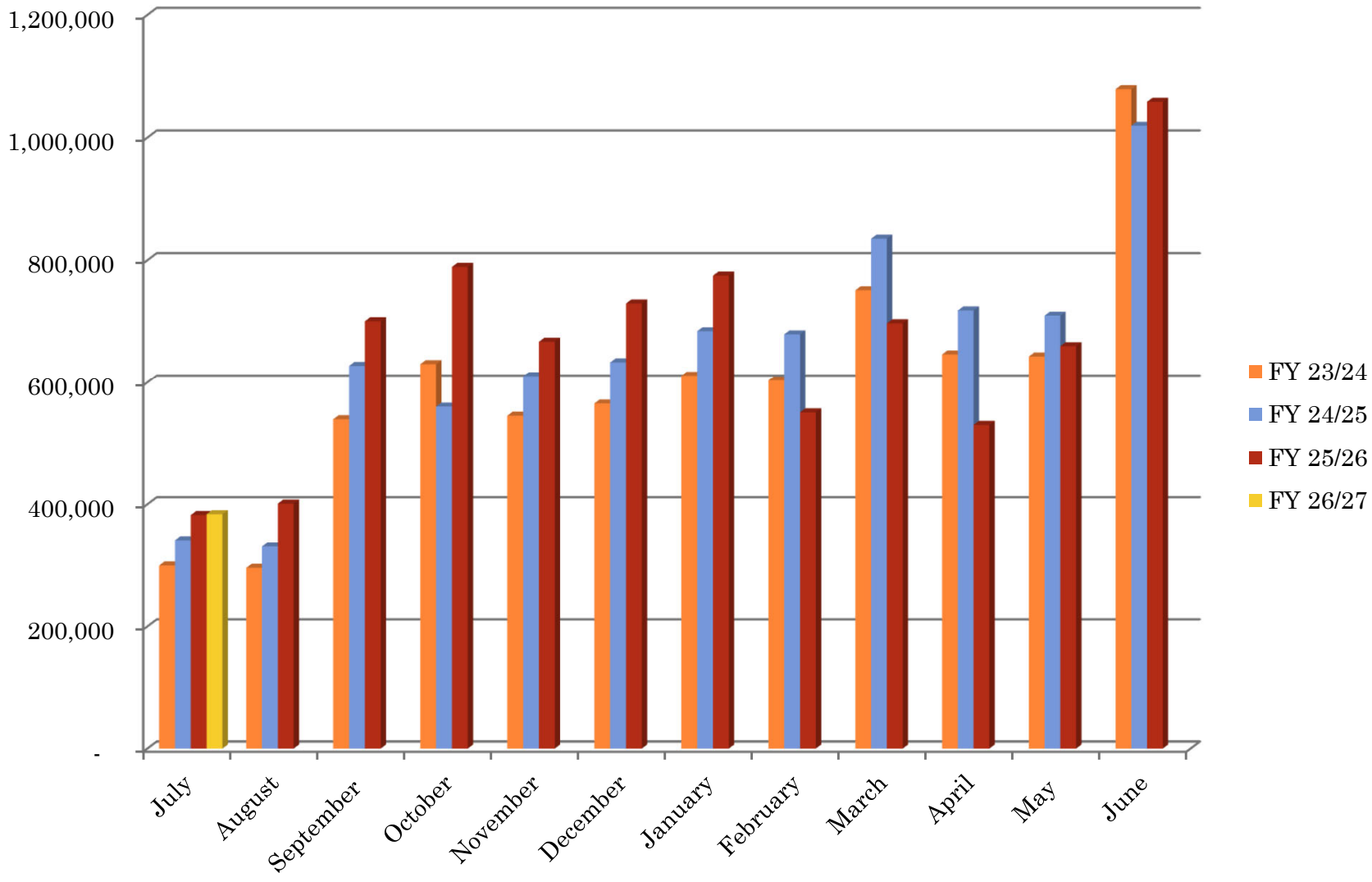
- FY 26-27 July Financials

FY 26-27 Financials

- REVENUE
- Revenue received was $932 more than was forecasted

  - $0 – General Block Grant
    - On budget
  - $363 – Other State Income
    - SELPA revenue was higher than projected for the month
  - $0 – Federal Income
    - On budget
  - $569 – Local Income
    - Interest revenue was higher than projected for the month

DCS Revenue Year Over Year



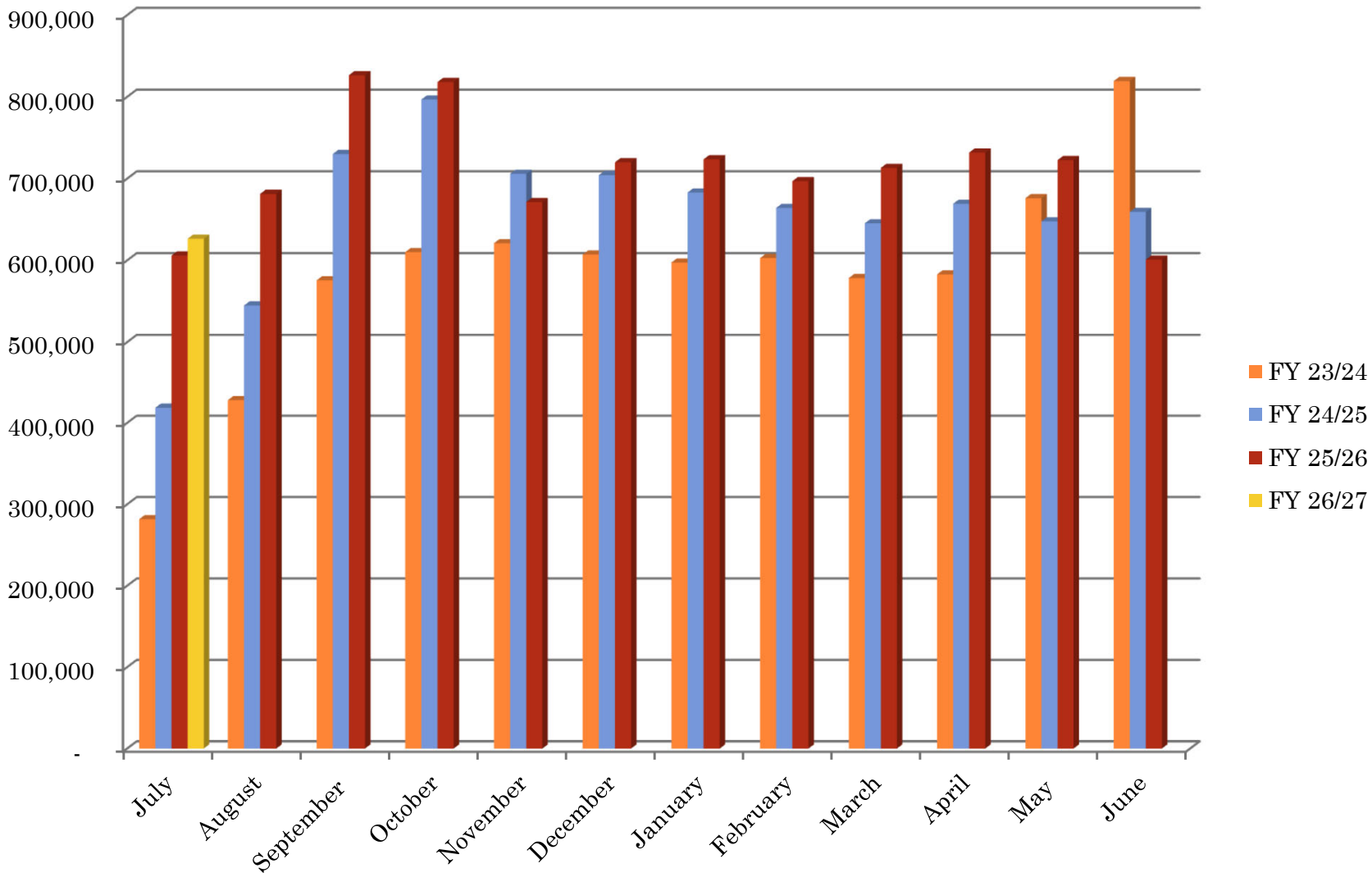
Dimensions Collaborative School

Powered by BoardOnTrack

FY 26-27 FINANCIALS

- EXPENSES
- Expenditures were $46,127 more than forecasted
  - $2,047 – Certificated Employees
    - EF salaries and stipends were higher than projected for the month
      - Summer hours
      - Stipends
  - $3,209 – Classified Employees
    - Maintenance and Custodian salaries were lower than projected for the month
      - Vacancy
  - $4,144 – Employee Benefits
    - Health and welfare costs were lower than projected for the month
      - Credits for employees who have left employment
  - $4,472 – Books and Supplies
    - Noncapitalized expenditures were higher than projected for the month
      - AED's were backordered and were delivered in July
  - $10,514 – Services and Other Operating Expenses
    - Contract maintenance and license fees were higher than projected for the month
      - Timing of renewals
  - $37,380 – Capital Outlay
    - Billings for Midway tenant improvement were higher than projected for the month

DCS Expenditures Year Over Year



Dimensions Collaborative School

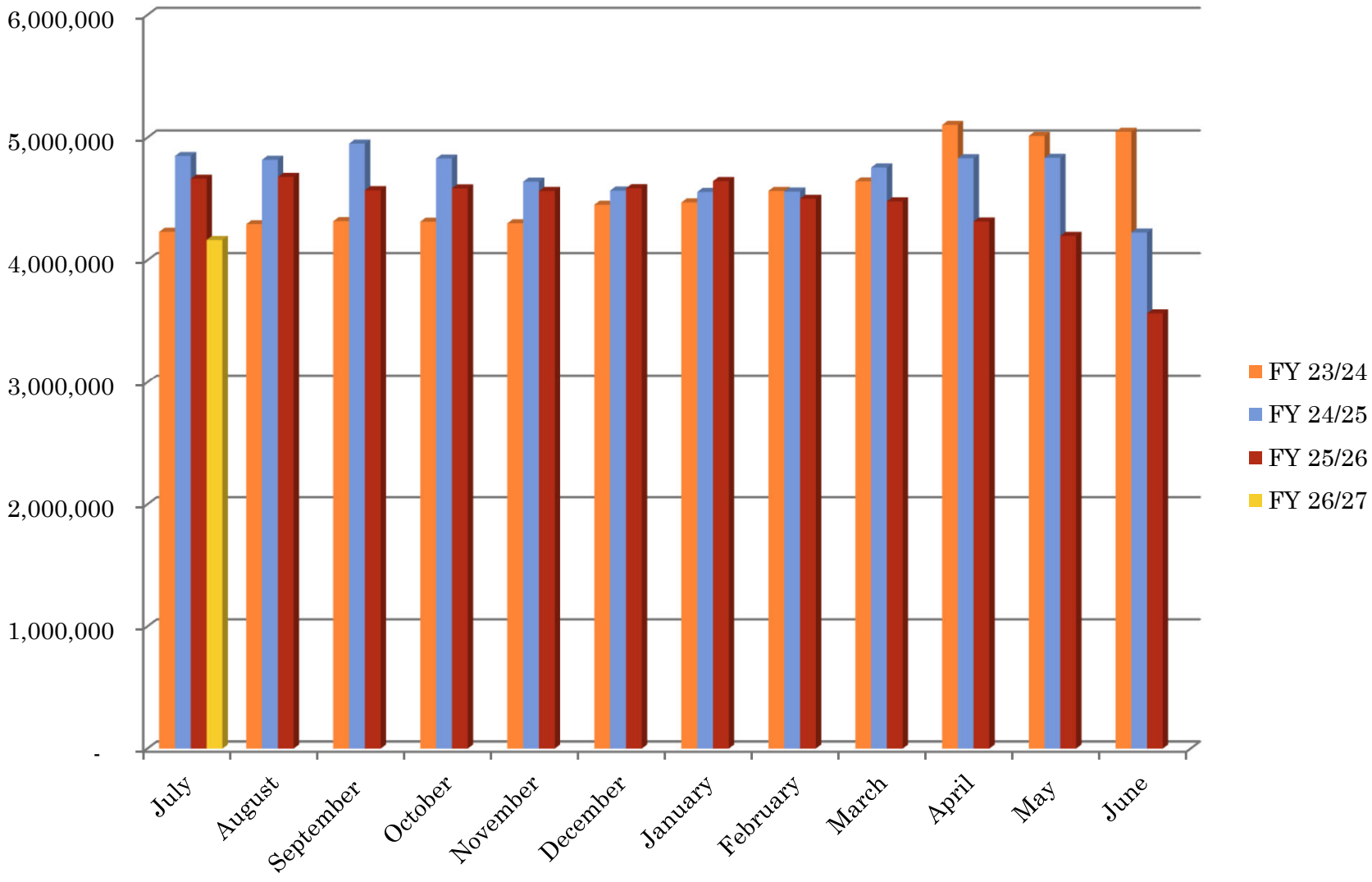
Fiscal Year Financial Update

- **We are currently 8 percent through the fiscal year**
  - Certificated Salaries are at 01 percent of budget
  - Classified Salaries are at 05 percent of budget
  - Employee Benefits are at 07 percent of budget
  - Books and Supplies are at 04 percent of budget
  - Services and Other Operating expenses are at 16 percent of budget
  - Capital Outlay expenses are at 58 percent of budget
  - Total Expenses are at 07 percent of budget

Cash Forecast

- DCS started off July 2026 with $3,567,292 in cash
  - DCS received $597,528 more in cash than they spent in the month of July
  - DCS ended the month of July 2026 with $4,164,821 in cash
    - $1,407,133 of which is reserved for economic uncertainties
    - $2,000,000 of which is reserved future building purchases, replacements and or modernizations
    - $757,687 of which has no designations. This represents undesignated cash reserves of 9% *(4% or $69,000 whichever is greater – minimum)*

