APPROVED

Flex High School of Michigan

Minutes

Board Meeting

Date and Time
Wednesday November 12, 2025 at 6:00 PM

Location
In person: 4945 Clio Road, Flint, MI 48504

Virtual via Microsoft Teams: https://llac.io/FHSMI
Meeting ID: 222 782 891 591
Passcode: L3Df6BZ2

Mission Statement: Flex High School of Michigan recovers students who have dropped out or are in danger of dropping out of high school. We enroll students into a resource center, mentor, teach, and prepare them for graduation and college and career readiness.

Directors Present
D. Lepine, M. Bruzewski, M. Clark, T. Hughes, W. Brown

Directors Absent
None

Guests Present
A. Gibson (remote), A. Holmes, A. Izzo (remote), A. Magdaleno (remote), Allen Gamble, Bill Thompson (remote), C. Merante, D. Petropulos, H. Ruiz (remote), K. Welsh (remote), Nikki Lovelace (remote), S. Nakon, T. Cherry, V. Chase

I. Opening Items

A.

Call the Meeting to Order

M. Clark called a meeting of the board of directors of Flex High School of Michigan to order on Wednesday Nov 12, 2025 at 6:03 PM.

B. Record Board Member Attendance

C. Introduction of Attendees

II. Approval of Agenda

A. Approval of Agenda

M. Bruzewski made a motion to approve the November 12, 2025, agenda.
W. Brown seconded the motion.
After a brief discussion, the following action was taken to approve the agenda for the November 12, 2025, Regular Meeting of the Board of Directors of Flex High School of Michigan.
The board **VOTED** to approve the motion.

III. Approval of Prior Meeting Minutes

A. Prior Meeting Minutes

D. Lepine made a motion to approve the minutes from Board Meeting on 10-14-25.
T. Hughes seconded the motion.
It was recommended that the Board of Directors adopt, as presented, and approve the minutes of October 14, 2025, Regular Meeting of the Board of Directors of Flex High School of Michigan.
The following action was taken to approve the Minutes as written.
The board **VOTED** to approve the motion.

IV. Reports

A. Presentation of the 2024-25 Financial Audit Report

Mr. Allen Gamble from Lewis & Knopf CPA’s gave a presentation on the 2024-25 financial audit report and mentioned it was a clean audit opinion with no reportable issues.

B. Finance

Mr. Cherry shared on the financials dashboard as of September 30, 2025, including the dashboard and detailed balance sheet. He also touched on the clawback activity with a payment in October which was posted in Q1. Additional clawbacks were in July & August for 24-25 and no cash clawback for 23-24 yet as the amount is suspended.

C. School Leader

Ms. Izzo shared her report on upcoming events to include student and Staff Thanksgiving meal on 11/20, field trips, and senior lunch dates. She also shared on a CTE teacher still open but have a couple prospects.
Ms. Izzo shared on professional development scheduled for November 14, with adding and revisiting mini lessons as well as becoming TREC certified.
Ms. Izzo shared on bi-weekly enrollment events. Enrollment of 280; up 14-16% from last month. She also shared on NWEA participation and data metrics. Ms. Izzo also went over testing benchmarks for math and reading scores.
Ms. Izzo shared on the student enjoying pumpkin painting and fall celebrations. She also shared on students receiving raffle tickets for attending school, NWEA testing, and other achievements for students appreciation month. Ms. Izzo shared on the 2 students of the month, one from each campus.
Ms. Izzo also shared on the staff award that was presented to Mr. Puplinski.
Ms. Izzo shared on courses completed by the students and almost hit the goal for the month of October. She also shared on Chef Diem's CTE class and science teacher doing experiments with the students.
Lastly, Ms. Izzo the graduation rate and visited Mott College career fair and Baker College Auto Diesel Program. She also shared on opportunities with guest speakers and helping with the transitions for seniors. Ms. Izzo shared on 20 projected graduates for January.

D. Education Service Provider (ESP)

Mr. Holmes shared the Service Provider Report with the board since there was not a management report this month.
Dr. Lovelace shared Dr. Lovelace shared initial feedback, including areas of concern, from a Special Education review completed by CMU. A formal report will be provided by CMU at a later date. Mr. Merante noted that this is an opportunity for CMU to provide guidance and support for the school.
Ms. Izzo mentioned that the CTE application for Culinary has been submitted.

E. Committee Updates, as needed

Academic: Ms. Lepine spoke on her meeting with Dr. Gibson. She shared on CMU expects one grade level growth between testing periods; focus on small group instruction and ILCs; last year benchmark met in all areas except math. Culinary Arts application submitted; Business application in progress; aim to submit both by Thanksgiving.

Finance: Ms. Brown met with finance and shared on expenses and invoices that need to be sent to Accounts Payable in a timely manner. Tyler reviewed the finance statements and pointed out a significant increase on outside support for SPED.

Governance: Ms. Brown shared on the board retreat and finalized menu for breakfast and lunch, and closing in on the agenda time slots. Fall policies need to be reviewed and a meeting is set up on December 15 at 9:45a ET. Ms. Brown also reminded the committee chairs to think of a goal to go over during the board retreat.

F. Authorizer Updates

Mr. Merante shared on the MAPSA Symposium still has openings. He also commended Ms. Izzo on getting to 90% NWEA testing completed. He would like to see constructive recommendations (“course correction”) mindful of alternative context while maintaining standards.

V. New Business

A. Ratification of the 2024-25 Financial Audit Report

M. Bruzewski made a motion to ratify the acceptance of the 2024-25 Financial Audit Report.
D. Lepine seconded the motion.
The board **VOTED** to approve the motion.

B. Approval of Expenditures

T. Hughes made a motion to approve the expenditure of $33.92 payable to Molly Bruzewski.
D. Lepine seconded the motion.
The board **VOTED** to approve the motion.

VI. Old Business

A. Commercial Insurance Policy

T. Hughes made a motion to approve the Commercial Insurance Policy for the amount of $32,056.00 effective on November 15, 2025.
W. Brown seconded the motion.
Ms. Magdaleno gave an update on more competitive quotes including armed guard exposure and also mentioned this would be in compliance with M.U.S.I.C. The insurance carriers would be Wright Specialty, Tokio Marine, Liberty Mutual, AM Trust, and Great American, with the effective date of November 15, 2025.
The board **VOTED** to approve the motion.

VII. Closing Items

A. Next Board Meeting Date

Next Board Meeting Date: December 9, 2025, at 6:00p.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,
A. Holmes