APPROVED

# Martin Luther King Jr. Charter School of Excellence

# Minutes

## Human Resources Committee Meeting

**Date and Time**
Friday September 26, 2025 at 4:05 PM

**Location**
Join Zoom Meeting
https://mlkcs-org.zoom.us/j/88099442633?pwd=jrB0LfaBKhCHv5K4Yv8BhpDHdLkimi.1

Meeting ID: 880 9944 2633
Passcode: 022135
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One tap mobile
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Dial by your location
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• +1 309 205 3325 US
• +1 312 626 6799 US (Chicago)
• +1 646 931 3860 US
• +1 929 205 6099 US (New York)
• +1 301 715 8592 US (Washington DC)
• +1 669 444 9171 US
• +1 669 900 6833 US (San Jose)
• +1 689 278 1000 US
• +1 719 359 4580 US

• +1 253 205 0468 US
• +1 253 215 8782 US (Tacoma)
• +1 346 248 7799 US (Houston)
• +1 360 209 5623 US
• +1 386 347 5053 US
• +1 507 473 4847 US
• +1 564 217 2000 US
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Find your local number: https://mlkcs-org.zoom.us/u/kvwyjvOdr

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**Committee Members Present**
Diana Foskett (remote), Donna Carroll (remote), Sherard Johnson (remote), Teremar Rodriguez-Vazquez (remote)

**Committee Members Absent**
*None*

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Teremar Rodriguez-Vazquez called a meeting of the Human Resources Committee Committee of Martin Luther King Jr. Charter School of Excellence to order on Friday Sep 26, 2025 at 4:21 PM.

### C. Public Comment

No public attended.

### D. Approval of Last Meeting Minutes

Diana Foskett made a motion to approve the minutes from Human Resources Quarterly Meeting on 06-26-25.
Donna Carroll seconded the motion.
The committee **VOTED** to approve the motion.

## II. Human Resources

### A. Discussion of Committee Composition

Always working for people work on HR - committee is very active during the summer. Discussed the fact that we were able to review the handbook as a whole in 2.5 hours this past summer.

### B. Discussion of Employee Dispute Issues

No issues that the Board is aware about employee dispute issues and Teremar reported no emails on the account as it relates to this. We did receive an email about a parent upset about a staff member - per the handbook this was handed to Kendra to handle.

### C. Discuss and Review ED Succession Plan

Teremar to review the draft Kendra had shared - Teremar will post early and will post as addendum to work.

## III. Other Business

### A. Schedule Next Meeting

December 5th 2025 at 4pm

## IV. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:00 PM.

Respectfully Submitted,
Teremar Rodriguez-Vazquez