Griffin School District #324

Griffin School Board Meeting

Date and Time

星期三 六月 24, 2026 at 6:00 下午 PDT

Location

Griffin Cafeteria

Attend via Zoom

Board Meeting Zoom Link

Agenda

		Purpose	Presenter
I.	**Opening Items**		
	A. Record Attendance		
	B. Call the Meeting to Order Pledge of Allegiance Approval of Meeting Agenda	Vote	
II.	**Public Comment**		
	A. Comments from the Public	FYI	

		Purpose	Presenter
	Griffin School Board Meeting Public Comment Sign Up (Google Form)		
III.	**CONSENT AGENDA**		
A.	Approval of Board Meeting Minutes - May 27, 2026	Approve Minutes	
B.	Approval of Study Session Minutes - June 10, 2026	Approve Minutes	
C.	Approval of Payroll & Warrants	Vote	
D.	Approval of the Enrollment Report	Vote	
E.	Approval of the Personnel Report	Vote	
F.	Review of Public Records Requests	FYI	
G.	Approval of All Consent Agenda Items	Vote	
IV.	**NEW BUSINESS**		
A.	Briefing: What Are Binding Conditions?	FYI	Kirsten Rue
	School District Budget Challenges & Financial Insolvency (OSPI)		
B.	Superintendent's Report	FYI	Kirsten Rue
V.	**OLD BUSINESS**		
A.	Food Service Price Increase 2026-2027	Vote	
VI.	**POLICY - NEW**		
VII.	**POLICY - UPDATES**		
A.	3110 Qualification of Attendance & Placement	Vote	
B.	3421 Child Abuse & Neglect	Vote	
C.	6530 Insurance	Discuss	

		Purpose	Presenter
D.	6535 Student Insurance	Discuss	

VIII. POLICY - REVIEW

A.	6540 Responsibility for Privately Owned Property	Discuss	

IX. POLICY - REMOVAL

X. DISTRICT REPORTS

A.	Finance Director's Report	FYI	Kim Ferra

XI. Closing Items

A.	For the Good of the Order	Discuss	
B.	Adjourn Meeting		

"Where students thrive, feel valued, and shape a better world."

Coversheet

Approval of Board Meeting Minutes - May 27, 2026

Section:	III. CONSENT AGENDA
Item:	A. Approval of Board Meeting Minutes - May 27, 2026
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Griffin School Board Meeting on May 27, 2026

APPROVED

Griffin School District #324

Minutes

Griffin School Board Meeting

Date and Time
Wednesday May 27, 2026 at 6:00 PM

Location
Griffin Cafeteria

Attend via Zoom

Board Meeting Zoom Link

Directors Present
Blair Baker (remote), Emma Rose, Julie Osterberg, Tesa Frevert

Directors Absent
Trish Hefton

Guests Present
Alex Jones, Allison Adair, Amy Morgan (remote), Anneka Brown, Becky Ehresmann, Dan & Noelle LeRolland, Erin Hagen, Frank Ehresmann, Girl Scout Troop 41785, Hayden Milligan (remote), Jennifer Palmer, Jennifer Tomlin, Jessica Shattuck (remote), Johanna Dowler, Justin Poland, Justine Oestreich, Karen Singleton, Kim Ferra, Kirsten Rue, Kyler Mower, Lacey DeGagne (remote), Michelle Poland, Rebekah Keiser, Sherrie Hickam (remote), Tanisha Smith (remote), Tawnya White, Wendy Potkonjak

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Julie Osterberg called a meeting of the board of directors of Griffin School District #324 to order on Wednesday May 27, 2026 at 6:00 PM.
Board Vice Chair Julie Osterberg stated that Board Chair Trish Gregory and Director Blair Baker were excused from the meeting.
Emma Rose made a motion to approve the agenda.
Tesa Frevert seconded the motion.
The board **VOTED** to approve the motion.

C. Middle School Band Performance

Jennifer Palmer, the Band Director and Music Specialist at Griffin, introduced a series of short student performances. She highlighted that the participating students spanned from fifth through eighth grade. Ms. Palmer noted that the fifth-grade students met twice a week for approximately 30 minutes, representing less than a full year of musical training. The students introduced themselves, shared their favorite aspects of the music program, and performed selected pieces.

Mrs. Palmer expressed her gratitude to the School Board and the community for their unwavering support of music education. She emphasized that access to the arts is vital for student development and commended the district for ensuring the music program remained uncompromised. She noted that the music program offers a unique, inclusive space where any student can belong and participate, regardless of background.

To conclude the presentation, Mrs. Palmer highlighted two eighth-grade percussionists who joined the band this year with no prior musical experience. The entire student group then concluded the presentation with a final ensemble performance of a universally recognized piece.

D. Girl Scout Troop 41785

Ella, a sixth-grade student at Griffin and a first-year Cadet, opened the presentation by thanking the School Board for the financial and facility support that allowed the troop to utilize the school space for their regular meetings.

Several attending members introduced themselves and shared their school affiliations and experiences. The presenters noted that while only 13 members were in attendance for the meeting, they brought a display board showcasing the various activities and projects the troop had accomplished.

In response to an inquiry regarding the age requirements for joining the organization, the troop representatives explained the structural levels of Girl Scouts:

-Daisies: Kindergarten through 1st grade
-Brownies: 2nd through 3rd grade
-Juniors: 4th through 5th grade
-Cadets: 6th through 8th grade
-Seniors: 9th through 10th grade
-Ambassadors: 11th through 12th grade

Following graduation, scouts have the option to transition into adult members, troop leaders, or assistant leaders. The troop leadership expressed a strong interest in seeing a new generation of scouts begin at the school and offered mentorship, district training resources, and monthly curated curriculum materials ("meeting in a box") to any adults interested in establishing a new Daisy or Brownie troop.

The presentation concluded with an announcement regarding an upcoming community service project. A member of the troop shared details about her Girl Scout Silver Award project focused on safe battery disposal. The community was invited to attend an interactive trailer event the following day from 3:30 p.m. to 6:00 p.m., where a specialized "one-drop" collection bin would be available for residents to safely discard batteries and mitigate fire hazards.

E. School Board Recognition

The School Board formally recognized Tawnya White, Griffin's Child Nutrition Supervisor, for her exceptional leadership and dedication at the Grizzly Grill. The Board commended Ms. White for her proactive approach to securing grants and her commitment to continuous learning. Through active collaboration with the Office of Superintendent of Public Instruction (OSPI), she consistently pursued professional development opportunities statewide to enhance the variety and nutritional value of the meals served to students.

Superintendent Kirsten Rue presented Ms. White with an official certificate of recognition for her dedicated efforts throughout the school year in improving kitchen efficiency and providing students with well-rounded nutrition. Under her leadership, the Grizzly Grill transformed its school nutrition program, earning the prestigious *Rooted in Excellence Scratch Cooking Award* from OSPI Child Nutrition Services.

Ms. Rue emphasized that this state-level honor directly reflected Ms. White's deep dedication to student health, regional ingredients, and culinary excellence. On behalf of the district, the Board expressed sincere gratitude for her passion and hard work in ensuring that students remained fueled for academic success every day.

II. Public Comment

A.

Comments from the Public

Public Comment 1:
Johanna Dowler opened her remarks by acknowledging her tenure with the district since 2002 and commended Child Nutrition Supervisor Tawnya White. Ms. Dowler noted that her fifth-grade students thoroughly enjoyed participating in taste-testing initiatives and actively sharing their feedback on the meal selections.

Ms. Dowler shared a alternative perspective regarding the district's current budget trajectory, drawing on her experience in union bargaining since 2010. She reported that the Washington Education Association (WEA) UniServ representative had conducted a thorough analysis of the district's financial data and presented a different outlook on the budget than the district's administration.

Expressing deep concern over the pace of the proposed staffing cuts, Ms. Dowler emphasized the profound impact these decisions have on employee livelihoods. She questioned the necessity of rushing into position eliminations given the remaining economic uncertainties, and suggested that the district delay implementation for a year to more accurately assess financial trends.

Ms. Dowler requested clarification regarding the implications of the district entering "binding conditions" with the state, questioning what that status would entail for the community.
In closing, she urged the School Board to prioritize student impact and staff support in their decision-making processes, asking whether leadership had directly consulted with the current faculty to gauge staff morale and perspectives during this transition.

Public Comment 2:
Wendy Potkonjak opened her comments by praising Child Nutrition Supervisor Tawnya White for her classroom engagement, noting how much her fifth-grade students enjoyed testing healthy foods and developing their own recipes.

Mrs. Potkonjak stated that she was completing her 11th year at Griffin and her 34th year in teaching. She thanked the School Board and administration for their efforts since the previous meeting to protect instructional staffing, specifically expressing gratitude for the configuration that allowed two Transitional Kindergarten (TK) classrooms to remain intact.

While appreciative of the saved teaching position, Mrs. Potkonjak expressed deep concern regarding the extensive cuts made to nearly every school department, emphasizing that these reductions directly impacted students:

-Kitchen Staff: Reductions slowed the efficiency of lunch preparation and service.
-Custodial Staff: Decreased staffing threatened school cleanliness, as well as student and staff health.

-Secretarial Staff: Reductions directly reduced the front-line assistance available to families and visitors entering the building.
-Administration: Staffing cuts hindered the school's capacity to address student behaviors, coordinate testing, and conduct effective teacher evaluations.
-Paraeducators: Reduced hours compromised overall classroom support. Furthermore, the total elimination of two paraeducator positions resulted in the loss of the district's primary English Language Learner (ELL) provider and a key coordinator who managed daily student behaviors in the Restorative Center.

Mrs. Potkonjak urged the Board to evaluate all departments equitably when making fiscal decisions, noting that the district office had not sustained comparable personnel cuts. She observed that the only central office modifications involved redistributed responsibilities and a salary reduction resulting from a new hire.

She shared that superintendents in similarly sized districts were leading by example by taking on dual roles—such as serving as a part-time superintendent and part-time principal. She noted that similar executive sacrifices at Griffin would send a powerful message of solidarity to the staff and community during a painful budget cycle.

Mrs. Potkonjak raised concerns regarding the growing number of district-resident students choosing to enroll elsewhere. She noted that at least 10 families, many with highly capable students, were leaving the elementary school for the upcoming school year due to a perceived increase in disruptive classroom behaviors, a lack of clear disciplinary consequences, and insufficient student support.

She concluded her remarks by reminding the Board of Griffin's long-standing reputation for academic excellence. She urged leadership to protect the unique, engaging programs that prepare students for high school—such as the Cispus Outdoor Camp, the Spelling Bee, Geography Bowl, and Math Olympiad—and pleaded with the Board to think outside the box to ensure all final decisions truly prioritized the best interests of the children.

III. CONSENT AGENDA

A. Approval of Board Meeting Minutes - April 29, 2026

Emma Rose made a motion to approve the minutes from Griffin School Board Meeting on 04-29-26.
Tesa Frevert seconded the motion.
The board **VOTED** to approve the motion.

B. Approval of Study Session Minutes - May 13, 2026

Emma Rose made a motion to approve the minutes from Griffin School Board Study Session on 05-13-26.
Tesa Frevert seconded the motion.

The board **VOTED** to approve the motion.

C. Approval of Payroll & Warrants

D. Approval of the Enrollment Report

E. Approval of the Personnel Report

F. Review of Public Records Requests

G. Approval of All Consent Agenda Items

Emma Rose made a motion to approve the Consent Agenda.
Tesa Frevert seconded the motion.
Vice Chair Julie Osterberg provided clarification regarding the board's voting procedures on the multi-item agenda section. She noted that while the board often navigates and approves these items quickly via a single omnibus vote, a substantial amount of preparatory work and review occurs behind the scenes prior to the meeting. She requested that the record formally acknowledge the extensive effort invested by staff and administration in compiling these materials.
The board **VOTED** to approve the motion.

IV. NEW BUSINESS

A. Tiered Fidelity Inventory Presentation (Commitment #2: Welcome & Supportive Learning Environments)

PBIS Tiered Fidelity Inventory Updates

Assistant Principal Erin Hagen provided an update on the district's Positive Behavioral Interventions and Supports (PBIS) system, a framework used to promote positive student behavior and build consistent, school-wide structures.