DCS Cash Year Over Year



Dimensions Collaborative School

Dimensions Collaborative School As of July 31, 2026	July Actuals	July Budget	Variance	YTD Actuals	YTD Budget	Budget
REVENUE						
General Block Grant	328,559	328,559	-	328,559	328,559	7,001,949
Other State Income	35,614	35,251	363	35,614	35,251	1,518,599
Federal Income	-	-	-	-	-	88,808
Local Revenue	19,674	19,105	569	19,674	19,105	108,500
Total Revenue	**$ 383,847**	**$ 382,915**	**$ 932**	**$ 383,847**	**$ 382,915**	**$ 8,717,856**
EXPENSES						
Certificated Employees	23,952	21,905	(2,047)	23,952	21,905	3,430,594
Classified Employees	49,676	52,885	3,209	49,676	52,885	1,064,496
Employee Benefits	102,084	106,228	4,144	102,084	106,228	1,391,174
Books and Supplies	28,224	23,752	(4,472)	28,224	23,752	783,000
Services and Other Operating Expenses	311,014	300,500	(10,514)	311,014	300,500	1,956,797
Capital Outlay/Depreciation	112,380	75,000	(37,380)	112,380	75,000	195,000
Other Outflows	-	-	-	-	-	-
Total Expenditure	**$ 627,329**	**$ 580,270**	**$ (47,059)**	**$ 627,329**	**$ 580,270**	**$ 8,821,061**
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -	$ -	$ -
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	$ (243,482)	$ (197,355)	$ (46,127)	$ (243,482)	$ (197,355)	$ (103,205)
Fund Balance, Beginning of Period	$ 5,033,286	$ 5,033,286		$ 4,461,923	$ 4,461,923	$ 4,923,660
Fund Balance, End of year	**$ 4,789,803**	**$ 4,835,931**		**$ 4,218,441**	**$ 4,264,568**	**$ 4,820,455**

Dimensions Collaborative School As of July 31, 2026	July Actuals	July Budget	YTD Actuals	YTD Budget	Budget
REVENUE					
8012 - Education Protection Account	-	-	-	-	107,794
8011 - Charter School General Purpose Aid	328,559	328,559	328,559	328,559	6,569,322
8096 - In Lieu of Property Taxes	-	-	-	-	324,833
8592 - Charter Schools Categorical Block Grant	-	-	-	-	-
General Block Grant	**$ 328,559**	**$ 328,559**	**$ 328,559**	**$ 328,559**	**$ 7,001,949**
8019 - Prior Year Revenue not Accrued	-	-	-	-	-
8311 - Other State Apportionments	35,614	35,251	35,614	35,251	700,553
8319 - Other State Apportionments - Prior Years	-	-	-	-	-
8520 - State School Lunch	-	-	-	-	27,435
8550 - Mandated Cost Reimbursement	-	-	-	-	16,765
8560 - State Lottery Revenue	-	-	-	-	146,600
8590 - All Other State Revenue	-	-	-	-	627,246
Other State Income	**$ 35,614**	**$ 35,251**	**$ 35,614**	**$ 35,251**	**$ 1,518,599**
8182 - Special Education Reimbursement	-	-	-	-	75,400
8220 - Federal School Lunch	-	-	-	-	13,408
8297 - Prior Year Federal - Not Accrued	-	-	-	-	-
8290 - Other Federal Revenue	-	-	-	-	-
Federal Income	**$ -**	**$ -**	**$ -**	**$ -**	**$ 88,808**
8639 - Sales	-	-	-	-	3,500
8650 - Leases and Rentals	-	-	-	-	-
8660 - Interest	19,674	19,105	19,674	19,105	85,000
8699 - All Other Local Revenue	-	-	-	-	-
8701 - Student Fees	-	-	-	-	-
8781 - All Other Transfers from Districts or Charter Schools	-	-	-	-	-
8797 - All Other Financing Sources	-	-	-	-	-
8803 - Fundraising	-	-	-	-	20,000
8999 - Uncategorized Revenue	-	-	-	-	-
Local Revenue	**$ 19,674**	**$ 19,105**	**$ 19,674**	**$ 19,105**	**$ 108,500**
Total Revenue	**$ 383,847**	**$ 382,915**	**$ 383,847**	**$ 382,915**	**$ 8,717,856**
EXPENSES					
1100 - Teachers Salaries	101	-	101	-	2,778,057
1101 - Teacher Stipends	2,192	-	2,192	-	20,000
1200 - Certified Pupil Support Salaries	-	-	-	-	137,998
1300 - Certificated Supervisors and Administrators Salaries	21,659	21,905	21,659	21,905	494,539
Certificated Employees	**$ 23,952**	**$ 21,905**	**$ 23,952**	**$ 21,905**	**$ 3,430,594**
2100 - Instructional Aide Salaries	1,053	-	1,053	-	178,783
2200 - Classified Support Salaries	-	-	-	-	66,474
2300 - Classified Supervisors and Administrators Salaries	24,423	24,973	24,423	24,973	302,644
2400 - Clerical, Technical and Office Staff Salaries	21,266	21,941	21,266	21,941	448,188
2900 - Classified Other Salaries	-	-	-	-	-
2930 - Maintenance and Grounds	2,934	5,971	2,934	5,971	68,407
Classified Employees	**$ 49,676**	**$ 52,885**	**$ 49,676**	**$ 52,885**	**$ 1,064,496**
3101 - CalSTRS	6,470	4,184	6,470	4,184	655,243
3202 - 403B/457/401A Employer Contribution	5,237	4,484	5,237	4,484	64,290
3301 - OASDI/Medicare- Certificated Postions	347	297	347	297	49,744
3302 - OASDI/Medicare- Classified Postions	3,766	3,567	3,766	3,567	76,644
3401 - Health & Welfare Benefits, Certificated Positions	67,636	72,762	67,636	72,762	390,171
3402 - Health & Welfare Benefits, Classified Positions	18,024	20,382	18,024	20,382	107,746
3501 - SUI- Certificated Positions	118	-	118	-	6,751
3502 - SUI- Classified Postions	-	-	-	-	4,524
3503 - Employer Other - Certificated	-	-	-	-	-
3504 - Employer Other - Classified	-	-	-	-	-
3601 - Workers Comp - Certificated	159	161	159	161	27,406

Dimensions Collaborative School As of July 31, 2026	July Actuals	July Budget	YTD Actuals	YTD Budget	Budget
3602 - Workers Comp - Classified	326	391	326	391	8,655
Employee Benefits	**$ 102,084**	**$ 106,228**	**$ 102,084**	**$ 106,228**	**$ 1,391,174**
4100 - Approved Textbooks and Core Curricula Materials	76	-	76	-	175,000
4105 - Digital Text Books	-	-	-	-	-
4205- Subscriptions	318	501	318	501	7,500
4300 - Materials and Supplies	-	-	-	-	-
4320 - Educational Software	13,705	13,983	13,705	13,983	110,000
4325 - Instructional Materials	48	2,194	48	2,194	260,000
4330 - Supplies	1,232	1,382	1,232	1,382	75,000
4352 - Staff Meetings	2,177	2,692	2,177	2,692	15,000
4353 - Testing Materials	-	-	-	-	10,000
4355 - EU Consumable	-	-	-	-	-
4360 - Marketing and Student Recruitment	398	500	398	500	10,500
4400 - Noncapitalized Expenditures	7,677	-	7,677	-	5,000
4420 - Computers	-	-	-	-	-
4423 - Instructional Technology	-	-	-	-	15,000
4433 - Administrative Technology	2,592	2,500	2,592	2,500	65,000
4700 - Food	-	-	-	-	35,000
Books and Supplies	**$ 28,224**	**$ 23,752**	**28,224**	**$ 23,752**	**$ 783,000**
5103 - Resource Center Instructor	-	-	-	-	10,000
5104 - Shredding	60	55	60	55	750
5105 - Educational Units (EU's)	-	-	-	-	400,000
5108 - Student Memberships	-	-	-	-	15,000
5115 - Tutoring Services (Non-EU)	-	-	-	-	-
5200 - Travel and Conferences	1,621	940	1,621	940	22,500
5300 - Dues and Memberships	-	-	-	-	2,500
5305 - Dues and Memberships Professional	3,053	2,602	3,053	2,602	20,000
5400 - Insurance	82,113	82,500	82,113	82,500	69,202
5500 - Operations and Housekeeping	-	-	-	-	5,000
5510 - Electricty	238	166	238	166	40,000
5515 - Janitoral & Gardening Services	(188)	-	(188)	-	5,000
5520 - Alarm Services	106	113	106	113	3,500
5525 - Trash	-	-	-	-	350
5530 - Water	-	-	-	-	1,750
5808 - Property Tax	-	-	-	-	-
5600 - Rentals, Leases and Repairs	-	-	-	-	-
5605 - Equipment Lease	854	960	854	960	10,000
5610 - Facility Leases	94,236	94,475	94,236	94,475	565,391
5615 - Repairs and Maintenance Building	-	-	-	-	22,500
5617 - Equipment Maintenance Contracts & License Fees	112,845	103,656	112,845	103,656	160,000
5618 - Repairs & Maintenance - Auto	-	-	-	-	2,500
5800 - Professional/Consulting Services	3,793	5,000	3,793	5,000	160,000
5804 - Board Reimbursement	-	-	-	-	3,960
5805 - Management Fee	-	-	-	-	-
5809 - Banking Fees	354	462	354	462	4,500
5887 - ITConsultants	-	-	-	-	-
5821 - Interest Expense	-	-	-	-	-
5824 - District Oversight Fees		-	-	-	70,019
5830 - Fieldtrips	-	-	-	-	45,000
5839 - Fundraising	-	-	-	-	2,500
5843 - Interest	-	-	-	-	100
5845 - Legal Fees	-	-	-	-	27,500
5851 - Marketing and Student Recruitment	5,633	3,500	5,633	3,500	35,000
5860 - Printing and Delivery	-	-	-	-	5,500
5863 - Professional Development	1,165	1,186	1,165	1,186	20,000
5869 - Special Education Services	120	-	120	-	175,000
5905 - Cell Service	1,418	1,208	1,418	1,208	17,500
5910 - Internet	3,022	3,006	3,022	3,006	25,000

Dimensions Collaborative School As of July 31, 2026	July Actuals	July Budget	YTD Actuals	YTD Budget	Budget
5915 - Postage	191	172	191	172	1,775
5920 - Telephone	381	499	381	499	7,500
Services and Other Operating Expenses	**$ 311,014**	**$ 300,500**	**311,014**	**$ 300,500**	**$ 1,956,797**
6000 - Capital Outlay	112,380	75,000	112,380	75,000	150,000
6900 - Depreciation	-	-	-	-	45,000
Capital Outlay	**$ 112,380**	**$ 75,000**	**$ 112,380**	**$ 75,000**	**$ 195,000**
7000 - Other Outflows	-	-	-	-	-
Other Outflows	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Total Expenditure	**$ 627,329**	**$ 580,270**	**$ 627,329**	**$ 580,270**	**$ 8,821,061**
Total Other Financing Sources (Uses)		$ -	$ -	$ -	$ -
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	$ (243,482)	$ (197,355)	$ (243,482)	$ (197,355)	$ (103,205)
Fund Balance, Beginning of year	$ 4,461,923	$ 4,461,923	$ 4,461,923	$ 4,461,923	$ 4,461,923
Fund Balance, End of Period	**$ 4,218,441**	**$ 4,264,568**	**$ 4,218,441**	**$ 4,264,568**	**$ 4,358,718**

Dimensions Collaborative School
As of July 31, 2026

2025/26
Actual & Forecast

	Jul Actual	Aug Forecast	Sep Forecast	Oct Forecast	Nov Forecast	Dec Forecast	Jan Forecast	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast
Beginning Cash	**3,567,292**	**4,164,821**	**4,213,809**	**4,135,567**	**4,377,764**	**4,404,948**	**4,475,009**	**4,590,543**	**4,417,590**	**4,513,323**	**4,398,431**	**4,319,660**
Revenue												
General Block Grant	328,559	364,081	682,904	655,344	655,344	682,903	655,344	512,888	535,743	512,888	576,514	803,915
Federal Income	-	-	-	-	2,122	6,960	-	2,055	960	-	4,286	60,190
Other State Income	35,614	92,734	63,668	387,352	77,237	67,413	180,776	5,662	288,147	75,582	137,755	107,022
Local Revenues	19,674	9,045	8,564	5,276	1,257	26,511	11,323	9,410	1,736	13,945	8,329	(1)
Total Revenue	**383,847**	**465,860**	**755,136**	**1,047,972**	**735,960**	**783,787**	**847,443**	**530,015**	**826,586**	**602,415**	**726,884**	**971,126**
Expenses												
Compensation & Benefits	175,711	488,909	572,315	529,643	501,662	528,537	529,323	513,578	527,147	528,485	519,546	464,237
Books & Supplies	28,224	94,470	125,043	151,517	35,468	24,639	51,263	39,920	34,905	39,593	23,414	39,216
Services & Other Operating Expenses	311,014	115,166	141,652	156,546	141,433	173,401	145,598	139,748	150,527	175,093	195,123	114,266
Capital Outlay	112,380	12,500	12,500	12,500	12,500	-	12,500	12,500	12,500	12,500	12,500	57,500
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	**627,329**	**711,045**	**851,510**	**850,206**	**691,063**	**726,577**	**738,684**	**705,746**	**725,079**	**755,671**	**750,583**	**675,219**
Operating Cash Inflow (Outflow)	**(243,482)**	**(245,185)**	**(96,374)**	**197,766**	**44,897**	**57,210**	**108,759**	**(175,731)**	**101,507**	**(153,256)**	**(23,699)**	**295,907**
Accounts Receivable	860,108	80,894	-	40,711	-	-	-	-	-	-	-	-
Other Current Assets	127,423	-	-	-	-	-	-	-	-	-	(5,155)	-
Accounts Payable	(9)	1,052	(2,751)	(4,516)	20	36	635	(308)	(519)	(92)	(883)	-
Other Current Liabilities	(146,512)	212,227	20,883	8,236	(17,733)	12,815	6,139	3,086	(5,255)	38,457	(49,034)	-
Fixed Assets	-	-	-	-	-	-	-	-	-	-	-	-
Long Term Liabilites	-	-	-	-	-	-	-	-	-	-	-	-
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-
Ending Cash	**4,164,821**	**4,213,809**	**4,135,567**	**4,377,764**	**4,404,948**	**4,475,009**	**4,590,543.09**	**4,417,590**	**4,513,323**	**4,398,431**	**4,319,660**	**4,615,567**

