



# Martin Luther King Jr. Charter School of Excellence

## MLKCSE Board of Trustees Annual Board Retreat

### Annual Board Retreat

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#### Date and Time

Saturday July 9, 2022 at 9:00 AM EDT

#### Location

Martin Luther King Jr. Charter School of Excellence (MLKCSE)  
285 Dorset Street  
Springfield, MA

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#### Agenda

	Purpose	Presenter	Time
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<b>I.</b>	<b>Opening Items</b>		<b>9:00 AM</b>
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<b>A.</b>	Record Attendance		1 m
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<b>B.</b>	Call the Meeting to Order		
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<b>II.</b>	<b>Retreat Agenda</b>		<b>9:01 AM</b>
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<b>A.</b>	Saturday, July 9th, 9 a.m.-3 p.m. - MLKCSE, Teacher's Bullpen	Discuss	240 m
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**9-9:30am** - Coffee, Breakfast Treats & Mingling

**9:30-9:45am** - Icebreaker: Kailey Boyd, Trustee

	Purpose	Presenter	Time
<b>9:45-10:00am</b> - Presentation & Discussion: Denise Pagan-Vega, Trustee			
<b>10-10:15am</b> - Presentation & Discussion: Jessica Putnam, Treasurer			
<b>10:15-10:45am</b> - Presentation & Discussion: Kendra Salvador, Executive Director			
<b>10:45-11am</b> - Break			
<b>11am-12pm</b> - Committee Break-outs/Brainstorming Sessions			
- Review 2021-22 goals & Board Assessment			
- Perform S.W.O.T. Analysis			
- Develop 2022-23 goals, objectives, tasks, action plan			
- Develop 2022-23 meeting schedule			
<b>12-1pm</b> - LUNCH			
- Announcements			
- Anonymous Nominations for 2022-23 Officer Positions			

<b>III.</b>	<b>Special Board Meeting</b>			<b>1:01 PM</b>
<b>A.</b>	ED Report to the Board	FYI	Kendra Salvador	15 m
<b>B.</b>	Board Chair's Report	FYI	Wilma Tynes	5 m
	Annual Calendar			
	Board Assessment			
	ED Feedback & Evaluation			
	Officer Elections			
<b>C.</b>	Treasurer's Report	FYI	Jessica Putnam	10 m
	Update - Line of Credit			
	Collection of Signature pages (Loan)			
	Report Out from Breakout Session			
	2022-23 Goals			
<b>D.</b>	Academic Excellence Committee	FYI	Kiyota Garcia	3 m
	Report Out from Breakout Session			
	2022-23 Goals			
<b>E.</b>	HR Committee	FYI	Patricia Rapinchuk	5 m
	2022-23 Employee Handbook			
	Report Out from Breakout Session			
	2022-23 Goals			
<b>F.</b>	Governance Committee	Vote	Armando Feliciano	10 m

	Purpose	Presenter	Time
Officer Elections for 2022-2023			
- Chair			
- Vice Chair			
- Treasurer			
- Clerk/Secretary			
Discussion Feedback on Potential Trustees			
Report Out from Breakout Session			
2022-23 Goals			
<b>G.</b>	Strategic Planning Committee	FYI	James Lightfoot
	Report Out from Breakout Session		3 m
	2022-23 Goals		
<b>H.</b>	Other Business		5 m
<b>IV.</b>	<b>Closing Items</b>		<b>1:57 PM</b>
<b>A.</b>	Retreat Wrap Up		5 m
	Retreat Evaluation		
<b>B.</b>	Adjourn Meeting	Vote	
	Next Board Meeting, Tuesday, August 16, 2022 at 5:30 p.m.		