Martin Luther King Jr. Charter School of Excellence

Monthly MLKCSE Board Meeting

Monthly Meeting of the MLKCSE Board of Trustees

Date and Time

Tuesday November 17, 2026 at 5:30 PM EST

Location

Topic: Monthly MLKCSE Board Meeting

Join Zoom Meeting:
https://mlkcs-org.zoom.us/j/88216732831?pwd=s6geaJi8is5tuYTvXUgp93ynGzMECd.1

Meeting ID: 882 1673 2831
Passcode: 573504

One tap mobile:
+19292056099,,88216732831#,,,,*573504# US (New York)
+13017158592,,88216732831#,,,,*573504# US (Washington DC)

Join by SIP:
• 88216732831@zoomcrc.com

Join instructions:
https://mlkcs-org.zoom.us/meetings/88216732831/invitations?signature=KgPXLDniYk-bRo1qpicZGBxUNLVICLZnlnJbo7lBbnk

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Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
A.	Record Attendance		Caleb Pointdujour	1 m
B.	Call the Meeting to Order		Donna Carroll	1 m
C.	Public Comment		Donna Carroll	5 m
	Provide members of the public with an opportunity to address the Board in accordance with the Board's public-comment procedures.			
D.	Approve Minutes from October 20, 2026	Approve Minutes	Donna Carroll	2 m
	Review and act on the minutes of the October 20, 2026 Monthly Board Meeting			
	Vote: To approve the October 20, 2026 meeting minutes.			
II.	**Executive Director's Report to the Board**			**5:39 PM**
A.	Executive Director's Report to the Board	Discuss	Kendra Salvador	10 m
III.	**Committee Updates**			**5:49 PM**
A.	Academic Excellence	Discuss	Nealon Jaynes-Lewis	5 m
	• Provide highlights from this month's Academic Committee Meeting			
B.	Finance Committee	Vote	Tim Battle	5 m
	• Review October 2026 Balance Sheet & October 2026 Budget Summary			
C.	Governance and Human Resources Committee	Discuss	Donna Carroll	7 m

		Purpose	Presenter	Time

- Each Committee Chair must facilitate a goal-setting discussion during November or December 2026.
- Ensure that committee goals align with the Board's overarching 2026–2027 goals.
- Current committees:
  - Academic
  - Finance
  - Governance
  - HR
  - Strategic Planning
  - Development
  - ED Support & Evaluation
- Require each committee's proposed goals to identify:
  - Major priorities for the committee
  - Goals with due dates
  - Notes (if applicable)
  - Tasks needed to execute in order to meet each goal (include who the task is assigned to and when it is due by)
- Add your committee priorities, goals, and tasks into this spreadsheet and we will put in BoardOnTrack after discussion at next month's Board Meeting.
- Present each committee's proposed goals to the full Board at its December meeting for review and confirmation.

Action: Each active committee will meet in November or December and submit its proposed 2026–2027 committee priorities, goals, and tasks by adding it into this spreadsheet prior to our December Monthly Board Meeting.

- For an upcoming meeting: Board Succession Planning update

D.	Development Committee	Discuss	Alton Jones	15 m

- Prework required
  - Complete donor connections workbook from Alton's email
  - Review the Development & Campaign Update slidedeck
  - Think about pros and cons of planning for growth for Pre-K vs. Grades 6-8
- Discussion
  - Development and Fundraising Campaign

		Purpose	Presenter	Time
	◦ Growth direction			
IV.	**Board Chair Updates**			**6:21 PM**
A.	General Reminders	Discuss	Donna Carroll	1 m

- **RSVP Promptly:** All Trustees must RSVP through BoardOnTrack promptly upon receiving each meeting invitation to ensure we have a quorum.
- **Attendance:** Trustees are expected to attend meetings regularly, arrive on time, and actively participate. If unable to attend a Board meeting, please notify the Board Chair directly as soon as possible.
- **Come Prepared:** Review meeting materials in advance and arrive ready to participate.
- **Stay Engaged:** Contribute to discussions and fulfill committee responsibilities.
- **Follow Through:** Review the Board Action Dashboard and provide updates on assigned tasks and deadlines.
- **Maintain Governance Focus:** Prioritize strategic oversight, student outcomes, financial stewardship, and the school's mission.
- **Uphold Board Responsibilities:** Maintain confidentiality, disclose conflicts of interest, and engage in respectful, constructive dialogue.
- **Support the School:** Participate in school events, development initiatives, and opportunities to strengthen community relationships.

B.	Board Action Dashboard		Donna Carroll	1 m

- Review updated Board Action Dashboard
- Identify critical/high priority items

C.	Executive Director Oversight and Evaluation	Discuss	Donna Carroll	2 m

- Complete the AY25-26 survey ASAP so we can proceed to next step in process

D.	Bylaws Revisions	Discuss	Donna Carroll	5 m

- Review required and recommended bylaws changes from DESE
- Finalize bylaws document for re-submission to DESE

E.	Board Recruitment Updates	FYI	Donna Carroll	2 m

		Purpose	Presenter	Time
	• Four potential new Board members			
V.	**Other Business**			
VI.	**Closing Items**			**6:32 PM**
	A. Adjourn Meeting	Vote	Donna Carroll	1 m