Powered by BoardOnTrack

Cycle: FY2025-2026; Fund Class: <All>; Fund Columns: <All Funds>,62; Account Code Expression: ([Fund] = '62') ; Balance Date: 07/31/2026; Detail: No

Description	Total
9110-7639 - Cash In Treasury	$ 2,606,725.94
9124-4000 - Cash In Bank - Wells Fargo Petty Cash	$ 2,554.73
9126-3366 - Cash In Bank - US Bank	$ -
9124-3994 - Cash in Bank - Wells Fargo Sweep	$ 2,098,392.17
9124-4018 - Cash in Bank - Wells Fargo Operating	$ (542,852.04)
9191 - Due to / from - Community Montessori	$ -
9210- AR PCSGP Grant	$ -
9219- AR Special Education (Fed)	$ 91,443.00
9226- AR Child Nutrition (Fed)	$ -
9230- AR State Aid	$ -
9232- AR Property Tax	$ -
9233- AR Lottery	$ 39,238.58
9239- AR Special Education	$ -
9246- AR Child Nutrition (State)	$ -
9253- AR ASAP	$ -
9260- AR Misc	$ -
9312 - Due from CM	$ -
9330- Prepaid Expenditures	$ -
9340- Due from US Bank	$ -
9420 - Land Improvement	$ 38,879.18
9425 - Accumulated Depreciation - Land Improvements	$ (38,879.18)
9430 - Buildings	$ 378,516.38
9436 - Accumulated Depreciation - Buildings	$ (332,999.62)
9440 - Equipment	$ 517,782.62
9445 - Accumulated Depreciation- Equipment	$ (470,361.25)
9360 - Other Assets Deposits	$ 96,961.73
9371 - Right of Use Asset Operating	$ 2,632,079.00
9372 - Right of Use Asset Operating Accumulated Amortization	$ (1,358,845.00)
Subtotal of Account Group: Assets	**$ 5,758,636.24**
9500 - Accounts Payable	$ 124,437.03
9501- Accrued Accounts Payable	$ -
9514 - AP Other	$ -
9515 - AP Payroll Processing Fee	$ 440.92
9515 - Ramp EEI	$ (39,761.45)
9515 - CCSB-Ramp	$ 47,975.64
9520 - Met Legal	$ -
9522 - Group Life Insurance	$ -
9523 - Voluntary Benefits	$ -
9525 - FSA	$ 4,730.33
9540 - Payroll Taxes Liability	$ 12,044.35
9555 - STRS Liability	$ 10,799.52
9570 - Wages Payable	$ 26,405.58
9572 - Accrued PTO/Vacation	$ 109,468.53
9580 - 403B	$ 6,666.87
9585 - Training	$ -
9640 - Current Loans (ASAP)	$ -
9641 - Right of Use Operating Liability	$ 1,359,841.00
9650 - Deferred Revenue	$ -
9655 - Deferred Rent	$ -
9669 - Other General Long Term Debt	$ -
APSB - AP Balancing	$ (122,853.14)
Subtotal of Account Type: Liability	**$ 1,540,195.18**
9760 - Fund Balance, unreserved	$ 4,461,923.47
Net Increase/Decrease	$ (243,482.41)
Subtotal of Account Type: Fund Balance/Retained Earnings	**$ 4,218,441.06**
Subtotal of Account Group: Liabilities/Fund Balance	**$ 5,758,636.24**

Coversheet

Authorizer Relations

Section:	VIII. Executive Director Report
Item:	A. Authorizer Relations
Purpose:	FYI
Submitted by:	Terri Novacek
Related Material:	2627_ACD_LCAP_CM_LTR.pdf 2627_ACD_LCAP_DCS_LTR.pdf

san diego county office of EDUCATION
FUTURE WITHOUT BOUNDARIES℠

San Diego County Office of Education Main Campus
6401 Linda Vista Road, San Diego, CA 92111
858-292-3500 | www.sdcoe.net

August 19, 2026

Community Montessori
Terri Novacek, Executive Director
1441 Montiel Rd. Suite 143
Escondido, CA 92026

Re: 2026-27 LCAP Follow-up Letter

Dear Ms. Novacek,

Thank you for continuing to support and engage students and families in your school community during the 2026-27 school year. The Local Control and Accountability Plan (LCAP), developed through your school's educational partner engagement and goal setting, provides a foundation for a unique plan to guide your work and improve student outcomes.

In accordance with California Education Code 47604.33(a), each charter school shall annually prepare and submit the following reports to its chartering authority and the county superintendent of schools, or only to the county superintendent of schools if the county board of education is the chartering authority:

> (2) On or before July 1, a local control and accountability plan and an annual update to the local control and accountability plan required pursuant to Section 47606.5.

All other applicable Education Code sections for the 2026-27 LCAP can be found on the Charter School Services homepage.

The San Diego County Office of Education has received and reviewed the LCAP approved by Community Montessori's governing board on June 26, 2026.

Observations
Upon review, it was noted that Community Montessori's LCAP was complete and met all legal requirements. The board-approved LCAP packet is posted prominently on the school's website for the community to review.

During the period that the LCAP is in effect, the governing board may adopt revisions by following the same process used for adopting the LCAP initially. This process includes consultation with teachers, principals, administrators, other school personnel, parents, and

pupils. Any revisions must be adopted by the school's governing board at a public meeting after an agendized public hearing.

SDCOE appreciates Community Montessori's continued efforts to ensure sound operations and educational practices for students. We look forward to working with you during the 2026-27 school year. If there are any questions about this review, please contact Charter School Services Coordinator, Melanie Baier, at melanie.baier@sdcoe.net.

Sincerely,



Kristin Armatis
Executive Director, Charter School Services
San Diego County Office of Education

cc: Earl Otte, School Director, Community Montessori
Chris Nunley, Board President, Element Education
Melanie Baier, Coordinator, Charter School Services, SDCOE

San Diego County Office of Education Main Campus
6401 Linda Vista Road, San Diego, CA 92111
858-292-3500 | www.sdcoe.net

August 19, 2026

Dimensions Collaborative School
Terri Novacek, Executive Director
1441 Montiel Rd. Suite 143
Escondido, CA 92026

Re: 2026-27 LCAP Follow-up Letter

Dear Ms. Novacek,

Thank you for continuing to support and engage students and families in your school community during the 2026-27 school year. The Local Control and Accountability Plan (LCAP), developed through your school's educational partner engagement and goal setting, provides a foundation for a unique plan to guide your work and improve student outcomes.

In accordance with California Education Code 47604.33(a), each charter school shall annually prepare and submit the following reports to its chartering authority and the county superintendent of schools, or only to the county superintendent of schools if the county board of education is the chartering authority:

> (2) On or before July 1, a local control and accountability plan and an annual update to the local control and accountability plan required pursuant to Section 47606.5.

All other applicable Education Code sections for the 2026-27 LCAP can be found on the Charter School Services homepage.

The San Diego County Office of Education has received and reviewed the LCAP approved by Dimensions Collaborative School's governing board on June 26, 2026.

Observations
Upon review, it was noted that Dimensions Collaborative School's LCAP was complete and met all legal requirements. The board-approved LCAP packet is posted prominently on the school's website for the community to review.

During the period that the LCAP is in effect, the governing board may adopt revisions by following the same process used for adopting the LCAP initially. This process includes consultation with teachers, principals, administrators, other school personnel, parents, and

pupils. Any revisions must be adopted by the school's governing board at a public meeting after an agendized public hearing.

SDCOE appreciates Dimensions Collaborative School's continued efforts to ensure sound operations and educational practices for students. We look forward to working with you during the 2026-27 school year. If there are any questions about this review, please contact Charter School Services Coordinator, Melanie Baier, at melanie.baier@sdcoe.net.

Sincerely,



Kristin Armatis
Executive Director, Charter School Services
San Diego County Office of Education

cc: Tamara Campbell, School Director, Dimensions Collaborative School
Chris Nunley, Board President, Element Education
Paul Johnson, Director of Accountability, Element Education
Melanie Baier, Coordinator, Charter School Services, SDCOE

Coversheet

Consideration of Revised Ramp Card Authorized Position Titles and Limits

Section: IX. Action Item(s) for Element Education
Item: A. Consideration of Revised Ramp Card Authorized Position Titles and Limits
Purpose: Vote
Submitted by: Doug Miller
Related Material: Ramp_Background_RE.docx
Ramp Card Authorized Job Titles FY26-27.docx

BACKGROUND:

The revision adds the Research & Evaluations Manager position to the list of authorized Ramp cardholders with a limit of $500. The card is needed to facilitate payments to Zite, which only accepts payment by credit card. Zite is being used as the backend for a Customer Relationship Management (CRM) program being developed in-house to support the organization's student marketing funnel. The revision also removes the Student Support Manager position from the last of authorized Ramp cardholders.

RECOMMENDATION:

Approve the revised Ramp Card authorized position titles and limits.

ELEMENT EDUCATION
Empowering Students to Discover Their Element

Background

Element Education, Inc. began using the State of California's Cal-Card purchasing program in 2012. The program, administered by U.S. Bank, provided Element Education with a purchasing card solution that complemented the organization's established purchasing and payment procedures.

During the 2025–26 fiscal year, Element Education transitioned from the Cal-Card program to Ramp as its purchasing card and expense management platform. Ramp provides an updated system for managing organizational purchases, including transaction documentation, approval workflows, and expense oversight.

The revision adds the Research & Evaluations Manager position to the list of authorized Ramp cardholders with a limit of $500 and removes the Student Support Manager. The credit card is needed by the Research & Evaluations Manager to facilitate payments to Zite, which only accepts payment by credit card. Zite is being used as the backend for a Customer Relationship Management (CRM) program being developed in-house to support the organization's student marketing funnel.

The use of Ramp is not intended to avoid or bypass Element Education's established purchasing or payment procedures. All purchases made through Ramp must comply with current EEI purchasing standards and applicable approval requirements.

Ramp Card Authorized Job Titles & Limits

Position	Limit
Executive Director	$7,500
Chief Business Officer	$5,000
Chief Operations Officer	$5,000
Director	$2,500
Executive Assistant	$2,500
High School Coordinator	$2,500
Academic Counselor	$1,000
Regional Manager	$1,000
Research & Evaluation Manager	$500
Maintenance/Custodian	$500
Administrative Specialist	$500

Rev: 08.24/2026

Coversheet

Consideration of Amended Conflict of Interest Code and Adoption of Resolution

Section: IX. Action Item(s) for Element Education
Item: B. Consideration of Amended Conflict of Interest Code and Adoption of Resolution
Purpose: Vote
Submitted by: Kiran Sihota
Related Material:
2026 Local Biennial Notice Reply Form - Agencies.pdf
Conflict of Interest BP Clean.pdf
Conflict of Interest BP.pdf
Updated Conflict of Interest Code Resolution - Filing Agencies 08-28-26.pdf

BACKGROUND:

The Conflict of Interest Code is being reviewed as part of the required 2026 biennial review process to determine whether amendments are necessary.

Element Education, Inc. has updated its **Conflict of Interest Code** to identify the appropriate filing agency for each designated position. The amendment clarifies whether individuals in designated positions are required to file with the Fair Political Practices Commission (FPPC) or the San Diego County Board of Supervisors. The policy title was also changed from **Conflict of Interest** to **Conflict of Interest Code** for clarity and consistency. No changes were made to the designated positions or disclosure categories.

RECOMMENDATION:

Approve the amended Element Education, Inc. Conflict of Interest Code and adopt the resolution approving the amended Conflict of Interest Code and Appendix.

2026 Local Agency Biennial Notice

Name of Agency: Element Education

Mailing Address: 1441 Montiel Road #143

Contact Person: Terri Novacek Phone No. _____

Email: tnovacek@myelement.org Alternate Email: ksihota@myelement.org

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that *(check one BOX):*

☑ **An amendment is required. The following amendments are necessary:**

(Check all that apply.)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☑ Other *(describe)* Element Education, Inc. has updated its Conflict of Interest Code to identify the appropriate filing agency for each designated position.

☐ **The code is currently under review by the code reviewing body.**

☐ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

_____ 8.24.26

Signature of Designated Officer *Date*

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **September 1, 2026**, via email to:

Form700@sdcounty.ca.gov

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

BP: Governance
Conflict of Interest Code

Scope:

Designated Positions	**Disclosure Category**	**Filing Agency**
Governing Board Members & Alternates	1, 2	FPPC
Governing Board Member Candidates	1, 2	FPPC
Executive Director	1, 2	FPPC
Chief Officers	3	FPPC
School Directors, Director of Student Services, Director of Advancement and Public Affairs	3	San Diego County Board of Supervisors
Consultants/New Positions (as determined by Executive Director, or designee)	1,2,3	San Diego County Board of Supervisors

Definitions:

FPCC: Fair Political Practices Commission

Policy

Disclosure Categories:

- Category 1

Designated positions assigned to this category must report:

a. Interests in real property within the boundaries of Element Education facilities that are used by Element schools or are of the type that could be acquired by Element Education as well as real property within two miles of the property used or the potential site.

b. Investments and business positions in business entities, and sources of income (including gifts, loans, and travel payments) of the type that engage in the purchase or sale of real property or are engaged in building construction or design.