To evaluate the program's effectiveness, the district utilized the Tiered Fidelity Inventory (TFI), a comprehensive assessment tool that measures how accurately and consistently a school implements PBIS practices. Mrs. Hagen noted that initial evaluations were conducted during the 2024–2025 school year in partnership with the Educational Service District (ESD), using a multi-member scoring system (scaled 0–2) to build team consensus across Tier 1 (universal), Tier 2 (targeted), and Tier 3 (intensive) student supports.

For the 2025–2026 school year, the district focused its efforts on strengthening Tier 1 universal systems. A volunteer Tier 1 PBIS Discipline Team—composed of Alli Doherty, Jenna Anderson, Grace Conley, Sarina Schreck, Suzanne Stottlemyre, and Amy Morgan

—was formed to review student data, establish predictable learning environments, and reinforce school-wide behavioral expectations.

The team transitioned from quarterly to monthly meetings to handle the high volume of cumulative behavior and discipline data. The team analyzed behavioral trends by the day of the week, time of day, and location to implement precise preventative strategies while remaining focused on universal, system-wide solutions.

An end-of-year TFI evaluation conducted between late April and early May 2026 demonstrated significant growth in Tier 1 implementation. This represents an overall 11-point increase and a 37% gain in system fidelity. Mrs. Hagen noted that while most evaluated areas showed measurable improvement, two specific indicators decreased slightly due to stricter, more realistic scoring consensus by the new evaluation team.

Administrative efforts over the preceding summer focused on aligning discipline procedures with updated state laws and OSPI regulations, which were subsequently presented to faculty during the August professional development sessions. Looking ahead, the team collaborated with the Griffin Education Association (GEA) to incorporate these data-driven policies into the upcoming student and staff handbooks.

Mrs. Hagen outlined the strategic objectives for the 2026–2027 school year:
-Increase the Tier 1 TFI score to 80% or higher.
-Maintain monthly discipline data reviews and recruit additional staff volunteers for the PBIS committee.
-Implement targeted professional development and mini-training sessions for staff regarding behavior management.
-Begin systematically strengthening Tier 2 and Tier 3 intervention systems.

V. OLD BUSINESS

A. ASB Student Leadership Club Constitution & Bylaws

Anneka Brown presented several key updates to the ASB Constitution, noting that all proposed modifications originated directly from the student members to address participation challenges experienced during the school year.

The first amendment officially updated the organization's name to the ASB Student Leadership Club. Additionally, Article 3 (Membership) was revised to require interested students to complete a short application process prior to joining the club.

To address issues regarding passive membership and absenteeism, the constitutional requirements were updated to mandate attendance at all club meetings. While the ASB Advisor retains the authority to excuse specific absences, a strict, tiered disciplinary system was introduced for unexcused absences:

-First Unexcused Absence: Submission of a verbal warning to the student.
-Second Unexcused Absence: Issuance of a formal written warning to both the student and their parent or guardian.
-Third Unexcused Absence: Placement of the student on disciplinary probation for a period of one month.
-Fourth Unexcused Absence: A formal vote by the executive ASB officers to determine whether the student may continue as a club member.

The updated constitution also established a mandatory service requirement, dictating that all members must volunteer for at least two school-related functions per semester to maintain active status.

Finally, the document was amended to officially integrate the School Board Student Representatives as permanent members of the ASB Student Leadership Club.
Emma Rose made a motion to approve the ASB Student Leadership Club Constitution & Bylaws.
Tesa Frevert seconded the motion.
The board **VOTED** to approve the motion.

VI. POLICY - NEW

A. 1250 Students On Governing Boards

Superintendent Rue presented a new policy for board consideration regarding the inclusion of Student Representatives on the School Board for the upcoming school year. She noted that this policy aligns directly with the newly approved updates to the ASB Constitution, which structurally integrated these student representative roles into the club's framework.

Superintendent Rue expressed her appreciation to ASB Advisor Anneka Brown for her dedicated leadership in managing the ASB Student Leadership Club and fostering increased student engagement.

She emphasized that the adoption of this policy would significantly amplify student voice within district governance and provide a meaningful, high-level leadership avenue for active ASB club members.
Tesa Frevert made a motion to approve Policy 1250.
Emma Rose seconded the motion.
Vice Chair Julie Osterberg expressed strong enthusiasm for the student representative policy, noting that establishing these positions has been a top board priority for several years. She shared that the initiative was inspired by the unique, valuable insights demonstrated by student board members in neighboring districts like Olympia and at recent statewide conferences. Ms. Osterberg emphasized that the policy serves a dual purpose: it provides the board with a vital opportunity to listen to the student body while

offering a premier leadership development experience for the participants. On behalf of the board, she thanked everyone who brought the policy to fruition.
The board **VOTED** to approve the motion.

B. 2140 Comprehensive School Counseling Program

Superintendent Rue presented Policy 2140 regarding the Comprehensive School Counseling Program for its second reading. She explained that the new policy formally outlined the essential work performed by district counselors and defined the overall scope of counseling services and behavioral supports intended for the students.
Tesa Frevert made a motion to approve Policy 2140.
Emma Rose seconded the motion.
The board **VOTED** to approve the motion.

VII. POLICY - UPDATES

A. 5011 Sexual Harassment of District Staff Prohibited

Superintendent Rue presented Policy 5011, which prohibits the sexual harassment of district staff, for its second reading. She noted that this update incorporated a minor legal language edit that was previously reviewed and discussed by the board during their last planning session.
Emma Rose made a motion to approve Policy 5011.
Tesa Frevert seconded the motion.
The board **VOTED** to approve the motion.

B. 6100 Revenues from Local, State & Federal Sources

Superintendent Rue presented Policies 6100, 6112, and 6500 for their second readings, noting that they contained minor updates. She explained that the district's previous versions of these policies dated back to 1999, and the current revisions were part of an ongoing effort to modernize the language in the board policy handbook.
Emma Rose made a motion to approve Policy 6100.
Tesa Frevert seconded the motion.
The board **VOTED** to approve the motion.

C. 6112 Rental or Lease of District Real Property

Tesa Frevert made a motion to approve Policy 6112.
Emma Rose seconded the motion.
The board **VOTED** to approve the motion.

D. 6500 Risk Management

Emma Rose made a motion to approve Policy 6500.
Tesa Frevert seconded the motion.
The board **VOTED** to approve the motion.

VIII. POLICY - REVIEW

A. 6120 Investment Funds

Superintendent Rue presented Policies 6120, 6216, and 6513 to the board, noting that while the language remained unchanged, the policies had not been formally reviewed since 1999. She stated that this review was a necessary step in the ongoing process of updating the board's 6000 policy series.
Tesa Frevert made a motion to approve the review of Policy 6120.
Emma Rose seconded the motion.
The board **VOTED** to approve the motion.

B. 6216 Reimbursement for Goods & Services: Warrants

Tesa Frevert made a motion to approve the review of Policy 6216.
Emma Rose seconded the motion.
The board **VOTED** to approve the motion.

C. 6513 Workplace Violence Prevention

Tesa Frevert made a motion to approve the review of Poliy 6513.
Emma Rose seconded the motion.
The board **VOTED** to approve the motion.

IX. DISTRICT REPORTS

A. Finance Director's Report

Finance Director Kim Ferra presented the updated budget statuses through the end of April, reminding the board that state apportionment funding fluctuated based on actual student enrollment.

She reported that development of the budget for the upcoming school year was underway. As a Class 2 district—an OSPI classification for districts with 2,000 students or fewer—the final budget had to be approved on or before August 1st. Ms. Ferra indicated that the district aimed to adopt the budget at the late July board meeting.

She noted that the budget remained a work in progress, as the administration was still awaiting definitive federal revenue projections and gathering necessary financial data. Ms. Ferra invited board members to meet with her directly for any specific questions and stated that regular updates, a formal presentation, and final adoption proceedings would follow over the coming months.

B. Superintendent's Report

Superintendent Rue presented a comparative analysis of Thurston County school districts, noting that Griffin's total tax rate remained significantly lower than almost all surrounding districts. Aside from a neighboring district experiencing consecutive levy failures, Griffin offered the most cost-effective tax rate per thousand while maintaining high-quality services. Superintendent Rue expressed gratitude for the community's continuous support of the Educational Programs and Operations (EP&O) and capital levies, emphasizing the administration's commitment to responsible taxpayer stewardship.

The Superintendent clarified that the district operates five separate budgets with strict statutory barriers preventing inter-fund transfers. While the Capital Projects Fund remains robust, it cannot legally subsidize the General Fund, which directly handles personnel, curriculum, and operational costs under state funding constraints.

To address critical general fund challenges, the district implemented the following staffing and structural reductions:
-Two teaching positions and one office professional role.
-A 0.2 reduction of an assistant principal position.
-Two paraeducator positions, alongside a schedule adjustment reducing remaining paraeducator hours from 7 to 6.5 hours daily.
-One food service assistant and one custodial position.
-A restructuring of the Fiscal Director model and the partial reallocation of several district office salaries to the Capital Projects Fund to maximize alternative funding streams.

Superintendent Rue explained that state apportionment funding and local levy caps are tied directly to student headcount. The district faced a mandatory down-sizing of staff to match a declining student enrollment projection, driven heavily by a historically low incoming kindergarten class.

Data showed this trend was not unique to Griffin; statewide public school enrollment dropped sharply during the 2020 pandemic and has experienced a slow global recovery. Furthermore, the incoming kindergarten cohort represents children born during the pandemic, a period marked by worldwide declines in birth rates. This macroeconomic shift has reduced the regional pool of both resident and transfer students.

The Superintendent reviewed the district's long-term monthly cash flow. While acknowledging that historical 30% cash balances were excessive, she expressed caution regarding the steady, multi-year decline in reserves. The district experiences significant funding drops in January, February, and March, causing cash flow to dip below the critical 8% threshold required to comfortably cover operations and payroll.

Conversely, cash reserves predictably spike in October and April due to taxpayer levy distributions. April balances were further bolstered by a major Title grant reimbursement, strategic salary shifts to capital budgets, and savings from a recent staff resignation. The

current fiscal measures were deemed necessary to prepare the district for the upcoming low-enrollment cycle.

The report concluded with a summary of upcoming year-end school community events:
-May 28: Girl Scout Silver Award interactive battery recycling drop-off.
-June 5: Annual All-School Barbecue (assisted by volunteer firefighters) and Middle School Field Day.
-June 5–6: Spring musical performance of *The Music Man Jr.*
-June 8: All-School Talent Show at 10:00 a.m.
-June 9: High School Graduation Legacy Walk at 12:45 p.m., followed by the 5th–8th Grade Band Concert at 7:00 p.m.
-June 10: Kindergarten Graduation at 12:15 p.m.
-June 11: Elementary Field Day and the 8th Grade Promotion Ceremony at 6:30 p.m.
-June 12: Transitional Kindergarten (TK) Graduation at 11:00 a.m. on the final day of school, coinciding with the Capital High School graduation evening.

X. Closing Items

A. For the Good of the Order

Vice Chair Julie Osterberg welcomed Griffin's new Business Manager Kyler Mower.

B. Executive Session

Vice Chair Julie Osterberg announced that the board would recess the regular meeting to enter into an executive session for the purpose of evaluating a district employee. She estimated the session would last approximately 45 minutes, noting that if discussions ran past that timeframe, the board would briefly reconvene to provide a public update before continuing.

C. Adjourn Meeting

Vice Chair Julie Osterberg announced that the board had concluded its executive session and reconvened the regular board meeting. She noted for the record that no official decisions were made during the closed session. Vice Chair Osterberg then adjourned the regular meeting at 8:01 p.m.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:01 PM.

Respectfully Submitted,
Julie Osterberg

"Where students thrive, feel valued, and shape a better world."

Coversheet

Approval of Study Session Minutes - June 10, 2026

Section:	III. CONSENT AGENDA
Item:	B. Approval of Study Session Minutes - June 10, 2026
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Griffin School Board Study Session on June 10, 2026

APPROVED

Griffin School District #324

Minutes

Griffin School Board Study Session

Date and Time
Wednesday June 10, 2026 at 6:00 PM

Location
Griffin Library

Attend via Zoom

Zoom Link

Directors Present
Blair Baker, Emma Rose, Julie Osterberg, Trish Hefton

Directors Absent
Tesa Frevert

Guests Present
Allison Adair, Kim Ferra, Kirsten Rue, Kyler Mower, Traci Johnson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Trish Hefton called a meeting of the board of directors of Griffin School District #324 to order on Wednesday Jun 10, 2026 at 6:00 PM.

