

APPROVED



# Martin Luther King Jr. Charter School of Excellence

## Minutes

### Monthly Board of Trustees Meeting

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#### Date and Time

Tuesday December 17, 2024 at 5:30 PM

#### Location

Board Of Trustees is inviting you to a scheduled Zoom meeting.

Topic: Board Of Trustees' Zoom Meeting

Time: Oct 15, 2024 05:30 PM Eastern Time (US and Canada)

Every month on the Third Tue, until Dec 17, 2024, 3 occurrence(s)

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: [https://mlkcs-org.zoom.us/meeting/tZEkc-ugrjwqGNK6C31m2p4cEhkK8AwX2RPI/ics?icsToken=98tyKuGtpz8oEtSSsBuBRpwMHY-ga\\_zziGZfjY12yjy2Ui0Bclf1E-pJGepeB8CC](https://mlkcs-org.zoom.us/meeting/tZEkc-ugrjwqGNK6C31m2p4cEhkK8AwX2RPI/ics?icsToken=98tyKuGtpz8oEtSSsBuBRpwMHY-ga_zziGZfjY12yjy2Ui0Bclf1E-pJGepeB8CC)

Join Zoom Meeting

<https://mlkcs-org.zoom.us/j/85942807026?pwd=QmJEbjJjS2c2SHNNanMyL1ExUTgzdz09>

Meeting ID: 859 4280 7026

Passcode: 776758

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One tap mobile

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Dial by your location

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- +1 312 626 6799 US (Chicago)
- +1 646 931 3860 US
- +1 929 205 6099 US (New York)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US

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Find your local number: <https://mlkcs-org.zoom.us/j/85942807026>

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### **Trustees Present**

Alton Jones (remote), Darren James (remote), Dean Morneau (remote), Denise Pagan-Vega (remote), Diana Foskett (remote), James Lightfoot (remote), Teremar Rodriguez-Vazquez (remote)

### **Trustees Absent**

Jennifer Wallace-Johnson, Kailey Boyd, Kiyota Garcia

### **Guests Present**

Kendra Salvador (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Teremar Rodriguez-Vazquez called a meeting of the board of trustees of Martin Luther King Jr. Charter School of Excellence to order on Tuesday Dec 17, 2024 at 5:40 PM.

### **C. Approve Minutes**

Diana Foskett made a motion to approve the minutes from Monthly Board of Trustees Meeting on 11-19-24.

James Lightfoot seconded the motion.

The board **VOTED** to approve the motion.

## **II. Executive Director's Report to the Board**

### **A. Executive Director's Report to the Board**

Attendance is up to 96%, which was the goal. Still doing rewards to incentivize students. Denise gave a shout out to Kendra for all her efforts to make students feel safe at the school. Winter Wonderland event was held with over 350 kids/family members and was a success.

## **III. Committee Updates**

### **A. Academic Excellence**

James shared update via power point slides regarding December Academic Excellence Committee meeting.

### **B. Finance Committee**

Finance Committee meeting held as a public zoom call this month, but there was not a quorum so no votes were taken. Diana provided update on budget year to date after consulting with Megan Garnett, the school's accountant at Central Source. Budget category noted as 4% spent is in-kind income and expenses for food and transportation that will hit the books in June, so that is not a pool of money sitting there available for use. No areas of major concern currently. Darren asked about protections on our money in the bank and FDIC insurance limits at Berkshire Bank, Diana will discuss with Megan to see if we need to address this. Kendra is working to re-invest funds that were made available after a CD recently matured. Darren is open to possibly joining the Finance Committee.

### **C. Governance Committee**

Teremar and Diana met and discussed board recruitment strategies. Teremar and Kendra attended a United Way board recruitment event and are hopeful to bring in new members soon. Committee members stressed importance of uploading the minutes from all committee meetings and ensuring publication of meeting agendas, and Teremar offered to help guide board members on how to do so in Board on Track.

### **D. Human Resources Committee**

Human Resources Committee met in December. One employee was let go recently. Positive changes noted in student outcomes now that Kendra is ensuring that that employee's job functions are being covered.

#### **IV. Board Chair Updates**

##### **A. Discuss Board Responsibilities**

Teremar encouraged board members to ask questions during monthly meetings.

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:26 PM.

Respectfully Submitted,  
Teremar Rodriguez-Vazquez