Griffin School District

Griffin School Board Meeting

Date and Time

Wednesday September 24, 2025 at 6:00 PM PDT

Location

Griffin School Library
6530 33rd Avenue NW
Olympia, WA 98502

Agenda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Pledge of Allegiance
Land Acknowledgement
Approval of Meeting Agenda

C. Board Recognition of Students, Staff or Community Members

Student Recognition - Recess Monitors
Teacher Recognition
Staff Recognition

II. Public Comment

A. Comments from the Public

Griffin School Board Meeting Public Comment Sign Up (Google Form)

III. CONSENT AGENDA

A. Approval of Board Meeting Minutes - August. 27, 2025

B. Approval of Study Session Minutes - September 10, 2025

C. Approval of Warrants & Payroll

D. Approval of the Enrollment Report

E. Approval of the Personnel Report

F. Approval of All Consent Agenda Items

IV. NEW BUSINESS

A. Facilities Update

B. Technology Plan Review

C. Spring 2025 SBAC Results

V. OLD BUSINESS

A. Approval of Superintendent's Goals 2025-2026

VI. POLICY - NEW

No new policy proposals at this time.

VII. POLICY - UPDATES

A. 2151 Interscholastic Acitivities

B. 3141 Nonresident Students

C. 6210 Purchasing Authorization & Control

D. 6212 Charge Cards

E. 6215 Expense Claim Certification and Approval

VIII. POLICY - REVIEW

No policies to review at this time.

IX. DISTRICT REPORTS

A. Finance Director's Report

August 2025 Budget Status Report

B. Superintendent's Report

X. Closing Items

A. For the Good of the Order

B. Executive Session

C. Adjourn Meeting

"Where students thrive, feel valued, and shape a better world."

Coversheet

Call the Meeting to Order

Section: I. Opening Items
Item: B. Call the Meeting to Order
Purpose: Vote
Submitted by:
Related Material: Land Acknowledgement.pdf

Land Acknowledgement

The land we gather on today is the homeland of the Squaxin Island people. The people have existed here since time immemorial, populating the bays and inlets in massive longhouses and seasonal villages in countless numbers. They appropriately call themselves “The People of the Water”, because of the bounty of the region’s waterways, which have carried and sustained their people for millennia.

As a tribe, the people continue to work and thrive on these lands, contributing immensely to the cultural and economic wealth of the region.

The Squaxin people are still here today, thriving. The resiliency of these people past and present is acknowledged as we gather here today, and in this recognition of the lands we stand on let us commit to honoring them as they continue to uphold their traditions and culture, a culture that enriches our community like nothing else.

Coversheet

Comments from the Public

Section: II. Public Comment
Item: A. Comments from the Public
Purpose: FYI
Submitted by:
Related Material: Public Comment Board Chair Statement.pdf

GRIFFIN SCHOOL DISTRICT:
BOARD CHAIR STATEMENT PRIOR TO PUBLIC COMMENT

Chair states: “We are ready to move on to the community comment portion of the board meeting. The Griffin Board recognizes the value of public comment on educational issues. During the public comments section of the board’s agenda, attendees are required to limit their comments to 3 minutes. In accordance with the Open Public Meetings Act, the Board is not allowed to discuss items that are not on the agenda. Depending upon the nature of the topic or questions, the Board may direct the Superintendent or her designee to contact you to answer questions or provide information. We request that you introduce yourself at the opening of your comments and ask that all attendees be respectful, professional and please keep your comments to the time limit allotted.”

Coversheet

Approval of Board Meeting Minutes - August. 27, 2025

Section:	III. CONSENT AGENDA
Item:	A. Approval of Board Meeting Minutes - August. 27, 2025
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Griffin School Board Meeting on August 27, 2025

DRAFT

Griffin School District

Minutes

Griffin School Board Meeting

Date and Time
Wednesday August 27, 2025 at 6:00 PM

Location
Griffin School District #324
6530 33rd Avenue NW
Olympia, WA 98502

Directors Present
Blair Baker, Emma Rose, Tesa Frevert, Trish Hefton

Directors Absent
Julie Osterberg

Guests Present
Allison Adair, Barb Conroy, Karen Lett, Kim Ferra, Kirsten Rue, Sherrie Hickam (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Trish Hefton called a meeting of the board of directors of Griffin School District to order on Wednesday Aug 27, 2025 at 6:00 PM.
Trish Hefton made a motion to Approve Agenda.

Emma Rose seconded the motion.
The board **VOTED** unanimously to approve the motion.
Director Gregory read the Land Acknowledgement.
Public Comment
There were no public comments.

Tesa Frevert made a motion to Approve Consent Agenda Items.
Blair Baker seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. POLICY - UPDATES

A. Policy 6114, Gifts or Donations

Superintendent Rue discussed Policy 6114 was a part of the July Board meeting. "Gifts to Staff" was re-worked to allow families to show thanks with a small gift towards staff members, but also wanted to balance that with concerns with equity. Superintendent Rue read through the proposed language.

Director Gregory asked if there were any questions or discussion on the revised language.

Director Rose wanted to discuss the verbiage "significant monetary value" noting that it sounded vague. Superintendent Rue plans to discuss with staff that gifts in excess of $50 would be considered "significant monetary value", and would be inappropriate to accept, and she plans to let the staff know about this guideline. Director Rose asked for clarification on: “handwritten notes and small class gifts”. Superintendent Rue clarified it as a gift from the class to the teacher. Director Rose proposed removing the word "class" gift out. The Board agreed removing the word “class” would be clearer. Superintendent Rue asked if the board would consider adopting this policy with that word changed.
Emma Rose made a motion to approve Policy 6114 with removal of the word “class” in association with “gift.
Tesa Frevert seconded the motion.
*with amendment of removing "class" from Gifts to Staff #2 under limits.
The board **VOTED** unanimously to approve the motion.

B. Policy 2151, Interscholastic Activities

Superintendent Rue explained that the Interscholastic Activities Policy was outdated. It had referenced Griffin being a part of WIAA, which the district is no longer a part of. Superintendent Rue had asked Principal Hagen to go through this policy and provided notes to recommended changes:

In section G: 1, 2, and 3 were added and reworked them a little bit. The district is adding to the forms when signing up for sports. Parents will add digital signatures for assumption of risks. Accident Insurance Responsibility will have an additional form sent out as well. This will cover Griffin in getting the correct forms back from parents.

Director Gregory noted: Section C on old policy was omitted and asked Superintendent Rue to speak to that.

Superintendent Rue explained this was a practice that was not happening. The district has set up a more robust process and screening process. Principal Hagen looked at the WSSDA model and suggested updates accordingly. She also consulted OSD policy as well.

Director Rose noted there was a typo after E and F (extra period). Section H - was removed regarding the signage to be posted about the use of steroids. She assumed this was referring to a controlled substance and that it is in a different policy now.

Director Baker suggested this may have been removed because it was WIAA policy specific and now we are no longer members of WIAA.

Director Gregory pointed out that it was specifically about a sign being posted in order to enforce that rule.

Director Frevert asked what the current practice for hiring coaches is.
Superintendent Rue has worked on hiring practices for the district. This had not been adapted to coaches quite yet. Administration needs to request an application, provide a screening process, and conduct interviews. Superintendent Rue wants to ensure all candidates are given a fair opportunity to apply. If the Hiring Manager already knows a candidate, they need to remove themselves as the Hiring Manager and let one of the other members of the Administration team step in as the Hiring Manager.

Director Frevert asked about section B - "properly trained and qualified", and who gets to decide that and how is that verified?

Superintendent Rue explained it’s a similar process as hiring a staff member. An application must be completed, they will be screened to identify who is most qualified.

Director Frevert asked if there is a policy that coaches have to have a background check processed? Superintendent Rue stated that yes, we run a background and fingerprint process, and Kim Ferra confirmed that the district pays for those background check fees.

Director Rose asked if the district has been doing the Student Athletic Interest survey every 3 years?

Superintendent Rue acknowledged that it is unclear. Principal Hagen is overseeing Athletics and is going to present at the October meeting and discuss surveying students further. And Director Rose proposed that if we don't plan to do it, maybe it shouldn't be in there?
Superintendent Rue proposed that the board can vote or have more discussion on this in a study session and ask further questions for Principal Hagen.

Director Rose: Moved to Approve Policy 2151.
Director Baker: Seconded.
Director Frevert explained she was not comfortable voting at this time without more information.
Director Rose: Motion to Rescind.

III. DISTRICT REPORTS

A. Finance Director's Report

Finance Director Ferra presented the Budget Status through July. The district has one more Apportionment allocation at the end of August. Last month the budget extension was approved. The district is tracking well in all the funds. The district is spending down the General Fund and has implemented plans for the school year.

B. Superintendent's Report

Tribal Outreach meeting dates have been set, and members of the Squaxin Island Tribe are invited to attend. The goal is to proactively reach out and connect with the tribe. A sign up sheet was passed around to Board Members to sign up to attend meetings, with no more than two attending at one time.

At each Study Session and Board Meeting moving forward, the District will provide the Strategic Plan to each Board Member in a folder, so that they have it available in front of them at meetings.

The Professional Development days for staff were just completed, focusing on Restorative Practices. We had 8-10 staff members previously trained, and they helped to deliver the presentation and training to the rest of the staff. Each staff member received a Restorative Practices card of notes that they can keep on their lanyard, and we will have posters also printed for classrooms. The Transportation Department had 2 days of Professional Development as well.

The WSSDA conference will be in November and is a great opportunity for the Board Members to learn together. The conference will be in Western Washington this year and asked the Board Members to let her know if they can attend. Director Rose wanted to acknowledge being conscientious of the use of public funds, and Superintendent Rue explained the conference has been budgeted for.

