



Martin Luther King Jr. Charter School of Excellence

Minutes

Monthly Board Meeting

Date and Time

Tuesday January 16, 2024 at 5:30 PM

Location

In-person

MLKCSE, 285 Dorset Street, Springfield, MA 01108

Trustees Present

Alton Jones (remote), Darren James (remote), Dean Morneau (remote), Denise Pagan-Vega (remote), Jessica Putnam (remote), Kiyota Garcia (remote), Teremar Rodriguez-Vazquez (remote)

Trustees Absent

James Lightfoot, Jennifer Wallace-Johnson, Kailey Boyd, Patricia Rapinchuk

Guests Present

Diane Day Foscett (remote), Kendra Salvador (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Jessica Putnam called a meeting of the board of trustees of Martin Luther King Jr. Charter School of Excellence to order on Tuesday Jan 16, 2024 at 5:32 PM.

C. Meditation

Dean M. read meditation

D. Public Comments

No comments

E. Vote on Board of Trustees December Meeting Minutes

Denise Pagan-Vega made a motion to approve the minutes from Monthly Board Meeting on 12-19-23.

Jessica Putnam seconded the motion.

The board **VOTED** to approve the motion.

F. Vote on Board of Trustees November Meeting Minutes

Denise Pagan-Vega made a motion to approve the minutes from November 21, 2023 Board Meeting on 11-21-23.

Jessica Putnam seconded the motion.

The board **VOTED** to approve the motion.

II. Executive Director's Report to the Board

A. Executive Director's Report to the Board

ACCESS data was very strong. Tied 15th place for multi-lingual I learners. 4th highest in Mass for multi-lingual learners in proficiency. Mid-year state of the union given to all staff and teachers. 1 community service project annually- young scholars partnership. lost students over the holiday break that moved to other towns. Attended the celebration for MLK at MassMutual Center, was able to get applications.

Next month is primary lotter school year 2024-2025.

Second annual spelling bee - round one is next Thursday.

Grant was submitted for cyber security.

SOA plan is being work on.

III. Academic Excellence Committee Report

A. Review Monthly Academic Data

Kiyota - meeting next Monday - committee is so small. Recruiting more members and we need co-chairs.

IV. Treasurer's Report

A. December Financials

Under budget this month - the federal grants are driven by other grants so its all timing.

B. CD & MONEY MARKET ACCOUNT

Put money in a CD in order to be able to get 5% interest back - a 9-month CD. guaranteed money we will be getting back. The Money Market account to have a higher yield - hoping a 4.5%-5% money market account. Question - is it FDIC covered? will get answer. Discussion of maybe moving another amount of money into the money market account. Wondering as to whether the current money at hand can be used to expand or finish expansion. best case scenario to hire an architect to look at the ideas.

Also, discussion of grant money needs to be spent by 2025. Discussion about unlikelihood of expanding right now but also thinking about new common areas for students.

V. Board Chair Report

A. Updates

Governance - the survey will be sent to all to start the process. Announcement of Teremar taking over in March as Chair and Dean as clerk.

VI. Other Business

A. New Business

Next Monday night we have a masshire event for staff recruitment. Discussed about recruiting option for the board.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:32 PM.

Respectfully Submitted,
Teremar Rodriguez-Vazquez

Documents used during the meeting

- Executive Director's Report to the Board - January 2024.pdf
- Academic Committee Report January 2024.pdf
- MLK December 2023 Balance Sheet.pdf
- Budget vs Actual Summary December.pdf