C. Pledge of Allegiance & Land Acknowledgement

D. Approval of Agenda

Emma Rose made a motion to approve the agenda.
Blair Baker seconded the motion.
The board **VOTED** to approve the motion.

II. New Business

A. Food Services Price Increase

Superintendent Kirsten Rue presented a formal recommendation regarding a mandatory student lunch price increase for the upcoming school year.

Key Discussion Points:
-Regulatory Compliance: Superintendent Rue noted that the Office of Superintendent of Public Instruction (OSPI) requires the district to utilize a Paid Lunch Equity tool annually. This tool evaluates whether current food service pricing aligns with actual program expenditures and dictates necessary adjustments.
-Pricing Mandate and Caps: Calculations run by staff indicated that a price increase is legally required for the upcoming school year. The tool establishes a maximum increase cap of 10 cents per meal. Consequently, student lunch prices will increase by 10 cents, moving from the current rate of $4.00 to $4.10. It was noted that milk prices will remain unchanged. Adult meal pricing is not governed by this specific policy and will be evaluated separately.
-Historical Context and Regional Comparison: The Board reviewed that a previous price adjustment was implemented last year under the same regulatory framework. Trustees noted that despite the consecutive increases, the district's lunch prices remain lower than neighboring districts, such as the Olympia School District.

Board Discussion: Board members acknowledged the rising operational and food delivery costs impacting the program. While trustees expressed empathy for local families regarding the broader economic climate and rising cost of living, they recognized that the price adjustment is a non-discretionary federal/state compliance requirement to ensure the food service program does not operate at a deficit.

III. Policy Updates

A. 3110 Qualification of Attendance and Placement

The Board conducted a first reading of the updates to Policy 3110, which aims to align district operations with current legal frameworks while introducing strategic flexibility for

early childhood programming, specifically Transitional Kindergarten (TK) and mixed TK/Kindergarten split placements.

Correction of Grade Placement Language: Under Section B (Entrance Qualifications), the Board identified a clerical error in the standard Washington State School Directors' Association (WSSDA) model language regarding entry requirements. The text mistakenly referenced entry into the "first grade program" rather than the "kindergarten program." Staff will correct this language prior to the second reading to ensure it accurately aligns with the district's early learning integration plans.
Removal of Irrelevant K-12 Model Language: Because Griffin School District operates strictly as a K-8 district, the Board reviewed statutory references regarding student eligibility up to age 21. It was determined that the section detailing compulsory attendance exemptions for individuals between the ages of 16 and 21 does not apply to the district's operational scope. To streamline the policy, this section will be struck, while the standard baseline legal definitions in the upper portion will be retained for community clarity.

Holistic Readiness Criteria for Early Entry: The Board discussed the current language regarding exemptions for younger students who appear "sufficiently advanced to succeed" in the educational program. To prevent parent misconceptions that early entry is determined solely by academic benchmarks (e.g., literacy or numeracy), the Board directed that the policy language be amended to explicitly include social-emotional competence as a core criterion alongside academic readiness. Corresponding district assessment procedures will reinforce these dual standards.

Clarification on Compulsory Attendance Exemptions: In response to trustee inquiries regarding statutory exceptions to compulsory attendance under Section A(4), Superintendent Rue provided historical and procedural context. The most common exemptions granted locally involve documented medical issues that preclude school attendance. In complex cases, the district utilizes a formal Attendance Community Board —frequently involving a representative from the Thurston County Family Court—to establish collaborative, alternative attendance structures in compliance with state truancy laws.

Administrative Authority and Placement Jurisdiction: The Board debated Section C regarding whether the final authority for student placement decisions should rest with the "principal" (per the WSSDA model) or be modified to the "superintendent or designee" to accommodate the district's small operational scale. After evaluating administrative delegation and ensuring that day-to-day admissions management remains properly situated with the building principal, the Board consensus was to leave the language as originally drafted, maintaining the decision-making authority at the principal level.

Scope of Policy Regarding Transitional Kindergarten (TK): The Board clarified that because TK is not legally classified as part of the state's "Basic Education" allocation

framework, it is not governed by the same statutory age-of-admission rules. Consequently, specific language regarding TK or TK-to-TK transfers does not need to be integrated into this specific K-8 policy framework.

B. 3421 Child Abuse and Neglect

Superintendent Rue presented an updated draft of Policy 3421, noting that many sections of the district's active policy manual have not been significantly revised since 1999 or 2000. The proposed update incorporates necessary statutory changes enacted over the last 25 years regarding the reporting of child abuse and neglect. Following a high-profile non-compliance case in Longview, WA, the Board emphasized the urgency of finalizing this policy to ensure comprehensive staff training prior to the start of the upcoming school year.

Removal of Discretionary Community Education Provisions: The Board reviewed a standard model clause stating that "when feasible, the district will provide community education programs for prospective parents, foster parents, and adoptive parents." Trustees raised concerns regarding operational capacity and the legal vulnerability introduced by the ambiguous phrase "when feasible." By consensus, the Board directed that this entire paragraph be struck from the policy to protect the district from unintended liability while keeping the focus on core educational operations.

Training Frequency Alignment: The Board verified that while state law requires mandatory reporting training "upon initial employment and at least every three years thereafter," Griffin School District currently exceeds this minimum threshold by conducting training annually. To ensure legal compliance, the baseline legal requirement (every three years) will be preserved in the policy text, while current annual implementation procedures will remain in practice. Superintendent Rue noted that this participation is an absolute mandatory condition of insurance and law, not an optional activity. She also clarified that all employees complete mandatory Safe Schools training videos prior to the start of each year, supplemented by periodic presentations from school counselors covering the McKinney-Vento Act and reporting mandates.

Mandated Reporter Liability and Jurisdictional Authority: A critical governance discussion occurred regarding local prosecutorial scrutiny. The Board reviewed feedback from the Thurston County Prosecuting Attorney's Office highlighting a frequent systemic failure in school district procedures: policies that permit or instruct a staff member to report abuse *solely* to an administrator (such as a principal or superintendent) who then determines whether to contact Child Protective Services (CPS). The Board noted that this internal vetting process fails to satisfy the statutory obligation placed on individual mandated reporters.

Direct Modification to Reporting Language: To ensure absolute alignment with state law and shield individual employees from strict statutory liability, the Board explicitly directed

that the phrase "and/or the appropriate school administrator" be struck from the reporting directive. The policy will be amended to read:

> "...shall report all suspected cases of child abuse or neglect to the proper authorities."

Procedural Threshold Clarification: The Board emphasized that corresponding administrative procedures and upcoming fall staff trainings must clearly reinforce that employees are required to report *suspected* abuse or neglect based on safety concerns alone. Staff are explicitly prohibited from conducting investigations or attempting to substantiate claims prior to making a report, as investigation falls strictly under the purview of law enforcement and CPS.

IV. Superintendent Updates

A. Superintendent Kirsten Rue

Overview: Binding Conditions
Superintendent Rue led a presentation and board discussion detailing the state's regulatory framework for school districts experiencing severe fiscal distress, legally referred to as entering "binding conditions."

Superintendent Rue shared an active diagnostic graphic from the Office of Superintendent of Public Instruction (OSPI) website detailing the timeline toward state-intervention thresholds. Historically, Griffin School District has operated with complete financial autonomy due to healthy reserves. However, due to structural changes in state funding, increased baseline operational costs, and declining student enrollment, the district's cash flow has officially shifted out of long-term stability.

The district experienced definitive cash flow shortfalls during three distinct months of the current school year, dropping below the board's mandatory 8.3% ending fund balance policy. Projections indicate an additional policy deficit may occur in June. The ESD has placed the district on monitored status, initiating continuous baseline fiscal tracking.

The Board examined the practical ramifications of descending into "Enhanced Financial Oversight." If a district fails to proactively stabilize its budget, the state-appointed Financial Oversight Committee assumes absolute veto power over spending. In practice, this allows state administrators to summarily eliminate popular, locally valued initiatives that lack explicit statutory basic-education funding formulas—such as local band programs or supplementary counseling staff—regardless of local community or board dissent.

Griffin's recently hired Business Manager, Kyler Mower, provided first-hand testimony regarding recent employment within the Shelton School District while it operated under binding conditions. The process required intense monthly projection metrics and

ultimately triggered significant staff layoffs, leading to increased class sizes and a substantial reduction in paraeducator support. The Board noted that Marysville School District recently escalated rapidly from basic oversight to the appointment of a state-level Special Administrator, experiencing a total loss of local fiscal control.

The Board emphasized that the district's structural deficit is explicitly caused by macro-economic factors impacting school districts across Washington State, rather than localized fiscal mismanagement. Numerous small, rural school districts are currently attempting to stave off binding conditions by borrowing from their capital budgets—a temporary and unsustainable measure.

Superintendent Rue asserted that the district must continue making difficult, proactive budget adjustments locally rather than allowing the district to default into state control. By voluntarily maintaining fiscal stabilization measures now, the district demonstrates responsible management to OSPI and the ESD. This positions the district to maintain local control and keep its governance autonomy intact until the State Legislature addresses its paramount duty to restructure public education funding.

Acknowledging that recent budget cuts have hurt staff morale, the Board directed leadership to prepare a comprehensive, highly illustrative public presentation for the next general board meeting. This presentation will visually map out the "binding conditions" chart, clarify the three systemic state-wide cost drivers, and clearly communicate to families and staff why protecting local district autonomy is vital to preventing arbitrary, state-mandated classroom cuts.

End of year updates:
Superintendent Rue noted that the final day of school is this Friday, capping off a week of milestones including Kindergarten graduation, tomorrow's 8th-grade promotion, and Friday's Transitional Kindergarten ceremony.

CHS Graduation: Following a brief discussion, the Board finalized that Trustee Blair will represent the district at the Capital High School graduation this Friday. Administration will notify CHS to finalize seating and introductions.

District & Community Engagement
Expanding on a concept from the recent newsletter, Superintendent Rue and Allison announced the launch of a general Parent Advisory Group. The group is designed to deepen parent involvement and build community advocacy for public education funding.

Land Acknowledgement Protocol Revision
The Board reviewed feedback from Chris Peters of the Squaxin Island Tribe, who recommended reserving the Land Acknowledgement for select occasions to maintain its meaningful impact rather than repeating it routinely. The Board reached a consensus to transition from reading the acknowledgement at every meeting to a quarterly cadence

(four meetings per year) and at specific, high-significance school events to preserve its intentional weight.

V. Closing Items

A. For the Good of the Order

Board Directors Julie Osterberg and Blair Baker extended their formal appreciation to staff member Tanya for her leadership in organizing the recent year-end school barbecue. The directors highlighted the strong attendance and collaborative spirit of the event, commending the significant volunteer support from local fire department personnel and district parents. Directors Osterberg and Baker, who both volunteered on the food service lines during the event, praised Tanya's dedication and noted the immense pride and positive morale the community gathering brought to the district.

B. Adjourn Meeting

Chair Hefton announced that the Board would immediately convene into a short, closed exempt session. In accordance with state public disclosure and open public meetings statutes, this session is restricted to Board members only to receive an administrative briefing and strategic update regarding active labor negotiations and collective bargaining.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:57 PM.

Respectfully Submitted,
Trish Hefton

"Where students thrive, feel valued, and shape a better world."

Coversheet

Approval of Payroll & Warrants

Section: III. CONSENT AGENDA
Item: C. Approval of Payroll & Warrants
Purpose: Vote
Submitted by:
Related Material:
June 2026 Payroll Voucher Register.xls.pdf
AP June 2026 VOUCHER REGISTER ORIGINAL.xlsx - Google Sheets.pdf

GRIFFIN SCHOOL DISTRICT NO. 324

General Fund Payroll Voucher Register Certification

Board Date: **June 24, 2026**

Payrments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of **June 24, 2026**, the Board, by a _____ vote, does approve for payment those checks (warrants and direct deposits) included in the following list and further described as follows:

THURSTON COUNTY TREASURER - GF Warrants Outstanding and Direct Deposits
in the total amount of: **$ 856,635.08**

CHECK DATE	CHECK NUMBER FROM	CHECK NUMBER TO	CHECK AMOUNT	
June 30, 2026	75101363	75101366	5,817.44	Payroll Warrants
June 30, 2026	9000002639	9000002745	419,955.89	Direct Deposit
June 30, 2026	75019388	75019399	181,535.65	Payroll Vendor Warrants
June 30, 2026	202300063	202300064	249,326.10	Payroll Wire Transfers
		Total	$ 856,635.08	

Board Member: _____

Board Member: _____

Board Member: _____

Board Member: _____

Board Member: _____

Secretary: _____

GRIFFIN SCHOOL DISTRICT NO. 324

Accounts Payable Voucher Register Certification

Board Date: **June 24, 2026**

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on this listing which has been made available to the board.

