



# Martin Luther King Jr. Charter School of Excellence

## Minutes

### Monthly Board of Trustees Meeting

---

#### Date and Time

Tuesday January 21, 2025 at 5:30 PM

#### Location

Board Of Trustees is inviting you to a scheduled Zoom meeting.

Topic: Board Of Trustees' Monthly Meeting

Time: Jan 21, 2025 05:30 PM Eastern Time (US and Canada)

Every month on the Third Tue, until Jul 15, 2025, 7 occurrence(s)

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: [https://mlkcs-org.zoom.us/meeting/tZUtceuspj4rE9EDOb1Jb9cCQnIV6cB4xnsU/ics?icsToken=DJg3TIA-IP3MTwL-](https://mlkcs-org.zoom.us/meeting/tZUtceuspj4rE9EDOb1Jb9cCQnIV6cB4xnsU/ics?icsToken=DJg3TIA-IP3MTwL-RAAALAAALtkhqUJuldSD2TC0FFQDNrxO54voBrhE0rGost3OL_O-FTjFMSLn9mjXej4pWBwWPmEgr1A5b8VBI76-zAwMDAwMQ&meetingMasterEventId=eppMBExJSECSI11CdoIQ9Q)

[RAAALAAALtkhqUJuldSD2TC0FFQDNrxO54voBrhE0rGost3OL\\_O-FTjFMSLn9mjXej4pWBwWPmEgr1A5b8VBI76-](https://mlkcs-org.zoom.us/j/81062485195?pwd=DKrpa7OhazdCK8mmnDJ1C0fLlgoVVy.1)

[zAwMDAwMQ&meetingMasterEventId=eppMBExJSECSI11CdoIQ9Q](https://mlkcs-org.zoom.us/j/81062485195?pwd=DKrpa7OhazdCK8mmnDJ1C0fLlgoVVy.1)

Join Zoom Meeting

<https://mlkcs-org.zoom.us/j/81062485195?pwd=DKrpa7OhazdCK8mmnDJ1C0fLlgoVVy.1>

Meeting ID: 810 6248 5195

Passcode: 422412

---

One tap mobile

+19292056099,,81062485195#,,,,\*422412# US (New York)

+13017158592,,81062485195#,,,,\*422412# US (Washington DC)

---

Dial by your location

• +1 929 205 6099 US (New York)

• +1 301 715 8592 US (Washington DC)

---

- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 931 3860 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US

Meeting ID: 810 6248 5195

Passcode: 422412

Find your local number: <https://mlkcs-org.zoom.us/j/81062485195>

---

### **Trustees Present**

Alton Jones (remote), Denise Pagan-Vega (remote), Diana Foskett (remote), James Lightfoot (remote), Jennifer Wallace-Johnson (remote), Kiyota Garcia (remote), Teremar Rodriguez-Vazquez (remote)

### **Trustees Absent**

Darren James, Kailey Boyd

### **Guests Present**

Bertha Weche (remote), Donna M. Carroll (remote), Kendra Salvador (remote)

---

## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Teremar Rodriguez-Vazquez called a meeting of the board of trustees of Martin Luther King Jr. Charter School of Excellence to order on Tuesday Jan 21, 2025 at 5:34 PM.

### **C. Approve Minutes**

Denise Pagan-Vega made a motion to approve the minutes from Monthly Board of Trustees Meeting on 12-17-24.

Diana Foskett seconded the motion.

The board **VOTED** to approve the motion.

#### **D. Welcome Guests**

### **II. Executive Director's Report to the Board**

#### **A. Executive Director's Report to the Board**

Teremar asked about enrollment and recruitment. Kendra indicated that recruitment has started and they attended the MLK event and got 20 applications. At this time, we already have 60-70 applications. Kendra indicated they are in the middle of annual mailing - about to mail out 2,200 pieces of mail including student recruitment flyer and application in English and Spanish. also a quote sheet that will let families know that we have flyers and applications available in other languages. Last year was the first time we did mailing and we got the biggest ROI. Lottery is third week in February.

We had two net students start so that makes our enrollment back at 350.

Teremar asked about open houses - they will hold them.

Teremar also asked about acceleration academy. Kendra indicated they are started to find leaders and students to hold these sessions - these are for reading comprehension and fluency.

Diana asked about development about the friend's board. Kendra indicated that this about collective work and we'll look into it for the next meeting.

Questions about the gala - Kendra did not have an update. Sold a few more tickets for staff.

### **III. Committee Updates**

#### **A. Academic Excellence**

Kiyota indicated that they were able to meet the week before. Main takeaway is that they finally saw academic progress - students are starting to get to the level they need to. Teachers had more experience which is helping with the progress of students. Looking into how we can do some mentoring for those less experienced teachers. Also - we need individuals that have experience in elementary school.

Also - commented about spelling bee and how excited students are.

## **B. Finance Committee**

Diana indicate that we met the week prior. Discussed about balance sheet - there was a small discrepancy because of the holidays and payments coming out later. Looked into it and everything is running smoothly. Finances are in good shape and on target.

We talked about the FDIC limits for the amounts in the bank 0 spoke to central source - there is a plan to diversify school funds because we are over the depositors limits. Central Source has recommendations for local banks to do this. Starting to have these discussions and continue fiscal responsibility to make sure school is protected.

We will be meeting with the bank for lunch for introductions and to stay on their radar.

## **C. Approval of Discretionary Bonuses**

Diana recommends that we vote for discretionary bonuses as we have the money.

Teremar has a question on how this will be applied - Kendra took a number of factors like longevity of school, performance, and attendance. Everybody will get something - the range is not vast. Range is \$50-\$200. Will not call it a holiday bonus. Total allocation is \$13,800.

Diana Foskett made a motion to approve discretionary Bonuses at the discretion of the executive director.

Denise Pagan-Vega seconded the motion.

The board **VOTED** to approve the motion.

## **D. Governance Committee**

No meeting was held

## **E. Human Resources Committee**

No meeting was held.

## **IV. Board Chair Updates**

### **A. Updates**

Reminder of gala. An introduction to Kendra with Junior Achievement to start collaborating and providing services to students.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted,  
Teremar Rodriguez-Vazquez