# Griffin School District #324

## Griffin School Board Meeting

**Date and Time**

Wednesday January 28, 2026 at 6:00 PM PST

**Location**

Griffin School Library
6530 33rd Avenue NW
Olympia, WA 98502

Board Meeting Zoom Link

**Agenda**

| | | Purpose | Presenter |
|---|---|---|---|
| **I.** | **Opening Items** | | |
| **A.** | Record Attendance | | |
| **B.** | Call the Meeting to Order<br><br>Pledge of Allegiance<br>Approval of Meeting Agenda<br>Land Acknowledgement | Vote | |
| **C.** | Future Tech & Board Recognition<br><br>Presentation by Jason Pipkin and his Future Tech students. The Zoom recording will pause, as the members of the meeting will walk down to the Middle School for this presentation. | | |

| | | Purpose | Presenter |
|---|---|---|---|
| **D.** | School Board Recognition Month | | |

## II. Public Comment

| | | | |
|---|---|---|---|
| **A.** | Comments from the Public | FYI | |
| | Griffin School Board Meeting Public Comment Sign Up (Google Form) | | |

## III. CONSENT AGENDA

| | | | |
|---|---|---|---|
| **A.** | Approval of Board Meeting Minutes - December 17, 2025 | Approve Minutes | |
| **B.** | Approval of Study Session Minutes - January 14, 2026 | Approve Minutes | |
| **C.** | Approval of Warrants & Payroll | Vote | |
| **D.** | Approval of the Enrollment Report | Vote | |
| **E.** | Approval of the Personnel Report | Vote | |
| **F.** | Review of Public Records Requests | FYI | |
| **G.** | Approval of All Consent Agenda Items | Vote | |

## IV. NEW BUSINESS

| | | | |
|---|---|---|---|
| **A.** | State of the District | FYI | Kirsten Rue |

## V. OLD BUSINESS

## VI. POLICY - NEW

## VII. POLICY - UPDATES

## VIII. POLICY - REVIEW

| | | | |
|---|---|---|---|
| **A.** | 2106 Program Copmpliance | Vote | |

| | | Purpose | Presenter |
|---|---|---|---|
| **B.** | 6030 Financial Reports | Vote | |
| **C.** | 6040 Expenditures in Excess of Budget | Vote | |
| **D.** | 6213 Reimbursement for Travel Expenses | Vote | |

## IX. POLICY - REMOVAL

## X. DISTRICT REPORTS

| | | | |
|---|---|---|---|
| **A.** | Finance Director's Report | FYI | Kim Ferra |
| **B.** | Superintendent's Report | FYI | Kirsten Rue |

## XI. Closing Items

| | | | |
|---|---|---|---|
| **A.** | For the Good of the Order | Discuss | |
| **B.** | Executive Session | Discuss | |
| **C.** | Adjourn Meeting | | |

*"Where students thrive, feel valued, and shape a better world."*

# Coversheet

## Call the Meeting to Order

**Section:** I. Opening Items
**Item:** B. Call the Meeting to Order
**Purpose:** Vote
**Submitted by:**
**Related Material:** Land Acknowledgement.pdf

## Land Acknowledgement

The land we gather on today is the homeland of the Squaxin Island people. The people have existed here since time immemorial, populating the bays and inlets in massive longhouses and seasonal villages in countless numbers. They appropriately call themselves “The People of the Water”, because of the bounty of the region’s waterways, which have carried and sustained their people for millennia.

As a tribe, the people continue to work and thrive on these lands, contributing immensely to the cultural and economic wealth of the region.

The Squaxin people are still here today, thriving. The resiliency of these people past and present is acknowledged as we gather here today, and in this recognition of the lands we stand on let us commit to honoring them as they continue to uphold their traditions and culture, a culture that enriches our community like nothing else.

# Coversheet

## Approval of Board Meeting Minutes - December 17, 2025

| | |
|---|---|
| **Section:** | III. CONSENT AGENDA |
| **Item:** | A. Approval of Board Meeting Minutes - December 17, 2025 |
| **Purpose:** | Approve Minutes |
| **Submitted by:** | |
| **Related Material:** | Minutes for Griffin School Board Meeting on December 17, 2025 |

APPROVED

# Griffin School District #324

# Minutes

## Griffin School Board Meeting

**Date and Time**
Wednesday December 17, 2025 at 6:00 PM

**Location**
Griffin School
6530 33rd Way NW
Olympia, WA 98502

Board Meeting Zoom Link

**Directors Present**
Blair Baker, Emma Rose, Julie Osterberg, Tesa Frevert, Trish Hefton

**Directors Absent**
*None*

**Guests Present**
Alex Jones, Allison Adair, Amy Morgan, Ashley McCabe Herron, Erin Hagen, Jennifer Tomlin, Karen Lett, Kayleen Evans, Kim Ferra, Kirsten Rue, Members of the community supporting Paul Whitney, Members of the community supporting Suzanne Stottlemyre, Parents of HiCap students, Paul Whitney, Rebekah Keiser, Sherrie Hickam (remote), Suzanne Stottlemyre

### I. Opening Items

#### A. Record Attendance

## B. Call the Meeting to Order

Julie Osterberg called a meeting of the board of directors of Griffin School District #324 to order on Wednesday Dec 17, 2025 at 6:01 PM.
Blair Baker made a motion to Approve the Agenda.
Trish Hefton seconded the motion.
The board **VOTED** to approve the motion.
Director Frevert read the Land Acknowledgement statement.

## C. Oath of Office of Re-Elected Board Directors

Superintendent Rue administered the Oath of Office to Trish Hefton.

Superintendent Rue administered the Oath of Office to Julie Osterberg.

## D. Election of Board Chair

Tesa Frevert made a motion to Nominate Trish Hefton as Board Chair.
Blair Baker seconded the motion.
The board **VOTED** to approve the motion.

| **Roll Call** | |
|---|---|
| Emma Rose | Aye |
| Julie Osterberg | Aye |
| Tesa Frevert | Aye |
| Trish Hefton | Aye |
| Blair Baker | Aye |

## E. Election of Board Vice Chair

Tesa Frevert made a motion to Nominate Julie Osterberg as Vice Chair.
Blair Baker seconded the motion.
The board **VOTED** to approve the motion.

| **Roll Call** | |
|---|---|
| Tesa Frevert | Aye |
| Emma Rose | Aye |
| Trish Hefton | Aye |
| Julie Osterberg | Aye |
| Blair Baker | Aye |

## F. Board Recognition

Superintendent Rue recognized Suzanne Stottlemyre:
In recognition for her dedicated service to Griffin students. We celebrate Suzanne’s meticulous, detail-oriented work ethic and unwavering professionalism, which consistently set a high standard for academic excellence and ethical conduct. Furthermore, we wish to acknowledge the energy and care she pours into her National

Junior Honor Society students, fostering their growth and leadership development. Suzanne enriches our entire school community.

Superintendent Rue recognized Paul Whitney, Griffin Archery Coach:
In recognition for his dedication to the Griffin Archery program over many years. His unwavering commitment has been a cornerstone of the team's success, creating a lasting legacy of dedication and sportsmanship. We commend his participation in the Griffin Archery Partners (GAP) booster club, which will provide vital support and resources, significantly enhancing the experience for all student-archers.
Paul noted: Archery began in 2013. They had 80+ archers last year.

## II. PUBLIC COMMENT

### A. Comments from the Public

No individuals signed up for or addressed the Board during the public comment session.

## III. CONSENT AGENDA

### A. Approval of Board Meeting Minutes - November 18, 2025

Blair Baker made a motion to approve the minutes from Griffin School Board Meeting on 11-18-25.
Julie Osterberg seconded the motion.
The board **VOTED** to approve the motion.

### B. Approval of Study Session Minutes - December 3, 2025

Blair Baker made a motion to approve the minutes from Griffin School Board Study Session on 12-03-25.
Julie Osterberg seconded the motion.
The board **VOTED** to approve the motion.

### C. Approval of Warrants & Payroll

### D. Approval of the Enrollment Report

### E. Approval of the Personnel Report

### F. Public Records Requests

### G. Approval of All Consent Agenda Items

Blair Baker made a motion to Approval of all Consent Agenda Items.
Julie Osterberg seconded the motion.
The board **VOTED** to approve the motion.

## IV. NEW BUSINESS

### A. Griffin School Highly Capable Program

Presentation from the HiCap Team

Kayleen Evans, Ashley Herron, and Jennifer Tomlin presented the 2025-2026 Highly Capable (HiCap) program plan. The presenters noted that the program's structure has evolved over time to better meet student needs.

**Elementary Program Update**

Mrs. Evans and Mrs. Tomlin reported that they met over the summer to develop a comprehensive scope and sequence across all grade levels. This curriculum focuses on accelerated and differentiated content, project-based learning, and critical thinking. The program also introduced a monthly Social-Emotional Learning (SEL) component specifically tailored to the needs of highly capable students.

The presenters highlighted the addition of Paraeducator Leslie Merchant to the team. Mrs. Evans acknowledged Mrs. Merchant's significant contributions and positive impact on the program.

**Student Demonstrations**

Mrs. Tomlin explained that the program addresses the "fixed mindset" often found in high-achieving students. Early in the year, students worked with Mrs. Merchant to explore different types of intelligence (e.g., logic, linguistics, interpersonal) and the value of making mistakes.
Three students shared their "Wonder Projects," which involved independent research and creative synthesis:

- Nicholas presented a storyboard and script investigating whether dinosaurs ever exceeded 800 feet in height.
-Santi shared research regarding the Big Bang theory, explaining the expansion of the universe from a microscopic point.
-Lori presented her findings on the purpose of dreams, explaining REM sleep and how dreaming aids in problem-solving and creativity.

Additionally, students completed a real-world math project focused on creating and managing a budget for a Thanksgiving dinner. Superintendent Rue noted that these hands-on projects directly align with the district's strategic plan.

**Middle School Program & Inclusion Model**

Dr. Ashley Herron provided an update on the Middle School HiCap program:
**6th and 7th Grade:** Students are served through an enrichment course titled "Elevated Thinking," taught by Mrs. Stottlemyre. The course emphasizes financial literacy and community partnerships.
**8th Grade:** Dr. Herron is piloting an inclusion-based model inspired by International Baccalaureate (IB) frameworks. While HiCap-qualified students are automatically enrolled, any student wishing to engage in higher-level critical thinking may "opt-in."

Dr. Herron explained that while creating dual assignments (general education and "elevated") is labor-intensive, it has fostered high levels of student engagement and meaningful classroom discourse. She also shared that her participation in an ASU symposium on "action research" has informed the program's data collection and iterative design.

Director Frevert inquired about the "opt-in" statistics and whether students could "opt-out" if the workload became too difficult. Dr. Herron clarified that students commit for a full semester. Currently, 36 students are enrolled in Elevated ELA (including 7 or 8 HiCap-qualified students). No non-HiCap students have requested to opt-out, while one HiCap student who opted out initially has requested to return for the second semester.

Director Rose asked for evidence regarding the impact of the new models. Dr. Herron noted that formal evidence for the inclusion model would be available by February. Mrs. Tomlin added that the SEL component has already shown a positive impact by helping students view mistakes as learning opportunities.

Director Rose also inquired about the status of Gifted Education Plans (GEPs). Mrs. Evans and Mrs. Tomlin acknowledged that while GEPs were initiated two years ago, they were not completed last year due to scheduling challenges. The team expressed a goal to refine the GEP process so the documents follow students as they transition through grade levels.

Director Rose emphasized the importance of communication during the transition from elementary to middle school and suggested that if GEPs are too time-intensive to maintain, the district should evaluate their place in the formal plan, noting that state funding for HiCap is minimal.

A HiCap parent shared a testimonial regarding her son's positive experience. She thanked the teachers for being responsive to feedback by breaking up the testing sessions to make them less overwhelming for younger students and praised the work of Mrs. Merchant.

Director Hefton concluded the session by thanking the teachers and students for their presentation and dedication to the program.
Julie Osterberg made a motion to approve HiCap program.

Blair Baker seconded the motion.
The board **VOTED** to approve the motion.

