Element Education

Governing Board Meeting

Published on December 1, 2025 at 12:00 PM PST
Amended on December 1, 2025 at 2:08 PM PST

Date and Time

Friday December 5, 2025 at 12:00 PM PST

Location

Element Education
1441 Montiel #145
Escondido, CA
92026

The Governing Board ("Board") will assemble in person at 1441 Montiel Road, Ste 145, Escondido, CA 92026. Employees of Element Education who will be presenting and anyone wishing to speak during public comment may do so in person or via the MS Teams platform by clicking on the link provided below.

Members of the public who wish to comment during the Board meeting may complete the **Public Comment Speaker Card.** In general, individual speakers are permitted three minutes to address the Board on each agenda or non-agenda item. The Board will limit the total time for public input on each item to 15 minutes per side (approve/deny) of the topic. In exceptional circumstances, the Board President may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be made equitably to allow for a diversity of viewpoints. The President may also stipulate that speakers not repeat arguments already made by other speakers to allow for broader range of input.

Digital Sign- In Sheet

Join the Meeting: Use this Link to log on.

1441 Montiel Road #145
Escondido, CA 92026

PURPOSE

The purpose of Element Education, Inc. (EEI) is to develop and operate charter schools which create avenues for “new instruction, new management, and new governance in public schools.” The organization operates from a place of Servant Leadership in supporting the elements of personalized learning.

VISION

The vision of EEI is to create model programs for deep and meaningful learning and attract and develop innovative and effective educators who instill the mindset and skills for developing agency in, and ownership of, life-long learning.

MISSION

The mission of its schools and programs is to promote a culture of mastery, autonomy, and purpose for all stakeholders through personalized learning plans developed with insight and experience of learning styles, appropriate resources, and learning networks for success in work, life, and citizenship.

Agenda

		Purpose	Presenter
I.	**Opening Items**		
A.	Call the Meeting to Order		
B.	Record Attendance		
C.	Pledge of Allegiance		
D.	Approval of Agenda	Vote	Terri Novacek
II.	**Recognitions and Presentations**		
A.	Staff Recognition Samantha Krumenacker, Administrative Assistant Operations and Human Resources	FYI	Kiran Sihota
B.	School Presentation-Community Montessori	FYI	Earl Otte
C.	Advisory Council Report-Community Montessori	FYI	Nicolas Lozano and Emma Meziere
D.	School Presentation-Dimensions Collaborative School	FYI	Paul Johnson

		Purpose	Presenter
E.	Advisory Council Report-Dimensions Collaborative School	FYI	Danielle Stubbs
F.	Student Performance Report	FYI	Victoria Ades

III. Communications- Agenda and Non-Agneda Items

To participate in the "Public Comment" portion of our meeting, you may use the [Speaker Card]. As you are writing your comment, please keep in mind that the three-minute time limit applies to all comments, even if they are being read by someone else. Public comment on non-agenda items will be taken at the beginning of the meeting. Public comment on each agenda item will be taken at the time the item is considered by the Board.

		Purpose	Presenter
A.	Public	FYI	
B.	Members of the Board	FYI	

IV. Approval of Consent Items

Items listed in this section are considered routine and are acted on by the Board in one motion. It is understood that the Executive Director recommends approval of all Consent Items. Each item on the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

		Purpose	Presenter
A.	Approval of September 26, 2025, Minutes	Vote	Terri Novacek
B.	Approval of September Check Run	Vote	Terri Novacek
C.	Approval of October Check Run	Vote	Terri Novacek
D.	Ratification of Marketing Services Contract with Revvia	Vote	Terri Novacek
E.	Ratification of Contract with Board on Track	Vote	Terri Novacek

V. Information Item-Chief Business Officer Report

		Purpose	Presenter
A.	Financial Position of Schools	FYI	Doug Miller
B.	Technology Report	FYI	Doug Miller

VI. Information Item-Director of Human Resources Report

		Purpose	Presenter
A.	Employment Activity	FYI	Kiran Sihota
B.	Professional Learning Activity (external)	FYI	Kiran Sihota

		Purpose	Presenter
VII.	**Information Item-Chief Operations Officer Report**		
A.	Facilities Update	FYI	Roland Yung
B.	Resource Management	FYI	Roland Yung
VIII.	**Information Item-Executive Director Report**		
A.	Authorizer Relations	FYI	Terri Novacek
B.	Public Relations	FYI	Terri Novacek
C.	Conference Reports		
IX.	**BOARD ELECTIONS**		
A.	Consideration of Board Membership Leila Cavazos, Dimensions Collaborative School Parent Representative	Vote	Chris Nunley
X.	**Action Items-Element Education**		
A.	Consideration of Audit Report	Vote	Terri Novacek
B.	Consideration of Amended Conflict of Interest Resolution	Vote	Terri Novacek
C.	Consideration of Contract with the Stepping Stones Group	Vote	Terri Novacek
D.	Consideration of Contract with Verbal Behavoir Associates (VBA)	Vote	Terri Novacek
E.	Consideration of Lease with MRC Smart Technology Solutions	Vote	Terri Novacek
XI.	**Action Items-Community Montessori**		
A.	Consideration of Replacement of two HVAC systems (Poway)	Vote	Doug Miller

XII. Determination of Date for January Board Training and Strategic Planning

The Board will discuss and determine the date for the January Board Training and Strategic Planning session.

	Purpose	Presenter

XIII. Future Agenda Items

Items for next Agenda (Future Agenda items are not considered on the agenda and Board Members will not be able to discuss per the Brown Act)

XIV. Closing Items

	Purpose	Presenter
A. Adjourn Meeting	Vote	

DISABILITY INFORMATION:
In accordance with the Americans with Disabilities Act, if accommodations are required, please call the Board Secretary 48 hours (about 2 days) in advance at (760) 703-9997 and every effort will be made to accommodate your request. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the Board in advance of a meeting, may be viewed at 1441 Montiel Road #143 Escondido, CA 92026; at our website at www.myelement.org. or at a scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Susan Michaels at eei@myelement.org

I, Susan Michaels, Board Secretary Designee of Element Education, Inc., hereby certify that I posted a copy of the foregoing agenda in the lobby of the Administrative Office at 1441 Montiel Road, Ste. 143, Escondido, CA 92026 at least 72 hours (about 3 days) prior to the meeting, in accordance with the Govt. Code Sec. 54954.2