The Facilities Committee is comprised of Directors Osterberg and Baker. Superintendent Rue would like to set up a meeting prior to the September Board Meeting with them.

Reminder about the Griffin School Foundation Auction on September 20th.

The Squaxin Island Tribe Auction is on September 27th.

Board Members personally pay for attending the Auction.

IV. Closing Items

A. For the Good of the Order

Director Rose noted the opportunity to attend the General Assembly for WSSDA, and she will plan on attending. It will be held the morning of September 20th. Directory Gregory will try and attend as well.

Director Gregory likes the format of the agenda, printed policies and appreciated the attention to detail. Director Baker appreciates receiving the agenda far in advance to prepare.

B. Executive Session

There was no Executive Session held at the meeting.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:40 PM.

Respectfully Submitted,
Trish Hefton

Documents used during the meeting

None

"Where students thrive, feel valued, and shape a better world."

Coversheet

Approval of Study Session Minutes - September 10, 2025

Section:	III. CONSENT AGENDA
Item:	B. Approval of Study Session Minutes - September 10, 2025
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Griffin School Board Study Session on September 10, 2025

DRAFT

Griffin School District

Minutes

Griffin School Board Study Session

Date and Time
Wednesday September 10, 2025 at 6:00 PM

Location
Griffin School District
6530 33rd Avenue NW
Olympia, WA 98502

Directors Present
Blair Baker, Emma Rose, Tesa Frevert, Trish Hefton

Directors Absent
Julie Osterberg

Directors who arrived after the meeting opened
Tesa Frevert

Guests Present
Allison Adair, Erin Hagen, Kim Ferra, Kirsten Rue

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Trish Hefton called a meeting to order on Wednesday Sep 10, 2025 at 6:01 PM.
Tesa Frevert arrived at 6:04 PM.
Blair Baker made a motion to Approve Study Session Agenda.
Emma Rose seconded the motion.
Request to adjustment to agenda
Policy 6212
Purchasing User Card Agreement
The team **VOTED** to approve the motion.

C. Land Acknowledgement

Land Acknowledgement read by Director Gregory

II. Board Member Committee Updates

A. Personnel, Policy, Budget, Facilities & Legislative

Personnel Committee:
The Superintendent expressed a desire to meet with the Personnel Committee prior to the October School Board Meeting. Director Rose looked forward to the meeting and reviewing any adjustments that needed to be made.
Budget Committee:
Director Frevert stated that a monthly meeting needed to be scheduled with Finance Director Ferra.
Policy Committee:
Superintendent Rue expressed the desire to review policies in advance to be prepared for discussion and Board review. Director Gregory acknowledged that there was a substantial list of policies to review as a result of the recent audit.
Facilities Committee:
Director Baker stated that a meeting was upcoming and that updates would be provided soon.
Superintendent Rue reported that the District's new boilers had been installed and noted that Facility Supervisor Alex Jones would provide additional updates in the future.
Legislative Committee
Director Rose stated that the WSSDA General Assembly was approaching, during which members would vote on new amendments. The Legislative Committee is scheduled to meet to review proposals from the Legislature. Director Rose noted that there were several significant topics for consideration, including funding for TK.

Superintendent Rue suggested that, in the future, the committee share information with the community to help communicate public education needs.

III. Overview of Griffin Athletic Program

A.

Presentation by Assistant Principal Erin Hagen

Griffin Athletics Overview Presentation 2025-2026

Principal Hagen provided an overview of the sports offered at Griffin and the seasons in which they were held:

Fall 1: Boys Soccer, Girls Volleyball, Co-Ed Cross Country
Fall 2: Girls Basketball
Winter 1: Boys Volleyball
Winter 2: Boys Basketball, Girls Soccer
Spring: Co-Ed Track

Principal Hagen noted that Boys Soccer was opened to 6th graders this year due to low numbers. Participation in 8th grade Girls Volleyball had increased, while Cross Country participation had declined slightly, which was attributed to students trying other sports.

Policy updates were also shared. Middle schools in the area chose not to participate in WIAA; therefore, Griffin adjusted its policy to reflect that it is not a member but will continue to follow WIAA rules and regulations. Additionally, “Assumption of Risk” and “Medical Insurance” agreements were added to athletic registration forms.

Regarding coaching, Principal Hagen developed job descriptions and responsibilities. Coaches were required to be trained in First Aid. Per GEA requirements, coaching positions were first posted internally before being offered through the ESD 113 Red Rover hiring system. Evaluations would be conducted at the end of each season to determine if a coach would be rehired. Principal Hagen also met with the CHS Athletic Director to learn more about evaluation processes.

Director Rose asked if current coaches would be offered their positions before reapplying. Superintendent Rue explained that following a positive evaluation, coaches would be offered the position for the next season and would not be required to reapply annually.

Principal Hagen reported that an Interest Survey, required by OSPI every three years, had last been administered approximately two years ago, though she would confirm the date. She noted that Boys Wrestling had been offered in the past but was not popular; it had since been replaced by Boys Volleyball in the winter. Archery had been added as an ASB intramural activity supported by its Booster Club.

Director Rose inquired about transportation for athletics. Superintendent Rue reported that she had been researching the issue, consulting with the District’s attorney and working with Clear Risk to draft procedures. The concern centered on situations where athletes needed a ride after games and guardians did not arrive. Procedures were being developed for coaches to follow. If not finalized by the end of the week, transportation would be fully provided, with adjustments to be made for the next season once proper procedures were in place.

The Transportation Supervisor informed Superintendent Rue that many routes transported only coaches back to the school, without student riders. Superintendent Rue stated she was mindful of MSOCS costs and was exploring options to save on transportation expenses. She planned to provide a final recommendation by the end of the week to ensure Griffin had a clear plan, particularly for situations when an athlete did not have a ride.

Director Frevert expressed concern that lack of transportation could create a barrier to student participation. Superintendent Rue emphasized that if an athlete required a ride, the District would provide a bus. She noted that the furthest distances Griffin traveled for athletics were Washington Middle School and Reeves Middle School.

IV. Policy Review

A. 2151: Athletics

Superintendent Rue explained that this item had been presented at the previous Board meeting and would be brought forward for a vote at the next meeting. She noted that there had been additional questions at the last meeting and expressed hope that Principal Hagen's presentation had addressed them.

B. 3141: Nonresident Students

Superintendent Rue explained that the policy under review concerned the Choice Transfer process, which had not been updated since 2018. She noted that the rules and laws governing the process had since changed and highlighted key elements of the proposed policy.

The proposed policy stated that the Superintendent was to create an application form. Beginning with the 2024–2025 school year, districts had the option to participate in the Standard Choice Transfer System through EDS (Education Data System), which allowed families to apply for transfers electronically. Griffin opted to utilize this system.

The District's standards for accepting or rejecting applicants remained largely consistent with prior practice. Parameters for denial included lack of class capacity, absence of appropriate educational services, significant financial hardship to the District, or a documented history of violent or disruptive behavior. The District could not discriminate beyond these parameters. Superintendent Rue noted that Special Education caseloads were nearing capacity and explained that once capacity was reached, the District could not accept additional transfers in that area, as doing so would result in overload pay for teachers and negatively impact the budget.She added that the District was continuing to refine its processes and procedures for notifying families, with a commitment to ongoing improvement.

Director Rose emphasized the importance of the District communicating Choice Transfer application deadlines, as had been done in the past year. Superintendent Rue acknowledged that applications submitted in the first round of the process had the best chance of acceptance.

Director Gregory highlighted the addition of language regarding acceptance of employees' children as choice transfers.

Director Frevert inquired whether the word "must" should be changed to "may" in reference to the Choice Transfer Portal, or whether that paragraph was necessary. Superintendent Rue agreed that "may" was the appropriate wording, noting that participation was not required, although most districts in the state chose to participate.

C. 6210: Purchasing Authorization and Control

Superintendent Rue noted that the policy had last been adopted in 1999 and that fiscal items had since changed. She read the proposed policy, explaining that the requisition threshold had increased to $25,000.

She provided an example, stating that if the school experienced a major leak in the gym ceiling, payment for repairs would need to be made immediately. In such a case, the Superintendent would not need Board approval, as the expenditure would be necessary to protect the health and safety of students and staff.

Finance Director Kim Ferra clarified that the term *Capital Outlay* referred to large purchases, such as a vehicle. She explained that the District could not purchase a large-ticket item without Board approval unless the purchase was required to protect the health and safety of students and staff.

D. 6215: Expense Claim Certification and Approval

Superintendent Rue noted that this policy was last approved in 1999. She explained that the threshold amount had been changed from $10,000 to $5,000. She emphasized that such situations should occur infrequently and that the District should not be providing advance payments for goods or services. The Auditor had flagged this as an item for the District to review, recommending tighter financial controls.

It was further clarified that the term *bond* referred to being "bonded and insured," not to a school bond.

E. 6212: Charge Cards

Superintendent Rue noted that this policy was last revised in 2011. The previous policy set the credit card limit at $1,000.

She explained that Griffin currently had five district credit cards, all tied to the same account, with a collective credit limit of $25,000. The policy did not specify a limit. Superintendent Rue asked the Board to discuss whether a procedure should be developed or if the limit should be included in the policy. Finance Director Ferra added that many goods and services no longer accept checks or purchase orders, and WASBO had notified districts that they no longer acknowledge receipt of a check.

Director Rose asked if there was a risk in not including the amount in the policy. Superintendent Rue responded that policy governs the District, and if the amount were not included in policy, she would recommend writing a procedure instead. She concluded that it would be best to specify the limit in policy.