## V. POLICY - NEW

### A. 1821 Standards for Individual School Directors

Julie Osterberg made a motion to approve Policy 1821.
Blair Baker seconded the motion.
The board **VOTED** to approve the motion.

### B. 4001 Public Information Program

Tesa Frevert made a motion to approve Policy 4001.
Blair Baker seconded the motion.
The board **VOTED** to approve the motion.

### C. 4060 Distribution of Information

Julie Osterberg made a motion to approve Policy 4060.
Blair Baker seconded the motion.
The board **VOTED** to approve the motion.

### D. 5254 Staff Expression

Julie Osterberg made a motion to approve Policy 5254.
Tesa Frevert seconded the motion.
Director Rose opened a discussion regarding the complexities of social media usage, noting that while she appreciated the policy's current language, the intersection of the First Amendment and social media often presents a "gray area." She expressed concern that the public often struggles to distinguish between an individual's status as a private citizen and their role as a district employee.

Director Osterberg concurred, noting the difficulty in navigating the boundaries between district time and personal time, particularly when content may be deemed offensive or in violation of district policy.
Director Frevert highlighted the specific verbiage of the policy, noting that the phrase "encouraged to remember" clarifies that the district is not actively monitoring personal accounts. She emphasized that in a small community, employees must remain mindful of their professional visibility.

Superintendent Rue provided legal context to assist the Board's consideration of the policy. She outlined specific categories of speech not protected by the First Amendment, including defamation, incitement to lawless action, and true threats. She further detailed the three-part legal test used to determine if employee speech is protected from disciplinary action:
1. The employee spoke as a private citizen.

2. The speech addressed a matter of public concern.
3. The employee's interest in the speech outweighed the district's interest in maintaining efficient school management and operations.

To illustrate this, Superintendent Rue cited a case where an employee was terminated after making disparaging remarks about immigrant students and the district. While the speech involved a national conversation, the district's interest in maintaining a trusted environment prevailed.

Superintendent Rue read the WSSDA Procedure: 5254P
This policy is a "discretionary" procedure.

Director Rose acknowledged that the procedure provided necessary clarity, and Director Frevert agreed, reiterating that the district's primary focus remains on the best interests of the students.
The board **VOTED** to approve the motion.

## VI. POLICY - UPDATES

### A. 1005 Key Functions of the Board

Tesa Frevert made a motion to approve updated Policy 1005.
Blair Baker seconded the motion.
The board **VOTED** to approve the motion.

### B. 1210 Annual Organizational Meeting

Emma Rose made a motion to approve updated Policy 1210.
Julie Osterberg seconded the motion.
The board **VOTED** to approve the motion.

### C. 1220 Board Officers and Duties of Board Members

Tesa Frevert made a motion to approve updated Policy 1220.
Julie Osterberg seconded the motion.
The board **VOTED** to approve the motion.

### D. 1630 Evaluation of the Superintendent

Tesa Frevert made a motion to approve updated Policy 1630.
Julie Osterberg seconded the motion.
The board **VOTED** to approve the motion.

### E. 4200 Parent Access and Safe and Orderly Learning Environment

Emma Rose made a motion to approve updated Policy 4200.
Tesa Frevert seconded the motion.

The board **VOTED** to approve the motion.

## VII. POLICY - REVIEW

### A. 2106 Program Compliance

Will review and vote at January 28, 2026 Board meeting.

### B. 6030 Financial Reports

Will review and vote at January 28, 2026 Board meeting.

### C. 6040 Expenditures in Excess of Budget

Will review and vote at January 28, 2026 Board meeting.

### D. 6213 Reimbursement for Travel Expenses

Will review and vote at January 28, 2026 Board meeting.

## VIII. POLICY - REMOVAL

### A. 4000 Public Information Program

Tesa Frevert made a motion to remove Policy 400.
Julie Osterberg seconded the motion.
The board **VOTED** to approve the motion.

### B. 6023 Post Issuance Compliance

Tesa Frevert made a motion to remove Policy 6023.
Julie Osterberg seconded the motion.
The board **VOTED** to approve the motion.

## IX. BOARD ROLES AND ASSIGNMENTS

### A. Election of the Board's Legislative Representative

Tesa Frevert made a motion to nominate Director Rose as Legislated Representative.
Blair Baker seconded the motion.
The board **VOTED** to approve the motion.

### B. Other Board Roles or Assignments

The Board discussed the creation of two new leadership roles: Tribal Liaison and Community Outreach Liaison.

Director Frevert emphasized the importance of maintaining clear lines of communication with the Board Chair and the Superintendent. She noted that Directors must "stay in their

lanes" to ensure roles remain distinct, adding that while the current Board communicates effectively, clear protocols are necessary to set a successful precedent for future boards. Director Rose agreed, noting that the Board-Superintendent relationship is vital and that the workload of individual members must be carefully considered.

Superintendent Rue reminded the Board that no single Director has the authority to speak on behalf of the entire Board or the District. She clarified that the role of a liaison is to act as a representative who listens and brings information back to the Board and Superintendent, rather than managing district operations.

Director Hefton asked the Board to affirm if these roles were still desired. Director Frevert responded that these positions are essential to meeting the goals of the Strategic Plan, noting that the model can be adjusted in the future if it proves ineffective. Director Hefton added that these "point persons" help carry work forward while respecting established professional boundaries. Director Baker noted that the Board should remain open to constructive feedback and recognize that what works for the current body may need to evolve for future boards.

Following the discussion, Director Hefton called for volunteers:
Director Frevert volunteered to serve as the Tribal Liaison.
Director Baker volunteered to serve as the Community Outreach Liaison.

It was noted that these assignments are representative roles and do not require a formal vote.

## X. GRIFFIN LEGISLATIVE PRIORITIES FOR 2026 SESSION

### A. Draft Priorities for Board Consideration

Director Rose reported on her attendance at the WSSDA General Assembly this past fall, where statewide priorities were established through a voting process. Following the assembly, Griffin School District Directors were asked to identify their top three choices from a list of 141 priorities.

Director Rose synthesized the feedback, identifying topics supported by three or more Directors. She then collaborated with Superintendent Rue to refine a list of 10–12 items into four final priorities that are most urgent for the Griffin community.

Superintendent Rue explained that they developed concise descriptions for each priority to ensure the district's advocacy goals are clear and accessible to the public.

Director Rose noted that while three of the priorities align directly with WSSDA’s broader platform, the Board felt it was necessary to specifically "call out" Transitional Kindergarten due to its local importance. She also highlighted the critical nature of Materials, Supplies,

and Operating Costs (MSOC), specifically citing the impact of rising insurance premiums on the district budget.

In response to a clarifying question from Director Frevert regarding specific data points, it was confirmed that the figure in the priority description should be 47%, not 53%.

Superintendent Rue stated that, upon Board approval, these priorities will be posted immediately to the district website and will be a key topic of discussion during the upcoming State of the District community meeting.

Director Hefton commended the team for completing this complex task within a tight timeline.
Julie Osterberg made a motion to approve legislative priorites.
Blair Baker seconded the motion.
Griffin School District Legislative Priorities 2026
The board **VOTED** to approve the motion.

## XI. DISTRICT REPORTS

### A. Finance Director's Report

Finance Director Kim Ferra presented the Budget Status Report through November 2025, noting that the district's financial trajectory is trending positively. She advised that while the General Fund remains stable, the Board should continue to monitor it closely in the coming months.

Ms. Ferra reported that all other district funds are performing well. She specifically commended the ASB for their diligent work and highlighted the efforts of Anneka Brown in facilitating the growth and management of ASB funds.

Regarding Capital Projects, Ms. Ferra shared that she met with Superintendent Rue and Alex Jones to discuss next steps for the district's facilities plan. With the boiler installation project now complete, the team is identifying future priorities.

The formal budgeting process for the upcoming year is slated to begin in February or March. Ms. Ferra noted that the timeline and projections will be heavily influenced by the outcomes of the current legislative session.

In an update on enrollment, Ms. Ferra stated that numbers remain steady, though the district is currently a few students below the initial projections.

### B. Superintendent's Report

Superintendent Rue reported on her recent attendance at the ESD Superintendent meeting, where she was accompanied by two Griffin students. She expressed her

appreciation for the students' engagement and their attentive participation during discussions. Superintendent Rue noted that following conversations with legislators, superintendents are being advised to prepare for potential further budget cuts at the state level. She extended her thanks to Director Rose for her ongoing legislative advocacy and expressed pride in the district's initiative to include student voices in these high-level conversations.

Looking ahead, Superintendent Rue announced a joint study session with the Olympia School District (OSD) scheduled for January 14, 2026. She met with OSD leadership to develop a draft agenda, which is set to include:
-The transition process for students moving from Griffin to Capital High School.
-Academic data regarding Griffin graduates.
-Updates on OSD capital projects.
-Curriculum alignment between the two districts.
-The role of student representatives.
-A shared review of legislative priorities.

Superintendent Rue invited the Board to submit any additional agenda items to either herself or Trish for consideration.

## XII. Closing Items

### A. For the Good of the Order

Director Osterberg would like to add that the President of the the OSD board has reached out to her. They ask if there area any questions they have for the OSD student rep, they would like them ahead of time.

Superintendent Rue suggested they can come up with a handful of questions. And they can be a resource for recommendations for bringing middle school students a part of our board. Please send specific questions to Trish and cc Kirsten.

Director Rose thanked Julie for serving at the Board chair and for Trish serving this next year. She is confident in the leadership of this board.

Director Frevert shared there is a band concert tomorrow at 7. Come early!

### B. Executive Session

### C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:40 PM.

Respectfully Submitted,

Trish Hefton

---

*"Where students thrive, feel valued, and shape a better world."*

# Coversheet

## Approval of Study Session Minutes - January 14, 2026

| | |
|---|---|
| **Section:** | III. CONSENT AGENDA |
| **Item:** | B. Approval of Study Session Minutes - January 14, 2026 |
| **Purpose:** | Approve Minutes |
| **Submitted by:** | |
| **Related Material:** | Minutes for Griffin School Board Study Session on January 14, 2026 |

APPROVED

# Griffin School District #324

# Minutes

## Griffin School Board Study Session

Joint Meeting with the Olympia School District

**Date and Time**
Wednesday January 14, 2026 at 6:00 PM

**Location**
Olympia School District
111 Bethel Street NE
Olympia, WA 98506

Board Meeting Zoom Link

**Directors Present**
Blair Baker, Emma Rose, Julie Osterberg, Tesa Frevert, Trish Hefton

**Directors Absent**
*None*

**Guests Present**
Allison Adair, Capital High School Employees, Gilbert Lamont, Hilary Seidel, Jess Tourtellotte-Palumbo, Kirsten Rue, Maria Flores, Members of the Superintendent's Office Staff, OSD Student Board Representatives, Patrick Murphy, Renee Fullerton

### I. Opening Items

**A.**

**Call the Meeting to Order**

6:02pm: Olympia School Board President Jess Tourtellotte-Palumbo opened the meeting and asked for introductions.

Superintendent Patrick Murphy welcomed everyone.
Trish Hefton called a meeting of the board of directors of Griffin School District #324 to order on Wednesday Jan 14, 2026 at 6:00 PM.

**B. Record Attendance**

## II. Transition Between Griffin School & Capital High School

**A. Griffin to CHS Transition**

Capital High School Counselor Nicole Sande presented the comprehensive transition plan for incoming students from Griffin Middle School. Ms. Sande's outreach involves three distinct visits to Griffin throughout the winter and spring terms to establish rapport with the 8th-grade class. Building on the success of the previous year, she will again include "Griffin Grad" seniors in her presentations to provide peer-to-peer mentorship.

In collaboration with Griffin Counselor Anne Zimmerman, Ms. Sande facilitates the technical registration process through the Qmlativ platform. This process includes personalized one-on-one sessions to review course selections and address specific student inquiries. Furthermore, the transition concludes with a campus-wide event in May, where 8th graders from all feeder schools receive guided tours and introductory orientations at CHS.

