

APPROVED



# Martin Luther King Jr. Charter School of Excellence

## Minutes

### Human Resources Committee Meeting

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#### Date and Time

Friday September 26, 2025 at 4:05 PM

#### Location

Join Zoom Meeting

<https://mlkcs-org.zoom.us/j/88099442633?pwd=jrB0LfaBKhCHv5K4Yv8BhpDHdLkimi.1>

Meeting ID: 880 9944 2633

Passcode: 022135

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One tap mobile

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Dial by your location

- +1 305 224 1968 US
  - +1 309 205 3325 US
  - +1 312 626 6799 US (Chicago)
  - +1 646 931 3860 US
  - +1 929 205 6099 US (New York)
  - +1 301 715 8592 US (Washington DC)
  - +1 669 444 9171 US
  - +1 669 900 6833 US (San Jose)
  - +1 689 278 1000 US
  - +1 719 359 4580 US
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- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US

Meeting ID: 880 9944 2633

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### **Committee Members Present**

Diana Foskett (remote), Donna Carroll (remote), Sherard Johnson (remote), Teremar Rodriguez-Vazquez (remote)

### **Committee Members Absent**

*None*

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Teremar Rodriguez-Vazquez called a meeting of the Human Resources Committee of Martin Luther King Jr. Charter School of Excellence to order on Friday Sep 26, 2025 at 4:21 PM.

### **C. Public Comment**

No public attended.

### **D. Approval of Last Meeting Minutes**

Diana Foskett made a motion to approve the minutes from Human Resources Quarterly Meeting on 06-26-25.

Donna Carroll seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Human Resources**

### **A. Discussion of Committee Composition**

Always working for people work on HR - committee is very active during the summer. Discussed the fact that we were able to review the handbook as a whole in 2.5 hours this past summer.

**B. Discussion of Employee Dispute Issues**

No issues that the Board is aware about employee dispute issues and Teremar reported no emails on the account as it relates to this. We did receive an email about a parent upset about a staff member - per the handbook this was handed to Kendra to handle.

**C. Discuss and Review ED Succession Plan**

Teremar to review the draft Kendra had shared - Teremar will post early and will post as addendum to work.

**III. Other Business**

**A. Schedule Next Meeting**

December 5th 2025 at 4pm

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:00 PM.

Respectfully Submitted,  
Teremar Rodriguez-Vazquez