- Category 2

Designated positions assigned to this category must report investments and business positions in business entities and sources of income (including receipt of gifts, loans, and travel payments) that are contractors engaged in the performance of work or services, or sources that manufacture, sell, repair, rent or distribute school supplies, books, materials, school furnishings or equipment of the type to be utilized by Element Education.

- Category 3

Designated positions assigned to this category must report investments and business positions in business entities and sources of income (including receipt of gifts, loans, and travel payments) that are contractors engaged in the performance of work or services, or sources that manufacture, sell, repair, rent or distribute school supplies, books, materials, school furnishings or equipment of the type to be utilized by the school.

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Executive Director or designee. A consultant is an individual who, pursuant to a contract with the charter school, makes a governmental decision whether to: (2 CCR 18700.3)

- Approve a rate, rule, or regulation
- Adopt or enforce a law
- Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement
- Authorize the charter school to enter into, modify, or renew a contract that requires charter school approval

- Grant charter school approval to a contract that requires charter school approval and in which the charter school is a party, or to the specifications for such a contract
- Grant charter school approval to a plan, design, report, study, or similar item
- Adopt or grant charter school approval of charter school policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the charter school, serves in a staff capacity with the charter school and in that capacity participates in making a governmental decision as defined in 2 CCR 18704, subsections (a) and (b), or performs the same or substantially all the same duties for the charter school that would otherwise be performed by an individual holding a position specified in the charter school's conflict of interest code. (2 CCR 18700.3)

Adopted: 1/21/2006
Revised: 08/28/26 (pending Board Approval)

BP: Governance
Conflict of Interest Code

Scope:

Designated Positions	**Disclosure Category**	**Filing Agency**
~~Members of the~~ Governing Board Members & Alternates	1, 2	FPPC
~~Candidates for Members of the~~ Governing Board Member Candidates	1, 2	FPPC
Executive Director	1, 2	FPPC
Chief Officers	3	FPPC
School Directors, Director of Student Services, Director of Advancement and Public Affairs	3	San Diego County Board of Supervisors
Consultants/New Positions (as determined by Executive Director, or designee)	1,2,3	San Diego County Board of Supervisors

Definition:

FPCC: Fair Political Practices Commission

Policy

Disclosure Categories:

- Category 1

Designated positions assigned to this category must report:

a. Interests in real property within the boundaries of Element Education facilities that are used by Element schools or are of the type that could be acquired by Element Education as well as real property within two miles of the property used or the potential site.

b. Investments and business positions in business entities, and sources of income (including gifts, loans, and travel payments) of the type that engage in the purchase or sale of real property or are engaged in building construction or design.

- Category 2

Designated positions assigned to this category must report investments and business positions in business entities and sources of income (including receipt of gifts, loans, and travel payments) that are contractors engaged in the performance of work or services, or sources that manufacture, sell, repair, rent or distribute school supplies, books, materials, school furnishings or equipment of the type to be utilized by Element Education.

- Category 3

Designated positions assigned to this category must report investments and business positions in business entities and sources of income (including receipt of gifts, loans, and travel payments) that are contractors engaged in the performance of work or services, or sources that manufacture, sell, repair, rent or distribute school supplies, books, materials, school furnishings or equipment of the type to be utilized by the school.

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Executive Director or designee. ~~The Director or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.~~

A consultant is an individual who, pursuant to a contract with the charter school, makes a governmental decision whether to: (2 CCR 18700.3)

- Approve a rate, rule, or regulation

- Adopt or enforce a law
- Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement
- Authorize the charter school to enter into, modify, or renew a contract that requires charter school approval
- Grant charter school approval to a contract that requires charter school approval and in which the charter school is a party, or to the specifications for such a contract
- Grant charter school approval to a plan, design, report, study, or similar item
- Adopt or grant charter school approval of charter school policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the charter school, serves in a staff capacity with the charter school and in that capacity participates in making a governmental decision as defined in 2 CCR 18704, subsections (a) and (b), or performs the same or substantially all the same duties for the charter school that would otherwise be performed by an individual holding a position specified in the charter school's conflict of interest code. (2 CCR 18700.3)

Adopted: 1/21/2006
Revised: ~~09/26/2025~~08/28/26 (pending Board Approval)

RESOLUTION OF THE GOVERNING BOARD OF ELEMENT EDUCATION, INC.

AMENDING THE CONFLICT OF INTEREST CODE AND APPENDIX

WHEREAS, the Political Reform Act, Government Code sections 87300-87313, requires each public agency in California to adopt and maintain a conflict of interest code; and

WHEREAS, Education Code section 47604.1 requires charter schools in California to adopt a conflict of interest code; and

WHEREAS, the Governing Board of Element Education, Inc. previously adopted a Conflict of Interest Code and Appendix; and

WHEREAS, Government Code section 87306 requires an agency to amend its conflict of interest code when changed circumstances necessitate an amendment; and

WHEREAS, Title 2, section 18730 of the California Code of Regulations provides that incorporation by reference of the terms of that regulation, together with an agency-specific appendix designating positions and disclosure categories, constitutes the adoption and amendment of a conflict of interest code in conformance with the Political Reform Act; and

WHEREAS, Element Education, Inc. has reviewed its Conflict of Interest Code and determined that it should be amended to identify the appropriate filing agency for each designated position; and

WHEREAS, the amended Conflict of Interest Code and Appendix presented to the Governing Board identify whether designated positions file with the Fair Political Practices Commission (FPPC) or the San Diego County Board of Supervisors, as applicable; and

WHEREAS, the amended Conflict of Interest Code and Appendix presented to the Governing Board are intended to supersede the prior version of the Conflict of Interest Code and Appendix; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of Element Education, Inc. hereby approves and adopts the amended Conflict of Interest Code and Appendix of Designated Positions and Disclosure Categories, as presented, and authorizes its submission to the applicable code reviewing body for approval as required by law.

PASSED AND ADOPTED this 28th day of August, 2026, by the Governing Board of Element Education, Inc., by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

Dated: August 28, 2026

_____

Board Member

_____

Board Member

_____

Board Member

_____

Board Member

_____

Board Member

_____

Board Member

Coversheet

Consideration of Revised Fiscal Operations Policy

Section: IX. Action Item(s) for Element Education
Item: C. Consideration of Revised Fiscal Operations Policy
Purpose: Vote
Submitted by: Terri Novacek
Related Material: Fiscal Operations Policy.8.24.2026.pdf

BACKGROUND:

Element established a fiscal operational policy in 2006 to ensure funds are most effectively used to support Element's mission and to ensure funds are budgeted, accounted for, expended, and maintained in the appropriate fashion.

In response to AB 126, the San Diego County Office of Education has provided oversight updates. Any updates that were missing from the policy have been added.

Key sections are 2. Annual Financial Audit and 9. Contractors and Independent Contractors

RECOMMENDATION:

Approve the revised Fiscal Operations Policy.

Fiscal/Operational

Subject: Fiscal/Operational
Date of Origination: 01/30/2006
Last Revision Date: 06/28/2023
Revised for Board Approval: August 26, 2026

Scope

Element Education (“Element”)

Policy

The Governing Board of Element will ensure that Element’s funds are most effectively used to support Element’s mission and to ensure that funds are budgeted, accounted for, expended, and maintained in an appropriate manner and in compliance with applicable federal and California law.

Overview

1. The Governing Board formulates financial policies, delegates execution of financial policies to administrative staff, and reviews operations and activities.
2. The Chief Business Officer (CBO) has responsibility for financial operations and activities, including financial management, with oversight by the Executive Director.
3. Financial duties and responsibilities shall be separated so that no one employee has sole control over cash receipts, disbursements, payroll, and reconciliation of bank accounts.
4. Business services will be addressed internally when feasible. Contracted professional and business services shall be approved in accordance with this policy and applicable law.
5. All public and private revenue generated by Element shall be deposited in an FDIC- or NCUA-insured financial institution.
6. Financial records and forms shall be maintained in accordance with applicable law and Element's record-retention requirements.

A. Accounts Receivable

1. Documentation will be maintained for accounts receivable.

2. Accounts receivable will be recorded in the general ledger and collected on a timely basis.

B. Annual Financial Audit

1. **Annual Audit Requirement**
   Element shall obtain an annual financial and compliance audit in accordance with applicable California Education Code requirements, the California Department of Education (CDE), State Controller's Office (SCO), and State Superintendent of Public Instruction (SSPI) requirements, and the applicable Guide for Annual Audits of K–12 Local Educational Agencies and State Compliance Reporting.

2. **Auditor Selection and Contracting**
   Element shall contract with an independent auditor who is qualified to conduct charter school audits and is included in the State Controller's Office directory of certified public accountants or public accountants deemed qualified to conduct audits.

Element shall ensure that its audit contract is executed no later than May 1, and that the contract contains all provisions required by Education Code section 41020(b).

If Element has not contracted for an audit by May 1, 2027, the San Diego County Office of Education (SDCOE), as Element's chartering authority, may contract for the audit and charge Element its pro rata share of the cost of the audit, pursuant to Education Code sections 41020(c)–(h).

3. **Audit Contract Requirements and Auditor Consultation**
   Element's audit contract shall include all provisions required by applicable law and shall provide for the auditor to consult with SDCOE as necessary to assist in identifying risks, noncompliance, fraud, irregularities, and other relevant background information.

4. **Audit Submission Deadline**
   The annual financial and compliance audit report shall be submitted to the San Diego County Office of Education, the State Superintendent of Public Instruction, and the State Controller's Office **no later than January 31** following the close of the fiscal year, unless an extension has been granted pursuant to applicable law.

5. **Audit Extensions**
   SDCOE may grant an extension of the audit deadline for an SDCOE-authorized charter school in accordance with Education Code section 41020.2.

An audit extension may be granted only after:

- Consultation with the charter school Governing Board and the auditor under contract;
- Consent of the applicable County Office of Education, State Controller's Office, and California Department of Education; and
- Compliance with all other requirements established by law or the applicable audit-extension process.

Audit extensions may be granted only in increments of 30 days or less and may not be granted after March 31.

6. **Audit Exceptions and Corrective Action**
   Element shall review all audit exceptions and determine whether each exception has been corrected or whether an acceptable plan of correction has been developed, consistent with Education Code section 41020(m).

Element shall implement corrective actions within the timeframes required by law and shall provide required plans of correction and related documentation to SDCOE and other applicable agencies.

7. **Public Posting of Audit Report**
   Element shall post its annual financial and compliance audit report on the Element website in accordance with Education Code section 41020 and applicable CDE and SDCOE requirements.

8. **Governing Board Review of Audit**
   The Governing Board shall review the annual financial and compliance audit report at an **open public meeting within 45 days of issuance** of the audit report, as required by Education Code section 41020.3.

The audit review shall not occur in closed session.

9. **Governing Board Action on Audit**
   At the same open public meeting at which the Governing Board reviews the annual audit report, the Governing Board shall take action to accept or reject the annual audit report, as required by Education Code section 41020.3.

10. **Documentation of Board Review and Action**
    Element shall maintain documentation demonstrating that the Governing Board reviewed the annual audit report within the required 45-day period and took action to accept or reject the audit at the same meeting.

11. **Audit Oversight and Compliance**
    Element shall cooperate with SDCOE in its oversight of Element's annual financial and compliance audit, including requests for audit reports, audit-related documentation, audit exceptions, corrective-action plans, Governing Board agendas and minutes or other evidence of Board action, and verification that the audit report has been posted on Element's website.

12. **Audit Calendar and Internal Responsibility**
    The CBO shall maintain an annual audit calendar and coordinate with the Executive Director, Governing Board, independent auditor, and SDCOE to ensure that all audit contracting, audit completion, submission, posting, Board review, Board action, and corrective-action requirements are completed within applicable statutory deadlines.

13. **Audit Contract Termination or Nonrenewal**
    If Element's audit contract is terminated or is not renewed, Element shall comply with all notice and reporting requirements applicable under Education Code section 41020, including required notification to SDCOE, the State Superintendent of Public Instruction, the State Controller’s Office, and other applicable agencies within the required statutory timeframe.

14. **Compliance With Future Audit Requirements**
    Element shall comply with additional audit procedures, reporting requirements, schedules, and other requirements established through applicable law, the annual audit guide, or directives issued by the State Controller’s Office, California Department of Education, State Superintendent of Public Instruction, or San Diego County Office of Education.

C. Asset Inventory

1. An asset is defined as all items purchased or donated with a value of $5,000 or more and a useful life of at least one year, or a small item over $250 that could be easily lost.

2. Receipts and invoices for purchased assets will be maintained with Element’s accounts payable records.

3. All assets purchased with federal funds will be tagged with an appropriate asset identification tag.

4. An inventory of all assets will be maintained by the Technology Department in cooperation with the CBO. The database will include original purchase price and date, description, serial numbers, location, and other information appropriate for documenting Element's assets.
5. The Technology Department and/or a third-party asset management company will conduct a physical inventory of all assets at the end of each fiscal year.
6. The Executive Director and CBO will be immediately notified of loss, damage, or destruction of an asset.
7. For items purchased by Element costing more than $500 for a single item, Element shall follow applicable Education Code requirements regarding inventory records.
8. Capital assets with an initial acquisition cost of $5,000 or more and a useful life of more than one year shall be accounted for in accordance with applicable accounting standards and state requirements.

