



# Martin Luther King Jr. Charter School of Excellence

## Board Meeting

### Date and Time

Tuesday September 19, 2023 at 5:30 PM EDT

### Location

(In person) 285 Dorset Street, Springfield, MA 01108

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Record Attendance		Teremar Rodriguez-Vazquez	1 m
<b>B.</b> Call the Meeting to Order		Jessica Putnam	1 m
<b>C.</b> Meditation	Discuss	Kiyota Garcia	2 m
<b>D.</b> Public Comments		Jessica Putnam	5 m
<b>E.</b> Vote on Board Retreat Board of Trustees Meeting (07/30/2023) Minutes	Approve Minutes	Jessica Putnam	1 m
<b>II. Executive Director's Report to the Board</b>			<b>5:40 PM</b>
<b>A.</b> Executive Director's Report to the Board	Discuss	Kendra Salvador	15 m

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• Dashboard			
<b>III. Academic Excellence Committee Report</b>			<b>5:55 PM</b>
A. Review Monthly Academic Data	Discuss	Kiyota Garcia	10 m
<b>IV. Fundraising: Gala Committee</b>			<b>6:05 PM</b>
A. Updates	Discuss	Kendra Salvador	5 m
<ul style="list-style-type: none"> <li>• Tentative date for 1st Annual MLKCSE Gala is Friday, November 17th</li> <li>• We have the space from 6-11pm</li> <li>• Met with Sheraton Hotel on Friday, September 15th</li> <li>• Have menu to review</li> <li>• Jen and Kendra will meet again to go over the program</li> </ul>			
<b>V. Treasurer's Report</b>			<b>6:10 PM</b>
A. Audit Update	FYI	Jessica Putnam	5 m
B. August financials	FYI	Jessica Putnam	5 m
C. July Financials	FYI	Jessica Putnam	5 m
<b>VI. Board Chair Report</b>			<b>6:25 PM</b>
A. Committees	Discuss	Jessica Putnam	25 m
<ul style="list-style-type: none"> <li>• Review committees/who is on what</li> <li>• Pick meeting dates and get them in the system</li> </ul>			
<b>VII. Other Business</b>			<b>6:50 PM</b>
A. Anthony Cole	Vote	Jessica Putnam	5 m
<a href="https://www.mass.gov/advisory/86-02-nepotism">https://www.mass.gov/advisory/86-02-nepotism</a>			
B. New Business	FYI	Jessica Putnam	5 m

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| • Any new business? |  |  |  |
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**VIII. Closing Items**

**7:00 PM**

**A. Adjourn Meeting**

Vote

Jessica Putnam

Motion to Adjourn Monthly Meeting