APPROVED

Martin Luther King Jr. Charter School of Excellence

Minutes

December Academic Excellence Committee Meeting

Date and Time
Thursday December 11, 2025 at 10:15 AM

Location
Join Zoom Meeting
https://mlkcs-org.zoom.us/j/88276120704?pwd=d6HtE8Dl5gQ5jME5aFqA36QsUclVKC.1

Meeting ID: 882 7612 0704
Passcode: 318914

Committee Members Present
Diana Foskett (remote), Kiyota Garcia (remote), Nealon Jaynes-Lewis (remote)

Committee Members Absent
Bertha Wecher, Teremar Rodriguez-Vazquez

Guests Present
Emma Pullano (remote), Kendra Salvador (remote), Rebecca Sela (remote)

I. Opening Items

A. **Record Attendance**

B. **Call the Meeting to Order**

Diana Foskett called a meeting of the Academic Excellence Committee Committee of Martin Luther King Jr. Charter School of Excellence to order on Thursday Dec 11, 2025 at 10:19 AM.

II. Academic Excellence

A. Academic Data Update

- Grounded in our Annual Priorities
- What the system for intervention is and shared some
- How do we create Tier 2 intervention groups - flow chart graphics on our specific process for determining interventions was shared and discussed for both literacy and math
- 2 important sets of data that measure different things: Foundation reading skills and comprehension
- Effective and research based suite of assessment - DIBEL - highly rate and approved by DESE
- Question about (What did Diana ask?)
- Academic leadership is trying to teach teachers how to do this
- Shared graphics showing Multi-tiered System of Support (MTSS) disaggregation for literacy and math (separately).
- Question about the increase in Tier 2? from Grade 4 to Grade 5 - summary of the response about 5th grade and what they are doing
- Update on November
- Gave progress monitoring using DIBELs assessment and adjusted their Tier 2 intervention groups as needed based on the updated data. Teachers are tracking the frequency, the duration, the strategies.
- Question about the size of the groupings - average range is 3-6 students per group
- Looked at a 2nd Grade literacy example that has already surpassed their goal as of November and another student that began the year well below grade level - making progress in intervention.
- Looked at an example of math intervention and progress monitoring - teachers are using pre- and post- assessments for each grouping to measure student progress
- What's Coming Up?
- Teachers will continue to flex intervention groupings as needed
- Our midyear benchmark assessment time is coming up - math is next week; literacy will be post-break in January 2026.
- Shared updates from what ESL students are working on (publishing books, field trip, presentations).

III. Approval of Minutes

A. Approving Minutes

Nealon Jaynes-Lewis made a motion to approve the minutes from 11/13/25 November Academic Excellence Committee Meeting on 11-13-25.
Kiyota Garcia seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call	
Kiyota Garcia	Aye
Nealon Jaynes-Lewis	Aye
Bertha Wecher	Absent
Diana Foskett	Aye
Teremar Rodriguez-Vazquez	Absent

IV. Closing Items

A. Committee Best Practices Discussion

Confirmed next meeting will be Thursday, January 15, 2026 from 10:15 - 10:45 am.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:45 AM.

Respectfully Submitted,
Kendra Salvador