Director Frevert asked if Griffin currently had a procedure in place. Superintendent Rue stated that no formal procedure existed, but a supporting document outlining procedure had been added to the agenda. This document required staff checking out a credit card to sign a User Agreement. She and Finance Director Ferra would draft a formal procedure and bring it to the next Board meeting for approval alongside Policy 6212. Since WSSDA did not have a current procedure, she used a User Agreement from a similar district as a model.
Director Baker asked whether Griffin approached the credit limit in a typical month. Finance Director Ferra responded that generally it did not, though on occasion the balance could rise significantly.

Superintendent Rue emphasized that staff must complete a requisition, which required approval from both the Principal and the Superintendent prior to checking out a credit card. Finance Director Ferra added that vouchers were paid once per month following Board approval at the regular Board meeting. At times, large maintenance purchases required use of a credit card.

Director Gregory asked if $25,000 was the appropriate limit or if a higher limit might be necessary. Finance Director Ferra replied that the Auditor would likely prefer a lower limit. Superintendent Rue acknowledged that the current collective limit was $25,000.

Director Frevert asked if additional signatures should be required. Superintendent Rue explained that signature approvals were already part of the requisition process. The User Agreement would only apply when a staff member checked out a card. She clarified that no staff carried cards on an ongoing basis. When use was required, she checked a card out from the Business Office Assistant, Noelle Sloan, who unlocked the safe and provided the card—for example, when the Superintendent traveled for a conference.

Finance Director Ferra confirmed that all cards were securely locked and not checked out overnight, except in cases involving travel.

Director Rose expressed appreciation for the careful safeguards the District had in place regarding credit card use.

V. Policy Yearly Review

A. 1630: Evaluation of the Superintendent

Superintendent Rue reminded the Board that it was responsible for evaluating the Superintendent each year.

VI. Proposed Goals for the Superintendent for 2025-2026

A. 2026-26 Goals

Superintendent Goals for 2025–2026
Superintendent Rue presented her goals for the 2025–2026 school year. The three goal areas were aligned with Griffin's School Improvement Plan and reflected themes discussed during the WSSDA-facilitated Study Session in August. The Superintendent's goals document was shared with the Board: 2025-2026.

Goal 1: Increase Student Voice. Superintendent Rue planned to improve student perception data and emphasized her desire to see these measures rise. She noted she was open to presenting the goals in a different format if the Board preferred.

Goal 2: Community Engagement. She acknowledged this was a key theme identified during the August Study Session.

Goal 3: Board Knowledge of District Operations. She planned to strengthen collaboration with the Board regarding long-range facilities and fiscal planning.

The Board took time to review the goals. Director Gregory appreciated their strategic nature. Superintendent Rue noted that the Strategic Plan development process had provided valuable input for shaping the goals. Director Rose commended the thoroughness and alignment with the Strategic Plan. Superintendent Rue added that she believed this year was an opportune time to focus on student culture and climate.

Director Frevert suggested posting the goals on the district's website. The Board members expressed their appreciation for the thoroughness and organization of the goals.
Director Gregory asked if Superintendent Rue had any personal goals outside of the Strategic Plan. She explained that she always sought to align her personal and district goals. She noted that fiscal management was an important area in which she wanted to deepen her knowledge. She also expressed interest in understanding the role of artificial intelligence in education and how it might shape the future of the district. Additionally, she shared her excitement about advancing student voice initiatives.

Director Rose observed that the goals were ambitious and asked how the Superintendent planned to manage unforeseen demands on her time. Superintendent Rue responded that she relied on her team to help execute the goals. She noted that bargaining in the spring would require significant time and acknowledged that some goals might need to roll into the following year. She stated that the mid-year review would provide a good opportunity to reassess progress and emphasized her confidence in her team and the enthusiasm of the staff.

Director Rose reflected that last year's goals focused on systems and stabilizing relationships, and she believed there was now a strong foundation for deeper work. Director Blair added that the community would appreciate seeing the goals and being able to follow progress.

Superintendent Rue confirmed that, following Board approval at the next meeting, the goals would be posted on the district's website as the approved Superintendent Goals for 2025–2026. Director Gregory supported this plan, noting that it would encourage community engagement.

VII. Closing Items

A. For the Good of the Order

Board Member Reports

Director Frevert shared that her middle school son was excited about the new elective courses offered at Griffin. She also noted that her daughter, who graduated from Griffin last year, had observed differences in Griffin students' success in high school and felt that Griffin was doing a good job.

Director Blair reported that her high school sons expressed that they missed many aspects of their time at Griffin.

Director Rose noted that Washington State testing results had recently been released, showing improvement statewide. Superintendent Rue stated that the Principals would present Griffin's results at the next meeting.

Director Gregory announced that the South Sound Reading Foundation would hold its annual "Books by the Bay" event on September 19.

Director Rose shared that Capital High School would host a "Rise and Shine" event with the Olympia Education Foundation on October 23 to support emergency funds, grants, and other initiatives. She confirmed she would be attending.

Director Frevert reported that the Squaxin Island Gala was approaching and that two additional guests were needed to complete their table. She noted that Board members had personally purchased their own tickets.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:29 PM.

Respectfully Submitted,
Trish Hefton

Documents used during the meeting

- Current Policy 2151 Interscholastic Activities.pdf
- Proposed Policy 2151 Interscholastic Activities.pdf
- Current Policy 3141 Nonresident Students.pdf
- Proposed Policy 3141 Nonresident Students.pdf
- Current Policy 6210 Purchasing Authorization and Control.pdf
- Proposed Policy 6210 Purchasing Authorization and Control.pdf
- Current Policy 6215 Voucher Certificaiton.pdf
- Proposed Policy 6215 Expense Claim Certification and Approval.pdf
- Current Policy 6212 Charge Cards.pdf
- Proposed Policy 6212 Charge Cards.pdf
- Policy 1630 Evaluation of the Superintendent.pdf
- Superintendent Rue's 2025-26 Goals.pdf

"Where students thrive, feel valued, and shape a better world."

Coversheet

Approval of Warrants & Payroll

Section: III. CONSENT AGENDA
Item: C. Approval of Warrants & Payroll
Purpose: FYI
Submitted by:
Related Material: Payroll Sept. 2025.pdf

GRIFFIN SCHOOL DISTRICT NO. 324

General Fund Payroll Voucher Register Certification

Board Date: **September 24, 2025**

Payrments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of **September30, 2025**, the Board, by a _____ vote, does approve for payment those checks (warrants and direct deposits) included in the following list and further described as follows:

THURSTON COUNTY TREASURER - GF Warrants Outstanding and Direct Deposits
in the total amount of: **$ 832,881.32**

CHECK DATE	CHECK NUMBER FROM	CHECK NUMBER TO	CHECK AMOUNT	
September 30, 2025	75101330	75101330	1,835.89	Payroll Warrants
September 30, 2025	9000001696	9000001776	424,884.57	Direct Deposit
September 30, 2025	75018820	75018830	147,098.11	Payroll Vendor Warrants
September 30, 2025	202300045	202300046	259,062.75	Payroll Wire Transfers
		Total	$ 832,881.32	

Board Member: _____

Board Member: _____

Board Member: _____

Board Member: _____

Board Member: _____

Secretary: _____

Payroll Check Summary

Payroll Run: 09/30/2025 GRIFFIN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 24, 2025, the Board, by a _____ vote, approves payments, totaling $426,720.46, and/or voids (cancellations), totaling $0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: Payroll ACH

Warrant Numbers 75101330 through 75101330, totaling $1,835.89

Direct Deposit Numbers 9000001696 through 9000001776, totaling $424,884.57

Additional Direct Deposit amount, totaling $0.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 24, 2025, the Board, by a _____ vote, approves payments, totaling $259,062.75, and/or voids (cancellations), totaling $0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: Payroll Wire EFTPS & DRS

Wire Transfer Payments 202300045 through 202300046, totaling $259,062.75

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

_____

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

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Griffin School District - Griffin School Board Meeting - Agenda - Wednesday September 24, 2025 at 6:00 PM

Accounts Payable Run: Sept 2025 Payroll Wire **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
202300045	Dept Of Retirement Systems	$99,257.87
202300046	Thurston County Treasurer	$159,804.88
	Wire Transfers: 2	$259,062.75
	Total: **2**	**$259,062.75**

Powered by BoardOnTrack

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	$259,062.75	$0.00	$0.00	$259,062.75

Powered by BoardOnTrack

Griffin School District - Griffin School Board Meeting - Agenda - Wednesday September 24, 2025 at 6:00 PM

AP Check Register

AP Run: Sept 2025 Payroll Wire -- Post Date: 2025-09-30 -- AP Run Type: R

GRIFFIN SCHOOL DISTRICT

Check Date	Check Number	Payment Type	Name	Check Amount
09/30/2025	202300045	Wire Transfer	Dept Of Retirement Systems	99,257.87
09/30/2025	202300046	Wire Transfer	Thurston County Treasurer	159,804.88
			Total:	**$259,062.75**

Sept 2025 Payroll Wire Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	2	259,062.75
Epayables:	0	0.00
Total:	**2**	**$259,062.75**

Powered by BoardOnTrack

Fund	Total
10 - General Fund	259,062.75
	$259,062.75

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BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of September 24, 2025, the Board, by a _____ vote, approves payments, totaling $147,098.11, and/or voids (cancellations), totaling $0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: GF Warrants Outstanding

Check Numbers 75018820 through 75018830, totaling $147,098.11

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

_____

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

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Griffin School District - Griffin School Board Meeting - Agenda - Wednesday September 24, 2025 at 6:00 PM

