Martin Luther King Jr. Charter School of Excellence

Committee Chair Planning Meeting

Date and Time

星期四 七月 8, 2021 at 5:15 下午 EDT

Location

Zoom - Location:
https://stcc-edu.zoom.us/j/94215768892

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:15 PM**
	A. Record Attendance		Emma Ford	1 m
	B. Call the Meeting to Order		Wilma Tynes	1 m
II.	**Committee Chair How-Tos in Board on Track**			**5:17 PM**
	A. Creating a Meeting	FYI	Dominic Basile-Vaughan	5 m
	B. Timeline Open Meeting Law Compliance - Meetings Posted, Agenda Finalized - 48 Hours Before	FYI	Wilma Tynes	5 m

		Purpose	Presenter	Time
	Monthly Meeting Reports (Minutes Attached to by 5:00 PM Friday prior to Board Meeting)			
III.	**Board Retreat Preparation**			**5:27 PM**
A.	Review DRAFT Agenda and Assign Session Ownership Discuss Session Owners Create Materials List	Discuss	Wilma Tynes	20 m
IV.	**Closing Items**			**5:47 PM**
A.	Adjourn Meeting	Vote	Wilma Tynes	