As of JUNE 24, 2026 the Board, by a _____ vote, does approve for payment those checks (warrants) included in the following list and further described as follows:

THURSTON COUNTY TREASURER - Warrants Outstanding
in the total amount of: **$ 214,070.85**

CHECK DATE	CHECK NUMBER FROM	CHECK NUMBER TO	CHECK AMOUNT	FUND DESCRIPTION
June 25, 2026	75019400	75019446	108,334.30	General Fund
June 25, 2026	75040495	75040496	100,069.20	Capital Projects Fund
June 25, 2026	75020954	75020956	5,667.35	Associated Student Body
			$ 214,070.85	

Board Member: _____

Board Member: _____

Board Member: _____

Board Member: _____

Board Member: _____

Secretary: _____

Coversheet

Approval of the Enrollment Report

Section: III. CONSENT AGENDA
Item: D. Approval of the Enrollment Report
Purpose: Vote
Submitted by:
Related Material: 2025-2026 Enrollment Count June 26.pdf

ENROLLMENT - June 1, 2026

2025 - 2026 School Year

ELEMENTARY SCHOOL

Teacher	Head Count	FTE		Overage
PRESCHOOL				
Hutnik				
	4	*4*		
TRANSITIONAL KINDERGARTEN				
Hutnik	14			
MacGregor	15			
	29	*29.00*		***0***
KINDERGARTEN				
Anderson	20			
Daugherty	19			
Conley	18			
	57	*57.00*		***0***
FIRST GRADE				
Oestreich	18	*0.5*	*BK*	*0*
Shattuck	21			*0*
Singleton	19			*0*
	58	*57.50*		*0*
SECOND GRADE				
Evans	21			
Jenson	21			
Tomlin	20			
	62	*62.00*		
THIRD GRADE				
Alviar	23			*0*
Toepke	24			*1*
	47	47.00		*1*
*** FOURTH GRADE**				
Jirsa	23			*0*
Schreck	23			*0*
Smith	21			*0*
	67	*67.00*		*0*
*** FIFTH GRADE**				
Dowler	22	*0.93*	**TR**	*0*
Ehresmann	22			*0*
Potkonjak	22			*0*
	66	*65.07*		*0*
Total Elementar	**357**	*355.57*		1

Teacher	Head Count	FTE		Overage
SPECIAL EDUCATION - CASE LOADS				
Thompson	27			*3*
St Louis	22			*0*
Hickam	9			*0*
Brown	23			*0*
Hutnik	**6**			
	87			*3*

MIDDLE SCHOOL

SIXTH GRADE (ELA)				
Class 1	22			*0*
Class 2	13			*0*
Class 3	25			*0*
St. Louis	2			*0*
	62	*62.00*		*0*
*** SEVENTH GRADE**				
Class 1	30	*0.15*	*RM*	*0*
Class 2	24			*0*
Class 3	20			*0*
AG	**0**			
	74	*73.85*		*0*
*** EIGHTH GRADE**				
Class 1	18	*0.28*	*MG*	*0*
Class 2	23			
Class 3	19			*0*
St. Louis	1			*0*
	61	*60.72*		*0*
Total MS	**197**	*196.57*		0

Grade	GEA	State
Preschool	4	5
Transitional K	17	17
Kindergarten	20	17
First Grade	21	17
Second Grade	22	17
Third Grade	23	17
Fourth Grade	24	27
Fifth Grade	24	27
Sixth Grade	26	27
Seventh Grade	26	28
Eighth Grade	26	28

	Case Load	Case Load
SPED	27	27
Life Skills	10	10
Preschool (1:10)		10

****

ACTUAL		
PRESCHOOL	**5**	
TK	**29**	
BASIC ED	**554**	*552.14*
TOTAL	**588**	
TOTAL:	**554**	
TOTAL FTE:	**552.14**	

ELL Students	
Sixth Grade	AB
Fifth Grade	JT
Kindergarten	PB
	3

Coversheet

Approval of the Personnel Report

Section: III. CONSENT AGENDA
Item: E. Approval of the Personnel Report
Purpose: Vote
Submitted by:
Related Material: Personnel Report June 2026.pdf

Griffin School District

Personnel Report
Prepared by Kim Ferra

Personnel Report

June 24, 2026 School Board Meeting

Employment:

- Approval of Reinstatement, **Bonnie Duncan**, Paraeducator, effective June 12, 2026
- Approval of Reinstatement, **Andrew Malpica**, Paraeducator, effective June 12, 2026
- Approval of Reinstatement, **Nicole Sprague**, Paraeducator, effective June 12, 2026

Out of Endorsement:

- No Report

Leave of Absence:

- No Report

Extra-Curricular:

- No Report

Resignation/Termination/Provisional:

- Approval of Resignation, **Andrea Stanley**, Paraeducator, effective August 31, 2026
- Approval of Resignation, **Karen Singleton**, Certificated Teacher, effective August 31, 2026
- Approval of Resignation, **Paul Whitney**, Paraeducator, effective August 31, 2026
- Approval of Resignation, **Ashley McCabe Herron**, Certificated Teacher, effective August 31, 2026

Retirement:

- None

Other:

- Approval of the Superintendent Contract for **Kirsten Rue**, effective July 1, 2026
- Approval of the Principal Contract for **Rebekah Keiser**, effective July 1, 2026
- Approval of the Assistant Principal Contract for **Erin Hagen**, effective July 1, 2026

Coversheet

Review of Public Records Requests

Section: III. CONSENT AGENDA
Item: F. Review of Public Records Requests
Purpose: FYI
Submitted by:
Related Material: PUBLIC RECORDS REQUEST LOG (6_17_26).pdf

PUBLIC RECORDS LOG

Date Received	Requester	Original Request	Records Produced	Redacted/Withheld Records	WAC/RCW for Redaction	Date Request Closed	3rd Party Notification	Retention Schedule	Email
Sept. 16, 2025	Joanna Carns, Griffin PTO VP	Zoom recording from most recent board meeting: 9/10/2025	Emailed Zoom Link: School Board Study Session 9.10.2025	None	None	Sept. 17, 2025			joanna.carns@gmail.com
Sept. 24, 2025	Maitri Sojourner, Community Member	Pursuant to SB 5004, which became law on July 27, 2025, Griffin School District is to "develop an emergency response system using evolving technology to expedite the response and arrival of law enforcement in the event of a threat or emergency at school." The District is to submit a progress report on its implementation of this emergency response system to The Office of the Superintendent of Public Instruction (OSPI) by October 1, 2025. I hereby request a copy of the progress report on the implementation of this emergency response system as soon as it has been submitted to OSPI.	https://drive.google.com/file/d/1tf6sD_IIv2I9UW4puPc36U7i8R14vFYr/view?usp=drive_link	We do not have access to the "progress report".	None	Sept. 29, 2025			maitrisojourner@comcast.net
Sept. 29, 2025	Sherrie Hickam, Griffin Staff, on behalf of the GEA	Zoom recording from board meeting: 9/24/2025	Emailed Zoom Link: School Board Meeting 9.24.2025	None	None	Sept. 29, 2025			shickam@griffinschoo.us
January 9, 2026	Sarah Harmon	Copies of current or active executed contrtacts, agreements, amendments, and associated procurement documents between the Griffin School District #324 and Apple. * The names of the contracting parties * The nature and purpose of the contract * The contract start and end dates * The total contract value or cost * Any amendments, extensions, or renewals related to the contract	None - GSD does not have a contract, agreement, amendments, or associated procur3ement documents.	None	None	January 9, 2026			agent-sh@smartprocure.us
January 27, 2026	CT Mills Public Info Access LLC	Full Name Title/Position Work Email Address Work Location (School Name or Central Office)	https://drive.google.com/file/d/1RkttgTQv6qXk8vc-Upd42Z7SSZwdB96G/view?usp=sharing	None	None	January 27, 2026			contact@educatorsupportnetwork.org
February 9, 2026	Chris Miller, Public Info Access LLC	records, policies, schedules, guidelines, or tables that identify: Dollar thresholds requiring approval by school administrators (e.g., principals) Dollar thresholds requiring approval by central office staff or department leadership Dollar thresholds requiring approval by the superintendent or designee Dollar thresholds requiring approval by the Board of Education	-Policy 6114: Gifts or Donations -Policy 6210: Purchasing: Authorization and Control -Policy 6215: Expense Claim Certification and Approval	No redactions	None	February 10, 2026			intake@educatorsupportnetwork.org
February 19, 2026	W. Robert Kelly	I'd like to please request a copy of the video of the Griffin School Board meeting that took place on October 25th, 2023.	None	Video was not located.	None	February 20, 2026			wrobertkelly@gmail.com
February 20, 2026	Eden Ding	we request a spreadsheet or equivalent file containing all purchase orders issued between January 1, 2022, and the present.	https://drive.google.com/file/d/1Dbrj4vUpEZBMFDeRXdbZ-zJWyNsSMU2Z/view?usp=sharing	Jan. 1, 2022-Aug. 31, 2022 due to system conversion	None	February 20, 2026			edending@thedatabranch.com
February 20, 2026	Gabrielle Faber	Would you please send me the parking lot surveillance footage of the drop-off line where my car was struck yesterday, 2/19/26 about 8:45am?	https://drive.google.com/file/d/1-NHhWiyMgUMYEi-zZEAz9-Wt0k1BxOyi/view?usp=drive_link. https://drive.google.com/file/d/17uG9dOnB5KOXANCQpK1rpuRbxJclLm44/view?usp=drive_link	None	None	Febraury 20, 2026			gabe.maddox@gmail.com
February 23, 2026	CT Mills Public Info Access LLC	existing records identifying the employee(s) assigned responsibility for leadership, oversight, coordination, or supervisory authority for the following functional areas at the district or central office level: Curriculum & Instruction / Teaching & Learning OCareer & Technical Education (CTE) and STEM, English Language Learner (ELL), Technology / Information Technology / Computer Science, Library / Media Services, Core Academic Subjects, including:, English Language Arts (ELA), Mathematics, Science, Social Studies. For each functional area listed above, please provide, if reflected in existing records: Full Name Official Title District-Issued Work Email Address	2/23/26: responded. Provided records: Rebekah Keiser, Principal, rkeiser@griffinschool.us	None	None	Febraury 23, 2026			contact@educatorsupportnetwork.org
March 6, 2026	Rebecca Banh	district's most current policies and procedures around Section 504 complaints	Policies: 2162, 3210, Procedures: 2162P, 3210P	None	None	March 12, 2026			Rebecca.Banh@teamchild.org
March 6, 2026	Kevin Taylor, CompuNet	2025 RFP for Internal Connections, submitted vendor proposals, evaluation materials and scoring summaries, award decision documentation.	2 bid proposals, Bid Evaluation Grid, Award documentaion.	None	None	March 16, 2026			proposals@compunet.biz

