

APPROVED



# Martin Luther King Jr. Charter School of Excellence

## Minutes

November 21, 2023 Board Meeting

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### Date and Time

Tuesday November 21, 2023 at 5:30 PM

### Location

Board Of Trustees is inviting you to a scheduled Zoom meeting.

Topic: BOG MEETING

Time: Nov 21, 2023 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://mlkcs-org.zoom.us/j/87522503643?pwd=bEpJTmxakK294L0RDVVpJZjJQWEx1dz09>

Meeting ID: 875 2250 3643

Passcode: 170907

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One tap mobile

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### **Trustees Present**

Alton Jones (remote), Dean Morneau (remote), Denise Pagan-Vega (remote), James Lightfoot (remote), Jennifer Wallace-Johnson (remote), Jessica Putnam (remote)

### **Trustees Absent**

Darren James, Kailey Boyd, Kiyota Garcia, Patricia Rapinchuk, Teremar Rodriguez-Vazquez

### **Guests Present**

Diana Day Foskett (remote), Kendra Salvador (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Jessica Putnam called a meeting of the board of trustees of Martin Luther King Jr. Charter School of Excellence to order on Tuesday Nov 21, 2023 at 5:30 PM.

### **C. Meditation**

Denise read a meditation from the book The Science of Mind.

### **D. Public Comments**

None

### **E. Vote on Board of Trustees October Meeting Minutes**

Denise Pagan-Vega made a motion to approve the minutes from Board Meeting (Remote) on 10-17-23.

Jennifer Wallace-Johnson seconded the motion.

The board **VOTED** to approve the motion.

#### **F. Vote on the 10/24 Board Meeting Minutes**

Alton Jones made a motion to approve the minutes from BOARD MEETING on 10-24-23.

Denise Pagan-Vega seconded the motion.

The board **VOTED** to approve the motion.

#### **G. Introduce Potential Trustee**

Potential Trustee: Diana Day Foskett an attorney and works in the western mass area.

Attorney for 20 years. Likes to volunteer in educational causes. Lived in the area for

around 3 years.

### **II. Executive Director's Report to the Board**

#### **A. Executive Director's Report to the Board**

Discussion on whether there is an opportunity that we bring practitioners, engineers etc. to show students science - yes, the school did Women in STEM and some of them were from NASA. SIMs were complete and on-time. Suspensions: Challenges have been more from 3-5 - (7 suspensions). most challenging behaviors not following expectations, students off task, physical altercations. The suspensions have been a combination of in and out. Alternative to suspensions have been discussed like afterschool detention and Saturday reflection days.

Staffing discussion: Music teacher resigned; the position has been filled. Second Grade teacher resigned; moving one of the subs into the classroom as a log term sub until we are able to hire a teacher for that roll. One coach resigned.

Staff training to be in the spirit of restorative justice.

Parent-teacher conference - went well. No issues.

### **III. Academic Excellence Committee Report**

#### **A. Review Monthly Academic Data**

A lot of the academic section was also included in the executive directors' report.

### **IV. Fundraising: Gala Committee**

#### **A. Updates**

Huge success for the school. Great attendance with such little time to get together.

Happy to see so many teachers come and support. Lastly, we made a profit for the

school of around \$3,000. Also discussed that there is a Charter School that does a bingo

night. Next year, founding members should be invited. Also discussed to offer discounted tickets for the staff and teachers.

## **V. Treasurer's Report**

### **A. September Financials**

No questions about the treasurers report.

### **B. Cash balance**

Bank wants to offer a money market account so we may get some yield on the cash.

Cash balance is higher than what we owe for mortgage. Accounts are being updated and Kendra is working on the donation account and setting it up.

## **VI. Board Chair Report**

### **A. Committees**

No discussion.

### **B. BOT action items**

We will be meeting to discuss action items of each committee. Reminder to complete financial disclosures, conflict of interest,

## **VII. Other Business**

### **A. New Business**

No new business

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:25 PM.

Respectfully Submitted,  
Jessica Putnam

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## **Documents used during the meeting**

- Executive Director's Report to the Board 23-24.pdf
- Academic Committee Report November 2023 .pdf

- MLK October 2023 Balance Sheet.pdf
- Budget vs Actual October Summary.pdf