Accounts Payable Run: Sept 2025 Payroll AP Warrant **Run Type:** R - Regular

Payment Number	Payee	Net Payment Amount
75018820	Capital Region ESD 113 - UNC	$2,081.16
75018821	Capital Region ESD 113 - WCT	$7,033.86
75018822	Employment Security Department - PFML	$5,763.48
75018823	Employment Security Dept - WLTC	$3,265.82
75018824	HCA-SEBB BENEFITS	$114,720.00
75018825	HCA-SEBB FLEX SPEND	$783.34
75018826	Teamsters Local No 252	$1,620.50
75018827	The Standard Insurance Company	$1,014.70
75018828	TSA Consulting Group Inc	$6,086.50
75018829	WEA Payroll Deductions	$4,686.75
75018830	WSSRA	$42.00
	Regular Checks: 11	$147,098.11
	Total: **11**	**$147,098.11**

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Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	$147,098.11	$0.00	$0.00	$147,098.11

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Griffin School District - Griffin School Board Meeting - Agenda - Wednesday September 24, 2025 at 6:00 PM

AP Check Register

AP Run: Sept 2025 Payroll AP Warrant -- Post Date: 2025-09-30 --- AP Run Type: R

GRIFFIN SCHOOL DISTRICT

Check Date	Check Number	Payment Type	Name	Check Amount
09/30/2025	75018820	Check	Capital Region ESD 113 - UNC	2,081.16
09/30/2025	75018821	Check	Capital Region ESD 113 - WCT	7,033.86
09/30/2025	75018822	Check	Employment Security Department - PFML	5,763.48
09/30/2025	75018823	Check	Employment Security Dept - WLTC	3,265.82
09/30/2025	75018824	Check	HCA-SEBB BENEFITS	114,720.00
09/30/2025	75018825	Check	HCA-SEBB FLEX SPEND	783.34
09/30/2025	75018826	Check	Teamsters Local No 252	1,620.50
09/30/2025	75018827	Check	The Standard Insurance Company	1,014.70
09/30/2025	75018828	Check	TSA Consulting Group Inc	6,086.50
09/30/2025	75018829	Check	WEA Payroll Deductions	4,686.75
09/30/2025	75018830	Check	WSSRA	42.00
			Total:	**$147,098.11**

Sept 2025 Payroll AP Warrant Summary

Type	Count	Amount
Regular	11	147,098.11
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**11**	**$147,098.11**

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Fund	Total
10 - General Fund	147,098.11
	$147,098.11

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Griffin School District - Griffin School Board Meeting - Agenda - Wednesday September 24, 2025 at 6:00 PM

Coversheet

Approval of the Enrollment Report

Section: III. CONSENT AGENDA
Item: D. Approval of the Enrollment Report
Purpose: FYI
Submitted by:
Related Material: Enrollment Sept. 2025.pdf

ENROLLMENT - September 8, 2025

2025 - 2026 School Year

ELEMENTARY SCHOOL

Teacher	Head Count	FTE		Overage
PRESCHOOL				
Hutnik				
		0		*0*
TRANSITIONAL KINDERGARTEN				
Hutnik				
McGregor				
KINDERGARTEN				
Anderson	19			
Daugherty	19			
Conley	19			
	57	*57.00*		***0***
FIRST GRADE				
Oestreich	20	*0.5*	*BK*	*0*
Shattuck	21			*0*
Singleton	20			*0*
	61	*60.50*		*0*
SECOND GRADE				
Evans	20			
Jenson	21			
Tomlin	22			
	0			*0*
	63			
THIRD GRADE				
Alviar	23			*0*
Toepke	23			*0*
	46			*0*
*** FOURTH GRADE**				
Jirsa	23	*0.98*	*FL*	*0*
Schreck	23			*0*
Smith	23			*0*
FL	***1***			
	70	*69.02*		*0*
*** FIFTH GRADE**				
Dowler	23	*0.93*	**TR**	*0*
Ehresmann	21			*0*
Potkonjak	22			*0*
	66	*65.07*		*0*
Total Elementary	**363**	*251.59*		0

Teacher	Head Count	FTE		Overage
SPECIAL EDUCATION - CASE LOADS				
Thompson	21			*0*
St Louis	26			*0*
Hickam	12			*0*
Brown	24			*0*
	83			*0*

MIDDLE SCHOOL

SIXTH GRADE (ELA)				
Class 1	26			*0*
Class 2	13			*0*
Class 3	23			*0*
	62			*0*
*** SEVENTH GRADE**				
Class 1	28	*0.15*	*RM*	*0*
Class 2	25			*0*
Class 3	21			*0*
AG	**1**			
	75	*74.85*		*0*
*** EIGHTH GRADE**				
Class 1	20	*0.28*	*MG*	*0*
Class 2	22			
Class 3	19			*0*
St. Louis	1			*0*
	62	*61.72*		*0*
Total MS	**199**	*136.57*		0

Grade	GEA	State
Preschool	4	5
Transitional K	17	17
Kindergarten	20	17
First Grade	21	17
Second Grade	22	17
Third Grade	23	17
Fourth Grade	24	27
Fifth Grade	24	27
Sixth Grade	26	27
Seventh Grade	26	28
Eighth Grade	26	28
	Case Load	**Case Load**
SPED	27	27
Life Skills	10	10
Preschool (1:10)		10

****

ACTUAL		
PRESCHOOL	**0**	
TK	**0**	
SPED	**83**	
ELEMENTARY	**363**	*251.59*
MIDDLE SCHOOL	**199**	*136.57*
TOTAL:	**562**	
TOTAL FTE:	**388.16**	

ELL Students	
Sixth Grade	AB
Fifth Grade	JT
Kindergarten	PB
	3

Partial FTE's **Grade**

0.50	BK	1st	Bex Kelley	
0.02	FL	4th	Fiona Lynn	
1.00	AD	4th	Abel Deal	Program
0.17	TR	5th	Torah Rowlands	Home Bound
0.72	MG	8th	Max Graunke	HS
0.85	RM	7th	Rylan Mumma	Gymastics

3.26 TOTAL

Coversheet

Approval of the Personnel Report

Section: III. CONSENT AGENDA
Item: E. Approval of the Personnel Report
Purpose: FYI
Submitted by:
Related Material: Personnel Report Sept. 2025.pdf

Griffin School District
Personnel Report
Prepared by Kim Ferra

Personnel Report

September 24, 2025 School Board Meeting

Employment:

- No Report

Out of Endorsement:

- No Report

Leave of Absence:

- No Report

Extra-Curricular:

- Approval to hire **Elizabeth Thompson,** Special Education Mentor Coach, effective September 3, 2025
- Approval to hire **Tanisha Smith,** Elementary Mentor Coach, effective September 3, 2025
-

Resignation/Termination/Provisional:

- No Report

Retirement:

- No Report

Other:

- Approval of 2025-26 **GEA Base Contracts**, effective September 1, 2025 (see attached list)
- Approval of 2025-26 **GEA Longevity Contracts**, effective September 1, 2025 (see attached list)

Coversheet

Approval of Superintendent's Goals 2025-2026

Section: V. OLD BUSINESS
Item: A. Approval of Superintendent's Goals 2025-2026
Purpose: Vote
Submitted by:
Related Material: Superintendent Rue's 2025-26 Goals.pdf

GRIFFIN SCHOOL DISTRICT #324

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Superintendent Rue's 2025-26 Goals (DRAFT):

<table>
<tr><td>GOAL #1: Student Voice</td><td>Increase student perception data regarding climate and sense of belonging, when comparing Spring 2025 and Spring 2026 Panorama data.</td></tr>
<tr><td>Needs Assessment</td><td>
<table>
<tr><th>Year/Level</th><th>Climate</th><th>Belonging</th></tr>
<tr><td>Spring 2024/Elem</td><td>61% (30th percentile)</td><td>65% (80th percentile)</td></tr>
<tr><td>Spring 2025/Elem</td><td>57% (20th percentile)</td><td>62% (70th percentile)</td></tr>
<tr><td>Spring 2024/MS</td><td>52% (40th percentile)</td><td>46% (30th percentile)</td></tr>
<tr><td>Spring 2025/MS</td><td>45% (10th percentile)</td><td>50% (40th percentile)</td></tr>
</table>
While staff perception data regarding climate and belonging showed growth between Spring 2024 and Spring 2025, student perception data did not show significant growth.
</td></tr>
<tr><td>Strategic Plan Alignment</td><td>Commitment #2: Welcoming & Supportive Learning Environments
Outcome 2A: Students feel safe, valued, respected, and experience a sense of belonging
Key Action 2Aiii: Elevate student voice and leadership, giving them authentic roles in decision-making and shaping the school culture.
Outcome 2C: Student behavior is managed with consistency and support
Key Action 2Cii: Implement restorative and supportive responses to misbehavior
Outcome 2D: A unified Multi-Tiered System of Support (MTSS) that integrates academic, behavioral, and social emotional supports with intentional collaboration amongst all staff
Key Action 2Di: Establish clear processes for Tier 1 (universal), Tier 2 (targeted), and Tier 3 (intensive) support
Key Action 2Dii: Strengthen staff knowledge and capacity in:
Restorative Discipline</td></tr>
<tr><td>Washington</td><td>Standard 4: Community of Care and Support for Students: Effective educational leaders</td></tr>
</table>

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Standards-Based Superintendent Framework Alignment	cultivate an inclusive, caring, and supportive school community that promotes the academic success and well-being of *each* student.

