



# Martin Luther King Jr. Charter School of Excellence

## Monthly HR Committee Meeting

### Date and Time

Tuesday March 8, 2022 at 5:30 PM EST

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Record Attendance		Patricia Rapinchuk	1 m
<b>B.</b> Call the Meeting to Order		Patricia Rapinchuk	1 m
<b>C.</b> Approve Minutes	Approve Minutes	Patricia Rapinchuk	5 m
Approve minutes for Monthly HR Committee Meeting on January 11, 2022			
<b>II. Human Resources</b>			<b>5:37 PM</b>
<b>A.</b> Staff Diversity Policy	Discuss	Kendra Salvador	10 m
Review and discuss resources to assist in developing a staff diversity policy and report on DESE professional training on teacher diversity			
<b>B.</b> Training and Functions of Human Resources Staff	Discuss	Kendra Salvador	10 m
Kendra to follow up with Committee on HR Manager's training			

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<b>C.</b>	ED Succession Plan	Kendra Salvador and Pat Rapinchuk	25 m
	Review resources available and develop action plan		
<b>III.</b>	<b>Other Business</b>		
<b>IV.</b>	<b>Closing Items</b>		
<b>A.</b>	Adjourn Meeting	Vote	