



# Martin Luther King Jr. Charter School of Excellence

## MLKCSE Board of Trustees Annual Board Retreat

### Annual Board Retreat

Published on July 8, 2022 at 8:34 AM EDT

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#### Date and Time

Saturday July 9, 2022 at 9:00 AM EDT

#### Location

Martin Luther King Jr. Charter School of Excellence (MLKCSE)  
285 Dorset Street  
Springfield, MA

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>9:00 AM</b>
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order			
<b>II. Retreat Agenda</b>			<b>9:01 AM</b>
<b>A.</b> Saturday, July 9th, 9 a.m.-3 p.m. - MLKCSE, Teacher's Bullpen	Discuss		240 m
<b>9-9:30am</b> - Coffee, Breakfast Treats & Mingling			
<b>9:30-9:45am</b> - Icebreaker: Kailey Boyd, Trustee			
<b>9:45-10:00am</b> - Presentation & Discussion: Denise Pagan-Vega, Trustee			
<b>10-10:15am</b> - Presentation & Discussion: Jessica Putnam, Treasurer			

	Purpose	Presenter	Time
<b>10:15-10:45am</b>	- Presentation & Discussion: Kendra Salvador, Executive Director		
<b>10:45-11am</b>	- Break		
<b>11am-12pm</b>	- Committee Break-outs/Brainstorming Sessions		
	- Review 2021-22 goals & Board Assessment		
	- Perform S.W.O.T. Analysis		
	- Develop 2022-23 goals, objectives, tasks, action plan		
	- Develop 2022-23 meeting schedule		
<b>12-1pm</b>	- LUNCH		
	- Announcements		
	- Anonymous Nominations for 2022-23 Officer Positions		

### III. Special Board Meeting

**1:01 PM**

<b>A. ED Report to the Board</b>	FYI	Kendra Salvador	15 m
<b>B. Board Chair's Report</b>	FYI	Wilma Tynes	5 m
Annual Calendar			
Board Assessment			
ED Feedback & Evaluation			
Officer Elections			
<b>C. Treasurer's Report</b>	FYI	Jessica Putnam	10 m
Update - Line of Credit			
Collection of Signature pages (Loan)			
Report Out from Breakout Session			
2022-23 Goals			
<b>D. Academic Excellence Committee</b>	FYI	Kiyota Garcia	3 m
Report Out from Breakout Session			
2022-23 Goals			
<b>E. HR Committee</b>	FYI	Patricia Rapinchuk	5 m
2022-23 Employee Handbook			
Report Out from Breakout Session			
2022-23 Goals			
<b>F. Governance Committee</b>	Vote	Armando Feliciano	10 m
Officer Elections for 2022-2023			

	Purpose	Presenter	Time
- Chair			
- Vice Chair			
- Treasurer			
- Clerk/Secretary			
Discussion Feedback on Potential Trustees			
Report Out from Breakout Session			
2022-23 Goals			
<b>G. Strategic Planning Committee</b>	FYI	James Lightfoot	3 m
Report Out from Breakout Session			
2022-23 Goals			
<b>H. Other Business</b>			5 m
<b>IV. Closing Items</b>			<b>1:57 PM</b>
<b>A. Retreat Wrap Up</b>			5 m
Retreat Evaluation			
<b>B. Adjourn Meeting</b>	Vote		
Next Board Meeting, Tuesday, August 16, 2022 at 5:30 p.m.			