Superintendent Rue (Griffin) commended the CHS counseling team for their support, noting that the partnership has been instrumental in easing student anxiety during the move to high school. She highlighted a critical communication point for families: because Griffin and Capital reside in different districts, student data does not automatically "roll up" in the system. Superintendent Rue expressed appreciation for CHS's efforts in informing parents that they must actively register their students within the Olympia School District (OSD) to ensure a seamless transfer of records.

Director Hefton requested clarification on the transition protocols for students with specialized needs, specifically those with IEPs or 504 plans. Ms. Sande acknowledged that while differing data platforms between districts present a minor technical challenge, the human element remains the priority. She and Keegan Wood conduct direct meetings with these families to ensure service continuity. Adding to this, Ja'Waan Brown confirmed that the school offers individualized tours tailored to the needs of these specific families.

Superintendent Rue informed the Board that Griffin is currently transitioning to the IEP Online platform, following the lead of the ESD Special Education Co-op, which is

expected to improve data alignment. Superintendent Murphy concluded the discussion by emphasizing the importance of individualized support and directed the Board to the dedicated "Transitions" page on the OSD website, which serves as a central resource for diverse student needs.

## III. Griffin School Students' Data

### A. Griffin School Cohort 2025 & High School Credit in 8th Grade

Griffin School Graduation Cohort 2025

Superintendent Murphy presented data regarding the 2025 cohort, noting that this class was the first to graduate without the availability of COVID-19 waivers. Consequently, the district anticipates a slight decrease in graduation rates compared to previous years. Demographic slides were shared detailing the gender and race breakdown of the Griffin cohort. The data revealed that Griffin seniors achieved a cumulative GPA of 3.22. Additionally, the cohort earned 15 Associate Degrees and 3 IB Diplomas; it was noted that earning an IB Diploma is a significant achievement, with only 20 students reaching this milestone across the entire CHS graduating class. The majority of Griffin students continue to matriculate to CHS.

Superintendent Rue highlighted the significant growth in advanced academics, noting that Associate Degrees earned jumped from 4 in the class of 2024 to 15 in 2025. While acknowledging that the ninth-grade year often presents challenges, she expressed confidence that Griffin students are performing well. Superintendent Murphy underscored the critical importance of students remaining on track with credit acquisition early in their high school careers.
The discussion transitioned to the ongoing evaluation of Physical Science credits, a topic previously raised by Director Rose and Director Seidel. Director Seidel noted that this remains an equity concern, as Marshall Middle School does not currently offer the course. Superintendent Rue reported that, following a consultation with Principal Condee Wood to ensure student readiness for Biology, it was determined that Griffin students are well-prepared to continue receiving Physical Science instruction.

Executive Director of Teaching and Learning Inger Owen explained that while OSD aims for collective preparation across all subjects, teacher certification requirements remain a primary factor in course offerings. Principal Hagen clarified that Physical Science is available to all Griffin students through an "opt-in" model for high school credit. The school modifies the scope and sequence for these students without utilizing "tracking," ensuring the course is accessible to the entire 8th-grade student body.

Assistant Superintendent James Whitehead noted that an overwhelming number of Griffin students opted into the credit-bearing version of the course and performed well, specifically excelling in subsequent Biology courses. He reiterated that teacher

certification for 8th-grade Physical Science is the main barrier to expanding this offering across all OSD middle schools.

Superintendent Murphy confirmed that Griffin also offers Algebra and Geometry for high school credit. In response to his inquiry regarding class structure, Principal Hagen clarified that all 8th graders take the Physical Science course together, but students choose whether to transcribe the final grade as a high school credit. Superintendent Murphy characterized this model as "fascinating" and suggested OSD explore similar options for its 8th-grade students. Principal Hagen concluded by offering to have Griffin's Physical Science staff collaborate with OSD to share best practices.

## IV. Capital Projects

### A. OSD: Exec. Director of Business & Finance: Kate Davis, Exec. Director of Operations: Frank Wilson

OSD slides presented on Capital Projects & Panorama

The Directors presented an overview of the upcoming Technology and Facility Improvement levies, which are scheduled for the February ballot. A primary focus of these funds is the modernization of instructional technology, including the replacement of laptops and Chromebooks and the updating of classroom display systems. The proposal also encompasses software and staffing support, alongside critical operational technology such as network infrastructure and phone system upgrades. Planned construction projects prioritize facility safety, improvements to the Olympia High School Performing Arts Center, and district-wide HVAC modernization.

It was noted that the Griffin School District will share in these costs, which are subject to inflationary increases similar to those seen in salaries and software licensing. These totals are prorated based on student enrollment. Currently, the projected cost for shared network services is estimated to range between $53,000 and $73,000.

In addition to technology and safety, the Olympia School District (OSD) is planning to replace the artificial turf and lighting at Ingersoll Stadium. Further operational improvements include a centralized management strategy for district key systems and significant HVAC projects at both Olympia High School and Washington Middle School.

## V. Curriculum Alignment

### A. Superintendent Patrick Murphy & Teaching and Learning Executive Director Inger Owen

Superintendent Murphy noted that the data consistently demonstrates that Griffin students are performing exceptionally well. He emphasized the importance of ongoing

communication between the two districts to ensure alignment regarding student preparation and long-term academic trajectories.

Director Owen presented findings from the Panorama survey, a universal social-emotional learning screener that OSD has administered biannually since 2020. The data, which tracks Griffin students currently enrolled in OSD, shows that these students rank in the 99th percentile nationally for "sense of belonging." Across nearly all survey categories, OSD scores remain in the 90th percentile.

Superintendent Murphy highlighted specific results for Griffin students in grades 9–12. When asked how frequently they felt excited, happy, loved, or hopeful during the previous week, the majority responded "frequently" or "almost always." He noted that the data for "sense of belonging" peaked at the highest levels of the scale. Director Owen attributed these results to the transition efforts led by Assistant Principal Brown and Nicole Sande, suggesting that their work with 8th graders effectively sets the stage for a positive high school experience.

In response to an inquiry from Griffin Board Director Rose regarding practical ways to foster a sense of belonging at the middle school level, Director Owen pointed to the use of the Danielson Framework. OSD has updated its teacher evaluation rubrics to prioritize culturally responsive teaching and restorative practices. By providing educators with a robust toolbox focused on high-quality instruction and relationship-building, the district aims to strengthen the connection between students and their school community.

## VI. Student Representatives

### A. Capital High School, Avanti & Orla

Director Tourtellotte-Polumbo reflected on her two years working with Student Representatives, noting significant personal and professional growth. She emphasized that the experience has deepened her understanding of how to effectively bring student voices to the table and how those representatives continually challenge the Board to better engage with the school community.

Student representatives shared their perspectives on the school environment:
- Malachi Cardona (CHS): Emphasized that a sense of belonging is fostered by the wide variety of programs available, allowing students the freedom to explore different interests.
- Juniper Hummel-Church (Avanti): Highlighted the importance of the small-school environment and the unique opportunities it provides.
- Emma McDonald (ORLA): Noted that a culture of respect and kindness makes her school a welcoming place for students of all backgrounds.

The Griffin School Board, currently planning to add student representatives to their own Board, conducted a Q&A session with the representatives:

**Selection and Recruitment** Representatives reported discovering the role through school announcements, newsletters, and the OSD "Spotlight on Success." In several cases, outgoing representatives personally reached out to potential candidates. The standard process involves an online application followed by a formal interview.

**Training and Orientation** Initial training included correspondence and meetings with Board Directors, as well as peer-to-peer mentoring with existing student representatives. The "slow process" of learning board governance was supported by attending meetings as observers and participating in the Student Led Advisory Council (SLAC).

**Program Evaluation** The representatives generally felt welcomed and supported. Suggestions for improvement included providing more detailed schedules for board retreats and including a more comprehensive "job description" in the initial application to clarify the scope of the role.

**Support Systems** Peer support from fellow student representatives and the guidance of the Board Director liaison were cited as the most helpful resources for navigating their responsibilities.

**Student Engagement and Communication** Representatives utilize various methods to gather and share information, including:
Regular meetings with school principals and leadership groups.
Holding dual roles in ASB (Vice President or Treasurer) to facilitate information flow.
Using physical suggestion boxes and direct peer-to-peer outreach.

**Advice for Middle School Programs** The representatives advised the Griffin Board to ensure that student reps have a designated adult mentor for regular check-ins. They emphasized the importance of creating a friendly, low-pressure environment where students feel comfortable asking simple questions or stepping out during long sessions, such as public comment.

**Artificial Intelligence Policy** Superintendent Murphy addressed the board's approach to Artificial Intelligence, noting that OSD currently manages AI through the student handbook rather than a fixed policy, given the rapidly evolving nature of the technology. The district provides teachers with language and guidelines on how to integrate AI to enhance learning. Superintendent Murphy concluded by praising the current student representatives for their contributions and how well they complement the Board's work.

## VII. Legislative Priorities

### A. OSD Legislative Priorities

Olympia shared their 2026 Legislative Priorities.

### B.

### GSD Legislative Priorities

Griffin shared their 2026 Legislative Priorities.

## VIII. Other Business

### A. Griffin's AI Perspective

Director Renee Fullerton (OSD) inquired regarding Griffin School District's current stance and progress on Artificial Intelligence (AI) integration.

Superintendent Rue reported that the district is actively establishing parameters for student use. Assistant Principal Hagen is currently leading a working group—comprised of students and the district Technology Coordinator—to develop a formal proposal regarding Griffin's next steps, which will be presented to the Board upon completion.

Assistant Principal Hagen identified data security as the primary challenge, noting that the rapid evolution of AI platforms requires an ongoing, long-term commitment to oversight. Superintendent Rue expressed optimism regarding the potential for AI to support staff efficiency, though she reiterated that her immediate priority remains the protection of student and staff data, particularly as "closed systems" are not yet widely available.

Director Rose concluded the discussion by emphasizing the district's obligation to its students, staff, and the broader community. Acknowledging that AI can be a polarizing topic, she stressed the importance of a thoughtful and transparent communication strategy as the district moves forward with its implementation plans.

## IX. Closing Items

### A. Adjourn Meeting

7:40pm: Meeting adjourned by Superintendent Murphy.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:40 PM.

Respectfully Submitted,
Trish Hefton

---

**Documents used during the meeting**

*None*

---

*"Where students thrive, feel valued, and shape a better world."*

# Coversheet

## Approval of the Enrollment Report

**Section:** III. CONSENT AGENDA
**Item:** D. Approval of the Enrollment Report
**Purpose:** Vote
**Submitted by:**
**Related Material:** JANUARY 2026 Enrollment Count.pdf

# ENROLLMENT - January 5, 2026

2025 - 2026 School Year

## ELEMENTARY SCHOOL

| Teacher | Head Count | FTE | | Overage |
|---|---|---|---|---|
| **PRESCHOOL** | | | | |
| Hutnik | | | | |
| | **4** | *4* | | |
| **TRANSITIONAL KINDERGARTEN** | | | | |
| Hutnik | 14 | | | |
| MacGregor | 15 | | | |
| | **29** | *29.00* | | ***0*** |
| **KINDERGARTEN** | | | | |
| Anderson | 20 | | | |
| Daugherty | 20 | | | |
| Conley | 18 | | | |
| | **58** | *58.00* | | ***0*** |
| **FIRST GRADE** | | | | |
| Oestreich | 20 | *0.5* | *BK* | *0* |
| Shattuck | 21 | | | *0* |
| Singleton | 19 | | | *0* |
| | **60** | *59.50* | | *0* |
| **SECOND GRADE** | | | | |
| Evans | 20 | | | |
| Jenson | 21 | | | |
| Tomlin | 21 | | | |
| | **62** | *62.00* | | |
| **THIRD GRADE** | | | | |
| Alviar | 23 | | | *0* |
| Toepke | 24 | | | *0* |
| | **47** | 47.00 | | *0* |
| *** FOURTH GRADE** | | | | |
| Jirsa | 22 | *0.98* | *FL* | *0* |
| Schreck | 23 | | | *0* |
| Smith | 23 | | | *0* |
| *FL* | ***1*** | | | |
| AD | **1** | | | |
| | **70** | *69.02* | | *0* |
| *** FIFTH GRADE** | | | | |
| Dowler | 23 | *0.93* | **TR** | *0* |
| Ehresmann | 21 | | | *0* |
| Potkonjak | 22 | | | *0* |
| | **66** | *65.07* | | *0* |
| **Total Elementar** | **363** | *360.59* | | 0 |

| Teacher | Head Count | FTE | | Overage |
|---|---|---|---|---|
| **SPECIAL EDUCATION - CASE LOADS** | | | | |
| Thompson | 26 | | | *0* |
| St Louis | 23 | | | *0* |
| Hickam | 9 | | | *0* |
| Brown | 26 | | | *0* |
| Hutnik | **6** | | | |
| | **90** | | | *0* |