PUBLIC RECORDS LOG

Date Received	Requester	Original Request	Records Produced	Redacted/Withheld Records	WAC/RCW for Redaction	Date Request Closed	3rd Party Notification	Retention Schedule	Email
April 6, 2026	CT Mills Public Info Access LLC	Full Name Title/Position Work Email Address Work Location (School Name or Central Office)	https://drive.google.com/file/d/1-OdupYcokmJkaECdBVoSBXijlUcaMTER/view?usp=sharing	None	None	April 6, 2026			contact@educatorsupportnetwork.org
April 7, 2026	Elaine Nichols	seeking information on the teaching staff of Griffin School District for the 2025–2026 school year, specifically: Name, Years of service in the district, salary, position, email, phone number	Certificated list, title, hire date, salary, work email, school phone number	None	None	April 30, 2026			records@teachersretirementteam.com
April 20, 2026	Owen Wang, Evergreen Reporter	Jan. 1, 2026-Present: Policies, Procedures, Records, Accommodations, Communication, Complaints regarding Religious, specifically Ramadan-specific records.	Policy 2340 Policy 3122	None	None	April 23, 2026			foia@evergreenreporter.com
April 28, 2026	The Data Branch Research Team	all executed contracts, agreements, purchase orders, and related procurement documents for products or services purchased from any of the following vendors or their authorized resellers, for the period January 1, 2021, to the present:All products from: Primex, American Time, and/or Sapling.	No records found.	None	None	April 29, 2026			denver.curtis@thedatabranch.com
April 30, 2026	The Data Branch Research Team	all executed contracts, agreements, purchase orders, and related procurement documents for products or services purchased from any of the following vendors or their authorized resellers, for the period January 1, 2021, to the present: **All products from:** Blackboard Inc, Finalsite, DMX, Funds for Learning, E-Rate Consulting, N-Able, Raptor Technologies, and/or CSM Consulting	No records found.	None	None	April 30, 2026			mario.kemp@thedatabranch.com
May 14, 2026	The Data Branch Research Team	All products from Absolute Software, Incident IQ, Hazel Health, Brandon Industries, CSM Consulting, and Funds for Learning We are interested in records from 2022 to now that document the financial terms of any engagement with the vendors listed above. Where available, this may include per-unit pricing, subscription or licensing fees, and any implementation or onboarding costs.	No records found.	None	None	May 14, 2026			yesung.pyo@thedatabranch.com
May 15, 2026	Amy Morgan, Teacher	link to this week's School Board meeting	School Board Study Session Video 5.13.202...	None	None	May 15, 2026			amorgan@griffinschool.us
May 18, 2026	Joanna Carns, Griffin PTO VP	Can you send us the link to the recording of the last study session?	School Board Study Session Video 5.13.202...	None	None	May 18, 2026			joanna.carns@gmail.com
May 28, 2026	Ashley Herron, Teacher	Video of School Board Meeting May 27, 2026	May 27, 2026 School Board Meeting Video.mp4	None	None	May 28, 2026			aherron@griffinschool.us
June 1, 2026	The Data Branch Research Team	All products from School Asset Manager, Collaborative Student Transportation, Prismatic Services Inc, Lead Public Schools, buildEd, and Transpar Group. We are interested in records from 2022 to now that document the financial terms of any engagement with the vendors listed above. Where available, this may include per-unit pricing, subscription or licensing fees, and any implementation or onboarding costs.	No records found.	None	None	June 3, 2026			michael@databranchusa.com
June 4, 2026	The Data Branch Research Team	All products from CDW-G, AG Parts, K-12 Tech, and Vivacity Tech Our goal is to identify records from 2022 to now that show the pricing arrangements associated with these vendors, such as licensing or subscription terms, per-unit costs, and any implementation or setup fees that may apply. Specifically, we are seeking: Contracts, service agreements, or order forms Purchase orders tied to the listed vendors RFP or solicitation documents Task orders issued against cooperative purchasing agreements	Vivacity PO	None	None	June 8, 2026			evan@databranchus.com

PUBLIC RECORDS LOG

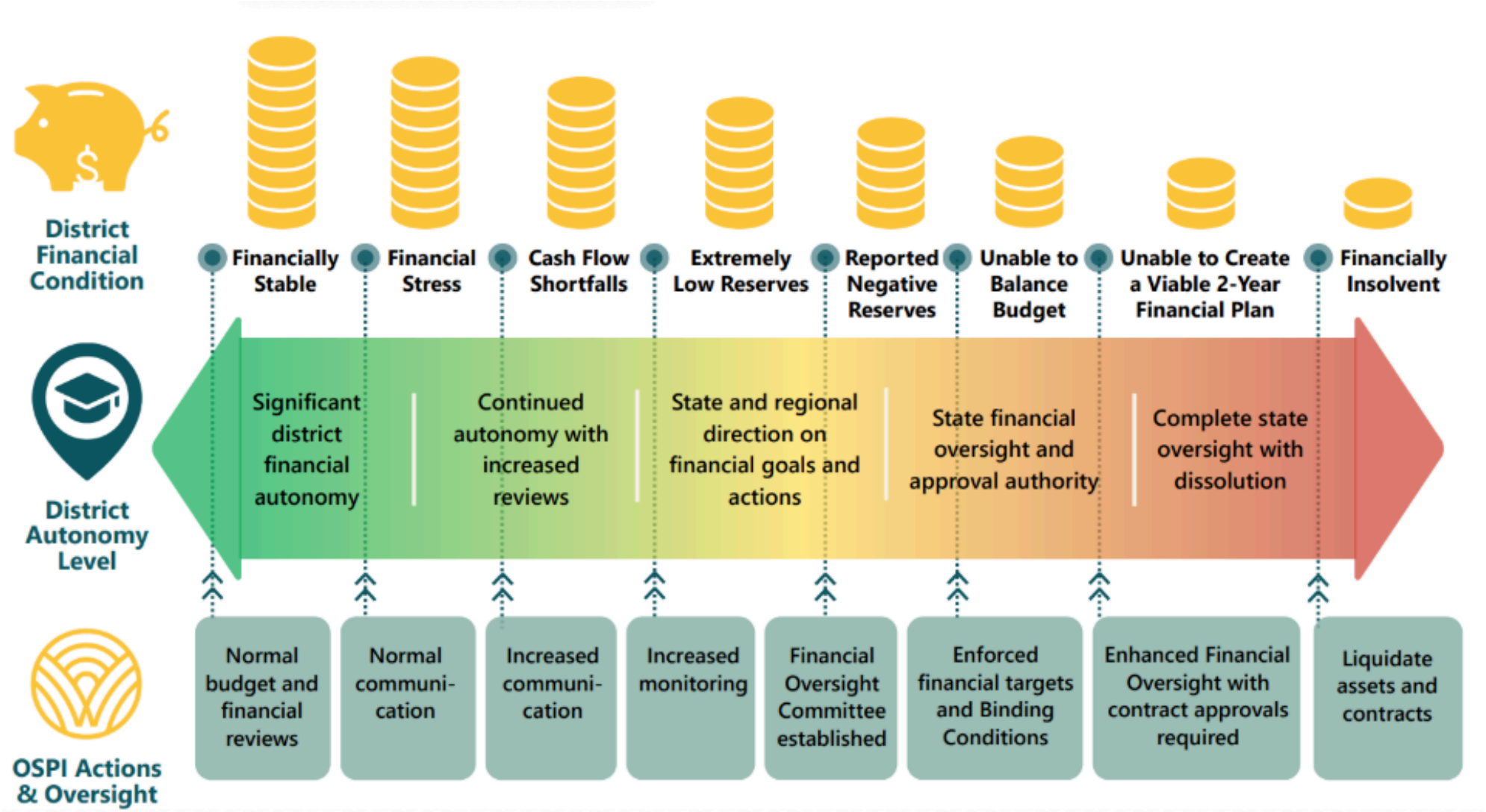
Date Received	Requester	Original Request	Records Produced	Redacted/Withheld Records	WAC/RCW for Redaction	Date Request Closed	3rd Party Notification	Retention Schedule	Email
June 5, 2026	Traci Johnson	I would like to request any documents detailing the actions approved to address budget concerns. Is there a written plan that outlines specifics such as PAWS, RIFs, new fees for families, etc? These are just examples of things I'm looking for. What current programs will be cut?In addition, I would like to know the name and position of anyone who lost their job as a result of RIFs and specific reductions to partial FTE (such as a percentage of the Assistant Principal FTE). With regard to such partial reductions, how will they be handled? For example, will Mrs Hagen not work full time or will she fill part of an FTE from another position? One more thing - is there a written plan for distribution of FTE among grade levels, how split grades will work and any other changes to the structure?	Resolution 25-26-02 Reduction in Force, Meeting Minutes 2/25/26 Visual Art Fee, Meeting Minutes 2/25/26 Sports Pay to Play Fee, Meeting Minutes 3/25/26 May Personnel Report	None	None	June 5, 20126			traciden@gmail.com
June 5, 2026	Traci Johnson	Please provide me the links to the most recent school board meeting and study sessions	May 27, 2026 School Board Meeting Video.mp4 School Board Study Session Vide…	None	None	June 5, 20126			traciden@gmail.com
June 8, 2026	The Data Branch Research Team	All products from: Apptegy, Finalsite, ParentSquare, SchoolMessenger, and Blackboard Inc We hope to obtain records from 2022 to now reflecting how these engagements are priced — for example, licensing or subscription structures, per-unit rates, and any associated implementation or setup fees. Records we are looking for include: Contracts, service agreements, order forms Purchase orders relating to the above vendors RFP or solicitation documents Task orders issued against cooperative purchasing agreements	Apptegy PO, Contract	None	None	June 8, 2026			jonas@databranchusa.com
June 11, 2026	Joshua Plyler	Pursuant to the Washington Public Records Act, I am requesting copies of any and all records, including emails and other written communications, related to or referencing Toby Plyler and the 2026 Talent Show, specifically concerning any email chain or discussion in which an allegedly inappropriate and inaccurate word was reported during his performance. This request includes, but is not limited to: Emails sent or received by district or school staff Internal communications discussing the incident Text messages or communications via messaging platforms (if applicable) Any attachments associated with such communications Please include records created, sent, or received within the date range of June 1, 2026 through June 11, 2026	Emails June 8, 2026	None	None	June 11, 2026			warriorpoet575@yahoo.com
		Second email from J. Plyler, formally withdrawing the remainder of this request. "this information is more than sufficient"							
June 15, 2026	The Data Branch Research Team	All products from: CDW Government, Xerox, and MGT Impact Solutions (MGT Consulting), as well as College and Career Readiness from Lead Public Schools We are looking for records from 2022 to now that capture the pricing details of any engagement, which may include (where applicable) subscription terms, licensing fees, per-unit costs, and implementation charges. Relevant records may include: Contracts, service agreements, and order forms Purchase orders involving the above vendors RFP or solicitation documents Task orders issued under cooperative purchasing agreements	FOIA Request 3.xlsx - Sheet1.pdf CDW Government, Inc. POs.pdf	None	None	June 16, 2026			meredith@databranchus.com

Coversheet

Briefing: What Are Binding Conditions?

Section: IV. NEW BUSINESS
Item: A. Briefing: What Are Binding Conditions?
Purpose: FYI
Submitted by:
Related Material: OSPI Budget Challenges and Financial Insolvency.pdf

SCHOOL DISTRICT BUDGET CHALLENGES & FINANCIAL INSOLVENCY



Washington Office of Superintendent of
PUBLIC INSTRUCTION

Coversheet

Food Service Price Increase 2026-2027

Section: V. OLD BUSINESS
Item: A. Food Service Price Increase 2026-2027
Purpose: Vote
Submitted by:
Related Material:
GSD Formal Rec. of Sup. to Board - Food Service Price Increase 2026-2027.pdf

GRIFFIN SCHOOL DISTRICT #324

6530 33rd Avenue NW, Olympia, Washington 98502
(360) 866-2515
www.griffinschool.us

Formal Recommendation of Superintendent

SUBJECT MATTER	• Raise student lunch price to $4.10 with .10 cent cap
APPLICABLE REGULATIONS *(LINK: RCW, POLICY, CBA, HANDBOOK ETC.)*	•
ACCOMPANYING DOCUMENTATION *(if applicable)*	• PLETool SY:2026/27
COUNCIL FROM ATTORNEY OR INSURANCE CO. *(if applicable)*	•
CONNECTION TO STRATEGIC PLAN *(if applicable)*	•

RECOMMENDATION TO THE BOARD OF DIRECTORS
Raise student lunch price to $4.10

RATIONALE
Based on the OSPI Paid Lunch Equity Tool, the District is required to use the tool to determine the mandatory increase for the following school year. An increase is determined when expenditures exceed revenue from the previous year.

SUPERINTENDENT SIGNATURE: Kristen M. Lee	**DATE:** 6/17/26

"Where students thrive, feel valued, and shape a better world."

Coversheet

3110 Qualification of Attendance & Placement

Section: VII. POLICY - UPDATES
Item: A. 3110 Qualification of Attendance & Placement
Purpose: Vote
Submitted by:
Related Material: 3110 Qualification of Attendance and Placement.docx.pdf

Policy: 3110
Section: 3000 - Students

Qualification of Attendance and Placement

A. **Age of Admission**
It is a right and responsibility of those who meet the requirements prescribed by law to attend the schools of the district. Every resident of the district who satisfies the minimum entry age requirement and is less than 21 years of age has the right to attend the district's schools until he/she completes eighth grade. Children of age 8 and less than age 18 are required by law to attend a public school, an approved private school or educational center, unless they are receiving approved home-based instruction. The superintendent will exercise his/her authority to grant exceptions when he/she determines that the student:

1. Is lawfully and regularly employed, and
2. Has permission of a parent, or,
3. Is emancipated pursuant to Chapter 13.64 RCW; or
4. Is subject to one of the other exceptions to compulsory attendance.