D. Attendance Accounting

1. Element shall establish and maintain an appropriate attendance accounting system to record student attendance and engagement in required educational activities.
2. Attendance shall be recorded and verified in accordance with Element's attendance procedures and applicable law.
3. The annual audit shall review attendance accounting records and practices for compliance with applicable law.
4. ADA shall be calculated in accordance with applicable California law and CDE requirements.
5. Nonclassroom-based and independent study programs shall comply with all applicable statutory and regulatory requirements.
6. Element shall comply with all laws establishing minimum and maximum ages for public school attendance.
7. Element shall maintain sufficient student work products and attendance documentation to substantiate apportionment and attendance claims as required by applicable law.

E. Bank Reconciliation

1. Bank statements will be opened and reviewed by an Administrative Specialist before being submitted to the CBO.
2. The CBO will prepare the bank reconciliation.
3. The reconciled bank balance will be compared to the cash balance in the general ledger and approved by the CBO.

F. Budget Development and Oversight Calendar

Element will develop and monitor its budget in accordance with the annual budget development and monitoring calendar and all applicable statutory reporting requirements.

January–February

- The CBO presents a review of the Governor's proposed state budget for the upcoming year to the Governing Board.
- The CBO reviews and prepares proposed budget-development principles for Board review and approval.
- The Executive Director identifies areas of need and/or growth for the next year.
- The CBO, in conjunction with the Executive Director, develops a preliminary budget for the upcoming fiscal year, including projected enrollment and proposed staffing changes.
- The CBO updates the three-year budget projection in accordance with Element's strategic and growth plans.
- The CBO, Executive Director, Governing Board President, and Clerk prepare a formal budget plan for the upcoming fiscal year.

February–March

- The CBO, in conjunction with the Executive Director, Governing Board President, and Clerk, shall initiate the annual audit contracting process sufficiently in advance to ensure that Element has an executed audit contract by the statutory deadline.
- For audits subject to the AB 126 requirements, Element shall have an audit contract executed no later than May 1, 2027, and thereafter by the applicable statutory deadline.
- The CBO shall submit required auditor-selection documentation to SDCOE and other applicable agencies within the required timeframe.
- Ongoing monitoring and revision of the current-year budget will occur.

May–June

- The CBO reviews revenue projections following the Governor's May Revise.
- The CBO updates the upcoming fiscal year budget and monthly cash-flow projections.
- A preliminary budget is presented to the Governing Board.
- On or before June 30, the Governing Board reviews and formally adopts the budget for the upcoming fiscal year.
- Required copies of the adopted budget are submitted to the chartering authority and other agencies by applicable deadlines.

July–August

- Books for the prior fiscal year are closed, transactions are posted, and records are assembled for audit.
- The budget is reviewed following adoption of the state Budget Act and adjusted as necessary.
- Revised budget documents are submitted as required.

September–January

- The independent auditor performs the audit of the just-closed fiscal year.
- Unaudited Actuals for the prior fiscal year are submitted by September 15.

- The CBO, Executive Director, Governing Board President, and Clerk review audit findings and exceptions and coordinate the development and implementation of corrective actions as required.
- The completed annual financial and compliance audit report shall be submitted to SDCOE, the State Superintendent of Public Instruction, and the State Controller's Office by January 31, unless an approved extension applies.
- The annual audit report shall be posted on Element's website.
- The Governing Board shall review the audit report at an open public meeting within 45 days of issuance and shall take action to accept or reject the audit report at that same meeting.
- Required corrective-action plans and related documentation shall be submitted to SDCOE and other applicable agencies by the deadlines established by law.
- Ongoing monitoring and revision of the current-year budget will occur.
- The CBO, Executive Director, Governing Board President, and Clerk review the audit and address audit exceptions and adverse findings.
- The Governing Board reviews the annual audit within 45 days after issuance.
- Required audit reports are filed by January 31.
- Required corrective-action plans are developed and submitted by applicable deadlines.
- Ongoing monitoring and revision of the current-year budget will occur.

G. Cash Receipts

1. All funds received by Element, including learning-center fundraising, shall be submitted to the Business Office in a timely manner.
2. Funds shall not be used for any purpose by a learning center before deposit.
3. Cash and check receipts shall be documented and deposited in accordance with Element procedures and applicable law.

4. Deposits shall be made into an Element bank account in a timely manner.
5. Documentation for all receipts shall be maintained.
6. The CBO shall reconcile deposits to bank statements.

H. Checks

1. Operations accounts will be administered by the CBO.
2. The Executive Director or designee and CBO will review and approve the Accounts Payable journal before issuance of checks.
3. Voided checks will be appropriately canceled and retained with supporting documentation.
4. No checks will be written to cash, bearer, or petty cash.
5. All checks will be distributed by the Administrative Specialist.
6. Authorized check signatories shall include two members of the Governing Board, the Executive Director, and the Human Resources Director.
7. All accounts-payable checks shall be signed by two authorized signatories.
8. Element will properly account for unclaimed checks in accordance with Government Code sections 50050–50056.

I. Contractors and Independent Contractors

A. General Requirements

1. Element shall evaluate and approve contractors in accordance with this policy and applicable law.
2. Consideration shall first be given to whether the required services can be provided through existing Element employees when feasible and cost-effective.
3. All contractor services shall be governed by a written agreement that clearly identifies the services to be performed, compensation, duration, deliverables, and other applicable terms.
4. Contractors shall be selected based on appropriate qualifications, experience, quality of services, reasonable market value, identified organizational or

educational need, potential conflicts of interest, and other applicable procurement criteria.

5. Element shall comply with all applicable conflict-of-interest laws in evaluating and approving contractors.

B. AB 126 Contractor Requirements

In accordance with Education Code section 51827, Element shall not:

1. Expend public funds for a contract unless the materials, programs, and activities are nonsectarian and comply with state and federal nondiscrimination requirements.
2. Expend public funds for a contract that pays tuition or fees for a pupil at a private school that has filed an affidavit pursuant to Education Code section 33190, except when required pursuant to a pupil's Individualized Education Program (IEP).
3. Offer financial payments or gifts to a pupil, prospective pupil, or a pupil's parent, guardian, or relative as an incentive for enrollment, referral, or retention.
4. Offer financial incentives to employees to manipulate or falsify pupil attendance records or reports. This prohibition does not prohibit lawful incentives designed to encourage pupil engagement or re-engagement of chronically absent pupils.
5. Enter into a contract at more than reasonable market value.

In addition:

1. Element shall contract only with an entity that maintains any applicable business license or certificate and appropriate insurance for the services offered. A governmental agency is not required to maintain a business license.

2. Element shall not reimburse a parent or guardian for pupil activities or services, except for special education services required pursuant to a legal settlement or as otherwise expressly permitted by law.

3. A contractor that interacts with pupils outside the immediate supervision of an Element employee shall maintain reasonable policies and procedures addressing pupil and site safety, virtual settings when applicable, emergency response, and accident reporting.

4. Contractors interacting with pupils shall provide evidence of all required background checks and clearances, including compliance with Education Code section 45125.1.

Effective July 1, 2027, Element shall not purchase or contract for annual or season passes or memberships to amusement parks, theme parks, zoos, or family entertainment activities, except as permitted by law, including single-use admission, meals, and transportation aligned with educational opportunities and teacher assignments, or for graduation, school celebrations, or co-curricular activities.

Contracts shall itemize costs attributable to credentialed staff, administrative staff, and instruction and related services with sufficient detail to determine qualifying expenditures for applicable funding determinations.

C. Contractor Approval

1. The Executive Director or designee shall approve proposed contractor agreements in writing unless Governing Board approval is required.
2. The Governing Board must approve any contract that would cause the aggregate compensation paid to a vendor or contractor under all contracts during a fiscal year to exceed $100,000.
3. Contracts shall reflect reasonable market value.
4. All contracts shall comply with applicable purchasing, procurement, conflict-of-interest, nondiscrimination, student-safety, and fiscal requirements.
5. The Standard Operating Procedures Manual shall establish the administrative process for contractor application, review, documentation, approval, contracting, renewal, monitoring, and termination.

J. Expense Reports

1. An individual incurring an authorized expense while carrying out Element duties shall submit an expense reimbursement form.
2. Supporting documentation, including receipts, is required for reimbursable expenses.
3. Expense reports must be approved by the appropriate supervisor and Executive Director or designee.
4. The Executive Director’s expense report must be approved by the Governing Board President or designee.

5. Expense reimbursement forms must be submitted to the Business Office within 45 days of incurring the expense.
6. Mileage will be reimbursed for qualifying use of an employee's personal vehicle for Element business in accordance with the current IRS-approved rate.
7. To the extent Governing Board members receive reimbursements under this policy, they shall comply with applicable ethics-training requirements.

K. Financial Institutions

1. Revenue and funds raised will be maintained at an FDIC- or NCUA-insured financial institution.
2. Funds shall be maintained in accounts appropriate to the nature and restrictions of the funds.
3. The Governing Board shall appoint and approve individuals with check-signatory authority.

L. Financial Reporting

1. Financial budgets will be prepared by the CBO in conjunction with the Executive Director.
2. Financial forecasts will be updated at least four times each year.
3. Financial statements, including an Income Statement, Statement of Cash Flows, and Balance Sheet, will be presented at scheduled Governing Board meetings.
4. Financial reporting shall accurately reflect all public funds, restricted funds, assets, liabilities, revenues, and expenditures.
5. Element shall maintain financial records sufficient to support its annual audit and all required state and federal financial reporting.

M. Fund Balance Reserve

Element will work to maintain a minimum unrestricted fund balance reserve of fifteen percent (15%), subject to applicable law, financial conditions, and Governing Board-approved budgets.

N. Insurance

1. Appropriate insurance coverage shall be maintained at all times.
2. Insurance coverage shall include, as appropriate, general liability, workers' compensation, student accident, professional liability, and directors' and officers' liability insurance.
3. Insurance policies shall be maintained in the Business Office.
4. Insurance policies shall be reviewed by the CBO and Executive Director before renewal.

O. Invoices

1. Original invoices shall be forwarded to the Business Office for processing.
2. All invoices shall contain sufficient documentation to establish the goods or services received, the amount owed, and the appropriate authorization.
3. The Executive Director or designee and CBO shall review and approve invoices.
4. Additional review and approval shall be required for designated categories of expenditures, including:
    - Instructional materials – School Director
    - Special Education expenses – Director of Student Services
    - Technology expenses – CBO
5. Element shall not pay invoices for goods or services that were not authorized in accordance with this policy, an applicable contract, purchase order, or other authorized expenditure.

P. Loans

1. Loans from third parties shall be approved by the funding source and Governing Board.
2. A promissory note shall be prepared and signed by the Executive Director and CBO before funds are borrowed.

3. No employee loans are allowed.

Q. Payroll

1. Payroll services may be contracted through a capable payroll service.
2. Payroll shall be processed by the CBO or Director of Human Resources and reviewed and approved by the Executive Director.
3. The CBO shall post payroll financial data into the general ledger.
4. Work performed beyond regular scheduled hours by non-exempt employees must be pre-approved by the appropriate Director or designee.
5. STRS reporting will be facilitated through an agreement with the appropriate County Office(s) of Education.
6. Employee compensation shall be recorded and reported in accordance with applicable law and accounting requirements.

R. Petty Cash

1. The petty cash fund will be managed by the CBO.
2. Check signatories shall include two members of the Governing Board, Executive Director, and Human Resources Director.
3. The petty cash fund will be capped at $5,000.
4. Petty cash will be maintained in accordance with applicable security and accounting procedures.
5. All disbursements require appropriate documentation and authorization.
6. The CBO shall reconcile the petty cash account monthly.
7. Any irregularities shall be immediately reported in writing to the Executive Director and Governing Board.
8. Loans shall not be made from petty cash.

S. Purchasing

1. Purchasing authority shall be established by expenditure amount:
    - Up to $1,000 – Manager
    - Up to $5,000 – Director
    - Up to $10,000 – Executive Director, Chief Operating Officer, or CBO
    - Over $10,000 – Governing Board
2. Purchase orders may be prepared for vendors that accept purchase orders.
3. The CBO shall determine that:
    - Funds are available;
    - The expenditure is allowable under applicable grants;
    - The expenditure complies with charter school law;
    - The expenditure complies with this policy; and
    - The expenditure is reasonable and appropriate.
4. Purchases over $10,000 shall include documentation of a good-faith effort to secure the lowest possible cost for comparable goods or services, unless an applicable exception applies.
5. Contractor and vendor contracts shall comply with the contractor-evaluation and approval requirements of this policy.
6. A contract that would cause Element to compensate an individual contractor more than $100,000 in a fiscal year requires Governing Board approval.
7. No purchase or contract may be divided or structured for the purpose of avoiding a required approval threshold.

T. Record Keeping

1. Transaction ledgers, canceled and duplicate checks, attendance and entitlement records, payroll records, contracts, purchase orders, invoices, audit records, and other necessary fiscal documents shall be maintained securely for at least seven years, or longer if required by applicable law, grant requirements, audit requirements, or contractual obligations.

2. Financial and attendance accounting data shall be regularly prepared and stored in a secure location.
3. Records shall be maintained in a manner sufficient to support required audits, financial reporting, compliance reviews, and governmental oversight.
4. Annual audit reports and other documents required by law to be publicly posted shall be posted on Element's website and maintained for the period required by applicable law.

U. Telephone

International calls will not be made on Element telephones by employees except when specifically authorized for Element business.