Key Action Steps		
Action Steps	Evidence	Projected Timeline
Griffin Compass Crew: Superintendent's Student Advisory Group	• Schedule of Griffin Compass Crew meetings • Board reports from members of the Griffin Compass Crew • Meeting notes and student feedback	Quarterly Meetings
ASB Club: Expanding student access to ASB leadership opportunities	• Formation of ASB Club & officer elections • Board updates from club members at least twice during the school year	September, 2025-June, 2026
Student Advocate Training in Restorative Practices; Establishment of a Restorative Center	• Training of student advocates • Development of a system for requesting assistance from the Restorative Center • Integration of restorative practices into Griffin's disciplinary flowcharts	September, 2025-June, 2026, with training of student advocates occurring in November
Plan for Student Representatives to the School Board	• Establish a "School Board Student Rep" committee made up of several Board members, a staff member, and parent/community member • Outline of an application and/or appointment plan • Identification of student representatives to the Board	September, 2025-June, 2026
Regular Student Performances, Reports, and/or Recognition at School Board Meetings	• Board study session and/or meeting agendas that include student reports, performances, and/or recognitions	September, 2025-June, 2026

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GOAL #2: Community Engagement	**Develop and implement a multi-channel communication plan that expands opportunities for families to provide input, strengthens transparency, and deepens community engagement in district decision-making.**
Needs Assessment	Last year, we successfully engaged many families through the questionnaire and community cafe events that we facilitated to inform the development of our strategic plan. We want to build on that success and develop more opportunities that will allow families to share their feedback and inform decisions at Griffin. Also, we recognize that there are some areas, related to community engagement, that need attention: ● In Spring 2025, only 94 family members responded to Griffin's Panorama survey. ● We need to ensure parent involvement on our Curriculum Adoption Team as we prepare to adopt a middle school health curriculum this year. ● Expand Griffin's partnerships with local businesses and associations
Strategic Plan Alignment	Commitment #3: Family and Community Engagement ● Outcome 3A: Multiple channels of communication with families and community ○ Key Action 3Ai: Develop and implement a clear communication plan. Identify: goals, key audiences, core messages, and frequency/timing for each channel ○ Key Action 3Aii: Establish two-way communication channels: create avenues for feedback, questions, and dialogue ● Outcome 3B: Families as partners for student success ○ Key Action 3Biii: Involve parents in decision-making through family advisory groups, surveys, and/or listening sessions. ● Outcome 3C: Community empowerment and engagement ○ 3Ciii: Map and grow strategic community partnerships
Washington Standards-Based Superintendent Framework Alignment	Standard 6: Meaningful Engagement of Families and Community: Effective educational leaders engage families and the community in meaningful, reciprocal, and mutually beneficial ways to promote *each* student's academic success and well-being.

Key Action Steps		
Action Steps	Evidence	Projected Timeline
Development of a Multi-channel Communication Plan	● Communication Committee established with parent/guardian engagement ● Communication Plan presented to the Board	September, 2025-January, 2026
Plan for parent/guardian engagement in Health	● Formation of a Curriculum Adoption Committee that includes parent/guardian	September, 2025-January, 2026

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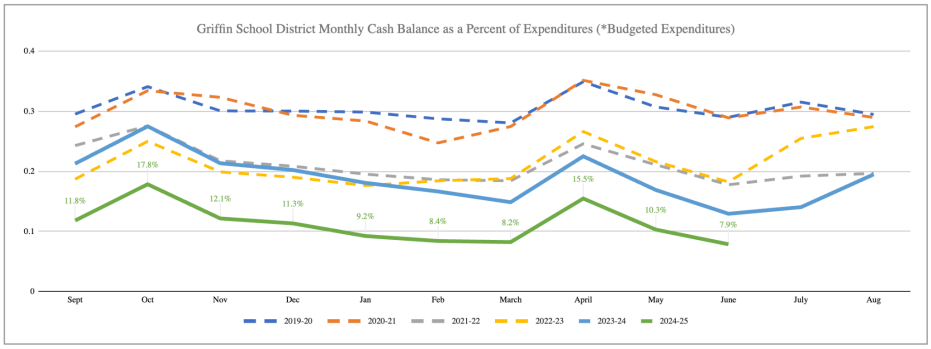
curriculum adoption process	involvement • Presentation of a Health curriculum to the Board for approval	
Host a community cafe event, engaging in 2-way conversation and feedback with families related to Strategic Plan Commitment #2 (Welcoming & Supportive Learning Environments)	• Community Cafe event planned, advertised, and executed • Community Cafe "harvest"/feedback	January, 2026-June, 2026
Develop a "Partners in Education" plan for growing strategic community partnerships	• Plan presented to School Board • Advertising about the program • Recruitment of 3-5 "Partners in Education" (local businesses and organizations) for the 2026-27 school year	January, 2026-June, 2026

GOAL #3: Board Knowledge re District Operations	Enhance communication and collaboration with the Board to ensure shared understanding of school operations, resource management, and long-range facilities and fiscal planning.
Needs Assessment	 Griffin's cash balance in its general fund has gradually reduced since the 2019-20 school year, with a marked reduction last year. A declining state priority on public education, increased student needs, rising costs, and unfunded requirements are at the core of the problems faced by many districts across Washington state, including Griffin

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	(Visit this website for more information on this topic: https://www.waschoolfunding.org/). As leaders of our district, the Griffin School Board needs to be well-informed on our current and long-range operational and fiscal plans so that they can provide guidance and oversight, as well as engage in advocacy for public education.
Strategic Plan Alignment	Commitment #4: Responsible Fiscal and Operational Management ● Outcome 4A: Financial planning that reflects strategic priorities and demonstrates responsible stewardship of public funds while acknowledging fiscal constraints ○ Key Action 4Ai: Use a priority-based budgeting model to evaluate expenditures ● Outcome 4B: Transparent communication about the district's financial landscape ○ Key Action 4Bi: Provide timely, clear budget updates to staff, school board, and the community in plain language formats ○ Key Action 4Bii: Train school and staff leaders in budget management and provide user-friendly tools and support ● Outcome 4C: Efficient maintenance and modernization of buildings, grounds, buses, and technology to ensure safety and functionality ○ Key Action 4Ci: Create and follow preventative maintenance and replacement schedules for the district's facilities, vehicles, and technology
Washington Standards-Based Superintendent Framework Alignment	Standard 7: Operations and Management: Effective educational leaders manage school operations and resources to promote *each* student's academic success and well-being. Standard 8: Collaboration with the Board: Effective educational leaders develop positive working relationships and procedures that help the board of directors to promote *each* student's academic success and well-being.

Key Action Steps		
Action Steps	Evidence	Projected Timeline
Develop a long-range facilities plan	● Facilities Planning Committee developed that includes Board members, staff members, and community members ● Development of a long-range facilities plan and presentation to the School Board	September, 2025-August, 2026
Provide regular fiscal updates to the Board, staff, and the community in a	● "State of the District" fiscal updates, in plain language, to the Board by the superintendent twice during the school	January, 2026 through July, 2026

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multi-channel fashion	year ● Mid-year "State of the District" fiscal presentation, in plain language, to families and community members by superintendent ● Development of a plan for sharing fiscal information through the district website, newsletter, social media, and other channels	
Reduce MSOC (Materials, Supplies, and Operating Costs) spending by establishing a priority based budgeting plan	● Establishment of PLC budgets and a supply management plan ● Cutting back on supplemental curriculum materials; evaluating what is necessary, versus what is "nice to have" ● Identification of alternative funding sources for non-essential MSOC's (grants, etc.) ● Meetings with Fiscal Committee to outline steps taken and share evidence of MSOC spending reduction	August, 2025-August, 2026
Collaborate with the Griffin School Board to engage in public school advocacy	● Board/superintendent engagement with WSSDA's advocacy efforts ● Planning meetings with Board Legislative Committee and development of Griffin's advocacy plan	November, 2025-March, 2026

Coversheet

2151 Interscholastic Acitivities

Section: VII. POLICY - UPDATES
Item: A. 2151 Interscholastic Acitivities
Purpose: Vote
Submitted by:
Related Material: 2151 Interscholastic Activities.pdf

Policy: 2151
Section: 2000 - Instruction

Interscholastic Activities

The board recognizes the value of a program of interscholastic activities as an integral part of the total school experience to all students of the district and to the community. The program of interscholastic activities will include all activities relating to competitive sport contests, games or events, or exhibitions involving individual students or teams of students of this district when such events occur between separate schools within this district or with any schools outside this district.

The board expects that:

A. While Griffin is not an active member of the Washington Interscholastic Activities Association (WIAA), its interscholastic activities and events comply with the rules and regulations of the WIAA. The district will not be responsible or liable for nonschool-sponsored programs or for programs that are organized, promoted or participated in by staff members without school approval. The district will not be responsible for or control and incur liability for summer and/or out-of-season activities unless specifically sponsored by the school district. The superintendent will establish rules defining the circumstances under which school facilities may be used and under which announcements of summer sports leagues and/or clinics may be channeled to students.

B. An athletic coach must be properly trained and qualified for an assignment as described in the coach's job description.

C. Coaching stipends and all gifts to a coach that exceed five hundred dollars ($500.00) in a season will be approved by the board of directors.

D. An in-service CPR/First Aid training opportunity will be afforded each coach so that he/she is trained to attend to the health care needs of participants. Prior to a sports season, the coach will prepare a plan for handling medical emergencies at practice sessions and games (home and away).

E. Participants will be issued equipment that has been properly maintained and fitted.

F. All facilities and equipment utilized in the interscholastic activity program, whether or not the property of the district, will be inspected on a regular basis.