A resident student who has been granted an exception retains the right to enroll as a part-time student and will be entitled to take any course, receive any ancillary services and take or receive any combination of courses and ancillary services which is offered by a public school to full-time students.

B. **Entrance Qualifications**
To be admitted to a kindergarten program that commences in the fall of the year, a child must be not less than 5 years of age prior to September l of that school year. To be admitted to a first grade program that commences in the fall of the year a child must be not less than 6 years of age prior to September l of that school year. Any student not otherwise eligible for entry to the first grade who has successfully completed a state-approved, public or private, kindergarten program of 450 or more hours including instruction in the essential academic learning requirements and other subjects that the district determines are appropriate will be permitted entry into the kindergarten program. If necessary, the student may be placed in a temporary classroom assignment for the purposes of evaluation prior to making a final determination of the student's appropriate placement. Such determination will be made no later than the 30th calendar day following the student's first day of attendance.

Exemptions
Special exemptions may be made for younger pupils who appear to be sufficiently advanced to succeed academically and socially in the educational program. The superintendent will identify screening processes and instruments that will provide reliable estimates of these skills and abilities, develop procedures for implementing this policy and

establish fees to cover expenses incurred in the administration of preadmission screening processes. The district will provide a fee waiver or a reduction in fees for low income students whose parents are unable to pay the full cost of preadmission screening.

C. **Placement of Students on Admission**
The decision of where to place a student seeking admission to the district rests with the principal. Generally students meeting the age of admission requirements or transferring from a public or approved private school will be placed in kindergarten or first grade, or the grade from which they transferred. The principal will evaluate the educational record and assessments of all other students to determine their appropriate placement. A temporary classroom assignment may be made for no more than thirty calendar days for the purpose of evaluation prior to making the final placement decision.

Griffin Update: _____
WSSDA Last Revised: **December 01, 2011**
Classification: **Important**
Prior Revised Dates: **08.99; 04.06; 12.06; 10.07**

Legal References:

- RCW 28A.225.010 Attendance mandatory - Age - Exceptions
- RCW 28A.225.020 Schools duties upon childs failure to attend school
- RCW 28A.225.160 Qualification for admission to districts schools - Fees for preadmission screening
- RCW 28A.225.220 Adults, children from other districts, agreements for attending school - Tuition
- WAC 392-134-010 Attendance rights of part-time public school students
- WAC 392-137 Finance - Nonresident attendance
- WAC 392-335 Pupils - Uniform Entry Qualifications

Management Resources:

- Policy News, April 2006 Entrance to School Policy Changes
- Policy News, August 1999 Districts may set K-screening fees

Cross References:

- 4220 - Complaints Concerning Staff or Programs
- 3122 - Excused and Unexcused Absences
- 3114 - Part-Time, Home-Based, or Off-Campus Students
- 2140 - Comprehensive School Counseling Program
- 2121 - Substance Abuse Program
- 2108 - Learning Assistance Program
- 2100 - Educational Opportunities for Students with a Parent in the Military

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Coversheet

3421 Child Abuse & Neglect

Section: VII. POLICY - UPDATES
Item: B. 3421 Child Abuse & Neglect
Purpose: Vote
Submitted by:
Related Material: 3421 Child Abuse and Neglect.docx.pdf

Policy: 3421
Section: 3000 - Students

Child Abuse and Neglect

Child abuse or neglect, including exploitation are violations of children's human rights and an obstacle to their educational development. The board directs that staff will be alert for any evidence of child abuse or neglect, including exploitation.

For purposes of this policy, the term “child” means anyone under the age of 18.

“Child abuse or neglect” means:

A. Injury of a child by any person under circumstances which cause harm to the child's health, welfare, or safety;

B. Sexual abuse or sexual exploitation by any person under circumstances which cause harm to the child's health, welfare, or safety; or

C. The negligent treatment or maltreatment of a child by a person responsible for or providing care to the child.

Physical discipline of a child, including the reasonable use of corporal punishment, is not considered abuse when it is reasonable and moderate and is inflicted by a parent or guardian for the purposes of restraining or correcting the child.

Children (including other students), family members, and any other adult can engage in child abuse or neglect. This may include incidents of student on student misconduct. Staff should report all incidents of suspected child abuse or neglect regardless of the age of the person who engages in it.

Staff should not focus on a person’s mental status to determine if they have committed child abuse or neglect. The law governing mandated reporting does not allow for exceptions for people with medical conditions that may mitigate the intent for committing child abuse or neglect.

The superintendent will develop reporting procedures and provide them to all staff on an annual basis. The purpose is to identify and timely report all evidence of child abuse or neglect to the proper authorities. Staff will receive training regarding reporting obligations during their initial orientation and every three years after initial employment.

All staff are responsible for reporting all suspected cases of child abuse or neglect to the proper authorities. Under state law, staff are free from liability for reporting a reasonable suspicion of child abuse or neglect. However, failing to report the incident may result in criminal liability regardless of whether the authorities determine the incident is provable in a subsequent legal

proceeding.

Staff need not verify a report that a child has been abused or neglected. Legal authorities have the responsibility for investigating each case and taking appropriate action under the circumstances.

Griffin Updated: _____
WSSDA Last Revised: **December 16, 2022**
Classification: **Important**
Prior Revised Dates: **06.99; 02.07; 06.07; 08.07; 08.08; 04.10; 12.11; 12.13; 06/01/2015**

Legal References:

- RCW 13.34.300 Relevance of failure to cause juvenile to attend school as evidence to neglect petition
- RCW 26.44.020 Definitions
- RCW 26.44.030 Reports - Duty and authority to make - Duty of receiving agency - Duty to notify - Case planning and consultation - Penalty for unauthorized exchange of information - Filing dependency petitions - Investigations - Interviews of children - Records - Risk assessment process
- RCW 28A.320.160 Alleged sexual misconduct by school employee - Parental notification - Information on public records act
- RCW 28A.400.317 Physical abuse or sexual misconduct by school employees - Duty to report - Training
- RCW 28A.620.010 Purposes
- RCW28A.620.020 Restrictions - Classes on parenting skills and child abuse prevention encouraged
- RCW 43.43.830 Background checks - Access to children or vulnerable persons - Definitions
- WAC 110-30-0030 What is child abuse or neglect?
- AGO 1987, No. 9 Children - Child Abuse - Reporting by School Officials - Alleged Abuse by Student

Management Resources:

- 2022 - December Issue
- 2015 - June Policy Issue
- 2013 - December Issue
- 2010 - April Issue
- Policy News, February 2007 Physical Abuse and Sexual Misconduct Notice Requirements
- Policy News, June 1999 23% of districts out-of-compliance on child abuse policies
- Department of Children, Youth & Family (https://www.dcyf.wa.gov/safety/what-is-abuse)

Cross References:

- 3226 - Interviews and Interrogations of Students on School Premises
- 4265 - Community Education Program
- 4310 - District Relationships with Law Enforcement and other Government Agencies
- 5253 - Maintaining Professional Staff/Student Boundaries

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Coversheet

6530 Insurance

Section: VII. POLICY - UPDATES
Item: C. 6530 Insurance
Purpose: Discuss
Submitted by:
Related Material: 6530 Insurance (Griffin 1999).pdf
6530 Insurance (WSSDA 2023).pdf

Policy No. 6530
Management Support

INSURANCE

All insurance programs of the district shall be managed as part of the district's risk management program.

Liability Insurance

The district shall maintain sufficient liability insurance to protect it against claims for the negligent or wrongful acts of its staff or agents. The amount and terms of such insurance protection shall be reviewed annually as part of the district's risk management program.

The board shall hold individual board members, administrators, staff or agents of the district harmless and defend them from any financial loss, including reasonable attorneys' fees, arising out of any act or failure to act, provided that at the time of the act or omission complained of the individual so indemnified was acting within the scope of his/her responsibilities or employment and in compliance with the policies and procedures of the district.

The district shall provide its staff with insurance protection while they are engaged in the maintenance of order and discipline and in the protection of students, other staff and property. Such insurance protection must include liability insurance covering injury to persons and property and insurance protecting staff from loss or damage of their personal property incurred while so engaged.

A member of the board of directors or the superintendent is immune from civil liability for damages for any discretionary decision or failure to make a discretionary decision within his or her official capacity, but liability shall remain on the district for the tortious conduct of the board members and superintendent. The superintendent shall obtain errors and omissions insurance in the amounts deemed necessary by the board.

Property Damage Insurance

The district shall maintain a comprehensive insurance program which shall provide adequate coverage, as determined by the board, in the event of loss or damage to school buildings and/or equipment, including motor vehicles.

Staff Insurance

The district shall develop and maintain an effective program of insurance for its staff. Such programs may include, but are not limited to, unemployment compensation, industrial accident and/or injury insurance, liability and medical insurance.

The district may make available liability, life, health, health care, accident, disability or salary protection insurance or any one of or a combination of these types of insurance and may contribute all or part of the cost of such insurance.

Unemployment Insurance

The district shall participate in the state-administered program by the Employment Security Department for fulfilling its unemployment insurance obligation.

The district shall maintain the records required by the Employment Security Department and retain them for not less than four years.

Workers' Compensation

Workers' compensation is an insurance program which covers job-related injuries and occupational diseases. School staff members are covered by a self-insured program administered by the Educational Service District 113, which has been approved by the Washington State Department of Labor and Industries. The staff member is protected in two ways:

1. Medical costs resulting from job injuries are paid

2. Injured employees are paid a partial wage while off work because of a job injury or illness due to on-the-job causes.

When a staff member is injured on the job with a time loss, the district will grant full sick leave for the first three (3) days provided the staff member has accumulated sick leave to cover. For each day covered by workers' compensation the employee may use accumulated sick leave to make up the difference between the workers' compensation payments and the employee's regular salary. In such instances, total pay shall not exceed the staff member's regular pay.

Medical Insurance

Medical plans are offered in the district on a payroll deduction plan. Staff may select from among those plans which are made available by the district's approval. The district shall make a contribution toward approved insurance premiums for each full-time staff member each month in an amount which is determined each year. The district may provide prorated contributions toward premiums for less than full-time staff. In the event of any fully-funded legislative changes for payment of insurance premiums, such funds shall be provided automatically as additional contributions.

When a staff member is on leave and the staff member's accumulated paid leave has been exhausted, the district shall notify the staff member that the medical insurance benefits are exhausted and the premium is due. The district shall accept the premium from the staff member and remit it to the carrier each month during the term of an approved leave of absence.

In compliance with COBRA (Consolidated Omnibus Budget Reconciliation Act), the district will offer continuing health care coverage on a self-pay basis to staff members and their dependents following termination (for reasons other than gross misconduct), a reduction in hours, retirement, death, or loss of coverage eligibility to the dependent. These health benefits will be identical to the coverages offered to full-time staff members. For terminated or reduced-hour staff members, the coverage may last up to 18 months or until they become eligible for other health insurance, whichever is earlier. In the event of the staff member's retirement, divorce, separation or death, or loss of dependent eligibility the coverage may last up to 36 months for the staff member and/or qualified beneficiary.

Cross References:	Board Policy	2151	Interscholastic Activities
		5401	Sick Leave
		6535	Student Insurance
		6540	School District Responsibility for Privately Owned Property
		6500	Risk Management
Legal References:	RCW	28A.320.100	Actions against officers, employees or agents of school districts and educational service districts-- Defense, costs, fees--Payment of obligation
		28A.320.060	Officers, employees or agents of school districts or educational service districts, insurance to protect and hold personally harmless
		28A.335.010	School buildings, maintenance, furnishing and insuring
		28A.400.350	Liability, life, health, healthcare, accident, disability and salary insurance authorized--Premiums
		28A.400.370	Mandatory insurance protection for employees
		41.50.160	Restoration of withdrawn contributions by annual installment

RCW	50.44.030(3)	Insurance pools
	50.44.050	Benefits payable, terms and conditions
	50.20.050	Disqualification for leaving work voluntarily without good cause
	4.24.470	Liability of officials and members of governing body of public agency
	4.96.010	Tortious conduct of political sub-division--Liability for damages

29 U.S.C. A ss1161-1168
Consolidated Omnibus Budget Reconciliation Act

WAC 296-15 Workman's compensation self-insurance

Adoption: November 17, 1999

Policy: 6530

Section: 6000 - Management Support

Insurance

All insurance programs of the district will be managed as part of the district’s risk management program.

