Griffin School District #324

Griffin School Board Meeting

Date and Time

Wednesday December 17, 2025 at 6:00 PM PST

Location

Griffin School
6530 33rd Way NW
Olympia, WA 98502

Board Meeting Zoom Link

Agenda

		Purpose	Presenter
I.	**Opening Items**		
A.	Record Attendance		
B.	Call the Meeting to Order Approval of Meeting Agenda Pledge of Allegiance Land Acknowledgement	Vote	
C.	Oath of Office of Re-Elected Board Directors Trish Hefton, School Board Director, Position No. 5		

		Purpose	Presenter
	Julie Osterberg School Board Director, Position No. 4		
D.	Election of Board Chair Board Chair • Call for Nominations • Election of Chair (Roll call vote) • Assumption of office by new Chair	Vote	
E.	Election of Board Vice Chair Board Vice Chair • Call for Nominations • Election of Vice Chair (Roll call vote) • Assumption of office by new Vice Chair	Vote	
F.	Board Recognition Staff Recognition Suzanne Stottlemyre, Middle School Teacher & National Junior Honor Society Advisor Club Recognition Paul Whitney, Archery		

II. PUBLIC COMMENT

A.	Comments from the Public Griffin School Board Meeting Public Comment Sign Up (Google Form)	FYI	

III. CONSENT AGENDA

A.	Approval of Board Meeting Minutes - November 18, 2025	Approve Minutes	
B.	Approval of Study Session Minutes - December 3, 2025	Approve Minutes	
C.	Approval of Warrants & Payroll	FYI	

		Purpose	Presenter
D.	Approval of the Enrollment Report	FYI	
E.	Approval of the Personnel Report	FYI	
F.	Public Records Requests	FYI	
G.	Approval of All Consent Agenda Items	Vote	

IV. NEW BUSINESS

A.	Griffin School Highly Capable Program Elementary: Kayleen Evans & Jennifer Tomlin Middle School: Ashley McCabe-Herron	FYI	

V. OLD BUSINESS

VI. POLICY - NEW

A.	1821 Standards for Individual School Directors	Vote	
B.	4001 Public Information Program	Vote	
C.	4060 Distribution of Information	Vote	
D.	5254 Staff Expression	Vote	

VII. POLICY - UPDATES

A.	1005 Key Functions of the Board	Vote	
B.	1210 Annual Organizational Meeting	Vote	
C.	1220 Board Officers and Duties of Board Members	Vote	
D.	1630 Evaluation of the Superintendent	Vote	
E.	4200 Parent Access and Safe and Orderly Learning Environment	Vote	

VIII. POLICY - REVIEW

A.	2106 Program Compliance	FYI	

		Purpose	Presenter
B.	6030 Financial Reports	FYI	
C.	6040 Expenditures in Excess of Budget	FYI	
D.	6213 Reimbursement for Travel Expenses	FYI	

IX. POLICY - REMOVAL

A.	4000 Public Information Program	Vote
B.	6023 Post Issuance Compliance	Vote

X. BOARD ROLES AND ASSIGNMENTS

A. Election of the Board's Legislative Representative — Vote

Board Legislative Representative

- Call for Nominations
- Election of Legislative Representative
- Assumption of position of Legislative Representative

B. Other Board Roles or Assignments — Discuss

The Board will discuss potential roles and assignments of its members. The Board Chair will finalize and determine all assignments for the upcoming year.

XI. GRIFFIN LEGISLATIVE PRIORITIES FOR 2026 SESSION

A.	Draft Priorities for Board Consideration	Vote

XII. DISTRICT REPORTS

A.	Finance Director's Report	FYI	Finance Director Kim Ferra
B.	Superintendent's Report	FYI	Superintendent Kirsten Rue

XIII. Closing Items

A. For the Good of the Order

		Purpose	Presenter
B.	Executive Session	Discuss	
C.	Adjourn Meeting	Vote	

"Where students thrive, feel valued, and shape a better world."