



Martin Luther King Jr. Charter School of Excellence

MLKCSE Board of Trustees Annual Board Retreat Annual Board Retreat

Annual Retreat

Date and Time

Saturday July 13, 2024 at 10:00 AM EDT

Location

285 Dorset St, Springfield,MA - In person

Agenda

	Purpose	Presenter	Time
I. Opening Items			10:00 AM
A. Record Attendance			1 m
B. Call the Meeting to Order			
II. Retreat Agenda			10:01 AM
A. Saturday, July 13 - 10 am -1 pm - MLKCSE, Cafeteria	Discuss		140 m
10:00am - 10:15am - Coffee, Breakfast Treats & Mingling			
10:15am - 10:25 am- Icebreaker: Kendra			
10:25 am - 10:40 am - Tour of the School/ Discuss updates to building			

	Purpose	Presenter	Time
10:40 am --11:20 am - Presentation & Discussion: Teremar Rodriguez-Vazquez, Trustee			
11:20am-12:20pm - Committee Break-outs/Brainstorming Sessions			
- Develop 2024-25 goals, objectives, tasks, action plan			
- Develop 2024-25 meeting schedule and upload on Board on Track			
- Designate person to upload agendas, meeting minutes, and who's taking notes			
12:20pm - 1:00 pm Board Meeting			

III. Special Board Meeting			12:21 PM
A. Vote for Board Chair - Teremar Rodriguez-Vazquez			
B. Board Chair's Report	Vote	Teremar Rodriguez-Vazquez	3 m
Annual Calendar - vote			
Annual Board Assessment			
C. Academic Excellence Committee	FYI	Kiyota Garcia	3 m
Report Out from Breakout Session			
2024-25 Goals			
D. HR Committee	Vote	Teremar Rodriguez-Vazquez	5 m
2024-25 Employee Handbook			
- Discuss mandated by law changes			
Report Out from Breakout Session			
2024-25 Goals			
E. Governance Committee	Vote	Teremar Rodriguez-Vazquez	5 m
Discussion Feedback on Potential Trustees			
Report Out from Breakout Session			
2024-25 Goals			
F. Other Business	Discuss		2 m

	Purpose	Presenter	Time
IV. Special Board Meeting - Executive Reports for DESE			12:39 PM
A. Updated Capital Plan	Vote	Kendra Salvador	5 m
B. Annual Report to DESE Draft only at this time	Vote	Kendra Salvador	10 m
C. Student Opportunity Act	Vote	Kendra Salvador	10 m
V. Closing Items			1:04 PM
A. Adjourn Meeting	Vote		