A. **Liability Insurance**
The district will maintain sufficient liability insurance to protect it against claims for the negligent or wrongful acts of its staff or agents. The amount and terms of such insurance protection will be reviewed annually as part of the district's risk management program.

The board will hold individual board members, administrators, staff or agents of the district harmless and defend them from any financial loss, including reasonable attorneys' fees, arising out of any act or failure to act, provided that at the time of the act or omission complained of the individual so indemnified was acting within the scope of his/her responsibilities or employment and in compliance with the policies and procedures of the district.

The district will provide its staff with insurance protection while they are engaged in the maintenance of order and discipline and in the protection of students, other staff and property. Such insurance protection must include liability insurance covering injury to persons and property and insurance protecting staff from loss or damage of their personal property incurred while so engaged.

A member of the board of directors or the superintendent is immune from civil liability for damages for any discretionary decision or failure to make a discretionary decision within his or her official capacity, but liability will remain on the district for the tortious conduct of the board members and superintendent. The superintendent will obtain errors and omissions insurance in the amounts deemed necessary by the board.

B. **Property Damage Insurance**
The district will maintain a comprehensive insurance program which will provide adequate coverage, as determined by the board, in the event of loss or damage to school buildings and/or equipment, including motor vehicles.

C. **Staff Insurance**
The district will develop and maintain an effective program of insurance for its staff. Such programs may include, but are not limited to, unemployment compensation, industrial accident and/or injury insurance, liability and medical insurance.

The district may make available medical, dental, vision, liability, life, accident, disability, and salary protection or insurance, direct agreements as defined in chapter 48.150 RCW, or any one of, or a combination of these types of insurance and may contribute all

or part of the cost of such insurance to the extent permitted by law.

D. **Unemployment Insurance**
The district will participate in the program lawfully available for fulfilling its unemployment insurance obligation that is most financially and administratively efficient. The unemployment compensation program will be reviewed annually by the board.

Staff eligible under the terms of the unemployment compensation pool agreement with the educational service district will be provided with the unemployment benefits to which they are entitled. The district will maintain the records required by the state employment security department and retain them for not less than four years.

E. **Workers' Compensation**
The district is self-insured through the ESD 113 Workers' Compensation Trust to provide industrial insurance benefits to employees who sustain job-related injuries or occupational diseases. This trust has been approved by the Washington State Department of Labor and Industries to administer industrial insurance benefits. Employees of a self-insured business have the same rights and responsibilities as other workers insured through the state of Washington. Employees are protected in two ways:

1. Medical costs resulting from job-related injuries or diseases are paid under the claim; and
2. Injured employees are paid a partial wage replacement while off work due to a job-related injury or disease under the claim when certified off work by their doctor.

When an employee is injured on the job and is unable to perform his or her duties as a result of an on-the-job injury or occupational disease and certified off work by a doctor, the employee may elect to use leave as follows (provided the employer does not elect to keep the employee on full salary through means other than use of accrued leave):

1. Choose unpaid leave, thus receiving only his or her entitled temporary total disability (TTD) benefits, or
2. Elect to use a full day of accumulated leave (sick, annual or other similar benefit) in addition to their entitled TTD benefits, or
3. Elect to use a proportionate share of accumulated leave to make up the difference between the workers' compensation payments and the employee's regular pay at the time of injury.

The district will deal fairly with employees and give equal consideration to their interests regarding industrial insurance benefits.

Medical Insurance

Per state law, the district will offer eligible employees all benefits offered by the School Employees Benefits Board (SEBB), administered by the Washington State Health Care Authority (HCA). The district will pay the employer contributions to the HCA for SEBB insurance coverage for all eligible employees and their dependents as mandated by state laws and the rules promulgated by the HCA. When a staff member is on leave and the staff member's accumulated paid leave has been exhausted, the district will notify the staff member that the medical insurance benefits are exhausted and the premium is due. The district will accept the premium from the staff member and remit it to the carrier each month during the term of an approved leave of absence. In compliance with COBRA (Consolidated Omnibus Budget Reconciliation Act), the district will offer continuing health care coverage on a self-pay basis to staff members and their dependents following termination (for reasons other than gross misconduct), a reduction in hours, retirement, death, or loss of coverage eligibility to the dependent. These health benefits will be identical to the coverages offered to full-time staff members. For terminated or reduced-hour staff members, the coverage may last up to 18 months or until they become eligible for other health insurance, whichever is earlier. In the event of the staff member’s retirement, divorce, separation or death, or loss of dependent eligibility the coverage may last up to 36 months for the staff member and/or qualified beneficiary. The full policy premium plus a 2% administration fee will be paid by the staff member or the beneficiary to the district.

Griffin Updated: _____
WSSDA Last Revised: **July 24, 2023**
Classification: **Important**
Prior Revised Dates: **04.98; 06.10; 12/01/2011**

Legal References:

- RCW4.24.470Liability of officials and members of governing body of public agency - Definitions
- RCW4.96.010Tortious conduct of local government entities - Liability for damages
- RCW28A.320.060Officers, employees or agents of school districts or educational service districts, insurance to protect and hold personally harmless
- RCW28A.320.100Actions against officers, employees or agents of school districts and educational service districts - Defense, costs, fees - Payment of obligation
- RCW28A.335.010School buildings, maintenance, furnishing and insuring
- RCW28A.400.350Liability, life, health, health care, accident, disability and salary insurance authorized - when required - Premiums
- RCW28A.400.370Mandatory insurance protection for employees
- RCW41.50.160Restoration of withdrawn contributions
- RCW50.20.050Disqualification for leaving work voluntarily without good cause
- RCW50.44.030(3)Political subdivisions, instrumentalities of this state and other state
- RCW50.44.050Benefits payable, terms and conditions - Academic year - defined
- RCW51.32.090Temporary total disability - Partial restoration of earning power - Return to

available work - When employer continues wages - Limitations
- 29 U.S.C. 1161-1168Consolidated Omnibus Budget Reconciliation Act
- Chapter 296-15 WACWorker's compensation self-insurance rules and regulations
- Chapter 51.14 RCW Self-Insurers
- Chapter 182-30 WAC Procedures
- Chapter 182-31 WAC Eligible school employees

Management Resources:

- 2023 - July Issue
- 2010 - June Issue

Cross References:

- 6540 - School District's Responsibility for Privately-Owned Property
- 6535 - Student Insurance
- 6500 - Risk Management
- 5401 - Sick Leave
- 2151 - Interscholastic Activities

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Coversheet

6535 Student Insurance

Section: VII. POLICY - UPDATES
Item: D. 6535 Student Insurance
Purpose: Discuss
Submitted by:
Related Material: 6535 Student Insurance (Griffin 1999).pdf
6535 Student Insurance (WSSDA 2018).pdf

Policy No. 6535
Management Support

STUDENT INSURANCE

Student accident insurance coverage shall be offered in order to keep the insurance premium within the reach of the majority of students. The superintendent is authorized to receive quotations from the various underwriters available and to authorize the best single source of coverage. The district shall distribute application forms and supply the necessary claims information (time of accident, cause of accident) when requested by a student or his/her parent.

To be eligible for consideration an agency and/or underwriting company must provide knowledgeable local representation to follow up problem claims, answer questions concerning coverage and procedures and expedite the entire program from the standpoint of communication among the claimant, doctor or hospital and claims office. The underwriting company, if not located in Washington, must maintain an agent within the state with authority to handle, adjust and process claims so that final claim determination shall be made within the state of Washington.

Legal Reference: RCW 28A.400.350 Liability, life, health, health care, accident, disability and salary insurance authorized--Premiums

Adoption: November 17, 1999

Policy: 6535
Section: 6000 - Management Support

Student Insurance

The district may offer student insurance coverage. The superintendent/designee is authorized to receive quotations from insurance providers and to recommend for board consideration the source or sources of student insurance. Upon approval by the board, the district will distribute student insurance application forms. The District may supply claims information (time of accident, location of accident) when requested by a student or his/her parent.

To be eligible for consideration, insurance providers must provide knowledgeable representatives to process claims, answer questions concerning coverage and procedures, and expedite communication among claimants, doctors, medical providers, and the claims office. All insurance providers must be licensed to do business in the state of Washington.

Griffin Updated: _____
WSSDA Last Revised: **February 01, 2018**
Classification: **Important**
Prior Revised Dates: **12.11**

Legal References:

- RCW 28A.400.350Liability, life, health, health care, accident, disability and salary insurance authorized - When required - Premiums

Management Resources:

- 2018 - February Policy Issue

Cross References:

- 2151 - Interscholastic Activities

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Coversheet

6540 Responsibility for Privately Owned Property

Section: VIII. POLICY - REVIEW
Item: A. 6540 Responsibility for Privately Owned Property
Purpose: Discuss
Submitted by:
Related Material:
6540 Responsibility for Privately Owned Property (Griffin 1999).pdf
6540 School Districts Responsibility for PrivatelyOwned Property (WSSDA 2011).pdf

Policy No. 6540
Management Support

SCHOOL DISTRICT'S RESPONSIBILITY FOR PRIVATELY-OWNED PROPERTY

The district shall not assume responsibility for the maintenance, repair or replacement of any privately-owned property brought to a school or district function unless the use or presence of such property has been specifically requested in writing by the administration.

The district shall not make reimbursement for loss or damage to a staff member's personal equipment or material brought to school unless evidence can be shown that it was necessary or highly desirable for use in the school program. Evidence of loss or damage must show that the loss was not due to any negligence or fault of the staff member. The following guidelines shall apply:

A. Leaving items of obvious value at the school over a weekend or vacation period should be avoided.

B. The district shall not reimburse for loss of money or personal effects.

C. The use of personal equipment for instructional purposes must have the prior approval of the principal or supervisor.

D. The staff member must verify that no personal insurance coverage is applicable to the loss or damage.

E. Claims for loss must be filed within 5 days after the damage or loss. Claimants must attest to a notary public as to the nature of the loss and the value of the item.

F. Proper documentation shall accompany the requisition for reimbursement.

Adoption: November 17, 1999

Policy: 6540
Section: 6000 - Management Support

School District's Responsibility for Privately-Owned Property

The district will not assume responsibility for the maintenance, repair or replacement of any privately-owned property brought to a school or district function unless the use or presence of such property has been specifically requested in writing by the administration.

The district will not make reimbursement for loss or damage to a staff member's personal equipment or material brought to school unless evidence can be shown that it was necessary or highly desirable for use in the school program. Evidence of loss or damage must show that the loss was not due to any negligence or fault of the staff member. The following guidelines will apply:

A. Leaving items of obvious value at the school over a weekend or vacation period should be avoided;
B. The district will not reimburse for loss of money or personal effects;
C. The use of personal equipment for instructional purposes must have the prior approval of the principal or supervisor;
D. The staff member must verify that no personal insurance coverage is applicable to the loss or damage;
E. Claims for loss must be filed within 5 days after the damage or loss. Claimants must attest to a notary public as to the nature of the loss and the value of the item; and
F. Proper documentation will accompany the requisition for reimbursement.