G. Nonprescribed medications, including such items as analgesic balms, vitamins and salt tablets, must be approved by the superintendent before they may be available for use by coaches and/or athletic trainers. After athletic training medications have been approved, the coach and/or trainer must secure authorization from the parent and the student's doctor before the medications may be used during the athletic season. If such release is not on file, the nonprescribed medications may not be used. This provision does not preclude the coach and/or trainer from using approved first aid items.

1. The board recognizes that certain risks are associated with participation in interscholastic sports. While the district will strive to prevent injuries and accidents to students, each participant and his/her parent(s) or guardian(s) will be required to sign a statement which indicates that the parent(s) and the student acknowledge the risks of injuries resulting from

such participation and give assurance that the student will follow the instructions of the coach.

2. Each participant will be required to furnish evidence of physical fitness prior to becoming a member of an interscholastic team. A written report will be completed when a student is injured while participating in a school-supervised activity. A participant will be free of injury and will have fully recovered from illness before participating in any activity.

3. Each student participating in interscholastic athletic activities is required to have or obtain medical insurance for expenses incurred as a result of injuries sustained while participating in the extracurricular activity. Students shall provide evidence of coverage or shall obtain such coverage through the insurance plan offered to all students participating in activities in the District. No student will be denied the ability to participate solely because the student's family, by reason of low income, is unable to pay the entire amount of the premium for such insurance. The Superintendent or his or her designee may approve partial or full waiver of premiums to permit all students to obtain the required medical insurance.

The superintendent will annually prepare, approve and present to the board for its consideration a program of interscholastic activities for the school year. The superintendent will prepare rules for the conduct of student activities including, but not limited to, use of alcoholic beverages; use of tobacco; use or possession of illegal chemical substances (including marijuana/cannabis) or opiates not prescribed by a physician; unsportsmanlike conduct; absence from practice; gambling; or any infraction of civil law. Notice of rules and disciplinary actions related to rule violations will be distributed to each participant and his/her parents prior to the beginning of an interscholastic activity season. The Parent/Guardian will be required to submit a digital signature acknowledging these requirements have been met before participation in interscholastic activities.

Nondiscrimination
The district will not exclude any person from participation in the interscholastic program, deny any person the benefits of such a program or otherwise discriminate against any person in any interscholastic program on the basis of the categories identified in the district's Nondiscrimination policy.

The district will provide necessary funds for recreational and athletic activities for both sexes, although the aggregate expenditures are not required to be equal for members of each sex and expenditures for separate male and female teams are not required to be equal.

When individual students with disabilities are unable to participate in existing activities even when offered reasonable modifications and necessary accommodations, aids or services, the district may offer opportunities for students with disabilities to participate in separate or different recreational or athletic activities.

The district may operate or sponsor separate teams for members of each sex where selection for such teams is based upon competitive skill or the activity involved is a contact sport. However, when the district operates or sponsors a team in a particular sport for members of one sex but not the other, and athletic opportunities for members of the other sex have previously been limited, members of the excluded sex will be allowed to try out for the team offered. For the purposes of this policy, contact sports include boxing, wrestling, rugby, ice hockey, football, basketball and other sports in which the major activity involves bodily contact.

The district will provide equal athletic opportunities for both sexes within each school for interscholastic, club or intramural athletics. In determining whether equal athletic opportunities for both sexes are being provided, the district will consider the following factors:

1. Whether the selection of sports and levels of competition effectively accommodate the interests and abilities of members of both sexes;
2. Provision of equipment and supplies;
3. Scheduling of games and practice time, including the use of playfields, courts, gyms and pools;
4. Travel and per diem allowances, if any;
5. Opportunity to receive coaching and academic tutoring;
6. Assignment and compensation of coaches, tutors, and game officials;
7. Provision of locker rooms and practice and competitive facilities;
8. Provision of medical and training facilities and services, including the availability of insurance;
9. Provision of housing and dining facilities and services, if any; and
10. Publicity and awards.

Annual athletic evaluation
The district will evaluate its intramural and interscholastic program in each school at least once each year to ensure that equal opportunities are available to members of both sexes with respect to participation in interscholastic and/or intramural programs. The evaluation will include consideration for the factors listed in the above paragraph, Nondiscrimination.

Student athletic interest survey
Every three years, the district will administer to each school that operates interscholastic, intramural and other athletics the survey developed by the office of the superintendent of public instruction to determine male and female student interest in participation in specific sports. The district will consider the survey results when planning and developing recreational and athletic activities offered by the district and when determining whether equal opportunities are available to members of both sexes.

Facilities
The district will provide separate facilities (e.g., showers, toilets, training rooms) for male and female students or schedule the facilities equitably for separate use.

Cross References:
2121 - Substance Abuse Program
3210 - Nondiscrimination
3413 - Student Immunization And Life Threatening Health Conditions
3414 - Infectious Diseases
3416P - Procedure - Medication at School
3418 - Response to Student Injury or Illness
3422 - Student Sports □□□ Concussion, Head Injury and Sudden Cardiac Arrest
4260 - Use of School Facilities
5004 - Infection Control Program

Legal References:	RCW 28A.400.350 Liability, life, health, health care, accident, disability, and salary insurance authorized □□□ Health savings accounts □□□ Premiums □□□ Noncompliance RCW 28A.600.200 Interschool athletic and other extracurricular activities for students □□□ Authority to regulate and impose penalties □□□ Delegation of authority □□□ Conditions RCW 69.41.330 Public Warnings □□□ School districts RCW 69.41.340 Student athletics □□□ Violations □□□ Penalty WAC 392-190-025 Recreational and athletic activities
Management Resources:	WIAA Handbook 2014 - December Issue 2013 - April Issue 2007 - October Issue

Adopted by Griffin: **Sept. 24, 2025**

Reviewed by Griffin: **Sept. 10, 2025**
Last Revised: **January 01, 2015**
Classification: **Important**
Prior Revised Dates: **06.90; 02.00; 10.07; 12.11; 04.13; 12.14; 01.15**

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Coversheet

3141 Nonresident Students

Section: VII. POLICY - UPDATES
Item: B. 3141 Nonresident Students
Purpose: Vote
Submitted by:
Related Material: 3141-Nonresident Students.pdf

Policy: 3141
Section: 3000 - Students

Nonresident Students

Consistent with Chapter 28A.225 RCW, any student who resides outside the district may apply to attend a school in the district or file the parental declaration of the intent to provide home-based instruction and enroll for ancillary services, if any. All applications for nonresident attendance or home-based instruction will be considered on an equal basis.

The Griffin Board of Directors annually will inform parents of the inter-district enrollment options and parental involvement opportunities. Information on inter-district acceptance policies will be provided to nonresidents on request. Providing online access to the information satisfies the requirements of this policy unless a parent or guardian specifically requests information to be provided in written form. The district will not charge any transfer fees or tuition costs for enrolling eligible nonresident students.

The superintendent will develop an application form that the parent or guardian will complete to apply for the student's admission. The form will gather information such as the child's current legal residence, the school district where the student is currently enrolled or receiving home-based instruction, the basis for requesting release from the resident district, the specific building desired, and grade level (elementary) or course offerings (secondary) in which the student desires to be enrolled if accepted by the district.

The district may use the Standard Choice Transfer System in the Education Data System (EDS) to process those requests for student transfer enrollment into online or alternative learning experience programs or schools.

Standards for accepting or rejecting an application
The superintendent will accept or reject an application for nonresident admission based upon the following standards:

A. Whether acceptance of a nonresident student would result in the district experiencing significant financial hardship;
B. Whether in the grade level or class at the building where the student desires to be enrolled has the capacity for additional students;
C. Whether appropriate educational programs or services are available to improve the student's condition as stated in requesting release from his or her district of residence;
D. Whether the student's disciplinary records or other documentation indicate a history of violent or disruptive behavior or gang membership (a gang means a group of three or more persons with identifiable leadership that on an ongoing basis regularly conspires and acts in concert mainly for criminal purposes);
E. Whether the student has been expelled or suspended from a public school for more than ten consecutive days, in which case the student may apply for admission under the district's policy for readmission and reengagement of suspended or expelled students;

Admission or denial: Notice of decision and appeal of decision
The superintendent, in a timely manner, will provide all applicants with written notification of the approval or denial of a nonresident student's enrollment application. If the student is to be admitted, the superintendent or the superintendent's designee will notify the resident district and make necessary arrangements for the transfer of student records.

If the application is denied, the superintendent will notify the parent or guardian in writing within 45 days from receipt of the parent's application. The notification will include the reason(s) for denial and inform the parent or guardian of their right to appeal the district's denial decision to the Superintendent of Public Instruction or his or her designee as detailed in RCW 28A.225.230.

The parent or guardian may appeal the denial to the district's superintendent or designee. Within five business days of receipt of the parent's appeal submission, the superintendent or designee will provide the parent with a written

notification of the final appeal decision to either grant or deny the student's admittance into the district.

