APPROVED

Martin Luther King Jr. Charter School of Excellence

Minutes

Board of Trustees Meeting

Date and Time
Tuesday February 10, 2026 at 5:30 PM

Location
Join Zoom Meeting
https://mlkcs-org.zoom.us/j/81001547018?pwd=2H0uh9uYEJaZFwf1SvBlcTQr9V6wuw.1

Meeting ID: 810 0154 7018
Passcode: 121937

One tap mobile
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Meeting ID: 810 0154 7018
Passcode: 121937
Find your local number: https://mlkcs-org.zoom.us/u/kuYr48DAY

Trustees Present
Alton Jones (remote), Denise Pagan-Vega (remote), Diana Foskett (remote), Donna Carroll (remote), Nealon Jaynes-Lewis (remote), Sherard Johnson (remote), Teremar Rodriguez-Vazquez (remote)

Trustees Absent
None

Guests Present
Kendra Salvador (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Teremar Rodriguez-Vazquez called a meeting of the board of trustees of Martin Luther King Jr. Charter School of Excellence to order on Tuesday Feb 10, 2026 at 5:31 PM.

C. Public Comment

No public comment.

D. Approve Minutes from January 20, 2026

Donna Carroll made a motion to approve the minutes from Board of Trustees Meeting on 01-20-26.
Denise Pagan-Vega seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Executive Director's Report to the Board

A. Executive Director's Report to the Board

Kendra Salvador provided updates in the following areas:

- **Literacy and Academics**
  - **Kendra**: Mid-year literacy assessments show 50% of students reading on grade level, more than double last year's 22%
  - **Kendra**: Teachers are incorporating MCAS-style readings and writing practice to prepare students
  - **Kendra**: MCAS testing will occur in April (ELA), May (Math), and late May (Science for 5th grade)
- **ESL and Special Education**
  - **Kendra**: Virtual tiered monitoring review for ESL went well, expecting positive formal report
  - **Kendra**: Special Education tiered monitoring documentation due March 2nd
  - **Kendra**: ESSA (Every Student Succeeds Act) monitoring review scheduled for Friday
- **Student Support and Discipline**
  - **Kendra**: No reportable discipline incidents maintained through February
  - **Kendra**: 82% of students receiving MTSS supports had two or fewer behavioral incidents in second quarter
  - **Kendra**: 75% of families (270 out of 360) attended report card conferences, a significant improvement since COVID
  - **Denise**: Commended the zero suspension achievement
- **Attendance**
  - **Kendra**: School attendance is at 93%, with 85 students having perfect attendance in January
  - **Kendra**: One CRA (Child Requiring Assistance) filing this year for a chronically absent student
  - **Kendra**: Transportation issues with buses being late or missing stops since the snowstorm
- **Facilities and Technology**
  - **Kendra**: Project manager hired for parking lot project with bid opening targeted for March 1st
  - **Kendra**: School purchased a passenger van (Chrysler Pacifica) for attendance intervention
  - **Kendra**: Infrastructure trial for MCAS coming up to test bandwidth
  - **Teremar**: Questioned whether two staff members should be in the van when transporting students
  - **Denise**: Asked if a board policy is needed for van transportation
  - **Diana**: Suggested guidelines would be good but formal policy might not be necessary
  - **Nealon**: Asked about first aid requirements for van drivers
- **Finance and Development**
  - **Kendra**: Attended philanthropy conference at Yale with development ideas

- **Kendra**: First meeting held with architect firm for building expansion
- **Kendra**: Requested a board member to join the lead team for building expansion project
- **Kendra**: Fundraising breakfast scheduled for March 25th from 8:30-10:00 AM

• **Staffing**

- **Kendra**: 53 staff responded to intent to return survey, all planning to return except two who are unsure
- **Kendra**: Posting anticipated openings for teacher, paraprofessional, and special education positions

No votes were required for the Executive Director report.

III. Committee Updates

A. Academic Excellence

No committee meetings were held this month due to adjusted scheduling. Updates will resume in March.

B. Finance Committee

No committee meetings were held this month due to adjusted scheduling. Updates will resume in March.

C. HR Committee

No committee meetings were held this month due to adjusted scheduling. Updates will resume in March.

D. Governance Committee

No committee meetings were held this month due to adjusted scheduling. Updates will resume in March.

IV. Board Chair Updates

A. Charter Renewal Process

Kendra noted they expect to hear draft recommendations for charter renewal by end of week.

B. Vote Caleb Pointdujour as new Board Member

Donna Carroll made a motion to Approve Caleb Pointdujour as a new Board Member.
Nealon Jaynes-Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.

C.

Other Board Updates

- **Teremar a**nnounced plans to step down from the Board in mid-March
- Kiyota has left the Board recently
- Bertha is currently on maternity leave
- **Teremar r**equested suggestions for potential new Board members
- Board Chair will work on transition planning for March meeting

V. Other Business

A. Open Meeting Law Education and Training

No updates at this time.

VI. Action Items

A. Teremar

- Send new board member's resume to Kendra and Alina
- Contact the new board member to inform him of his approval
- Prepare for leadership transition before stepping down in mid-March
- Continue recruiting potential new board members

B. Kendra

- Form a lead team (5-7 people) for working with the architect on building expansion
- Include at least one board member on the lead team
- Continue addressing transportation issues with First Student
- Complete the purchase process for the school van
- Prepare for the fundraising breakfast on March 25th

C. Diana

- Develop guidance for van usage and safety procedures

D. All Board Members

- Consider joining the lead team for the building expansion project
- Suggest names for potential board member recruitment
- Provide names of people to invite to the March 25th fundraising breakfast
- Complete Kendra's evaluation forms

VII. Closing Items

A. Adjourn Meeting

Nealon Jaynes-Lewis made a motion to Adjourn Meeting.

Denise Pagan-Vega seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:04 PM.

Respectfully Submitted,
Donna Carroll

Documents used during the meeting

- Executive Director’s Report to the Board February 2026.pdf