APPROVED

Flex High School of Michigan

Minutes

Board Meeting

Date and Time
Tuesday August 12, 2025 at 6:00 PM

Location
In person: 4945 Clio Road, Flint, MI 48504

Virtual via Microsoft Teams: https://llac.io/FHSMI
Meeting ID: 222 782 891 591
Passcode: L3Df6BZ2

Mission Statement: Flex High School of Michigan recovers students who have dropped out or are in danger of dropping out of high school. We enroll students into a resource center, mentor, teach, and prepare them for graduation and college and career readiness.

Directors Present
D. Lepine, M. Bruzewski, M. Clark, W. Brown

Directors Absent
T. Hughes

Guests Present
A. Holmes, A. Izzo, A. Magdaleno (remote), A. Miller (remote), C. Gray, C. Merante, D. Petropulos (remote), K. Welsh (remote), M. VanKirk, R. Reyes (remote), T. Cherry

I. Opening Items

A. Call the Meeting to Order

M. Clark called a meeting of the board of directors of Flex High School of Michigan to order on Tuesday Aug 12, 2025 at 6:06 PM.

B. Record Board Member Attendance

C. Introduction of Attendees

II. Approval of Agenda

A. Approval of Agenda

W. Brown made a motion to approve the agenda as presented.
D. Lepine seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Public Comment

A. Public Comment on Agenda Items Only

Chairman Clark invited public comment. Hearing none, the meeting moved on to the next agenda item.

IV. Approval of Prior Meeting Minutes

A. Prior Meeting Minutes

M. Bruzewski made a motion to approve the minutes from Board Meeting on 07-17-25.
D. Lepine seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Reports

A. School Leader

The Ms. Izzo provided a report to the board, which included the following updates:

- The school is focusing on student enrollment, with various events planned throughout September.
- A new Science teacher has been hired; additional positions remain posted.
- Staff participated in professional development sessions to begin the school year.
- Progress was reported on school goals, including enrollment and attendance, student assessment, school culture, instructional program, and graduation rates.

B. Education Service Provider (ESP)

The ESP staff provided a report to the board, which included the following updates:

- Mr. Holmes shared that August is recognized as Personalized Learning Month. The school has partnered with various entities, including the Michigan CoOp and the Personalized Learning Task Force, to promote the importance of personalized learning.
- Mr. Miller provided an update on the progress of the ongoing pupil accounting audit appeal.
- Ms. Magdaleno shared information regarding potential insurance coverage changes to support the school.

Chairman Clark thanked the ESP and Ms. Izzo for their continued support through various school challenges and opportunities.

C. Finance

Mr. Cherry shared on the financials dashboard as of June 30, 2025, and noted that the audit preparation is nearing completion.

D. Committee Updates, as needed

- Member Lepine provided an update for the Academic Committee, including information on CTE, preparation for upcoming NWEA assessments, and revisions to the Business course.
- Chairman Clark reported that the Finance Committee had met and reviewed financials, with most updates provided by Mr. Cherry during the finance report.
- Member Brown provided an update for the Governance Committee, focusing on a potential board retreat that will emphasize goal setting with support from the Center for Charter Schools and BoardOnTrack. Retreat dates will be determined based on the availability of support teams. Ms. Brown also shared updates on proposed board policy changes and board correspondence.

E. Authorizer Updates

- Mr. Merante reminded the board of the upcoming Center for Charter Schools Annual Conference, with the welcome reception scheduled for Wednesday, August 13, and the conference taking place on Thursday, August 14.
- He noted that the State Budget has not yet been approved, but the Center is monitoring for updates.
- He also shared that the Center is working on initiatives with CMU, which will be announced during the Annual Conference, with further updates to follow.

VI. New Business

A. Transparency Reporting Certification Form

Mr. Holmes noted that the semi-annual Transparency Reporting Certification is now a web-based form and is due for submission. After review with the board, he will complete the submission and relevant certifications through Epicenter.

B. Spring 2025 Board Policies

W. Brown made a motion to approve the Spring 2025 Board Policy updates as presented.
M. Bruzewski seconded the motion.
The board briefly discussed the updates provided by NCSI, including whether the revisions were legally required or considered best practice.
The board **VOTED** unanimously to approve the motion.

C. Ramp Credit Card Policy

D. Lepine made a motion to approve a new policy replacing paper checks with Ramp cards, each with a $500 monthly spending limit which is adjustable as needed, and to designate Molly Bruzewski and Wanda Brown as the initial cardholders.
M. Clark seconded the motion.
The board briefly discussed the benefits of using Ramp cards in place of paper checks, identified potential users, and established a monthly spending limit.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Hughes	Absent
W. Brown	Aye
M. Bruzewski	Aye
M. Clark	Aye
D. Lepine	Aye

D. Approval of Insurance

W. Brown made a motion to continue the existing insurance policy to maintain coverage, while seeking quotes from other providers for additional or more beneficial coverage related to security needs.
M. Bruzewski seconded the motion.
Ms. Magdaleno provided an update on potential changes to insurance coverage. The board discussed the potential financial impact based on the scope and type of security measures in place. The discussion included consideration of alternative approaches and input from school leadership regarding student and staff safety.
The board **VOTED** unanimously to approve the motion.

E. Approval of Expenditures

W. Brown made a motion to approve the reimbursement of $42.62 to Molly Bruzewski for refreshments for the board meeting.
D. Lepine seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Board Correspondence

A. Site and Facility Review Letter

Mr. Holmes reported on communication from Ms. Wheaton at the Center for Charter Schools, noting that all previously outstanding items in the Site and Facility Review letter have been resolved and the matter is now closed.

VIII. Closed Session

A. Reconvene from closed session and vote/take action on any items discussed in closed session, as needed

Chairman Clark noted there was no need to enter closed session at this time.

IX. Extended Public Comment

A. Public Comment

Chairman Clark inviteded extended public comment. Hearing none, the meeting moved on to the next agenda item.

X. Closing Items

A. Next Board Meeting Date

B. Adjourn Meeting

M. Bruzewski made a motion to adjourn the meeting.
W. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,
A. Holmes