



Martin Luther King Jr. Charter School of Excellence

2021 Annual Board of Trustees Retreat - Special Board Meeting

Date and Time

Saturday July 31, 2021 at 2:00 PM EDT

Location

Saturday, July 31st, 2:00 PM - 3:00 PM - MLKCSE, 285 Dorset St., Springfield, MA

<https://anet.zoom.us/j/97659230846?pwd=YXFwa0lnOWR2ZEozMmY4V01MeW15QT09>

Agenda

	Purpose	Presenter	Time
I. Opening Items			2:00 PM
A. Record Attendance		Emma Ford	1 m
B. Call the Meeting to Order		Wilma Tynes	1 m
C. Vote on June Meeting Minutes	Approve Minutes	Wilma Tynes	3 m
D. Public Comment		Wilma Tynes	10 m
II. Executive Director's Report to the Board			2:15 PM
A. Monthly Dashboard and Updates	FYI	Kendra Salvador	15 m
III. Board Chair's Report			2:30 PM

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A. Annual Calendar Review annual calendar for 2021-2022	FYI	Wilma Tynes	5 m
B. Ratify Charter Amendments The Executive Committee voted to authorize Kendra to request the Commissioner to approve three amendments to our charter: - Mission Statement - Academic Program Description - Community Service Rubric	Vote	Wilma Tynes	10 m
IV. Treasurer's Report			2:45 PM
A. Review June Financial Statements	FYI	Jessica Putnam	5 m
B. Review 2020-2021 EoY Financial Statements	Discuss	Jessica Putnam	10 m
C. Audit Update	FYI	Jessica Putnam	2 m
V. Human Resources Committee			3:02 PM
A. Ratify Employee Handbook The Human Resources Committee voted to approve the 2021-2022 Employee Handbook	Vote	Patricia Rapinchuk	5 m
VI. Governance Committee			3:07 PM
A. 2022 Officer Elections Chair - Wilma Tynes Vice Chair - Treasurer - Jessica Putnam Clerk - Emma Ford	Vote	Beth Desousa	5 m
B. Potential Trustees Q&A	FYI	Wilma Tynes	5 m
VII. Other Business			
VIII. Closing Items			3:17 PM
A. Adjourn Meeting	Vote	Wilma Tynes	1 m

Purpose

Presenter

Time

Motion to Adjourn