Children of full-time employees

1. Pursuant to RCW 28A.225.225, a nonresident student who is the child of a full-time certificated or classified employee will be permitted to enroll:
    a. At the school where the employee is assigned;
    b. At a school forming the district's kindergarten through twelfth grade continuum, which includes the school where the employee is assigned;
    c. The student remains enrolled until he or she completes schooling; or
    d. At a school in the district that provides early intervention services pursuant to RCW 28A.155.065 and/or preschool services pursuant to RCW 28A.155.070, if the student is eligible for such services.
2. The district may reject the application of a student who is the child of a full-time employee if:
    a. Disciplinary records or other evidence supports a conclusion that the student has a history of convictions, violent or disruptive behavior, or gang membership;
    b. The student has been expelled or suspended from a public school for more than ten consecutive days (however, the district's policies for allowing readmission of expelled or suspended students and the required reengagement procedures under this rule must apply uniformly to both resident and nonresident applicants seeking admission, pursuant to RCW 28A.225.225(2)(b)); or

Cross References: 3120 - Enrollment

Legal References:
RCW 28A.225.220 Adults, children from other districts, agreements for attending school;Tuition
RCW 28A.225.225 Applications from nonresident students or students receiving home-based instruction to attend district school; School employees' children; Acceptance and rejection standards; Notification

RCW 28A.225.240 Apportionment credit
RCW 28A.225.290 Enrollment options information booklet
RCW 28A.225.300 Enrollment options information to parents
WAC 392-137 Finance; Nonresident attendance

Management Resources:
2018 - December 2018 - December Policy Issue
2015 - October Policy Issue
Policy News, June 2003 Enrolling children of School Employees
Policy News, September 1999 School safety bills impact policy

Adopted by Griffin: **September 24, 2025**
Reviewed by Griffin: **September 10, 2025**
Last Revised: **December 01, 2018**
Classification: **Critical**
Prior Revised Dates: **02.00; 6.03; 12.11; 10.15**

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Coversheet

6210 Purchasing Authorization & Control

Section: VII. POLICY - UPDATES
Item: C. 6210 Purchasing Authorization & Control
Purpose: Vote
Submitted by:
Related Material: 6210-Purchasing Authorization and Control.pdf

Policy: 6210
Section: 6000 - Management Support

Purchasing: Authorization and Control

The board authorizes the superintendent to direct expenditures and purchases, within the limits of the detailed annual budget, for the school year. Board approval for purchase of capital outlay items is required when the aggregate total of a requisition exceeds $25,000 except that the superintendent will have the authority to make capital outlay purchases without advance approval when it is necessary to protect the interests of the district or the health and safety of the staff or students.

The superintendent will establish requisition and purchase order procedures as a means of monitoring the expenditure of funds. Staff members who obligate the district without proper prior authorization may be held personally responsible for payment of such obligations.

Adopted by Griffin: **September 24, 2025**
Reviewed by Griffin: **September 10, 2025**
Last Revised: **December 01, 2018**
Classification: **Important**
Prior Revised Dates: **12.11; 08.18**

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Coversheet

6212 Charge Cards

Section: VII. POLICY - UPDATES
Item: D. 6212 Charge Cards
Purpose: Vote
Submitted by:
Related Material: 6212-Charge Cards.pdf

Policy: 6212
Section: 6000 - Management Support

Charge Cards

The board authorizes the issuance of charge cards to officers and staff for district purchases, acquisitions and authorized travel. The board will approve any contract for the issuance of credit cards, including the credit limit. The superintendent or his/her designee is responsible for the authorization and control of the use of credit card funds, subject to final board approval of payments.

Upon billing or no later than thirty (30) days of the billing date, the officer or staff member using a charge card will submit a fully itemized expense voucher including receipts or invoices supporting purchases. Any charges not properly identified on the expense voucher, or not allowed following review by the auditing officer, will be paid by the official or staff member. Any official or staff member who has been issued a charge card will not use the card if any disallowed charges are outstanding.

The superintendent will establish procedures for the issuance and use of charge cards.

Cross References:	6213 - Reimbursement for Travel Expenses
Legal References:	RCW42.24.115 Municipal corporations and political subdivisions; Charge cards for officer and employees' travel expenses RCW 43.09.2855Local governments; Use of credit cards
Management Resources:	Policy News, April 2005 Credit Card Policy Updated

Adopted by Griffin: **Sept. 24, 2025**
Reviewed by Griffin: **Sept. 10, 2025**
Last Revised: **December 01, 2011**
Classification: **Important**
Prior Revised Dates: **04.05**

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Coversheet

6215 Expense Claim Certification and Approval

Section: VII. POLICY - UPDATES
Item: E. 6215 Expense Claim Certification and Approval
Purpose: Vote
Submitted by:
Related Material: 6215-Expense Claim Certification and Approval.pdf

Policy: 6215
Section: 6000 - Management Support

Expense Claim Certification and Approval

Before expense claims are submitted to the board for payment, they will be audited and certified by the district's appointed auditing officer for accuracy and proof that the goods or services have been received and are satisfactory and that previous payment has not been made. The certification must be signed and dated by the auditing officer or their delegate.

Claims will be approved by a recorded affirmative vote of a majority of the board.

The board authorizes advance payment of a claim when a delay in payment would otherwise result in a penalty or late fee or an interest charge on the unpaid balance except that advance payment for goods or services to a single vendor in excess of $5,000 will not be permitted unless previously authorized by the board through a bid award or by action of the board at a preceding board meeting. The board will review and approve all such advance payments at its next regularly scheduled public meeting. In the event the claim is disapproved, the auditing officer and superintendent will cause the claims to be recognized as receivables and pursue collection diligently until the funds are collected or until the board approves the payment of those claims.

The auditing officer and the superintendent will each furnish an official bond, for not less than $50,000 for the faithful discharge of such duties. The school district will purchase and pay for the surety bonds.

Cross References: 6500 - Risk Management

Legal References:
RCW28A.330.080Payment of claims; Signing of warrants
RCW 28A.330.090Auditing committee and expenditures
RCW 42.24.080Municipal corporations and political subdivisions; Claims against for contractual purposes; Auditing and payment; Forms; Authentication and certification
RCW 42.24.180Taxing District; Issuance of warrants or checks before approval by legislative body; Conditions

Approved by Griffin: **September 24, 2025**
Reviewed by Griffin: **September 10, 2025**
Last Revised by WSSDA: **July 24, 2023**
Classification: **Critical**
Prior Revised Dates: **12/01/2011**

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Coversheet

Finance Director's Report

Section: IX. DISTRICT REPORTS
Item: A. Finance Director's Report
Purpose: FYI
Submitted by:
Related Material: Budget Status August 2025.pdf

Griffin School District
Finance Director's Report

Board Meeting
September 24, 2025

Budget Status August 2025

General Fund
- Revenue 100.62% of Budget
- Expenditures & Encumbrances 92.49% of Budget
- Noted Items:
  - Fund Balance Information Update – Financial Statement Impact
    - Unassigned Minimum Fund Balance Policy – 8.33% of Revenues as of 8/31/24
    - Restricted for Carryover of Restricted Revenues – State Funds

Capital Projects Fund
- Revenues 112.53% of Budget
- Expenditures 26.99% of Budget
- Noted Items:
  - Committed from Levy Proceeds $2,925,804.23
  - Restricted from State Proceeds $629,771.52
  - Restricted from Mitigation Fees $86,979.08

Debt Service Fund
- Revenues 130.97% of Budget
- Expenditures 0.00% of Budget
- Noted Items:
  - None at this time

Associated Student Body Fund
- Revenues 71.03% of Budget
- Expenditures & Encumbrances 30.06% of Budget
- Noted Items
  - Fundraising Activities

Transportation Vehicle Fund
- Revenues 149.19% of Budget
- Expenditures & Encumbrances 0.00% of Budget
- Noted Items – Bus Purchase

Other Items
- Monitoring Cash Flow
- Year End Close
- Capital Projects
- S-275

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Budget Status Report

2024-2025 GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 10

Reporting Month: August **Budget Type:** Revised **Fund Description:** General Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 LOCAL TAXES	2,574,753	19,399.57	2,572,247.11		2,505.89	99.90
2000 LOCAL SUPPORT NONTAX	140,050	35,940.43	272,671.26		(132,621.26)	194.70
3000 STATE - GENERAL PURPOSE	5,680,714	569,375.33	5,694,929.18		(14,215.18)	100.25
4000 STATE - SPECIAL PURPOSE	2,295,021	442,733.13	2,472,302.25		(177,281.25)	107.72
5000 FEDERAL - GENERAL PURPOSE	0	0.00	4.26		(4.26)	0.00
6000 FEDERAL - SPECIAL PURPOSE	355,382	30,537.98	417,582.55		(62,200.55)	117.50
7000 REVENUES FR OTH SCH DIST	0	0.00	0.00		0.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	315,700	1,127.24	2,488.90		313,211.10	0.79
9000 OTHER FINANCING SOURCES	0	0.00	0.00		0.00	0.00
Total	**11,361,620**	**1,099,113.68**	**11,432,225.51**		**(70,605.51)**	**100.62**
B. EXPENDITURES						
00 Regular Instruction	6,962,682	470,216.13	6,933,588.80	5,796.61	23,296.59	99.67
10 Federal Stimulus	0	0.00	0.00	0.00	0.00	0.00
20 Special Ed Instruction	1,654,126	67,774.12	1,439,625.10	111,486.21	103,014.69	93.77
30 Voc. Ed Instruction	0	0.00	0.00	0.00	0.00	0.00
40 Skills Center Instruction	0	0.00	0.00	0.00	0.00	0.00
50+60 Compensatory Ed Instruct.	244,304	20,965.94	287,717.24	280.00	(43,693.24)	117.88
70 Other Instructional Pgms	331,670	2,730.17	34,098.92	0.00	297,571.08	10.28
80 Community Services	1,250	0.00	579.24	0.00	670.76	46.34
90 Support Services	3,851,886	217,850.80	3,189,048.31	64,379.30	598,458.39	84.46
Total	**13,045,918**	**779,537.16**	**11,884,657.61**	**181,942.12**	**979,318.27**	**92.49**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 536)	**0**	**0.00**	**0.00**			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	**(1,684,298)**	**319,576.52**	**(452,432.10)**		**1,231,865.90**	**(73.14)**
F. TOTAL BEGINNING FUND BALANCE	**1,705,106**		**1,935,683.66**			
G. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)			**0.00**			
H. TOTAL ENDING FUND BALANCE (E+F +OR- G)	**20,808**		**1,483,251.56**			

