



# Martin Luther King Jr. Charter School of Excellence

## Minutes

### Monthly Board Meeting

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#### Date and Time

Tuesday March 19, 2024 at 5:30 PM

#### Location

Remote

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#### Trustees Present

Alton Jones (remote), Darren James (remote), Dean Morneau (remote), Denise Pagan-Vega (remote), Diana Foskett (remote), Jennifer Wallace-Johnson (remote), Jessica Putnam (remote), Kiyota Garcia (remote), Teremar Rodriguez-Vazquez (remote)

#### Trustees Absent

James Lightfoot, Kailey Boyd

#### Guests Present

Kendra Salvador (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

Jessica Putnam called a meeting of the board of trustees of Martin Luther King Jr. Charter School of Excellence to order on Tuesday Mar 19, 2024 at 5:32 PM.

#### C.

## **Meditation**

Jessica Putnam shared a meditation via video 'The Danger of Silence' Ted Talk

### **D. Public Comments**

No public comments.

### **E. Vote on Board of Trustees February Meeting Minutes**

Teremar Rodriguez-Vazquez made a motion to approve the minutes from Monthly Board Meeting on 02-20-24.

Denise Pagan-Vega seconded the motion.

The board **VOTED** to approve the motion.

## **II. Executive Director's Report to the Board**

### **A. Executive Director's Report to the Board**

Ongoing discrimination complaint (4 years ago) we are finally wrapping it up. Putting more structured preparations into MCAS - given to recent student outcomes. there are incentives around incentives and its giving positive results. Each town hall meeting there are shoutouts to those with good attendance and there is a monthly event (recent one was dance party and next one is bowling event). Transportation issues continue - missing beginning breakfasts, and students are not having the best start to their day. not in our control - this past Monday was the first time buses were on time.

Budget call with the Mass Board - budget we have is projecting at 3% - grants that carried over are on the documents, and e rate (IVAC grant) - we'll spend 30k and carry over 70k. There is not major positions being cut throughout the school. We are prepared with our finances and have budgeted conservatively.

## **III. Academic Excellence Committee Report**

### **A. Review Monthly Academic Data**

Team met to discuss - main takeaways were about Summer school planning, which is underway. Also, intervention - there will be happening during Saturday school and upcoming break. A couple of field trips are planned and MCAS prep is underway. Teach for America is important. Iready diagnostics continuing.

## **IV. Treasurer's Report**

### **A. February Financials**

Fairly straightforward - we have a good amount of cash, we have the CD which is collecting interest. If we are showing a surplus for next year, we can think about another CD or re-invest. Income statements - we have a good positive one. February we had

347k and we have 402k - a lot of savings is personnel costs because we don't have 100% staff. Tuition has been lower mainly due to student numbers but that should be closer as the reports were fixed.

## **V. Board Chair Report**

### **A. Updates**

Teremar provided update on ongoing ED evaluation - last survey received yesterday and will be finalizing soon.

Board recruitment - we need help in recruitment, we have reached out to others but if everyone could reach out to others that will be great.

Question about Jess staying on treasurer - she will be staying a non-voting member.

Dean will be the new Clerk. Teremar will be the vice-chair.

Darren suggested open house for board trustees.

## **VI. Other Business**

### **A. New Business**

No new business

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:16 PM.

Respectfully Submitted,  
Teremar Rodriguez-Vazquez

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## **Documents used during the meeting**

- Executive Director's Report to the Board March 2024.pdf
- MLKCSE Budget & Spending Plan 24-25.pdf
- MLK Balance Sheet February.pdf
- Budget vs Actual February Summary.pdf