APPROVED

Martin Luther King Jr. Charter School of Excellence

Minutes

Monthly Academic Excellence Committee Meeting

Date and Time
Friday November 12, 2021 at 11:30 AM

Location
Zoom - https://us02web.zoom.us/j/89559306351?pwd=STF6ZkdEYWVPUUpFWmpEdWlIOTVDUT09

Committee Members Present
Dominic Basile-Vaughan (remote), James Lightfoot (remote)

Committee Members Absent
Jennifer Wallace-Johnson, Kiyota Garcia

Guests Present
Abigail Hertz (remote), John Breish (remote), Kendra Salvador (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Dominic Basile-Vaughan called a meeting of the Academic Excellence Committee Committee of Martin Luther King Jr. Charter School of Excellence to order on Friday Nov 12, 2021 at 11:32 AM.

C.

Approve Minutes from October 15th Meeting

James Lightfoot made a motion to approve the minutes from Academic Excellence Committee Monthly Meeting on 10-15-21.
Dominic Basile-Vaughan seconded the motion.
The committee **VOTED** to approve the motion.

II. Academic Excellence

A. Academic Data Update

Attendance is at 92% overall for the school.

B. Academic Intervention Program

John presented the overview of the Academic Intervention Program grounded on the fact that students need instruction BOTH on grade-level standards, and missing pre-requisite skills, they need targeted interventions 3-4 times per week and progress needs to be tracked.

Leaders have been focused on setting the conditions up for success - making sure decisions are being grounded in data. The team has provided training to teachers on distilling next steps and creating mini-assessments to monitor progress.
Dom asked about frequency of progress monitoring and about what sort of activities were being done in intervention groups.
More than half of the school is participating and we should have the first round of data at our next meeting. James asked about potential support projections to assess the level of the pandemic impact.
Dom asked about how students with IEPs are being included in this program - most students are receiving C-Grid services during this time.

C. Tutoring Possibilities

Kendra shared that they have received 8 application for the tutoring position - seven have moved to phone screenings. No one has been hired yet - 4 more phone screens are coming next week. Two candidates are retired teachers. John shared that we need folks with consistent schedules.

We also still have spots for 2nd co-teachers. 4 have been hired and are potential teacher candidates moving forward

D. Comparison Data

Dom brought up the idea about looking at comparison data.

John suggested partnering with some local Springfield schools for iReady and reaching out to Sara from STEP to see if we can get some comparison data.

E. Academic Committee Goals

Tabled until December when we have additional committee members.

F. Future Meeting Topics and Classroom Visits

The Committee worked on the AE Committee calendar and made adjustments based on when mid-year benchmarking data would be available and also scheduled committee classroom visits.

III. Closing Items

A. Determine Next Steps

Prepare materials for Board meeting.
Look into partnerships to gather comparison data for iReady and STEP

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:30 PM.

Respectfully Submitted,
Dominic Basile-Vaughan