APPROVED

# Martin Luther King Jr. Charter School of Excellence

# Minutes

## Monthly Board of Trustees Meeting

**Date and Time**
Tuesday November 19, 2024 at 5:30 PM

**Location**
Board Of Trustees is inviting you to a scheduled Zoom meeting.

Topic: Board Of Trustees' Zoom Meeting

Time: Oct 15, 2024 05:30 PM Eastern Time (US and Canada)
Every month on the Third Tue, until Dec 17, 2024, 3 occurrence(s)
Please download and import the following iCalendar (.ics) files to your calendar system.
Monthly: https://mlkcs-org.zoom.us/meeting/tZEkc-ugrjwqGNK6C31m2p4cEhkK8Awx2RPl/ics?icsToken=98tyKuGtpz8oEtSSsBuBRpwMHY-ga_zziGZfjY12yjy2Ui0Bclf1E-pJGepeB8CC

Join Zoom Meeting
https://mlkcs-org.zoom.us/j/85942807026?pwd=QmJEbjJjS2c2SHNNanMyL1ExUTgzdz09

Meeting ID: 859 4280 7026
Passcode: 776758
---
One tap mobile
+13017158592,,85942807026#,,,,*776758# US (Washington DC)
+13052241968,,85942807026#,,,,*776758# US
---
Dial by your location
• +1 301 715 8592 US (Washington DC)

• +1 305 224 1968 US
• +1 309 205 3325 US
• +1 312 626 6799 US (Chicago)
• +1 646 931 3860 US
• +1 929 205 6099 US (New York)
• +1 253 215 8782 US (Tacoma)
• +1 346 248 7799 US (Houston)
• +1 360 209 5623 US
• +1 386 347 5053 US
• +1 507 473 4847 US
• +1 564 217 2000 US
• +1 669 444 9171 US
• +1 669 900 6833 US (San Jose)
• +1 689 278 1000 US
• +1 719 359 4580 US
• +1 253 205 0468 US
Meeting ID: 859 4280 7026
Passcode: 776758
Find your local number: https://mlkcs-org.zoom.us/u/kEpLVRLQA

---

**Trustees Present**
Alton Jones (remote), Darren James (remote), Denise Pagan-Vega (remote), Diana Foskett (remote), James Lightfoot (remote), Jennifer Wallace-Johnson (remote), Kiyota Garcia (remote)

**Trustees Absent**
Dean Morneau, Kailey Boyd, Teremar Rodriguez-Vazquez

**Trustees who arrived after the meeting opened**
Denise Pagan-Vega

**Guests Present**
Kendra Salvador (remote)

---

## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Diana Foskett called a meeting of the board of trustees of Martin Luther King Jr. Charter School of Excellence to order on Tuesday Nov 19, 2024 at 5:39 PM.

### C.

### Approve Minutes

Kiyota Garcia made a motion to approve the minutes from Monthly Board of Trustees Meeting on 10-15-24.
Alton Jones seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| Darren James | Aye |
| Kiyota Garcia | Aye |
| Jennifer Wallace-Johnson | Aye |
| Teremar Rodriguez-Vazquez | Absent |
| Kailey Boyd | Absent |
| Diana Foskett | Aye |
| Denise Pagan-Vega | Absent |
| Dean Morneau | Absent |
| James Lightfoot | Aye |
| Alton Jones | Aye |

Denise Pagan-Vega arrived.

## II. Executive Director's Report to the Board

### A. Executive Director's Report to the Board

Kendra Salvador presented the written Executive Director's Report to the Board. Board members asked specific questions. Board discussion was had regarding staffing levels, enrollment (including new students to be enrolled in the coming week), and disciplinary incidents and process.

## III. Academic Excellence

### A. Update

Board discussion was had consisting of the following:

- Reviewed data from BOY
- Discussed strategies to accelerate academic progress
- Board discussed recruiting for additional committee members for potential recruitment to board positions.
- Diana shared some information from the DESE Charter New Board member conference.

## IV. Finance

### A. Monthly Financials

Diana Foskett presented regarding the monthly financials based on her discussion with the accountant. Although the Finance Committee meeting did not have a quorum this month, financials were reviewed with the accountant prior to the Board Meeting. Explain some front-loaded expenditures that account for line items that are currently overbudget

- Ductwork, fire system maintenance were an unexpected expense earlier this year, but Kendra and the accountant have worked together to update a grant application and this money may be recoverable through grant funding.
- Instructional/curriculum materials were prepaid, this was expected to be a front-loaded expense for the year and is not likely to pose any problems with the annual budget.

## V. Closing Items

### A. Adjourn Meeting

Darren James made a motion to Adjourn.
Denise Pagan-Vega seconded the motion.
The board **VOTED** to approve the motion.

| **Roll Call** | |
|---|---|
| Denise Pagan-Vega | Aye |
| Jennifer Wallace-Johnson | Aye |
| Kailey Boyd | Absent |
| Darren James | Aye |
| Dean Morneau | Absent |
| Diana Foskett | Aye |
| James Lightfoot | Aye |
| Teremar Rodriguez-Vazquez | Absent |
| Alton Jones | Aye |
| Kiyota Garcia | Aye |

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:09 PM.

Respectfully Submitted,
Kendra Salvador