## MIDDLE SCHOOL

| | | | | |
|---|---|---|---|---|
| **SIXTH GRADE (ELA)** | | | | |
| Class 1 | 23 | | | *0* |
| Class 2 | 13 | | | *0* |
| Class 3 | 25 | | | *0* |
| St. Louis | 2 | | | *0* |
| | **63** | *63.00* | | *0* |
| *** SEVENTH GRADE** | | | | |
| Class 1 | 30 | *0.15* | *RM* | *0* |
| Class 2 | 27 | | | *0* |
| Class 3 | 20 | | | *0* |
| AG | **0** | | | |
| | **77** | *76.85* | | *0* |
| *** EIGHTH GRADE** | | | | |
| Class 1 | 19 | *0.28* | *MG* | *0* |
| Class 2 | 22 | | | |
| Class 3 | 19 | | | *0* |
| St. Louis | 1 | | | *0* |
| | **61** | *60.72* | | *0* |
| **Total MS** | **201** | *200.57* | | 0 |

| Grade | GEA | State |
|---|---|---|
| Preschool | 4 | 5 |
| Transitional K | 17 | 17 |
| Kindergarten | 20 | 17 |
| First Grade | 21 | 17 |
| Second Grade | 22 | 17 |
| Third Grade | 23 | 17 |
| Fourth Grade | 24 | 27 |
| Fifth Grade | 24 | 27 |
| Sixth Grade | 26 | 27 |
| Seventh Grade | 26 | 28 |
| Eighth Grade | 26 | 28 |

| | Case Load | Case Load |
|---|---|---|
| SPED | 27 | 27 |
| Life Skills | 10 | 10 |
| Preschool (1:10) | | 10 |

**********

| ACTUAL | | |
|---|---|---|
| **PRESCHOOL** | **4** | |
| **TK** | **29** | |
| **SPED** | **90** | |
| **BASIC ED** | **564** | *561.16* |
| **TOTAL** | **687** | |
| **TOTAL:** | **564** | |
| **TOTAL FTE:** | **561.16** | |

| ELL Students | |
|---|---|
| Sixth Grade | AB |
| Fifth Grade | JT |
| Kindergarten | PB |
| | 3 |

# Coversheet

## Approval of the Personnel Report

**Section:** III. CONSENT AGENDA
**Item:** E. Approval of the Personnel Report
**Purpose:** Vote
**Submitted by:**
**Related Material:** Personnel Report Jan 2026.docx.pdf

# Griffin School District

Personnel Report
Prepared by Kim Ferra

## Personnel Report

January 28, 2026 School Board Meeting

**Employment:**

- No Report

**Out of Endorsement:**

- No Report

**Leave of Absence:**

- No Report

**Extra-Curricular:**

- No Report

**Resignation/Termination/Provisional:**

- No Report

**Retirement:**

- No Report

**Other:**

- No Report

# Coversheet

## Review of Public Records Requests

**Section:** III. CONSENT AGENDA
**Item:** F. Review of Public Records Requests
**Purpose:** FYI
**Submitted by:**
**Related Material:** PUBLIC RECORDS REQUEST LOG - 2025-2026.pdf

# PUBLIC RECORDS LOG

| Date Received | Requester | Original Request | Records Produced | Redacted/Withheld Records | WAC/RCW for Redaction | Date Request Closed | 3rd Party Notification | Retention Schedule |
|---|---|---|---|---|---|---|---|---|
| Sept. 16, 2026 | Joanna Carns, Griffin PTO VP | Zoom recording from most recent board meeting: 9/10/2025 | Emailed Zoom Link: School Board Study Session 9.10.2025 | No redactions | N/A | Sept. 17, 2025 | | |
| Sept. 24, 2025 | Maitri Sojourner, Community Member | Pursuant to SB 5004, which became law on July 27, 2025, Griffin School District is to "develop an emergency response system using evolving technology to expedite the response and arrival of law enforcement in the event of a threat or emergency at school." The District is to submit a progress report on its implementation of this emergency response system to The Office of the Superintendent of Public Instruction (OSPI) by October 1, 2025. I hereby request a copy of the progress report on the implementation of this emergency response system as soon as it has been submitted to OSPI. | https://drive.google.com/file/d/1tf6sD_Ilv2I9UW4puPc36U7i8R14vFYr/view?usp=drive_link | We do not have access to the "progress report". | N/A | Sept. 29, 2025 | | |
| Sept. 29, 2025 | Sherrie Hickam, Griffin Staff, on behalf of the GEA | Zoom recording from board meeting: 9/24/2025 | Emailed Zoom Link: School Board Meeting 9.24.2025 | No redactions | N/A | Sept. 29, 2025 | | |
| January 9, 2026 | Sarah Harmon | Copies of current or active executed contrtacts, agreements, amendments, and associated procurement documents between the Griffin School District #324 and Apple. * The names of the contracting parties<br>* The nature and purpose of the contract<br>* The contract start and end dates<br>* The total contract value or cost<br>* Any amendments, extensions, or renewals related to the contract | None - GSD does not have a contract, agreement, amendments, or associated procur3ement documents. | N/A | N/A | January 9, 2026 | | |

# Coversheet

## State of the District

**Section:** IV. NEW BUSINESS
**Item:** A. State of the District
**Purpose:** FYI
**Submitted by:**
**Related Material:** State of the District Superintendent’s Update 2026.pdf

GRIFFIN SCHOOL DISTRICT #324

# STATE OF THE DISTRICT
# SUPERINTENDENT'S UPDATE

JANUARY

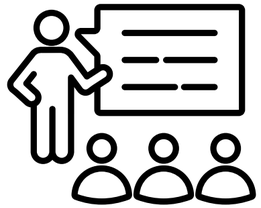
2026



*Where students thrive, feel valued, and shape a better world.*

# Griffin's Strategic Plan:

# Our COMMITMENTS...



## Effective & Engaging Instruction

- Student-centered teaching & learning
- High quality curriculum
- Real-world, applied learning experiences
- Continuously strengthening staff practice through professional learning



## Welcoming & Supportive Learning Environments

- Every student feels valued & known
- Consistent application of restorative practices to build & repair relationships
- Multi-tiered Systems of Support to ensure academic, behavioral, & social-emotional needs are met



## Family & Community Engagement

- Strong, two-way partnerships with families
- Clear, accessible communication with community
- Shared decision-making & meaningful engagement opportunities
- Strategic collaboration to support student success



## Responsible Fiscal & Operational Management

- Transparent stewardship of resources
- Align budget to strategic plan
- Maintain safe & modern facilities
- Support staff growth
- Strengthen funding streams through advocacy
- Prioritize organizational sustainability

# Griffin Grads:

Olympia School District

## Class of 2025 Cohort Data



## 56 students in the class of 2025 attended OSD high schools

- 94.6% “on time” Graduation Rate (OSD’s grad rate was 90.6%)
- Average GPA: 3.22
- 3 Full International Baccalaureate (I.B.) Diplomas (20 total CHS students)
- 15 Associate's Degrees (up from 5 last year)
- 91% attendance rate

Note: Class of 2025 is first class to not benefit from COVID waivers

10th Grade Data

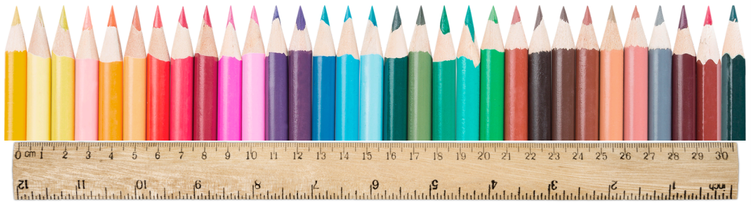
# "On Track to Graduate"

- 92.1% of our current sophomores are on track to graduate
  - Olympia School District: 82%
  - State of Washington: 71.9%

- Of the 6 who are credit deficient, most are only slightly deficient (3 are one credit & 2 are ½ credit behind with possibility of graduating on time)

# How are we doing compared to others?

## OSPI Report Card Data for 2024-25

|  | Griffin | Olympia School District | State of Washington |
|---|---|---|---|
| English Language Arts | 83.80% | 79% | 70.9% |
| Math | 77.4% | 71.4% | 63.3% |
| Science | 86% | 70.1% | 62.6% |
| Students Attending 90% or More of School Days | 73.7% | 67% | 72.9% |

Powered by BoardOnTrack

2025

# Griffin's School Improvement Goal Areas:

2026



- Math
- Climate & Belonging
- Family & Community Engagement

# MATH

- Elementary “WIN” time focused on math (grades 3-5)
- “Math Boost” enrichment class at middle school level for students who need additional support
- iReady Math professional development for staff
- Math focused student growth goals, connected to the evaluation process, for middle school math teachers and elementary teachers

# CLIMATE & BELONGING

# Expanding Enrichment, Extracurricular Opportunities, & Student Leadership Opportunities





## Last year, the District & GEA developed new contract language regarding Extracurricular Stipends

This allowed us to…

- Expand club offerings
  - Cooking Club, Sk8board Club, Running Club, Drill Team/Dance Club, ASB Leadership Club, Archery, National Junior Honor Society
- Retire clubs when staff no longer are available to serve as advisors
- We have the potential to add clubs on a yearly basis
  - Look for Chess Club & Art Studio Club potentially coming next year

## Added Student Leadership Opportunities

- ASB Leadership Club
- Grizzly Compass Crew
- Student Advocate Training: Students will provide peer support in our Restorative Center
- Coming Next Year: Student Representatives to the School Board

## Revised the middle school master schedule for 2025-26

Embedded new enrichment classes into the schedule

- Future Technology (7th/8th)
- Preparation for Success (6th)
- Earth Keepers (6th)
- Elevated Thinking (6th/7th Hi Cap)
- Creative Writing (7th/8th)





Powered by BoardOnTrack

FAMILY & COMMUNITY ENGAGEMENT

# Expanding Family & Community Involvement

## Last Year, focus was on Strategic Plan development…

- Questionnaire sent out to families and community members
- Community Cafe event to gather feedback to inform our plan

## This year

- Parents as Partners:
  - Elementary Family Meetings
  - Middle School Open House Restructured
- Instructional Materials Committee
- Strengthening our Multi-channel Communications
  - Monthly district newsletter
  - Accuracy & clarity of information on all channels
- Spring Family Perception Survey–goal is to increase participation

## Future Forward

- Long-Range Facilities Committee

# Griffin PTO

- Field Trip with Transportation for every grade level
- $150 per teacher for supplies that enrich the learning environment
- Staff Wellness Table
- Season of Sharing
- Griffin Pollinator Garden

## School Community Events:

- Arts Walk
- Science Fair
- Fall Festival
- Dances
- School Plays

# Griffin School Foundation

- Teacher Grants
- Student Scholarships
- Principals' Fund
- Biannual Foundation Auction: "Raise the Paddle" to Support Various Projects
- Memorial Garden

Powered by BoardOnTrack

Thank You!