V. Travel

1. All business travel beyond general operations must be requested and approved in advance by the Executive Director or designee.
2. When possible, travel and accommodations will be booked by a Director.
3. Mileage reimbursement shall follow current IRS standards.
4. Meal reimbursement shall comply with Element's established reimbursement limits and applicable IRS requirements.
5. Itemized receipts shall be required when applicable.
6. Alcoholic beverages are not reimbursable.
7. When meals are provided as part of registration fees, lodging, or another event, the employee shall not claim reimbursement for those meals.

W. Financial Expenditures

Element Education and its schools shall not:

1. Provide financial payments or gifts to a pupil, prospective pupil, or a pupil’s parent, guardian, or relative as an incentive for enrollment, referral, or retention.

2. Offer financial incentives to employees to manipulate or falsify pupil attendance records or reports.
3. Expend funds for any illegal activity, including manipulating student attendance.
4. Expend public funds for a contract unless the materials, programs, and activities are nonsectarian and comply with state and federal nondiscrimination provisions.
5. Expend public funds for a contract that pays tuition or fees for a pupil at a private school that has filed an affidavit pursuant to Education Code section 33190, except when required pursuant to a pupil's IEP.
6. Purchase or contract for annual or season passes or memberships to amusement parks, theme parks, zoos, or family entertainment activities, except as permitted by law.
7. Purchase or contract for services at more than reasonable market value.
8. Purchase or contract for services that are not adequately documented, authorized, and supported by an appropriate agreement, purchase order, invoice, or other fiscal documentation.
9. Purchase or contract for services provided exclusively to a pupil by that pupil, the pupil's parent, guardian, or relative, except where specifically permitted by law.
10. Purchase private school tuition except as permitted by law, including when required by a pupil's IEP.
11. Purchase or contract for annual or season passes or memberships to amusement or theme parks, zoos, or family entertainment activities, except for the specific educational and school-related exceptions permitted by law.
12. Provide financial incentives intended to manipulate or falsify student attendance records or reports.
13. Structure or divide purchases or contracts for the purpose of avoiding required approval, procurement, or Governing Board requirements.
14. Expend public funds for any purpose prohibited by federal or California law.

Standard Operating Procedures

Administrative procedures necessary to implement this policy, including contractor application and approval, purchasing workflows, audit-calendar management, invoice

processing, record retention, and corrective-action tracking, shall be maintained in Element's Standard Operating Procedures Manual.

The Standard Operating Procedures Manual shall not supersede or conflict with this policy or applicable law.

Where a statutory deadline or requirement changes, Element shall follow the applicable law and update the corresponding procedure as necessary.

Coversheet

Consideration of iReady Renewal Quote.

Section: X. Action Items for Community Montessori
Item: A. Consideration of iReady Renewal Quote.
Purpose: Vote
Submitted by: Earl Otte
Related Material: iReady Renewal Quote 26-27.pdf

BACKGROUND:

iReady is a Curriculum Associates assessment suite providing actionable data for Mathematics and Reading instruction for grades K-12. The results of the assessment are used to drive instruction through data informed practices. Assessment is given three times per year to all students in grades 3-11, and as appropriate to K-2 and 12th graders.

Diagnostic assessment included for all enrolled students and 500-800 seats for instruction in Math and ELA for students not performing at grade level.

Financial Impact: **$**32,551.50

RECOMMENDATION:

Approve the iReady quote for renewal

Curriculum Associates

Attention To:
Accounts Payable
Element Education Inc
1441 Montiel Road, Suite 143
Escondido, CA 92026

Budgeting Quote - final quantities needed prior to purchase order

2/4/2026

Dear Accounts Payable,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and i-Ready Partner Services included. If you have any questions or would like any changes, please contact us.

Implementation Starting: 2026-2027 Quote ID: 454179.1 Quote Valid through: 12/31/2026

Product	List Price	Net Price
i-Ready	$44,990.00	$42,740.50
Toolbox	$15,480.00	$13,158.00
Professional Learning	$4,800.00	$4,800.00
i-Ready Partners Services	$4,000.00	$0.00
	List Total:	$69,270.00
	Savings:	$8,571.50
	Shipping/Tax/Other:	$0.00
	Total:	**$60,698.50**

Thank you again for your interest in Curriculum Associates.

Sincerely

David Kootman
(760) 521-6055
dkootman@cainc.com

i-Ready Partners Services Includes:

- *Initial Implementation Services: Provisioning, Initial Rostering, Hosting, Technology Assessment*
- *Implementation Management: Implementation Guidance, Realtime Achievement Data After Every Assessment, Ongoing Data Management*
- *Staff Development Consultation and Resources: Consultative services to help you plan and make the most of Professional Learning sessions, and i-Ready Central Self-Service Resources*
- *Technical Support: Proactive Network Monitoring & Issue Notification, Annual Health Check, Technical Support*

This quote is for budgeting/estimate purposes only - cannot be used to purchase

Curriculum Associates

Quote ID: 454179.1 **Date:** 2/4/2026 **Quote Valid through:** 12/31/2026

End User:
Paul Johnson
San Diego Co Office Of Ed
6401 Linda Vista Rd,
San Diego, CA 92111
pjohnson@myelement.org

Bill To:
Accounts Payable
Element Education Inc
1441 Montiel Road, Suite 143
Escondido, CA 92026
accountspayable@myelement.org
7607435817

Your Representative:
David Kootman
(760) 521-6055
dkootman@cainc.com

Budgeting Quote - final quantities needed prior to purchase order

Cmty Montessori School 1441 Montiel Rd, Escondido, CA 92026

Total Building Enrollment: 765, Grade Range: PK - 8

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$0.00	$0.00	$0.00
Professional Learning Session (up to 6 hours) AY 25-26	Multiple	38558.0	1	$2,400.00	$2,400.00	$2,400.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 501-800 Students 1 Year	K-8	15004.0	1	$24,330.00	$23,113.50	$23,113.50
Teacher Toolbox Access Math and Reading + Writing Per Site 501-800 students 1 Year	K-8	28426.0	1	$8,280.00	$7,038.00	$7,038.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
					Subtotal:	$32,551.50
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$32,551.50

Dimensions Collaborative CS 1441 Montiel Rd Ste 143, Escondido, CA 92026

Total Building Enrollment: 387, Grade Range: PK - 12

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$0.00	$0.00	$0.00
Professional Learning Session (up to 6 hours) AY 25-26	Multiple	38558.0	1	$2,400.00	$2,400.00	$2,400.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 351-500 Students 1 Year	K-8	15003.0	1	$20,660.00	$19,627.00	$19,627.00
Teacher Toolbox Access Math and Reading + Writing Per Site 351-500 students 1 Year	K-8	28425.0	1	$7,200.00	$6,120.00	$6,120.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
					Subtotal:	$28,147.00
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$28,147.00

Total

List Total:	$69,270.00
Savings:	$8,571.50
Merchandise Total:	$60,698.50
Voucher/Credit:	$0.00
Estimated Tax:	$0.00
Estimated Shipping:	$0.00
Total:	**$60,698.50**

Special Notes

15% i-Ready Partnership Discount applied to Toolbox contingent upon purchase of i-Ready.
5% discount applied to i-Ready based on scope of quote.
All i-Ready purchases require professional learning.

F.O.B.: N. Billerica, MA 01862
Shipping: Shipping based on MDSE total
Terms: Net 30 days, pending credit approval
Fed. ID: #26-3954988

This quote is for budgeting/estimate purposes only - cannot be used to purchase

Y2

Submitting Your Order

Placing an order is easy! Simply refer to the guide below when preparing your Purchase Order.

Submit Your Purchase Order and Corresponding Quote To: orders@cainc.com
Need Help Placing an Order? Contact: **orders@cainc.com** or **1 (800) 225-0248**

1. Purchase Order Number and Date

2. Bill-To or Invoice-To Name and Address

3. Ship-To Name and Address

4. Items and Quantities
Does your quote include a "for budgeting" note? Ensure all items and quantities are final.

5. Subtotals for Merchandise, Freight, Tax, and the Purchase Order Grand Total
A current tax-exempt certificate must be on file to honor exemption status.

1 Purchase Order

Pleasant Meadows
Regional School District

Purchase Order: 312773
Date: 7/1/2025

2 Bill To:
Pleasant Meadows School District
ATTN: Accounts Payable
47 Whipple Rd
Pleasant Meadows, MA 01234
(978) 123-4567
Vendor Name: Curriculum Associates

3 Ship To:
Pleasant Meadows School District
ATTN: Adam Smith, Warehouse Mgr
47 Whipple Rd
Pleasant Meadows, MA 01234
(978) 123-4567

4

Product	Quantity	Unit Price	Extended Amount
23456.0 Reading Student Book G2	75	$15.00	$1,125.0
23456.9 Reading Teacher Book G2	3	$30.00	$90.00
23457.0 Math Student Book G2	75	$15.00	$1,125.00
23457.9 Math Teacher Book G2	3	$30.00	$90.00
12345.0 Digital School License	1	$7,000.00	$7,000.00

5

Subtotal	$9,430.00
Freight	$267.30
Tax	$0.00
Total	$9,697.30

Notes:
6 Reference Quote # 12456.1
Pack materials by school site. Deliver between 7/14/25–7/25/25. **7**
8 Warehouse open Monday–Thursday 8 a.m.–3 p.m. in July.

9 *Sarah Johnson*
Purchasing Manager

6. Quote Number
Quote total and Purchase Order total must match.

7. Delivery Window
Must be at least seven to 10 days

8. Delivery Instructions
For example, please indicate weekdays and times the location is open for deliveries.

9. Signature of Authorized Official
If required by your administration

Note: We are unable to accept requisitions or signed quotes.

White-Glove Delivery:
Available upon request for $500 per shipment location, subject to our carrier partner's availability. Please notify us of this request prior to submitting your Purchase Order so we can include the service on your quote properly.

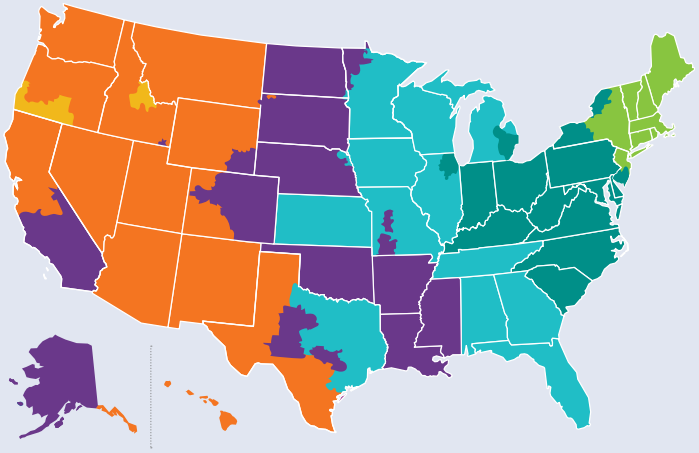
Please Consider Processing and Transit Times as You Are Preparing to Place Your Order
Orders lighter than 500 pounds are shipped via UPS. Orders heavier than 500 pounds are shipped via freight carrier. Reference the maps on the following page for our estimated transit times.

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Estimated Transit Times

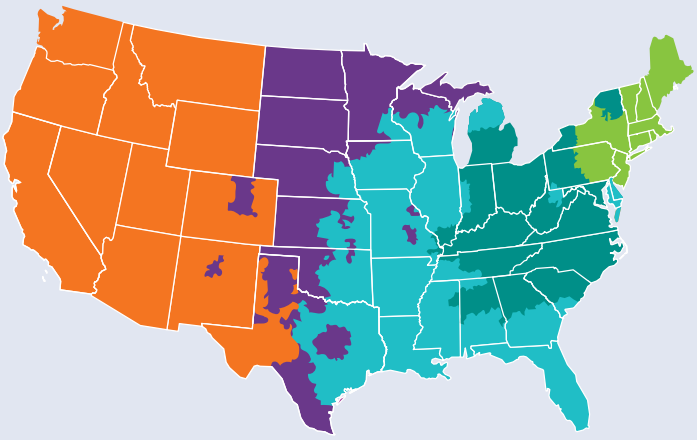
Please factor in the following lead times when arranging for delivery of our printed materials.

Shipping varies by location and shipping method from our warehouse in Littleton, MA. Locations considered to be remote, including locations within contiguous and non-contiguous states, may require additional transit days and special carrier services. See the maps below for further explanation.



Orders Lighter Than 500 Pounds:
Generally ship via UPS*

- 1 Day
- 2 Days
- 3 Days
- 4 Days
- 5 Days
- 6 Days



Orders Heavier Than 500 Pounds:
Generally ship via freight carrier

- 1 Day
- 2 Days
- 3 Days
- 4 Days
- 5+ Days

*The threshold for UPS orders may be raised during peak season (i.e., June–September).
Please note that UPS deliveries may arrive over several days.

Additional Tips for Successful Delivery:

- Indicate on your Purchase Order if you would like to ship to a central location, such as a district warehouse, or to individual schools.
- Select a delivery window when someone will be at the delivery location to accept the order. **Notify others, such as front office or custodial staff, about the delivery.**

Need Help Placing an Order?
Contact: orders@cainc.com or 1 (800) 225-0248

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Curriculum Associates®

Information on Professional Learning Sessions

Protecting the health and safety of the educators we serve and their students, as well as the health and safety of our employees, is of paramount importance to Curriculum Associates. In the event of a (i) government-declared public health emergency or (ii) weather event, that materially impacts in-person instruction, sessions may transition to a virtual format. Curriculum Associates' policy is to only provide PL sessions in person where one of our employees can reach the session site by car and where adequate safety measures are in place to protect the health of our session leaders and participants. Curriculum Associates reserves the right to switch any session from in-person to virtual if we cannot safely reach a session site, or if adequate health safety measures cannot be put in place.

If your school or district will not permit visitors at the time of a scheduled session, Curriculum Associates would be happy to provide an equivalent live, virtual session via videoconference. Similarly, Curriculum Associates will comply with your school or district's health and safety requirements regarding on-site visitors if we are given adequate advance notice.