Griffin Reviewed: _____
WSSDA Last Revised: **December 01, 2011**
Classification: **Discretionary**

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Coversheet

Finance Director's Report

Section: X. DISTRICT REPORTS
Item: A. Finance Director's Report
Purpose: FYI
Submitted by:
Related Material: Finance Report June 2026.docx.pdf
Budget Status May.pdf

Griffin School District

Finance Director's Report

Board Meeting
June 24, 2026

Budget Status May 2026

General Fund

- Revenue 76.31% of Budget
- Expenditures & Encumbrances 78.73% of Budget
- Noted Items:
  - Fund Balance Information Update – Financial Statement Impact
    - Unassigned Minimum Fund Balance Policy – 8.33% of Revenues as of 8/31/25
    - Restricted for Carryover of Restricted Revenues – State Funds

Capital Projects Fund

- Revenues 104.85% of Budget
- Expenditures 41.25% of Budget
- Noted Items:
  - Committed from Levy Proceeds $3,657,779.03
  - Restricted from State Proceeds $646,354.97
  - Restricted from Mitigation Fees $89,269.57

Debt Service Fund

- Revenues 193.26% of Budget
- Expenditures 0.00% of Budget
- Noted Items:
  - None at this time

Associated Student Body Fund

- Revenues 114.19% of Budget
- Expenditures & Encumbrances 65.03% of Budget
- Noted Items
  - Fundraising Activities

Transportation Vehicle Fund

- Revenues 18.83% of Budget
- Expenditures & Encumbrances 0.00% of Budget
- Noted Items – Bus Purchase

Other Items

- Monitoring Cash Flow
- Capital Projects
- Budget

Powered by BoardOnTrack

Budget Status Report

2025-2026 **GRIFFIN SCHOOL DISTRICT**

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 10

Reporting Month: May **Budget Type:** Revised **Fund Description:** General Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 LOCAL TAXES	2,758,750	241,077.58	2,874,317.94		(115,567.94)	104.19
2000 LOCAL SUPPORT NONTAX	150,800	33,739.25	221,680.83		(70,880.83)	147.00
3000 STATE - GENERAL PURPOSE	5,941,988	231,285.87	4,133,649.42		1,808,338.58	69.57
4000 STATE - SPECIAL PURPOSE	2,392,521	80,855.29	1,578,837.59		813,683.41	65.99
5000 FEDERAL - GENERAL PURPOSE	0	0.00	11.83		(11.83)	0.00
6000 FEDERAL - SPECIAL PURPOSE	355,302	61,920.97	282,841.05		72,460.95	79.61
7000 REVENUES FR OTH SCH DIST	0	335.61	335.61		(335.61)	0.00
8000 OTHER AGENCIES AND ASSOCIATES	315,000	0.00	0.00		315,000.00	0.00
9000 OTHER FINANCING SOURCES	0	0.00	0.00		0.00	0.00
Total	**11,914,361**	**649,214.57**	**9,091,674.27**		**2,822,686.73**	**76.31**

B. EXPENDITURES						
00 Regular Instruction	7,033,889	1,099,883.01	5,716,568.75	2,160.24	1,315,160.01	81.30
10 Federal Stimulus	0	0.00	0.00	0.00	0.00	0.00
20 Special Ed Instruction	1,572,437	144,360.85	1,166,137.58	267,178.00	139,121.42	91.15
30 Voc. Ed Instruction	0	0.00	0.00	0.00	0.00	0.00
40 Skills Center Instruction	0	0.00	0.00	0.00	0.00	0.00
50+60 Compensatory Ed Instruct.	276,498	16,984.52	182,891.71	0.00	93,606.29	66.15
70 Other Instructional Pgms	330,632	2,430.93	23,418.85	0.00	307,213.15	7.08
80 Community Services	1,250	643.42	643.42	0.00	606.58	51.47
90 Support Services	3,282,664	225,484.44	2,375,403.08	104,940.53	802,320.39	75.56
Total	**12,497,370**	**1,489,787.17**	**9,465,063.39**	**374,278.77**	**2,658,027.84**	**78.73**

C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**(583,009)**	**(840,572.60)**	**(373,389.12)**		**209,619.88**	**(35.95)**
H. TOTAL BEGINNING FUND BALANCE	**1,220,444**		**1,484,213.16**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**637,435**		**1,110,824.04**			

Budget Status Report

2025-2026 **GRIFFIN SCHOOL DISTRICT**

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 10

Reporting Month: May **Budget Type:** Revised **Fund Description:** General Fund

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0		150.00			
G/L 815 Restric Unequalized Deduct Rev	0		1,393.63			
G/L 821 Restrictd for Carryover	0		0.00			
G/L 823 Restricted for Carryover of Transition to Kindergarten	0		0.00			
G/L 825 Restricted for Skills Center	0		0.00			
G/L 828 Restricted for C/O of FS Rev	0		0.00			
G/L 830 Restricted for Debt Service	0		0.00			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00			
G/L 845 Restricted for Self-Insurance	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 872 Committd to Econmc Stabilizatn	0		0.00			
G/L 873 Committed to Depreciation Sub-Fund for Facility Maintenance	0		0.00			
G/L 875 Assigned Contingencies	0		0.00			
G/L 884 Assigned to Other Cap Projects	0		0.00			
G/L 888 Assigned to Other Purposes	150		0.00			
G/L 890 Unassigned Fund Balance	(355,181)		149,275.41			
G/L 891 Unassigned Min Fnd Bal Policy	992,466		960,005.00			
Total	**637,435**		**1,110,824.04**			

Differences **0** **0.00**

Budget Status Report

2025-2026 **GRIFFIN SCHOOL DISTRICT**

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 20

Reporting Month: May **Budget Type:** Revised **Fund Description:** Capital Projects Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	1,324,282	104,414.30	1,333,774.71		(9,492.71)	100.72
2000 Local Support Nontax	47,585	12,834.91	104,425.13		(56,840.13)	219.45
3000 State - General Purpose	0	0.00	200.48		(200.48)	0.00
4000 State - Special Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
7000 Revenues Fr Oth Sch Dist	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	**1,371,867**	**117,249.21**	**1,438,400.32**		**(66,533.32)**	**104.85**

B. EXPENDITURES						
10 Sites	450,000	0.00	0.00	0.00	450,000.00	0.00
20 Buildings	1,219,500	320,170.40	671,598.47	455,294.92	92,606.61	92.41
30 Equipment	330,500	0.00	26,680.07	84,019.68	219,800.25	33.49
40 Energy	1,000,000	0.00	0.00	0.00	1,000,000.00	0.00
50 Sales & Lease Expenditure	0	0.00	0.00	0.00	0.00	0.00
60 Bond Issuance Expenditure	0	0.00	0.00	0.00	0.00	0.00
90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	**3,000,000**	**320,170.40**	**698,278.54**	**539,314.60**	**1,762,406.86**	**41.25**

C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**(1,628,133)**	**(202,921.19)**	**740,121.78**		**2,368,254.78**	**(145.46)**
H. TOTAL BEGINNING FUND BALANCE	**3,966,453**		**3,965,614.02**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**2,338,320**		**4,705,735.80**			

Budget Status Report

2025-2026 **GRIFFIN SCHOOL DISTRICT**

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 20

Reporting Month: May **Budget Type:** Revised **Fund Description:** Capital Projects Fund

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0		0.00			
G/L 825 Restricted for Skills Center	0		0.00			
G/L 830 Restricted for Debt Service	0		0.00			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 861 Restricted from Bond Proceeds	0		0.00			
G/L 862 Committed from Levy Proceeds	1,820,422		3,657,779.03			
G/L 863 Restricted from State Proceeds	183,511		646,354.97			
G/L 864 Restricted from Fed Proceeds	0		0.00			
G/L 865 Restricted from Other Proceeds	0		0.00			
G/L 866 Restrictd from Impact Proceeds	0		0.00			
G/L 867 Restricted from Mitigation Fees	6,952		89,269.57			
G/L 868 Restricted from CTE Carryover Resources	0		0.00			
G/L 869 Restricted fr Undistr Proceeds	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	327,435		312,332.23			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**2,338,320**		**4,705,735.80**			

Differences **0** **0.00**

Budget Status Report

2025-2026 **GRIFFIN SCHOOL DISTRICT**

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 30

Reporting Month: May **Budget Type:** Revised **Fund Description:** Debt Service Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Support Nontax	8,500	1,900.76	16,426.99		(7,926.99)	193.26
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	**8,500**	**1,900.76**	**16,426.99**		**(7,926.99)**	**193.26**
B. EXPENDITURES						
Matured Bond Expenditures	0	0.00	0.00	0.00	0.00	0.00
Interest On Bonds	0	0.00	0.00	0.00	0.00	0.00
Interfund Loan Interest	0	0.00	0.00	0.00	0.00	0.00
Bond Transfer Fees	0	0.00	0.00	0.00	0.00	0.00
Arbitrage Rebate	0	0.00	0.00	0.00	0.00	0.00
Underwriter's Fees	0	0.00	0.00	0.00	0.00	0.00
Total	**0**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**8,500**	**1,900.76**	**16,426.99**		**7,926.99**	**93.26**
H. TOTAL BEGINNING FUND BALANCE	**641,146**		**655,715.88**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**649,646**		**672,142.87**			
K. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	0		0.00			
G/L 830 Restricted for Debt Service	649,646		171,130.23			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		501,012.64			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**649,646**		**672,142.87**			

Budget Status Report

2025-2026 **GRIFFIN SCHOOL DISTRICT**

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 30

Reporting Month: May **Budget Type:** Revised **Fund Description:** Debt Service Fund

Differences	**0**	**0.00**

Budget Status Report

2025-2026 **GRIFFIN SCHOOL DISTRICT**

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 40

Reporting Month: May **Budget Type:** Revised **Fund Description:** Associated Student Body Fund

A. REVENUES	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 General Student Body	9,350	1,252.38	14,867.56		(5,517.56)	159.01
2000 Athletics	0	0.00	0.00		0.00	0.00
3000 Classes	1,000	0.00	0.00		1,000.00	0.00
4000 Clubs	5,300	340.00	4,943.75		356.25	93.28
6000 Private Moneys	1,700	0.00	0.00		1,700.00	0.00
Total	**17,350**	**1,592.38**	**19,811.31**		**(2,461.31)**	**114.19**
B. EXPENDITURES						
1000 General Student Body	9,800	0.00	792.31	4,824.45	4,183.24	57.31
2000 Athletics	0	3,490.50	12,095.46	0.00	(12,095.46)	0.00
3000 Classes	1,000	0.00	0.00	0.00	1,000.00	0.00
4000 Clubs	4,900	136.30	1,601.39	0.00	3,298.61	32.68
6000 Private Moneys	14,000	0.00	0.00	0.00	14,000.00	0.00
Total	**29,700**	**3,626.80**	**14,489.16**	**4,824.45**	**10,386.39**	**65.03**
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	**(12,350)**	**(2,034.42)**	**5,322.15**		**17,672.15**	**(143.09)**
D. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
E. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. NET CHANGE IN FUND BALANCE (C+D-E)	**(12,350)**	**(2,034.42)**	**5,322.15**		**17,672.15**	**(143.09)**
G. TOTAL BEGINNING FUND BALANCE	**42,302**		**49,503.94**			
H. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
I. TOTAL ENDING FUND BALANCE (F + G ± H)	**29,952**		**54,826.09**			
J. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	50		50.00			
G/L 819 Restricted for Fund Purposes	29,902		54,776.09			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**29,952**		**54,826.09**			

Budget Status Report

2025-2026 **GRIFFIN SCHOOL DISTRICT**

Basis of Accounting: Fund Balance
Account Codes: Agency
Fund Code: 40
Reporting Month: May
Budget Type: Revised
Fund Description: Associated Student Body Fund

Differences	**0**	**0.00**

Budget Status Report

2025-2026 **GRIFFIN SCHOOL DISTRICT**

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 90

Reporting Month: May **Budget Type:** Revised **Fund Description:** Transportation Vehicle Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Nontax	7,500	3,586.66	29,810.02		(22,310.02)	397.47
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	150,831	0.00	0.00		150,831.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	**158,331**	**3,586.66**	**29,810.02**		**128,520.98**	**18.83**
B. EXPENDITURES						
Type 30 Equipment	750,000	0.00	0.00	0.00	750,000.00	0.00
Type 40 Energy	0	0.00	0.00	0.00	0.00	0.00
Type 60 Bond Levy Issuance	0	0.00	0.00	0.00	0.00	0.00
Type 90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	**750,000**	**0.00**	**0.00**	**0.00**	**750,000.00**	**0.00**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
F. UNUSUAL OR INFREQUENT ITEMS – OUTFLOWS (GL 538)	**0**	**0.00**	**0.00**		**0.00**	**0.00**
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	**(591,669)**	**3,586.66**	**29,810.02**		**621,479.02**	**(105.04)**
H. TOTAL BEGINNING FUND BALANCE	**695,299**		**1,243,901.46**			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G + H ± I)	**103,630**		**1,273,711.48**			

Budget Status Report

2025-2026 **GRIFFIN SCHOOL DISTRICT**

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 90

Reporting Month: May **Budget Type:** Revised **Fund Description:** Transportation Vehicle Fund

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0		0.00			
G/L 819 Restricted for Fund Purposes	103,630		1,273,711.48			
G/L 830 Restricted for Debt Service	0		0.00			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**103,630**		**1,273,711.48**			
Differences	**0**		**0.00**			