# Value of the Small, Local School District

**The tax rate at Griffin is the second lowest in Thurston County (second only to Yelm due to multiple Educational Programs & Operations "EP&O" Levy failures)**

**Thurston County School Districts**
**2025 Total Tax Rates[1]**

| District | Assessed Value[2] ($) | Bonds ($) | EP&O ($) | Capital ($) | Trans. ($) | Total ($) |
|---|---|---|---|---|---|---|
| Centralia School District No. 401 | $ 100,460,700 | 1.0678 | 1.4484 | - | - | 2.5162 |
| **Griffin School District No. 324** | **$ 2,166,523,335** | **-** | **1.2016** | **0.6206** | **-** | **1.8222** |
| North Thurston School District No. 003 | $ 24,356,691,435 | 1.5259 | 2.0020 | 0.7430 | - | 4.2708 |
| **Olympia School District No. 111** | **$ 15,521,793,070** | **1.3115** | **1.9246** | **0.9206** | **-** | **4.1567** |
| Rainier School District No. 307 | $ 1,082,847,289 | 0.6866 | 2.4801 | 0.9940 | - | 4.1607 |
| **Rochester School District No. 401** | **$ 2,231,863,809** | **-** | **2.4124** | **-** | **-** | **2.4124** |
| Tenino School District No. 402 | $ 2,012,960,675 | - | 2.0128 | 0.8519 | - | 2.8646 |
| **Tumwater School District No. 033** | **$ 10,349,410,612** | **1.1704** | **2.0961** | **0.6160** | **-** | **3.8825** |
| Yelm School District No. 002 | $ 5,327,642,196 | 1.1438 | - | - | - | 1.1438 |

*(1) 2025 Bond Assessed Value does not include TAV.*

*(2) Thurston County values only.*

# 5 Types of District Budgets

## "Don't cross the streams!"



1. General Fund
   - Funding Source: State Apportionment, Federal Programs, and EP&O Local Levy
   - Pays for "People", Curriculum, and MSOC's (Materials, Supplies, and Operating Costs)
2. Associated Student Body (ASB)
   - Money raised by the students and for the students
3. Transportation Vehicle Fund
   - Funding Source: State Funding for Vehicle Purchases (does not pay for bus maintenance or bus drivers)
4. Capital Projects Fund
   - Funding Source: Local Capital Levy
   - Pays for technology needs, facilities maintenance and upgrades, and some associated personnel costs
5. Debt Service Fund
   - Used to pay the principal and interest on bonds
   - Griffin does not currently have a bond

# Capital Fund Projects: Facilities & Technology



Before



After

## Capital Levy Dollars & Grants at Work:

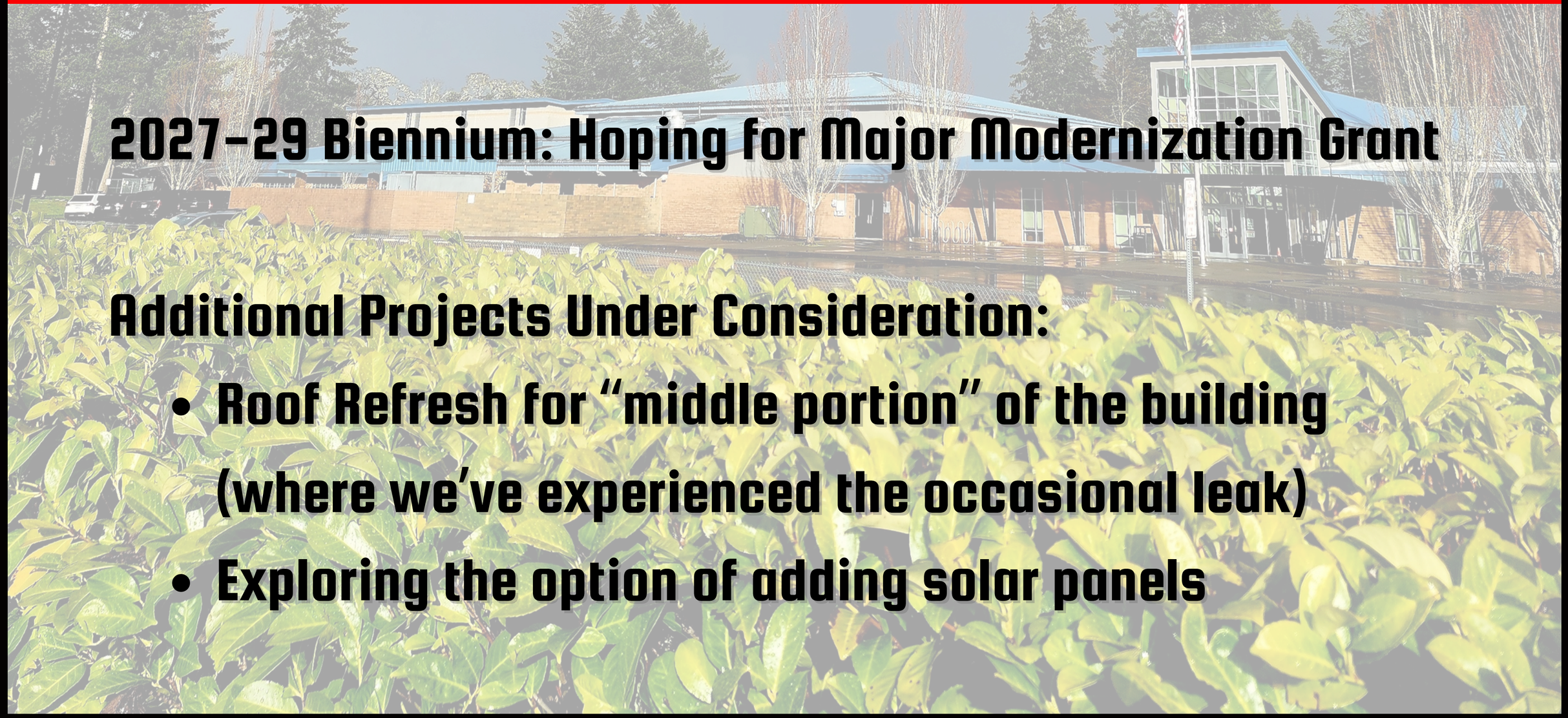
### Completed Projects

- The BOILER: replaced with a high-efficiency propane boiler system
  - Eventually, this will become a backup system
- Energy Star Rated Hot Water Tanks in the Kitchen
  - Replaced aging hot water heaters
- Repaired Gym Wall: Sealed to prevent further leaking

### Other Facilities Updates coming soon (Summer 2026):

- LED high efficiency lighting upgrade
- Water System PFAS Treatment Plant & Reservoir Replacement
- Electric Heat Pump with energy efficient heating/cooling units in classrooms, offices, meeting spaces
- Library Remodel: Furniture & Classroom Space
- 4th/5th Grade Wing Remodel: Storage and Bathroom

# Capital Fund Projects Continued



## 2027-29 Biennium: Hoping for Major Modernization Grant

## Additional Projects Under Consideration:

- Roof Refresh for "middle portion" of the building (where we've experienced the occasional leak)
- Exploring the option of adding solar panels

# Technology Refresh

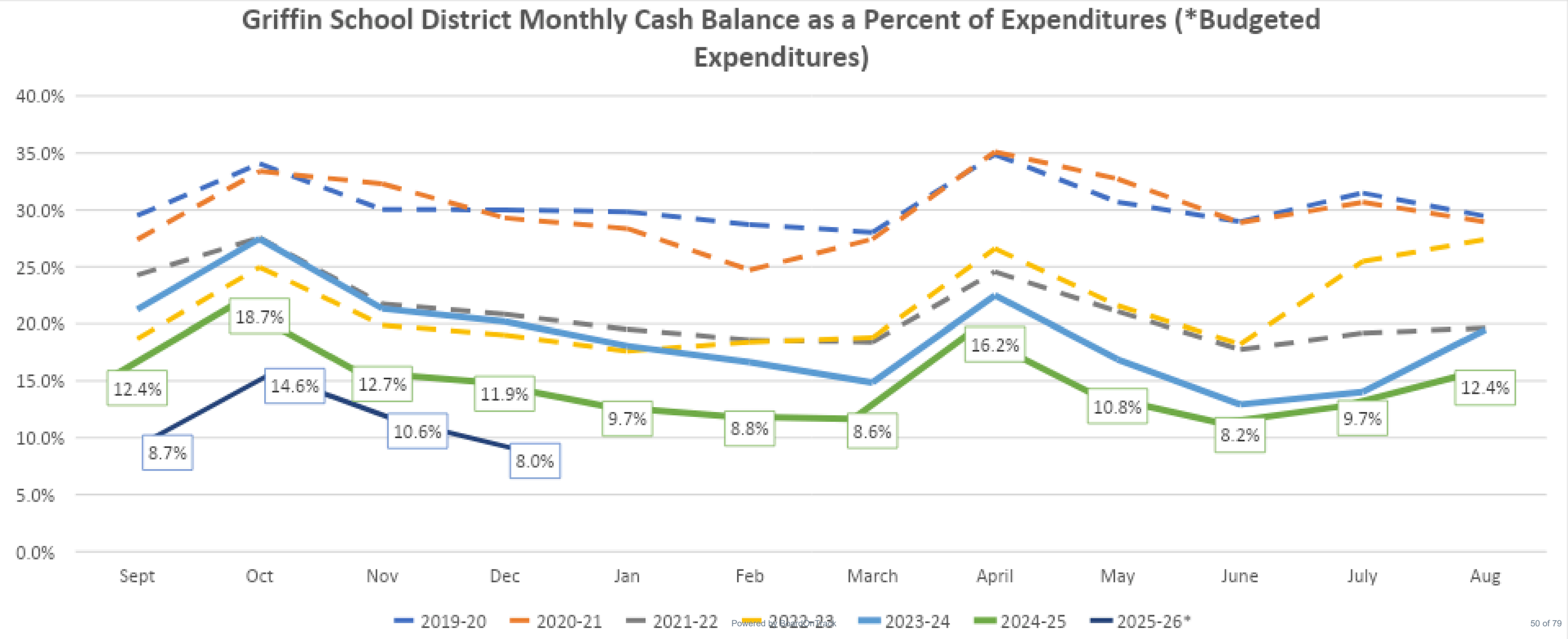
- Completed Summer 2025 for 2025-26 School Year
  - Replacement of approximately 30 classroom projectors that were at or nearing end of life
  - Teacher laptop refresh and upgrade
    - Replaced iMac's in Library with current teacher laptops to create a computer lab
  - 75 Student iPads
- Summer of 2026 for 2026-27 School Year
  - Update Network Infrastructure
  - 75 Student iPads (all 7th gen devices will be retired)

# General Budget Update

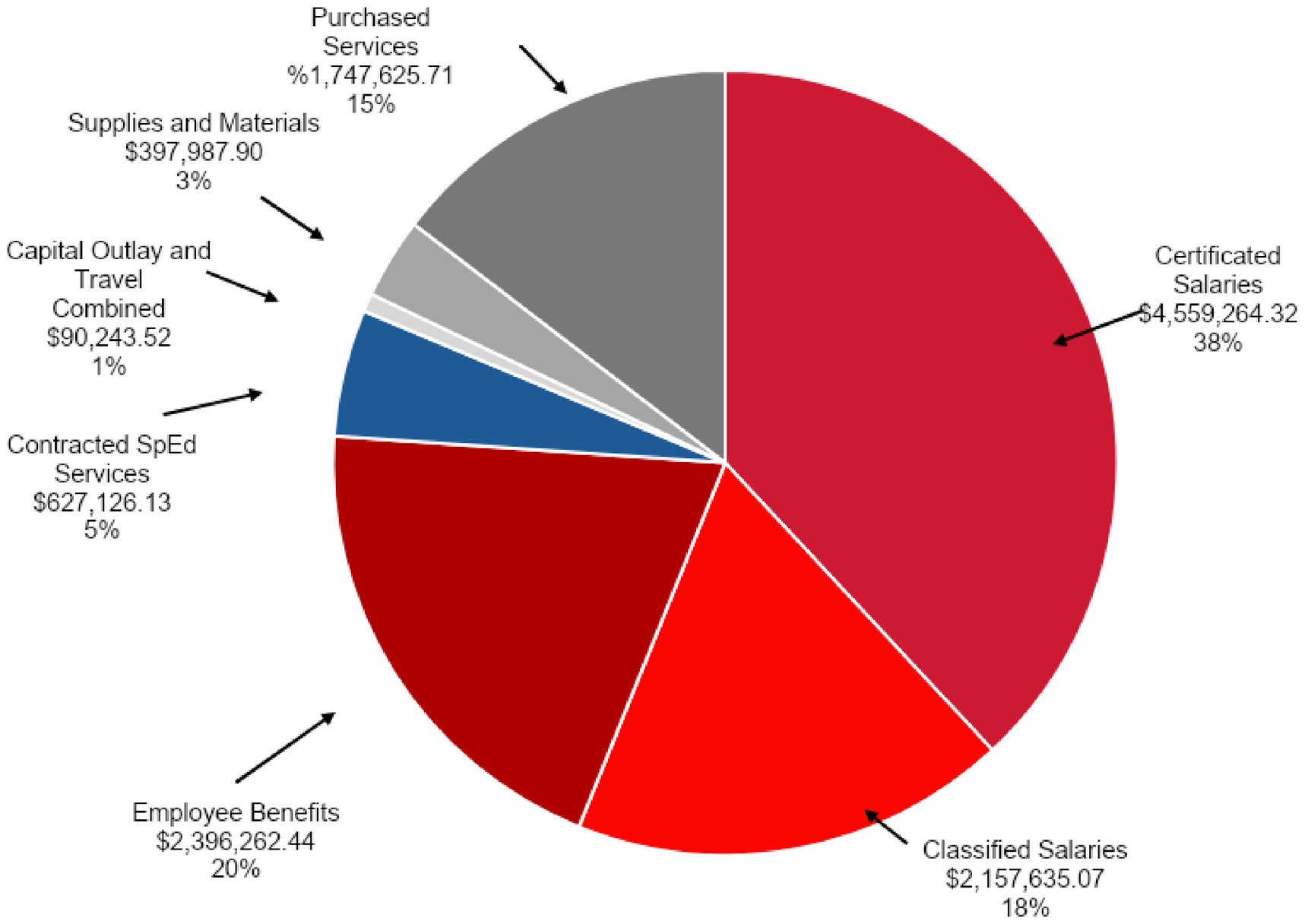
# General Budget:

# Griffin's Cash Flow Trends

*Why is General Budget cash flow falling at Griffin?*



# Analysis of 24-25 Budget




**Among other things, the general budget pays our people, helps us purchase curriculum and supplies, and keeps our lights on.**

# Funding for Classroom Substitute Teachers & Paraeducators is Subsidized by the Levy

| | State Funding for Substitutes | Certificated & Classified Substitues & Temporary Staff Expenditures | Balance of Funding & Expenditures |
|---|---|---|---|
| 2022-23 | $18,087.00 | $141,819.00 | -$123,732.00 |
| 2023-24 | $17,658.00 | $212,244.00 | -$194,586.00 |
| 2024-25 | $17,802.00 | $134,481.00 | -$116,680.00 |

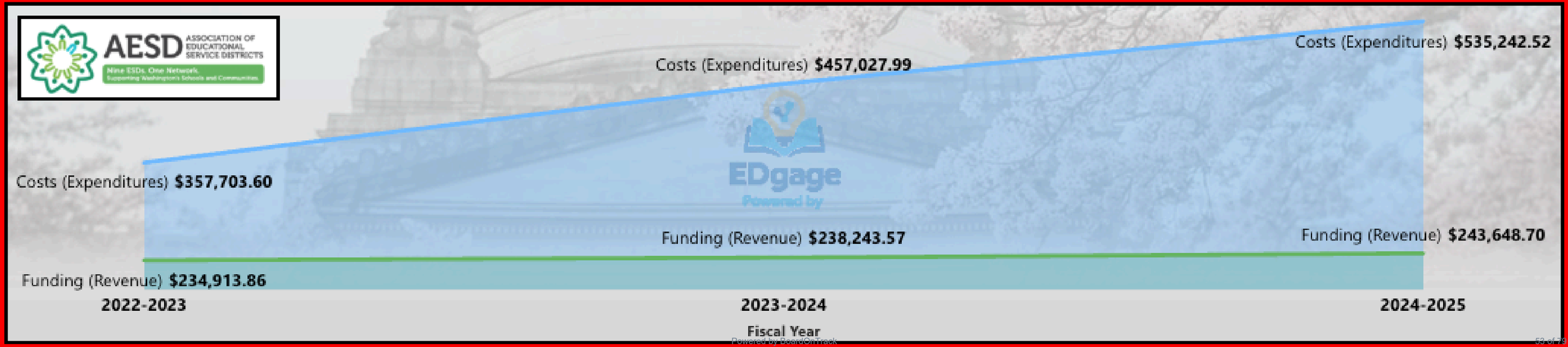
## Substitute Costs Year-to-Date: $43,802.42

# Utilities & Insurance

**Inflation chips away at our ability to purchase curriculum and quality learning experiences for our students.**

| Fiscal Year | Difference |
|---|---|
| 2022-2023 | ($122,789.74) |
| 2023-2024 | ($218,784.42) |
| 2024-2025 | ($291,593.82) |
| **Total** | **($633,167.98)** |

| Fiscal Year | Per Pupil Amount |
|---|---|
| 2022-2023 | ($211.04) |
| 2023-2024 | ($395.12) |
| 2024-2025 | ($499.62) |
| **Total** | **($1,105.78)** |



# What is the "McCleary Decision"?

- Washington State Constitution states: It is the "paramount duty" of the state of Washington to "make ample provision for the education of all children residing within its borders."
- 2007: McCleary v. State of Washington case filed
  - Lawsuit, claiming that the state was falling short of its "paramount duty"
  - Proposed that schools be funded based on a "prototypical model"
- 2010: Supreme Court of Washington ruled for the plaintiff
- 2017: The Legislature
  - Increased state allocations for K-12
  - Replaced the state salary allocation model
  - Limited use of local levy dollars; supposed to be used for "enrichment"

# The Post-McCleary "PROTOTYPICAL MODEL": Driven by Enrollment

## Griffin Enrollment (K-8): 561.76 (as of Dec)  TK Enrollment: 23.6 (as of Dec)

| | Prototypical Model Funds... | Griffin Has... |
|---|---|---|
| Paraeducators | 1.3 FTE | 14 FTE (+2 for TK) |
| Building Principals | 1.8 FTE | 2.0 FTE |
| Classroom Teachers | 29.77 FTE | 32 FTE (+2 for TK) |
| Counselors | 1.6 FTE | 1.8 FTE |
| Tech Support | .4 FTE | 1.0 FTE |
| Facilities, Maintenance, Grounds | .4 FTE | 2.0 FTE |
| Custodians | 2.4 FTE | 3.0 FTE |

**Extra staffing beyond the prototypical model is paid for through local EP&O levy dollars AND state and federal program funding (Title, LAP, ELL, Hi Cap, Special Education).**

# Certificated Salaries: Before McCleary

- A state salary schedule existed
- More experience = higher salaries = more apportionment from the state

# Certificated Salaries: After McCleary

- Created a flat Certificated Salary allocation
- This year, that amount is $80,164

**Only 3 of GSD's full-time teachers earn a salary that is fully covered by state funding.**

# Griffin's Board Adopted Legislative Priorities

1. Fund, Support, and Preserve Transitional Kindergarten
2. Increase Funding for Materials, Supplies, and Operating Costs
3. Fully Fund Special Education Services
4. Resist New Unfunded Mandates and Stabilize District Budgets

Powered by BoardOnTrack

# Questions?



2026

*Thank You for your ongoing support!*

***Where students thrive, feel valued, and shape a better world.***

# Coversheet

## 2106 Program Copmpliance

**Section:** VIII. POLICY - REVIEW
**Item:** A. 2106 Program Copmpliance
**Purpose:** Vote
**Submitted by:**
**Related Material:** 2106 Program Compliance.pdf

Policy: 2106
Section: 2000 - Instruction

## Program Compliance

On or before October 1, the superintendent will determine if the district is in compliance with the following program requirements:

A. Appropriate measures are taken to safeguard all student and school district permanent records against loss or damage;
B. Provision is made for the supervision of instructional practices and procedures;
C. Current basic instructional materials are available for required courses of study;
D. A program of guidance, counseling and testing services is maintained for students in all grades offered by the school district;
E. A learning resources program is maintained;
F. The physical facilities of each building are adequate and appropriate for the educational program offered;
G. There is adequate provision for the health and safety of all students within the custody of the school district;
H. A current policy statement pertaining to the administration and operation of the school district is available online or in each building's administrative office including, but not limited to, policies governing the school building and classroom visitation rights of non-students;
I. The district is in compliance with the statutes which prohibit unequal treatment of individuals on the basis of race, sex, creed, color, honorably discharged veteran, sexual orientation, presence of any sensory, mental or physical disability or the use of a trained guide dog or service animal by a person with a disability and national origin in activities supported by common schools and which require equal access to Boy Scouts of America and other designated youth groups;
J. Within each school, the school principal has determined that appropriate student discipline is established and enforced. The school principal has conferred with the certificated employees in the school building in order to develop and/or review building disciplinary standards and the uniform enforcement of those standards;

Griffin Reviewed: **December 3, 2025**
WSSDA Last Revised: **December 01, 2011**
Griffin Adopted: May 17, 2000
Classification: **Important**

Prior Revised Dates: **10.98; 04.01; 08.04; 10.07**

**Cross References:**

- 6800 - Safety Operations and Maintenance of School Property
- 5240 - Evaluation of Staff
- 4040 - Public Access to District Records
- 4001 - Public Information Program
- 3410 - Student Health
- 3231 - Student Records
- 3210 - Nondiscrimination
- ~~2410 - High School Graduation Requirements~~
- ~~2140 - Guidance and Counseling~~
- 2104 - Federal and/or State Funded Special Instructional Programs
- 2090 - Program Evaluation
- 2020 - Course Design, Selection, and Adoption of Instructional Materials
- 1310 - Policy Adoption, Manuals and Administrative Procedures

---

© 2020-2025 Washington State School Directors' Association. All rights reserved.

# Coversheet

## 6030 Financial Reports

**Section:** VIII. POLICY - REVIEW
**Item:** B. 6030 Financial Reports
**Purpose:** Vote
**Submitted by:**
**Related Material:** 6030 Financial Reports.pdf

**Policy: 6030**
**Section: 6000 - Management Support**

# Financial Reports

**Monthly Report**
The business office will prepare a monthly budget status report of the following funds:

A. General Fund (GF);
B. Capital Projects Fund (CPF);
C. Debt Service Fund (DSF);
D. Associated Student Body Fund (ASB Fund); and
E. Transportation Vehicle Fund (TVF).

A “statement of financial condition” will be submitted to the board each month. The superintendent will reconcile ending net cash and investments, revenues and expenditures reported by the county treasurer with the district records for all funds. As part of the budget status report, the superintendent will provide each director with a brief written explanation of any significant deviation in revenue and/or expenditure projections that may affect the financial status of the district.

**Annual Financial and Statistical Report**
At the close of each fiscal year, the superintendent, as board secretary, will submit to the board an annual financial statistical report. The report will include at least a summary of financial operations for the year.

Reviewed by Griffin: **December 3, 2025**
WSSDA Last Revised: **April 01, 2013**
Griffin Adopted: **November 17, 1999**
Classification: **Discretionary**
Prior Revised Dates: **02.98; 12.11**

**Legal References:**
- RCW28A.150.230Basic Education Act - District school directors responsibilities
- RCW28A.400.030(3)Superintendents duties
- WAC392-123-110Monthly financial statements and reports prepared by school district administrator
- WAC392-123-115Monthly budget status reports
- WAC392-123-120Statement of financial condition - Financial position of the school district
- WAC392-123-125Personnel budget status report

- WAC392-123-132Reconciliation of monthly county treasurers statement to district records

**Management Resources:**

- 2013 - April Issue
- Public Records Transparency Report Form

**Cross References:**

- 6020 - System of Funds and Accounts

---

© 2020-2025 Washington State School Directors' Association. All rights reserved.

# Coversheet

## 6040 Expenditures in Excess of Budget

**Section:** VIII. POLICY - REVIEW
**Item:** C. 6040 Expenditures in Excess of Budget
**Purpose:** Vote
**Submitted by:**
**Related Material:** 6040 Expenditures in Excess of Budget.pdf

Policy: 6040
Section: 6000 - Management Support

## Expenditures in Excess of Budget

Total budget expenditures for each fund as adopted in the budget will constitute the appropriations of the district for the ensuing fiscal year. The board will be limited in the incurring of expenditures to the grand total of such appropriations.

