

APPROVED



Martin Luther King Jr. Charter School of Excellence

Minutes

Monthly Board Meeting

Date and Time

Tuesday October 19, 2021 at 5:30 PM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/86937209419?pwd=U1F0TU9XT2p5NzdiRW9TaJpUzVjUT09>

Meeting ID: 869 3720 9419

Passcode: eA36g9

Trustees Present

Armando Feliciano (remote), Beth Desousa (remote), Denise Pagan-Vega (remote), Dominic Basile-Vaughan (remote), Emma Ford (remote), James Lightfoot (remote), Jennifer Wallace-Johnson (remote), Jessica Putnam (remote), Kiyota Garcia (remote), Patricia Rapinchuk (remote), Wilma Tynes (remote)

Trustees Absent

Mia Chandler

Guests Present

Kendra Salvador (remote), Kristoffer Lane (remote), Sean Alexander (remote)

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

Wilma Tynes called a meeting of the board of trustees of Martin Luther King Jr. Charter School of Excellence to order on Tuesday Oct 19, 2021 at 5:42 PM.

C. Meditation

Kiyota share an inspirational video giving a nod to teachers working through pandemic.

D. Public Comments

Three parents joined to share concerns. Kendra noted that she would respond.

E. Approve September Meeting Minutes

Kiyota Garcia made a motion to approve the minutes from Monthly Board Meeting on 09-21-21.

Jennifer Wallace-Johnson seconded the motion.

The board **VOTED** to approve the motion.

II. Executive Director's Report to the Board

A. Monthly Dashboard and Updates

Discussion regarding attendance concerns, positions that need to be filled.

III. Board Chair's Report

A. Risk Management/Insurance Claims

Discussion has been tabled for next month's Board Meeting.

B. Accountability Plan

Executive Committee will review and present at the November Board Meeting.

C. Executive Director Annual Evaluation Timeline

Trustees were asked to complete Kendra's evaluation on BOT by October 26. Need Trustees' comments by November 10. Will vote on final draft of evaluation.

IV. Finance Committee

A. September Financials

Jess led a discussion regarding financials.

B. Audit Update

Kristoffer Lane and Sean Alexander from Daniel Dennis & Co. Certified Public Accountants talked about the audit.

C. Vote to Authorize Finance Committee to Approve 20-21 Audit

Jessica Putnam made a motion to Authorize Finance Committee to Approve 20-21 Audit.

Patricia Rapinchuk seconded the motion.

The board **VOTED** to approve the motion.

D. Potential Refinance with Easthampton Savings Bank

Jess will have an update regarding the refinance in November.

V. Academic Excellence Committee

A. 2021 MCAS Data

Dom shared details of the MCAS Data.

B. 21-22 Baseline Academic Data and Priorities

Dom shared Baseline Academic Data. See attached report.

C. October Meeting Summary

VI. Governance Committee

A. Vote to Elect New Trustees

Jessica Putnam made a motion to Elect New Trustees.

Dominic Basile-Vaughan seconded the motion.

The board **VOTED** to approve the motion.

B. Vote to Elect Board of Trustees Officers for 2022

Dominic Basile-Vaughan made a motion to Elect Board of Trustees Officers for 2022.

James Lightfoot seconded the motion.

The board **VOTED** to approve the motion.

C. Trustee Recruitment Strategy

Wilma shared the need to try and add two Trustees per year so that we do not experience four Trustees leaving at a time.

VII. Strategic Planning Committee

A. 2021-2022 Strategic Plan and Goals

James reported on the plans and goals of the Strategic Planning Committee.

VIII. New Business

A. Proposed Board Meeting Schedule for Winter Months

Discussion regarding Board Meetings being held remotely during the months of November, December, January and February.

IX. Closing Items

A. Adjourn Meeting

Armando Feliciano made a motion to Adjourn the Monthly Board Meeting.

Jessica Putnam seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:22 PM.

Respectfully Submitted,
Emma Ford