Any questions regarding scheduling in-person or virtual training sessions should be directed to pdoperations@cainc.com.

Curriculum Associates, 153 Rangeway Road, North Billerica MA 01862-2013
Phone: 800-225-0248, Fax: 800-366-1158, E-Mail: orders@cainc.com, Website: CurriculumAssociates.com

Curriculum Associates®

Notice for Usage of Teacher Toolbox Materials

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i-Ready Partners

Unparalleled Service and Educator Support

The *i-Ready Partners* team was born from our core value: the quality of our services is as important as the quality of our products. Know that when you implement our programs, your local *i-Ready Partners* will be there to support your team every step of the way.

Service Components

Our *i-Ready Partners* team is tasked with helping you implement our programs to meet ambitious district goals. *i-Ready Partners* support includes:

- **An Account Manager You Know on a First-Name Basis:** Dedicated account managers are your point of connection to a powerful network of *i-Ready* experts focused on making your implementation successful.
- **Consultative Professional Development Planning:** Tailored professional development plans ensure that PD is tied to your implementation goals and that educators are equipped to optimize the use of our programs from day one.
- **Real-Time Achievement Data after Every Assessment:** Detailed student achievement analytics to empower data-driven practices in classrooms.
- **Educational Consultants to Help You Know What's Coming Next:** Educational consultants to keep you up to speed on our latest research, development, and best practices.
- **Technical Support and Health Checks:** Proactive support that anticipates and heads off issues before they start—and is there for you should they arise.



Account Management



Professional Development



Educational Consultants



Achievement Analytics



Technical Support

Your *i-Ready Partners* Team

Dedicated to helping you implement *i-Ready* programs and achieve your district goals



Curriculum Associates

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Curriculum Associates®

Placing an Order

Email: Orders@cainc.com

Submit PO by Mail:
ATTN: CUSTOMER SERVICE DEPT.
Curriculum Associates LLC
153 Rangeway Rd
North Billerica, MA 01862-2013

Submit Order by Check:
Curriculum Associates, LLC
PO Box 936600
Atlanta, GA 31193-6600

Please visit CurriculumAssociates.com for more information about placing orders or contact CA's customer service department (1- 800-225-0248) and reference quote number for questions.
Please attach quote to all signed purchase orders.
If tax exempt, please submit a valid exemption certificate with PO and quote in order to avoid processing delays. Exemption certificates can also be submitted to exempt@cainc.com.

Shipping Policy

Unless otherwise noted, shipping costs are calculated as follows:

Order Amount	Freight Amount
$74.99 or less	Max charge of $12.75
$75.00 to $999.99	12% of order
$1,000 to $4,999.99	10% of order

Order Amount	Freight Amount
$5,000.00 to $99,999.99	9% of order
$100,000 and more	8% of order

Please contact your local CA representative or customer service (1-800-225-0248) for expedited shipping rates. The weight limit for an expedited order is **500lbs**.

The enhanced shipping and handling services listed below are available upon request subject to the availability of our carrier partners. Please notify us of these delivery requests prior to submitting your PO so that we can include the service on your quote appropriately:

- White Glove Delivery Service $1000/delivery/site

If our carrier partners are unable to deliver to the location instructed on the PO or you need to change the time or location of delivery, one or more of the following fees may be applicable:

- Delivery Address Change $500/shipment location
- Freight Storage $1000/shipment location
- Freight Carrier Redelivery $350/pallet

Unless otherwise expressly indicated, the shipping terms for all deliveries is FOB CA's Shipping Point (whether to a CA or third party facility). Risk of loss and title is passed to purchaser upon transfer of the goods to carrier, standard shipping charges (listed above) are added to the invoice or included in the unit price unless otherwise specified.

Supply chain challenges outside of Curriculum Associates' control may impact inventory availability for print product. We recommend submission of purchase orders as soon as possible to help ensure timely delivery.

Payment Terms

Payment terms are as follows:

- With credit approval: Net 30 days
- Without credit approval: payment in full at time of order
- Accounts must be current before subsequent shipments are made

To ensure payment processing is timely and environmentally conscious, CA encourages ACH payments. If you would like to pay via ACH, please request remittance information by emailing AR@cainc.com.

Please send any payment notifications to payments@cainc.com. Credit card payments are only accepted for purchases under $50,000.

Invoice Receipt Preference

CA is pleased to offer electronic invoice delivery. Electronic invoice delivery allows CA to deliver your invoice in a timely and environmentally friendly manner. To request electronic invoice delivery please contact the CA Accounts Receivable team at invoices@cainc.com or by fax (1- 800-366-1158). Please reference your quote number, provide a valid email address where the invoice should be directed, and indicate you would like to opt into electronic invoice delivery.

Terms of Service

Customer's use of i-Ready® shall be subject to the i-Ready Terms and Conditions of Use, which can be found at https://www.curriculumassociates.com/privacy. Customer's professional learning sessions will expire two years following the date of your purchase order or the implementation year noted on your quote, whichever comes first and are subject to the Professional Learning Terms of Service, which can be found at curriculumassociates.com/support/privacy-and-policies. To the extent that any of the terms herein come into conflict with CA's existing contractual obligations and legal liabilities, the parties agree to enter into good faith negotiations to re-negotiate the terms herein.

Return Policy

For any non-print products - your subscription may be terminated and you may request a pro-rata refund for unused services within 90 days of license start date. For Professional Learning services, you may request a refund for unused services within 90 days of purchase date. After 90 days, your non-print products and Professional Learning purchase shall be final and no refunds are available. Except for materials sold on a non-refundable basis, purchaser may return, at purchaser risk and expense, purchased print materials with pre-approval from CA's Customer Service department within 12 months of purchase. Please examine your order upon receipt. Before returning material, call CA's Customer Service department (1 -800-225-0248 option 2) for return authorization and documentation. When returning material, please include your return authorization number and the return form that will be provided to you by CA's Return department. We do not accept returns on unused i-Ready or Toolbox licenses®, materials that have been used and/or are not in "saleable condition," and individual components of kits or sets including but not limited to BRIGANCE® Kits, Ready ® student and teacher sets, i-Ready Classroom® student and teacher sets, and Magnetic Foundation and Literacy classroom kits.

Coversheet

Consideration of iReady Renewal Quote

Section: XI. Action Item(s) for Dimensions Collaborative School
Item: A. Consideration of iReady Renewal Quote
Purpose: Vote
Submitted by: Tamara Campbell
Related Material: iReady Renewal Quote 26-27.pdf

BACKGROUND:

iReady is a Curriculum Associates assessment suite providing actionable data for Mathematics and Reading instruction for grades K-12. The results of the assessment are used to drive instruction through data informed practices. Assessment is given three times per year to all students in grades 3-11, and as appropriate to K-2 and 12th graders.

Diagnostic assessment included for all enrolled students and 500 seats for instruction in Math and ELA for students not performing at grade level.

Financial Impact: $28,147.00

RECOMMENDATION:

Approve the iReady quote for renewal

Curriculum Associates

Attention To:
Accounts Payable
Element Education Inc
1441 Montiel Road, Suite 143
Escondido, CA 92026

Budgeting Quote - final quantities needed prior to purchase order

2/4/2026

Dear Accounts Payable,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and i-Ready Partner Services included. If you have any questions or would like any changes, please contact us.

Implementation Starting: 2026-2027 Quote ID: 454179.1 Quote Valid through: 12/31/2026

Product	List Price	Net Price
i-Ready	$44,990.00	$42,740.50
Toolbox	$15,480.00	$13,158.00
Professional Learning	$4,800.00	$4,800.00
i-Ready Partners Services	$4,000.00	$0.00
	List Total:	$69,270.00
	Savings:	$8,571.50
	Shipping/Tax/Other:	$0.00
	Total:	**$60,698.50**

Thank you again for your interest in Curriculum Associates.

Sincerely

David Kootman
(760) 521-6055
dkootman@cainc.com

i-Ready Partners Services Includes:

- *Initial Implementation Services: Provisioning, Initial Rostering, Hosting, Technology Assessment*
- *Implementation Management: Implementation Guidance, Realtime Achievement Data After Every Assessment, Ongoing Data Management*
- *Staff Development Consultation and Resources: Consultative services to help you plan and make the most of Professional Learning sessions, and i-Ready Central Self-Service Resources*
- *Technical Support: Proactive Network Monitoring & Issue Notification, Annual Health Check, Technical Support*

This quote is for budgeting/estimate purposes only - cannot be used to purchase

Curriculum Associates

Quote ID: 454179.1 **Date:** 2/4/2026 **Quote Valid through:** 12/31/2026

End User:
Paul Johnson
San Diego Co Office Of Ed
6401 Linda Vista Rd,
San Diego, CA 92111
pjohnson@myelement.org

Bill To:
Accounts Payable
Element Education Inc
1441 Montiel Road, Suite 143
Escondido, CA 92026
accountspayable@myelement.org
7607435817

Your Representative:
David Kootman
(760) 521-6055
dkootman@cainc.com

Budgeting Quote - final quantities needed prior to purchase order

Cmty Montessori School 1441 Montiel Rd, Escondido, CA 92026

Total Building Enrollment: 765, Grade Range: PK - 8

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$0.00	$0.00	$0.00
Professional Learning Session (up to 6 hours) AY 25-26	Multiple	38558.0	1	$2,400.00	$2,400.00	$2,400.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 501-800 Students 1 Year	K-8	15004.0	1	$24,330.00	$23,113.50	$23,113.50
Teacher Toolbox Access Math and Reading + Writing Per Site 501-800 students 1 Year	K-8	28426.0	1	$8,280.00	$7,038.00	$7,038.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
					Subtotal:	$32,551.50
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$32,551.50

Dimensions Collaborative CS 1441 Montiel Rd Ste 143, Escondido, CA 92026

Total Building Enrollment: 387, Grade Range: PK - 12

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$0.00	$0.00	$0.00
Professional Learning Session (up to 6 hours) AY 25-26	Multiple	38558.0	1	$2,400.00	$2,400.00	$2,400.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 351-500 Students 1 Year	K-8	15003.0	1	$20,660.00	$19,627.00	$19,627.00
Teacher Toolbox Access Math and Reading + Writing Per Site 351-500 students 1 Year	K-8	28425.0	1	$7,200.00	$6,120.00	$6,120.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
					Subtotal:	$28,147.00
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$28,147.00

Total

List Total:	$69,270.00
Savings:	$8,571.50
Merchandise Total:	$60,698.50
Voucher/Credit:	$0.00
Estimated Tax:	$0.00
Estimated Shipping:	$0.00
Total:	**$60,698.50**

Special Notes

15% i-Ready Partnership Discount applied to Toolbox contingent upon purchase of i-Ready.
5% discount applied to i-Ready based on scope of quote.
All i-Ready purchases require professional learning.

F.O.B.: N. Billerica, MA 01862
Shipping: Shipping based on MDSE total
Terms: Net 30 days, pending credit approval
Fed. ID: #26-3954988

This quote is for budgeting/estimate purposes only - cannot be used to purchase

Y2

Submitting Your Order

Placing an order is easy! Simply refer to the guide below when preparing your Purchase Order.

Submit Your Purchase Order and Corresponding Quote To: orders@cainc.com
Need Help Placing an Order? Contact: **orders@cainc.com** or **1 (800) 225-0248**

1. Purchase Order Number and Date

2. Bill-To or Invoice-To Name and Address

3. Ship-To Name and Address

4. Items and Quantities
Does your quote include a "for budgeting" note? Ensure all items and quantities are final.

5. Subtotals for Merchandise, Freight, Tax, and the Purchase Order Grand Total
A current tax-exempt certificate must be on file to honor exemption status.

1 Purchase Order

Pleasant Meadows
Regional School District

Purchase Order: 312773
Date: 7/1/2025

2 Bill To:
Pleasant Meadows School District
ATTN: Accounts Payable
47 Whipple Rd
Pleasant Meadows, MA 01234
(978) 123-4567
Vendor Name: Curriculum Associates

3 Ship To:
Pleasant Meadows School District
ATTN: Adam Smith, Warehouse Mgr
47 Whipple Rd
Pleasant Meadows, MA 01234
(978) 123-4567

4

Product	Quantity	Unit Price	Extended Amount
23456.0 Reading Student Book G2	75	$15.00	$1,125.0
23456.9 Reading Teacher Book G2	3	$30.00	$90.00
23457.0 Math Student Book G2	75	$15.00	$1,125.00
23457.9 Math Teacher Book G2	3	$30.00	$90.00
12345.0 Digital School License	1	$7,000.00	$7,000.00

5

Subtotal	$9,430.00
Freight	$267.30
Tax	$0.00
Total	$9,697.30

Notes:
6 Reference Quote # 12456.1
Pack materials by school site. Deliver between 7/14/25–7/25/25. **7**
8 Warehouse open Monday–Thursday 8 a.m.–3 p.m. in July.

9 *Sarah Johnson*
Purchasing Manager

6. Quote Number
Quote total and Purchase Order total must match.

7. Delivery Window
Must be at least seven to 10 days

8. Delivery Instructions
For example, please indicate weekdays and times the location is open for deliveries.

9. Signature of Authorized Official
If required by your administration

Note: We are unable to accept requisitions or signed quotes.

White-Glove Delivery:
Available upon request for $500 per shipment location, subject to our carrier partner's availability. Please notify us of this request prior to submitting your Purchase Order so we can include the service on your quote properly.