Board members, administrators or staff who knowingly or negligently violate or participate in a violation of this policy by incurring expenditures in excess of appropriations will be held civilly liable, jointly and severally, for such expenditures, including consequential damages, for each such violation. If as a result of any civil or criminal action the violation is found to have been done knowingly, such board member, administrator or staff member who is found to have participated in such breach will immediately forfeit his/her office or employment.

In the event of an emergency requiring expenditures in excess of the budget, the board may adopt a resolution which states the conditions constituting the emergency and the amount of the appropriation necessary to correct the situation. At any other time that the budget is to be increased by making an additional appropriation, the board, after proper notice, will adopt a resolution stating the facts and the amount of appropriation necessary to correct the situation. Any person may appear at the meeting at which the appropriation resolution is to be voted on and may be heard for or against the adoption. Passage of the resolution requires a majority vote of all members of the board.

Griffin Reviewed: **December 3, 2025**
WSSDA Last Revised: **December 01, 2011**
Griffin Adopted: **November 17, 1999**
Classification: **Discretionary**
Prior Revised Dates: **2.06**

**Legal References:**

- RCW28A.225.250Cooperative programs among school districts - Rules
- RCW28A.505.150Budgeted expenditures as appropriations - Interim expenditures - Transfer between budget classes - Liability for non-budgeted expenditures

- RCW28A.505.170First class school districts - Emergency or additional appropriation resolutions - Procedure
- WAC 392-123-071Budget extension - First class school districts
- WAC 392-123-072Budget extension - Second class school districts

---

© 2020-2025 Washington State School Directors' Association. All rights reserved.

# Coversheet

## 6213 Reimbursement for Travel Expenses

**Section:** VIII. POLICY - REVIEW
**Item:** D. 6213 Reimbursement for Travel Expenses
**Purpose:** Vote
**Submitted by:**
**Related Material:** 6213 Reimbursement for Travel Expenses .pdf

Policy: 6213
Section: 6000 - Management Support

# Reimbursement for Travel Expenses

The actual and necessary expenses of a director, administrator, staff member or designate of the district incurred in the course of performing services for the district, whether within or outside of the district, may be reimbursed in accordance with the approval and reimbursement procedures of the district. For purposes of this policy, travel expense includes amounts paid for use of personal automobiles, other transportation, and actual expenses or reimbursement in lieu of actual expenses for meals, lodging and related items that are necessary while in the conduct of official business of the district. A staff member or district officer may be reimbursed for gratuities not exceeding customary percentages for the cost of meals as well as reasonable amounts for services such as baggage handling when the costs are incurred while the individual is engaged in district business or other approved travel.

Reimbursement for travel expenses will be made pursuant to the federal internal revenue code and Internal Revenue Service regulations.

Griffin Reviewed: **December 3, 2025**
Griffin Adopted: **April 27, 2016**
WSSDA Last Revised: **December 01, 2011**
Classification: **Important**
Prior Revised Dates: **12.99; 04.05**

**Legal References:**

- RCW28A.320.050Reimbursement of expenses of directors, other school representatives, and superintendent candidates - Advancing anticipated expenses
- RCW 42.24.090Municipal corporations and political subdivisions - Reimbursement claims by officers and employees
- Ch. 3, Sec. 4, Page 1School Accounting Manual

**Management Resources:**

- Policy News, April 2005 Credit Card Policy Updated
- Policy News, December 1999 IRS rules impact travel reimbursement

© 2020-2025 Washington State School Directors' Association. All rights reserved.

# Coversheet

## Finance Director's Report

**Section:** X. DISTRICT REPORTS
**Item:** A. Finance Director's Report
**Purpose:** FYI
**Submitted by:**
**Related Material:** Budget Status Dec 2025.pdf
Finance Report Jan 2026.docx.pdf

# Budget Status Report

**2025-2026** **GRIFFIN SCHOOL DISTRICT**

**Basis of Accounting:** Fund Balance **Account Codes:** Agency **Fund Code:** 10

**Reporting Month:** December **Budget Type:** Revised **Fund Description:** General Fund

| A. REVENUES/OTHER FIN. SOURCE | Annual Budget | Actual for Month | Actual for Year | Encumbrances | Balance | Percent |
|---|---|---|---|---|---|---|
| 1000 LOCAL TAXES | 2,758,750 | 14,651.03 | 1,135,881.69 | | 1,622,868.31 | 41.17 |
| 2000 LOCAL SUPPORT NONTAX | 150,800 | 25,524.49 | 79,287.60 | | 71,512.40 | 52.58 |
| 3000 STATE - GENERAL PURPOSE | 5,941,988 | 534,724.26 | 1,841,828.00 | | 4,100,160.00 | 31.00 |
| 4000 STATE - SPECIAL PURPOSE | 2,392,521 | 214,653.85 | 739,597.46 | | 1,652,923.54 | 30.91 |
| 5000 FEDERAL - GENERAL PURPOSE | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 6000 FEDERAL - SPECIAL PURPOSE | 355,302 | 8,895.89 | 90,402.44 | | 264,899.56 | 25.44 |
| 7000 REVENUES FR OTH SCH DIST | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 8000 OTHER AGENCIES AND ASSOCIATES | 315,000 | 0.00 | 0.00 | | 315,000.00 | 0.00 |
| 9000 OTHER FINANCING SOURCES | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| **Total** | **11,914,361** | **798,449.52** | **3,886,997.19** | | **8,027,363.81** | **32.62** |

| B. EXPENDITURES | | | | | | |
|---|---|---|---|---|---|---|
| 00 Regular Instruction | 7,033,889 | 507,302.30 | 2,531,862.01 | 12,471.86 | 4,489,555.13 | 36.17 |
| 10 Federal Stimulus | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20 Special Ed Instruction | 1,572,437 | 265,167.72 | 530,749.48 | 436,908.00 | 604,779.52 | 61.54 |
| 30 Voc. Ed Instruction | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 40 Skills Center Instruction | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 50+60 Compensatory Ed Instruct. | 276,498 | 17,059.80 | 70,083.89 | 171.62 | 206,242.49 | 25.41 |
| 70 Other Instructional Pgms | 330,632 | 2,430.66 | 9,103.11 | 0.00 | 321,528.89 | 2.75 |
| 80 Community Services | 1,250 | 0.00 | 0.00 | 0.00 | 1,250.00 | 0.00 |
| 90 Support Services | 3,282,664 | 252,027.54 | 1,234,327.37 | 272,219.05 | 1,776,117.58 | 45.89 |
| **Total** | **12,497,370** | **1,043,988.02** | **4,376,125.86** | **721,770.53** | **7,399,473.61** | **40.79** |

| | | | | | | |
|---|---|---|---|---|---|---|
| **C. OTHER FIN. USES TRANS. OUT (GL 536)** | **0** | **0.00** | **0.00** | | | |
| **D. OTHER FINANCING USES (GL 535)** | **0** | **0.00** | **0.00** | | | |
| **E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)** | **(583,009)** | **(245,538.50)** | **(489,128.67)** | | **93,880.33** | **(16.10)** |
| **F. TOTAL BEGINNING FUND BALANCE** | **1,220,444** | | **1,484,213.16** | | | |
| **G. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)** | | | **0.00** | | | |
| **H. TOTAL ENDING FUND BALANCE (E+F + OR - G)** | **637,435** | | **995,084.49** | | | |

# Budget Status Report

**2025-2026** **GRIFFIN SCHOOL DISTRICT**

**Basis of Accounting:** Fund Balance **Account Codes:** Agency **Fund Code:** 10

**Reporting Month:** December **Budget Type:** Revised **Fund Description:** General Fund

## I. ENDING FUND BALANCE ACCOUNTS

| | | |
|---|---|---|
| G/L 810 Restricted For Other Items | 0 | 150.00 |
| G/L 815 Restric Unequalized Deduct Rev | 0 | 1,393.63 |
| G/L 821 Restrictd for Carryover | 0 | 0.00 |
| G/L 823 Restricted for Carryover of Transition to Kindergarten | 0 | 0.00 |
| G/L 825 Restricted for Skills Center | 0 | 0.00 |
| G/L 828 Restricted for C/O of FS Rev | 0 | 0.00 |
| G/L 830 Restricted for Debt Service | 0 | 0.00 |
| G/L 835 Restrictd For Arbitrage Rebate | 0 | 0.00 |
| G/L 840 Nonspnd FB - Invent/Prepd Itms | 0 | 0.00 |
| G/L 845 Restricted for Self-Insurance | 0 | 0.00 |
| G/L 850 Restricted for Uninsured Risks | 0 | 0.00 |
| G/L 870 Committed to Other Purposes | 0 | 0.00 |
| G/L 872 Committd to Econmc Stabilizatn | 0 | 0.00 |
| G/L 873 Committed to Depreciation Sub-Fund for Facility Maintenance | 0 | 0.00 |
| G/L 875 Assigned Contingencies | 0 | 0.00 |
| G/L 884 Assigned to Other Cap Projects | 0 | 0.00 |
| G/L 888 Assigned to Other Purposes | 150 | 0.00 |
| G/L 890 Unassigned Fund Balance | (355,181) | 33,535.86 |
| G/L 891 Unassigned Min Fnd Bal Policy | 992,466 | 960,005.00 |
| **Total** | **637,435** | **995,084.49** |

**Differences** **0** **0.00**

# Budget Status Report

**2025-2026** **GRIFFIN SCHOOL DISTRICT**

**Basis of Accounting:** Fund Balance **Account Codes:** Agency **Fund Code:** 20

**Reporting Month:** December **Budget Type:** Revised **Fund Description:** Capital Projects Fund

| A. REVENUES/OTHER FIN. SOURCE | Annual Budget | Actual for Month | Actual for Year | Encumbrances | Balance | Percent |
|---|---|---|---|---|---|---|
| 1000 Local Taxes | 1,324,282 | 7,428.38 | 585,058.77 | | 739,223.23 | 44.18 |
| 2000 Local Support Nontax | 47,585 | 15,198.18 | 44,496.78 | | 3,088.22 | 93.51 |
| 3000 State - General Purpose | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 4000 State - Special Purpose | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 5000 Federal - General Purpose | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 6000 Federal - Special Purpose | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 7000 Revenues Fr Oth Sch Dist | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 8000 Other Agencies and Associates | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 9000 Other Financing Sources | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| **Total** | **1,371,867** | **22,626.56** | **629,555.55** | | **742,311.45** | **45.89** |

| B. EXPENDITURES | | | | | | |
|---|---|---|---|---|---|---|
| 10 Sites | 450,000 | 0.00 | 0.00 | 0.00 | 450,000.00 | 0.00 |
| 20 Buildings | 1,219,500 | 202.80 | 262,754.49 | 10,000.00 | 946,745.51 | 22.37 |
| 30 Equipment | 330,500 | 0.00 | 19,434.44 | 3,350.78 | 307,714.78 | 6.89 |
| 40 Energy | 1,000,000 | 0.00 | 0.00 | 0.00 | 1,000,000.00 | 0.00 |
| 50 Sales & Lease Expenditure | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 60 Bond Issuance Expenditure | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 90 Debt | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Total** | **3,000,000** | **202.80** | **282,188.93** | **13,350.78** | **2,704,460.29** | **9.85** |

| | | | | | | |
|---|---|---|---|---|---|---|
| **C. OTHER FIN. USES TRANS. OUT (GL 536)** | **0** | **0.00** | **0.00** | | | |
| **D. OTHER FINANCING USES (GL 535)** | **0** | **0.00** | **0.00** | | | |
| **E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)** | **(1,628,133)** | **22,423.76** | **347,366.62** | | **1,975,499.62** | **(121.** |
| **F. TOTAL BEGINNING FUND BALANCE** | **3,966,453** | | **3,965,614.02** | | | |
| **G. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)** | | | **0.00** | | | |
| **H. TOTAL ENDING FUND BALANCE (E+F + OR - G)** | **2,338,320** | | **4,312,980.64** | | | |