Budget Status Report

2024-2025 GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 10

Reporting Month: August **Budget Type:** Revised **Fund Description:** General Fund

I. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0	150.00
G/L 815 Restric Unequalized Deduct Rev	0	11.91
G/L 821 Restrictd for Carryover	0	0.00
G/L 823 Restricted for Carryover of Transition to Kindergarten	0	0.00
G/L 825 Restricted for Skills Center	0	0.00
G/L 828 Restricted for C/O of FS Rev	0	33,938.17
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00
G/L 845 Restricted for Self-Insurance	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 872 Committd to Econmc Stabilizatn	0	0.00
G/L 873 Committed to Depreciation Sub-Fund for Facility Maintenance	0	0.00
G/L 875 Assigned Contingencies	0	0.00
G/L 884 Assigned to Other Cap Projects	0	0.00
G/L 888 Assigned to Other Purposes	150	0.00
G/L 890 Unassigned Fund Balance	(967,366)	556,428.99
G/L 891 Unassigned Min Fnd Bal Policy	988,024	892,722.49
Total	**20,808**	**1,483,251.56**

Differences	**0**	**0.00**

Budget Status Report

2024-2025 GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 20

Reporting Month: August **Budget Type:** Revised **Fund Description:** Capital Projects Fund

A. REVENUES OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	1,067,413	11,764.95	1,087,584.76		(20,171.76)	101.89
2000 Local Support Nontax	32,750	10,739.81	105,275.35		(72,525.35)	321.45
3000 State - General Purpose	0	3.06	164.02		(164.02)	0.00
4000 State - Special Purpose	0	0.00	45,000.00		(45,000.00)	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
7000 Revenues Fr Oth Sch Dist	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	**1,100,163**	**22,507.82**	**1,238,024.13**		**(137,861.13)**	**112.53**

B. EXPENDITURES						
10 Sites	550,000	0.00	0.00	0.00	550,000.00	0.00
20 Buildings	2,075,000	0.00	336,061.28	262,551.69	1,476,387.03	28.85
30 Equipment	280,500	55,292.60	166,721.66	18,947.09	94,831.25	66.19
40 Energy	0	0.00	0.00	0.00	0.00	0.00
50 Sales & Lease Expenditure	0	0.00	0.00	0.00	0.00	0.00
60 Bond Issuance Expenditure	0	0.00	0.00	0.00	0.00	0.00
90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	**2,905,500**	**55,292.60**	**502,782.94**	**281,498.78**	**2,121,218.28**	**26.99**

C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN. USES (A-B-C-D)	**(1,805,337)**	**(32,784.78)**	**735,241.19**		**2,540,578.19**	**(140.**
F. TOTAL BEGINNING FUND BALANCE	**3,225,169**		**3,230,372.83**			
G. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)			**0.00**			
H. TOTAL ENDING FUND BALANCE (E+F +OR- G)	**1,419,832**		**3,965,614.02**			

Budget Status Report

2024-2025 GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 20

Reporting Month: August **Budget Type:** Revised **Fund Description:** Capital Projects Fund

ENDING FUND BALANCE ACCOUNTS		
G/L 810 Restricted For Other Items	0	0.00
G/L 825 Restricted for Skills Center	0	0.00
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 861 Restricted from Bond Proceeds	0	0.00
G/L 862 Committed from Levy Proceeds	983,861	2,925,804.23
G/L 863 Restricted from State Proceeds	114,901	629,771.52
G/L 864 Restricted from Fed Proceeds	0	0.00
G/L 865 Restricted from Other Proceeds	0	0.00
G/L 866 Restrictd from Impact Proceeds	0	0.00
G/L 867 Restricted from Mitigation Fees	3,948	86,979.08
G/L 869 Restricted fr Undistr Proceeds	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 889 Assigned to Fund Purposes	317,122	323,059.19
G/L 890 Unassigned Fund Balance	0	0.00
Total	**1,419,832**	**3,965,614.02**

Differences	**0**	**0.00**

Budget Status Report

2024-2025 GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 30

Reporting Month: August **Budget Type:** Revised **Fund Description:** Debt Service Fund

A. REVENUES OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Support Nontax	15,000	1,795.32	19,645.56		(4,645.56)	130.97
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	**15,000**	**1,795.32**	**19,645.56**		**(4,645.56)**	**130.97**
B. EXPENDITURES						
Matured Bond Expenditures	0	0.00	0.00	0.00	0.00	0.00
Interest On Bonds	0	0.00	0.00	0.00	0.00	0.00
Interfund Loan Interest	0	0.00	0.00	0.00	0.00	0.00
Bond Transfer Fees	0	0.00	0.00	0.00	0.00	0.00
Arbitrage Rebate	0	0.00	0.00	0.00	0.00	0.00
Underwriter's Fees	0	0.00	0.00	0.00	0.00	0.00
Total	**0**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
C. OTHER FIN. USES TRANS. OUT (GL 606)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 605)	**0**	**0.00**	**0.00**			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP OTH FIN USES (A-B-C-D)	**15,000**	**1,795.32**	**19,645.56**		**4,645.56**	**30.97**
F. TOTAL BEGINNING FUND BALANCE	**641,146**		**636,070.32**			
G. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)			**0.00**			
H. TOTAL ENDING FUND BALANCE (E+F +OR - G)	**656,146**		**655,715.88**			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	0		0.00			
G/L 830 Restricted for Debt Service	656,146		154,703.24			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		501,012.64			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	**656,146**		**655,715.88**			
Differences	**0**		**0.00**			

Budget Status Report

2024-2025 GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: August
Account Codes: Agency
Budget Type: Revised
Fund Code: 40
Fund Description: Associated Student Body Fund

A. REVENUES	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 General Student Body	5,945	381.44	9,605.05		(3,660.05)	161.57
2000 Athletics	0	0.00	0.00		0.00	0.00
3000 Classes	100	0.00	0.00		100.00	0.00
4000 Clubs	7,380	0.00	3,795.67		3,584.33	51.43
6000 Private Moneys	7,750	0.00	1,640.00		6,110.00	21.16
Total	**21,175**	**381.44**	**15,040.72**		**6,134.28**	**71.03**

B. EXPENDITURES						
1000 General Student Body	4,005	0.00	3,037.65	0.00	967.35	75.85
2000 Athletics	7,000	0.00	522.30	0.00	6,477.70	7.46
3000 Classes	100	0.00	56.29	0.00	43.71	56.29
4000 Clubs	10,450	0.00	5,058.93	0.00	5,391.07	48.41
6000 Private Moneys	7,350	0.00	15.00	0.00	7,335.00	0.20
Total	**28,905**	**0.00**	**8,690.17**	**0.00**	**20,214.83**	**30.06**

C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	**(7,730)**	**381.44**	**6,350.55**	**14,080.55**	**(182.**
D. TOTAL BEGINNING FUND BALANCE	**42,302**		**43,153.39**		
E. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)			**0.00**		
F. TOTAL ENDING FUND BALANCE (C+D +OR- E)	**34,572**		**49,503.94**		

G. ENDING FUND BALANCE ACCOUNTS		
G/L 810 Restricted for Other Items	50	50.00
G/L 819 Restricted for Fund Purposes	34,522	49,453.94
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 889 Assigned to Fund Purposes	0	0.00
G/L 890 Unassigned Fund Balance	0	0.00
Total	**34,572**	**49,503.94**

Differences	**0**	**0.00**

Budget Status Report

2024-2025 GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance **Account Codes:** Agency **Fund Code:** 90

Reporting Month: August **Budget Type:** Revised **Fund Description:** Transportation Vehicle Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Nontax	9,500	2,531.86	26,101.01		(16,601.01)	274.75
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	245,730	0.00	0.00		245,730.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	30,092.35		(30,092.35)	0.00
Total	**255,230**	**2,531.86**	**56,193.36**		**199,036.64**	**22.02**
B. 9900 TRANSFERS IN FROM GF	**0**	**324,580.62**	**324,580.62**		**(324,580.62)**	**0.00**
C. Total REV./OTHER FIN. SOURCES	**255,230**	**327,112.48**	**380,773.98**		**(125,543.98)**	**149.19**
D. EXPENDITURES						
Type 30 Equipment	600,000	0.00	0.00	0.00	600,000.00	0.00
Type 40 Energy	0	0.00	0.00	0.00	0.00	0.00
Type 60 Bond Levy Issuance	0	0.00	0.00	0.00	0.00	0.00
Type 90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	**600,000**	**0.00**	**0.00**	**0.00**	**600,000.00**	**0.00**
E. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
F. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
G. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP OTH FIN USES (C-D-E-F)	**(344,770)**	**327,112.48**	**380,773.98**		**725,543.98**	**(210.**
H. TOTAL BEGINNING FUND BALANCE	**695,299**		**863,127.48**			
I. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	**350,529**		**1,243,901.46**			

Budget Status Report

2024-2025 GRIFFIN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: August
Account Codes: Agency
Budget Type: Revised
Fund Code: 90
Fund Description: Transportation Vehicle Fund

K ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0	0.00
G/L 819 Restricted for Fund Purposes	350,529	1,243,901.46
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 889 Assigned to Fund Purposes	0	0.00
G/L 890 Unassigned Fund Balance	0	0.00
Total	**350,529**	**1,243,901.46**

Differences	**0**	**0.00**