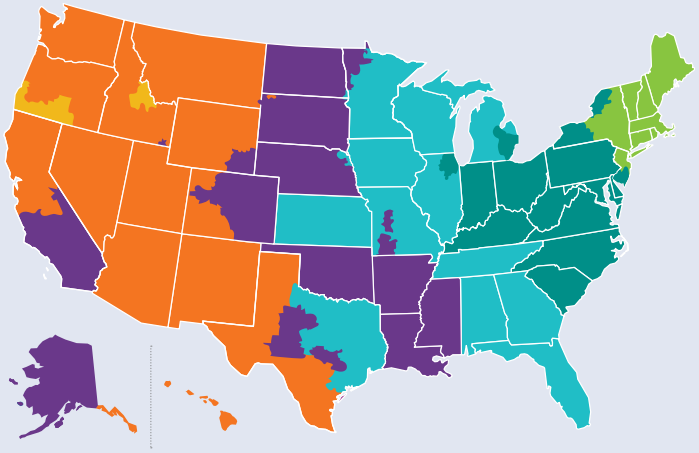
Please Consider Processing and Transit Times as You Are Preparing to Place Your Order
Orders lighter than 500 pounds are shipped via UPS. Orders heavier than 500 pounds are shipped via freight carrier. Reference the maps on the following page for our estimated transit times.

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Estimated Transit Times

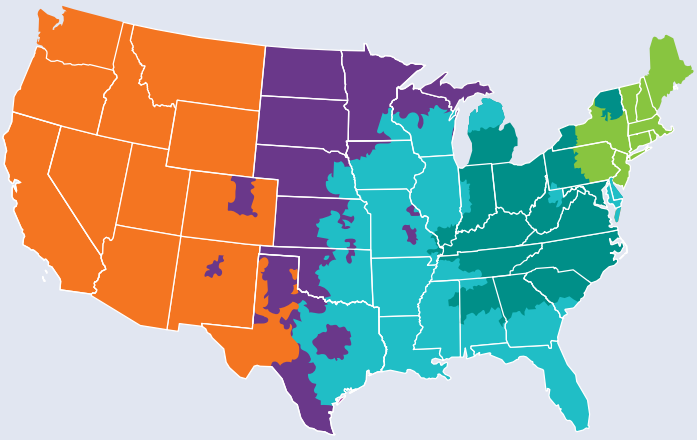
Please factor in the following lead times when arranging for delivery of our printed materials.

Shipping varies by location and shipping method from our warehouse in Littleton, MA. Locations considered to be remote, including locations within contiguous and non-contiguous states, may require additional transit days and special carrier services. See the maps below for further explanation.



Orders Lighter Than 500 Pounds:
Generally ship via UPS*

- 1 Day
- 2 Days
- 3 Days
- 4 Days
- 5 Days
- 6 Days



Orders Heavier Than 500 Pounds:
Generally ship via freight carrier

- 1 Day
- 2 Days
- 3 Days
- 4 Days
- 5+ Days

*The threshold for UPS orders may be raised during peak season (i.e., June–September). Please note that UPS deliveries may arrive over several days.

Additional Tips for Successful Delivery:

- Indicate on your Purchase Order if you would like to ship to a central location, such as a district warehouse, or to individual schools.
- Select a delivery window when someone will be at the delivery location to accept the order. **Notify others, such as front office or custodial staff, about the delivery.**

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Curriculum Associates®

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Curriculum Associates LLC
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Submit Order by Check:
Curriculum Associates, LLC
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Please send any payment notifications to payments@cainc.com. Credit card payments are only accepted for purchases under $50,000.

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Coversheet

Consideration of iXL Renewal Quote.

Section: XI. Action Item(s) for Dimensions Collaborative School
Item: B. Consideration of iXL Renewal Quote.
Purpose: Vote
Submitted by: Tamara Campbell
Related Material:
IXL Contract 1594787-1 Dimensions Collaborative Charter School 2026-27.pdf

BACKGROUND:

IXL is a comprehensive personalized learning K-12 curriculum that offers Math, Language Arts, Science, Social Studies, and Spanish. IXL courses cover the California Common Core State Standards.

Dimensions has used IXL for many years. All students are provided logins to IXL through our single sign on Clever to allow instant access to curriculum for all core subjects immediately upon enrollment at Dimensions.

Financial Impact: $14,170.00

RECOMMENDATION:

Approve the iXL renewal quote.

RENEWAL QUOTE

IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

QUOTE # 1594787-1
DATE: APRIL 2, 2026

TO:
Paul Johnson
Dimensions Collaborative Charter School
1441 MONTIEL RD STE 143
ESCONDIDO, CA 92026

COMMENTS OR SPECIAL INSTRUCTIONS

SALESPERSON	ACCOUNT #	RENEWAL PERIOD	QUOTE VALID UNTIL
Ruthie Walker	A18-2061487	August 29, 2026 - August 29, 2027	August 29, 2026

SUBSCRIPTIONS	QUANTITY	LIST UNIT PRICE	NET PRICE
IXL Personalized Learning Platform (Math, ELA, Science, and Social Studies) Grades PK-12	550	$24.50	$13,475.00
		Total Price	$13,475.00

SERVICES	QUANTITY	LIST UNIT PRICE	NET PRICE
IXL Foundations I	1	$695.00	$695.00
		Total Price	$695.00

TOTALS	
Total Subscriptions List Price	$13,475.00
Total Services List Price	$695.00
Grand Total	$14,170.00

Ordering instructions

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, click here or go to https://www.ixl.com/po-upload and enter quote # 1594787-1. Paying over $5,000 via credit card will result in a 3% fee. For international accounts, we can accept wire transfers for an additional fee.

SALES CONTRACT

CONTRACT #1594787-1
April 2, 2026

IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

CUSTOMER
Paul Johnson
Dimensions Collaborative Charter School
1441 MONTIEL RD STE 143
ESCONDIDO, CA 92026

RENEWAL INFO

Salesperson	Account #	Quote #	Renewal period
Ruthie Walker	**A18-2061487**	**1594787-1**	**August 29, 2026 - August 29, 2027**

PAYMENT PLAN

Amount	Invoice date
$14,170	**September 12, 2026**
TOTAL	**$14,170**

Price valid until August 29, 2026

ACCEPTANCE OF SALES CONTRACT
This is a binding agreement of payment between IXL Learning and the Purchaser. Your signature indicates that you have received, reviewed, and accepted the attached Terms and Conditions of Sale and that you agree to pay the full license price listed above within 60 days of the invoice date. Without a signature, your order may not be processed.

Acknowledged and agreed to:

AUTHORIZED SIGNATURE _____ **DATE** _____

TERMS AND CONDITIONS OF SALE

THIS IS A LEGAL DOCUMENT ("SALES CONTRACT") BETWEEN THE PURCHASER SHOWN ABOVE ("YOU") AND IXL LEARNING ("SELLER"). PLEASE READ THIS AGREEMENT CAREFULLY. YOU AGREE TO BE BOUND BY ALL OF THE TERMS AND CONDITIONS OF THE AGREEMENT, AS WELL AS BY THE WEBSITE TERMS OF SERVICE, WHICH ARE INCORPORATED BY REFERENCE. NO VARIATION OF THESE TERMS AND CONDITIONS ARE BINDING ON SELLER UNLESS AGREED TO IN WRITING SIGNED BY AN AUTHORIZED REPRESENTATIVE OF IXL LEARNING.

1. **PRICING:** The quoted purchase price of the license is valid through the "Price valid until" date on page 1. This price is not binding on IXL unless you have accepted it by sending us an executed Sales Contract by that date.
2. **PAYMENT:** If IXL decides to accept your Sales Contract, we will issue you an invoice. Complete payment of the amount of the stated purchase price is due within sixty (60) days of the invoice date. If payment is not received by the Seller within 60 days, the invoice is considered past due. IXL licenses with past due payments will be put on hold and are subject to termination. Termination does not relieve the Purchaser of the obligation to pay fees due to the Seller.

   The full invoice amount must be paid either by check or by credit card. We accept Visa, MasterCard, American Express, and Discover.

   All checks should be mailed to:
   IXL Learning
   777 Mariners Island Blvd., Suite 600
   San Mateo, CA 94404

   Credit card payments may be made by phone at (855) 255-8800.

   Any late payment will incur interest at the rate of the lesser of 1% a month or the maximum permissible by law.
3. **CANCELLATION AND REFUND:** No cancellation will be accepted, and no refund issued, if it is more than thirty (30) days beyond the date of purchase for the license referenced in this Sales Contract. For cancellations and refunds of the license tendered under this Sales Contract to be accepted, the Seller must receive written notification of the cancellation within 30 days of purchase. Cancellations requested outside of the 30-day period will not be refunded, and the Purchaser will be responsible for completing the purchase as stated in the Sales Contract.
4. **LICENSES:** IXL grants you the right to provide access, through unique log-in IDs, to no more individuals than the quantity indicated on the first page. The terms and conditions of use for each of these individuals are governed by our website's Terms of Service. You agree to be responsible for their accounts, to monitor their use of their accounts, and to indemnify, defend, and hold us harmless for any claims arising out of or related to their use of IXL Learning's website and services. To the extent that these individuals are minors, you consent to our collection of their personal information as described in our Privacy Policy.

   Classroom and Site licenses will be activated immediately upon receipt of your payment unless another date is specified or agreed to by IXL. Activation confirmation will be sent to the e-mail address provided by the school or individual completing the purchase.

   If an individual who has an IXL account through a Classroom or Site license purchased by you is no longer affiliated with you, you may request that we deactivate the individual's account, or no longer associate it with your license, so that that license can be reassigned to another individual associated with your institution.

   If you are a teacher, you represent and warrant that you have permission and authorization from your school and/or district to use the Services as part of your curriculum, and for purposes of Children's Online Privacy Protection Act ("COPPA") compliance, you represent and warrant that you are entering into these Terms on behalf of your school and/or district.
5. **PRIVACY:** If you are a school, district, or teacher, you acknowledge and agree that you are responsible for complying with COPPA, meaning that you must obtain advance written consent from all parents or guardians whose children under 13 will be accessing the website and services and you represent and warrant that you have obtained that consent. When obtaining consent, you must provide parents and guardians with our Privacy Policy. You are to keep all consents on file and provide them to us if we request them.
6. **DISCLAIMER OF WARRANTIES. YOU EXPRESSLY UNDERSTAND AND AGREE THAT:**
   a. YOUR USE OF THE SERVICE IS AT YOUR SOLE RISK. THE SERVICE IS PROVIDED "AS IS," "AS AVAILABLE," AND WITH ALL FAULTS. IXL EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NONINFRINGEMENT.
   b. IXL MAKES NO WARRANTY THAT (i) THE SERVICE WILL MEET YOUR REQUIREMENTS, (ii) THE SERVICE WILL BE UNINTERRUPTED, TIMELY,

SECURE, OR ERROR-FREE, (iii) THE RESULTS THAT MAY BE OBTAINED FROM THE USE OF THE SERVICE WILL BE ACCURATE OR RELIABLE, (iv) THE QUALITY OF ANY PRODUCTS, SERVICES, INFORMATION, OR OTHER MATERIAL PURCHASED OR OBTAINED BY YOU THROUGH THE SERVICE WILL MEET YOUR EXPECTATIONS, AND (V) ANY ERRORS IN THE SERVICE WILL BE CORRECTED.

c. ANY MATERIAL DOWNLOADED OR OTHERWISE OBTAINED THROUGH THE USE OF THE SERVICE IS DONE AT YOUR OWN DISCRETION AND RISK AND THAT YOU WILL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO YOUR COMPUTER SYSTEM OR LOSS OF DATA THAT RESULTS FROM THE DOWNLOAD OF ANY SUCH MATERIAL.

d. NO ADVICE OR INFORMATION, WHETHER ORAL OR WRITTEN, OBTAINED BY YOU FROM IXL OR THROUGH OR FROM THE SERVICE SHALL CREATE ANY WARRANTY NOT EXPRESSLY STATED IN THE TOS.

Some states do not allow certain limitations on warranties, so certain of the above limitations may not apply to you.

7. **LIMITATION OF LIABILITY:** YOU EXPRESSLY UNDERSTAND AND AGREE THAT IXL SHALL NOT BE LIABLE FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, OR EXEMPLARY DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, GOODWILL, USE, DATA, OR OTHER INTANGIBLE LOSSES RESULTING FROM THE USE OR INABILITY TO USE THIS SERVICE. IN ALL INSTANCES, DAMAGES SHALL BE CAPPED AT ONE MONTH'S FEES.
8. **SEVERABILITY:** If any provision of this agreement is deemed invalid, illegal, or unenforceable, then that provision shall be deemed severable from these terms and shall not affect the validity and enforceability of any remaining provisions of this Sales Contract, which shall remain in full force and effect.
9. **ARBITRATION:** You agree that any dispute or claim you may have against IXL arising out of or related to this Sales Contract or the use of Services must be submitted to arbitration, before a single arbitrator appointed by JAMS/Endispute and conducted according to their rules in San Francisco, CA, USA, and that the determination of any such arbitrator shall be binding. The courts located in San Francisco, CA, USA, have exclusive jurisdiction over any judicial proceedings related to this agreement, and you waive any claim that such a court is an improper venue, inconvenient, or lacks jurisdiction over you.
10. **GOVERNING LAW:** The Sales Contract and the relationship between you and IXL are governed by the laws of the State of California without regard to conflict of law provisions.
11. **ENTIRE AGREEMENT:** This Sales Contract, which incorporates the Terms of Service by reference, is the final expression of the agreement between Purchaser and Seller and supersedes all prior representations, understandings, and agreements between the Purchaser and Seller relating to its subject matter. This Sales Contract cannot be modified, amended, or changed except in writing and signed by IXL.

Please contact IXL Learning with any questions regarding this sales contract:
Toll-free **(855) 255-8800** | Direct **(650) 372-4300** | E-mail **orders@ixl.com**
Completed sales contracts should be emailed to your sales consultant.