# Budget Status Report

**2025-2026** **GRIFFIN SCHOOL DISTRICT**

**Basis of Accounting:** Fund Balance **Account Codes:** Agency **Fund Code:** 20

**Reporting Month:** December **Budget Type:** Revised **Fund Description:** Capital Projects Fund

## I. ENDING FUND BALANCE ACCOUNTS

| | | |
|---|---|---|
| G/L 810 Restricted For Other Items | 0 | 0.00 |
| G/L 825 Restricted for Skills Center | 0 | 0.00 |
| G/L 830 Restricted for Debt Service | 0 | 0.00 |
| G/L 835 Restrictd For Arbitrage Rebate | 0 | 0.00 |
| G/L 840 Nonspnd FB - Invent/Prepd Itms | 0 | 0.00 |
| G/L 850 Restricted for Uninsured Risks | 0 | 0.00 |
| G/L 861 Restricted from Bond Proceeds | 0 | 0.00 |
| G/L 862 Committed from Levy Proceeds | 1,820,422 | 3,280,937.95 |
| G/L 863 Restricted from State Proceeds | 183,511 | 636,837.92 |
| G/L 864 Restricted from Fed Proceeds | 0 | 0.00 |
| G/L 865 Restricted from Other Proceeds | 0 | 0.00 |
| G/L 866 Restrictd from Impact Proceeds | 0 | 0.00 |
| G/L 867 Restricted from Mitigation Fees | 6,952 | 87,955.09 |
| G/L 869 Restricted fr Undistr Proceeds | 0 | 0.00 |
| G/L 870 Committed to Other Purposes | 0 | 0.00 |
| G/L 889 Assigned to Fund Purposes | 327,435 | 307,249.68 |
| G/L 890 Unassigned Fund Balance | 0 | 0.00 |
| **Total** | **2,338,320** | **4,312,980.64** |

| | | |
|---|---|---|
| **Differences** | **0** | **0.00** |

# Budget Status Report

**2025-2026** **GRIFFIN SCHOOL DISTRICT**

**Basis of Accounting:** Fund Balance **Account Codes:** Agency **Fund Code:** 30

**Reporting Month:** December **Budget Type:** Revised **Fund Description:** Debt Service Fund

| A. REVENUES/OTHER FIN. SOURCE | Annual Budget | Actual for Month | Actual for Year | Encumbrances | Balance | Percent |
|---|---|---|---|---|---|---|
| 1000 Local Taxes | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 2000 Local Support Nontax | 8,500 | 2,402.50 | 7,207.81 | | 1,292.19 | 84.80 |
| 3000 State - General Purpose | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 5000 Federal - General Purpose | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 9000 Other Financing Sources | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| **Total** | **8,500** | **2,402.50** | **7,207.81** | | **1,292.19** | **84.80** |
| **B. EXPENDITURES** | | | | | | |
| Matured Bond Expenditures | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest On Bonds | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Interfund Loan Interest | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Bond Transfer Fees | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Arbitrage Rebate | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Underwriter's Fees | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Total** | **0** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **C. OTHER FIN. USES TRANS. OUT (GL 536)** | **0** | **0.00** | **0.00** | | | |
| **D. OTHER FINANCING USES (GL 535)** | **0** | **0.00** | **0.00** | | | |
| **E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)** | **8,500** | **2,402.50** | **7,207.81** | | **(1,292.19)** | **(15.20)** |
| **F. TOTAL BEGINNING FUND BALANCE** | **641,146** | | **655,715.88** | | | |
| **G. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)** | | | **0.00** | | | |
| **H. TOTAL ENDING FUND BALANCE (E+F + OR - G)** | **649,646** | | **662,923.69** | | | |
| **I. ENDING FUND BALANCE ACCOUNTS** | | | | | | |
| G/L 810 Restricted for Other Items | 0 | | 0.00 | | | |
| G/L 830 Restricted for Debt Service | 649,646 | | 161,911.05 | | | |
| G/L 835 Restrictd For Arbitrage Rebate | 0 | | 0.00 | | | |
| G/L 870 Committed to Other Purposes | 0 | | 0.00 | | | |
| G/L 889 Assigned to Fund Purposes | 0 | | 501,012.64 | | | |
| G/L 890 Unassigned Fund Balance | 0 | | 0.00 | | | |
| **Total** | **649,646** | | **662,923.69** | | | |
| **Differences** | **0** | | **0.00** | | | |

# Budget Status Report

**2025-2026** **GRIFFIN SCHOOL DISTRICT**

**Basis of Accounting:** Fund Balance **Account Codes:** Agency **Fund Code:** 40

**Reporting Month:** December **Budget Type:** Revised **Fund Description:** Associated Student Body Fund

| A. REVENUES | Annual Budget | Actual for Month | Actual for Year | Encumbrances | Balance | Percent |
|---|---|---|---|---|---|---|
| 1000 General Student Body | 9,350 | 1,883.86 | 7,379.54 | | 1,970.46 | 78.93 |
| 2000 Athletics | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 3000 Classes | 1,000 | 0.00 | 0.00 | | 1,000.00 | 0.00 |
| 4000 Clubs | 5,300 | 354.75 | 2,153.75 | | 3,146.25 | 40.64 |
| 6000 Private Moneys | 1,700 | 0.00 | 0.00 | | 1,700.00 | 0.00 |
| **Total** | **17,350** | **2,238.61** | **9,533.29** | | **7,816.71** | **54.95** |
| **B. EXPENDITURES** | | | | | | |
| 1000 General Student Body | 9,800 | 0.00 | 762.31 | 30.00 | 9,007.69 | 8.08 |
| 2000 Athletics | 0 | 0.00 | 6,315.96 | 0.00 | (6,315.96) | 0.00 |
| 3000 Classes | 1,000 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 4000 Clubs | 4,900 | 0.00 | 328.69 | 0.00 | 4,571.31 | 6.71 |
| 6000 Private Moneys | 14,000 | 0.00 | 0.00 | 0.00 | 14,000.00 | 0.00 |
| **Total** | **29,700** | **0.00** | **7,406.96** | **30.00** | **22,263.04** | **25.04** |
| **C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)** | **(12,350)** | **2,238.61** | **2,126.33** | | **14,476.33** | **(117.** |
| **D. TOTAL BEGINNING FUND BALANCE** | **42,302** | | **49,503.94** | | | |
| **E. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)** | | | **0.00** | | | |
| **F. TOTAL ENDING FUND BALANCE (C+D + OR - E)** | **29,952** | | **51,630.27** | | | |
| **G. ENDING FUND BALANCE ACCOUNTS** | | | | | | |
| G/L 810 Restricted for Other Items | 50 | | 50.00 | | | |
| G/L 819 Restricted for Fund Purposes | 29,902 | | 51,580.27 | | | |
| G/L 840 Nonspnd FB - Invent/Prepd Itms | 0 | | 0.00 | | | |
| G/L 850 Restricted for Uninsured Risks | 0 | | 0.00 | | | |
| G/L 870 Committed to Other Purposes | 0 | | 0.00 | | | |
| G/L 889 Assigned to Fund Purposes | 0 | | 0.00 | | | |
| G/L 890 Unassigned Fund Balance | 0 | | 0.00 | | | |
| **Total** | **29,952** | | **51,630.27** | | | |
| **Differences** | **0** | | **0.00** | | | |

# Budget Status Report

**2025-2026** **GRIFFIN SCHOOL DISTRICT**

**Basis of Accounting:** Fund Balance **Account Codes:** Agency **Fund Code:** 90

**Reporting Month:** December **Budget Type:** Revised **Fund Description:** Transportation Vehicle Fund

| A. REVENUES/OTHER FIN. SOURCE | Annual Budget | Actual for Month | Actual for Year | Encumbrances | Balance | Percent |
|---|---|---|---|---|---|---|
| 1000 Local Taxes | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 2000 Local Nontax | 7,500 | 4,375.49 | 12,557.11 | | (5,057.11) | 167.43 |
| 3000 State - General Purpose | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 4000 State - Special Purpose | 150,831 | 0.00 | 0.00 | | 150,831.00 | 0.00 |
| 5000 Federal - General Purpose | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 6000 Federal - Special Purpose | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 8000 Other Agencies and Associates | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| 9000 Other Financing Sources | 0 | 0.00 | 0.00 | | 0.00 | 0.00 |
| **Total** | **158,331** | **4,375.49** | **12,557.11** | | **145,773.89** | **7.93** |
| **B. 9900 TRANSFERS IN FROM GF** | **0** | **0.00** | **0.00** | | **0.00** | **0.00** |
| **C. Total REV./OTHER FIN. SOURCES** | **158,331** | **4,375.49** | **12,557.11** | | **145,773.89** | **7.93** |
| **D. EXPENDITURES** | | | | | | |
| Type 30 Equipment | 750,000 | 0.00 | 0.00 | 0.00 | 750,000.00 | 0.00 |
| Type 40 Energy | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Type 60 Bond Levy Issuance | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Type 90 Debt | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Total** | **750,000** | **0.00** | **0.00** | **0.00** | **750,000.00** | **0.00** |
| **E. OTHER FIN. USES TRANS. OUT (GL 536)** | **0** | **0.00** | **0.00** | | | |
| **F. OTHER FINANCING USES (GL 535)** | **0** | **0.00** | **0.00** | | | |
| **G. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)** | **(591,669)** | **4,375.49** | **12,557.11** | | **604,226.11** | **(102.** |
| **H. TOTAL BEGINNING FUND BALANCE** | **695,299** | | **1,243,901.46** | | | |
| **I. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)** | | | **0.00** | | | |
| **J. TOTAL ENDING FUND BALANCE (G+H + OR - I)** | **103,630** | | **1,256,458.57** | | | |

# Budget Status Report

**2025-2026** **GRIFFIN SCHOOL DISTRICT**

**Basis of Accounting:** Fund Balance **Account Codes:** Agency **Fund Code:** 90

**Reporting Month:** December **Budget Type:** Revised **Fund Description:** Transportation Vehicle Fund

## K. ENDING FUND BALANCE ACCOUNTS

| | | |
|---|---|---|
| G/L 810 Restricted For Other Items | 0 | 0.00 |
| G/L 819 Restricted for Fund Purposes | 103,630 | 1,256,458.57 |
| G/L 830 Restricted for Debt Service | 0 | 0.00 |
| G/L 835 Restrictd For Arbitrage Rebate | 0 | 0.00 |
| G/L 850 Restricted for Uninsured Risks | 0 | 0.00 |
| G/L 889 Assigned to Fund Purposes | 0 | 0.00 |
| G/L 890 Unassigned Fund Balance | 0 | 0.00 |
| **Total** | **103,630** | **1,256,458.57** |

| | | |
|---|---|---|
| **Differences** | **0** | **0.00** |

# Griffin School District

Finance Director's Report

**Board Meeting**
**January 28, 2026**

## Budget Status December 2025

General Fund

- Revenue 32.62% of Budget
- Expenditures & Encumbrances 40.79% of Budget
- Noted Items:
  - Fund Balance Information Update – Financial Statement Impact
    - Unassigned Minimum Fund Balance Policy – 8.33% of Revenues as of 8/31/25
    - Restricted for Carryover of Restricted Revenues – State Funds

Capital Projects Fund

- Revenues 45.89% of Budget
- Expenditures 9.85% of Budget
- Noted Items:
  - Committed from Levy Proceeds $3,280,937.925
  - Restricted from State Proceeds $636,837.92
  - Restricted from Mitigation Fees $87,955.09

Debt Service Fund

- Revenues 84.80% of Budget
- Expenditures 0.00% of Budget
- Noted Items:
  - None at this time

Associated Student Body Fund

- Revenues 54.95% of Budget
- Expenditures & Encumbrances 25.04% of Budget
- Noted Items
  - Fundraising Activities

Transportation Vehicle Fund

- Revenues 7.93% of Budget
- Expenditures & Encumbrances 0.00% of Budget
- Noted Items – Bus Purchase

Other Items

- Monitoring Cash Flow
- W-2, 1099 Reporting
- Capital Projects



Powered by BoardOnTrack